

MINUTES OF  
THE UNIVERSITY OF LETHBRIDGE SENATE  
SATURDAY, FEBRUARY 6, 2010

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- Present: Richard Davidson (Chair), Ingrid Berg, Barrie Broughton, Susan Burrows-Johnson, Lorelee Burton, Debi Charlesworth, Susan Chomistek, Robert Christiansen, Margaret Cook, Louella Cronkhite, Betty Cyr, Mari Daunt, Cheryl Dick, Jo-Anne Fiske, Wendy Fox, Jeremy Girard, Allan Hall, Alex Hann, Chris Hosgood, Wayne Johnson, Lynn Kennedy, Kristy Kutanzi, Cole Lehto, Kathy Lewis, Terry Longair, William Malcolm, Alex Massé, Sharon McNiven, John Moldon, Diane Randell, Elisha Rasmussen, Derek Redman, Dory Rossiter, Bernie Scott, Kathy Stauffer, Calvin Stewart, Lea Switzer, Claire Torscher, Nancy Walker, Gerard Westwood, Rob Wood, Sheena Olson (Secretary)
- Regrets: Clarence Arnoldussen, John Bolton, Bill Cade, David Cassidy, Don Chandler, Ron Corbiere, Holly Debnam, Andy Hakin, Roland Ikuta, John Kincaid, Danny Le Roy, Dale Merchant, Gavin Parker, Paul Pharo, Frank Spanbauer, Janice Varzari
- Other: Jim Horsman

1. APPROVAL OF AGENDA

Chancellor Richard Davidson welcomed everyone and thanked them for attending the meeting. He made a special welcome to Chancellor Emeritus Jim Horsman.

MOTION:

Stauffer/Westwood

That the agenda for the meeting of February 6, 2010 be approved as circulated.

Motion: Carried

2. APPROVAL OF MINUTES

MOTION:

Switzer/Wood

That the minutes of the meeting of October 3, 2009 be approved as circulated.

Motion: Carried

3. ITEMS ARISING FROM THE MINUTES

There were no items arising from the minutes.

4. RECOGNITION OF NEW SENATE MEMBERS

Because the December meeting of Senate was cancelled, the new Senators have already been involved with various committees, but have not been formally welcomed.

Richard Davidson welcomed and introduced Lynn Kennedy, an Assistant Professor in the History Department, who is a representative from the General Faculties Council. Lynn Kennedy is also a member of the Senate Executive Committee.

Danny Le Roy, who was unable to attend the meeting, also is a new Senator, representing the General Faculties Council. Dr. Le Roy is an Assistant Professor in the Economic Department.

5. *IN-CAMERA (Closed Session)*

The *in-camera* discussion and motions are not minuted for public distribution with these minutes. They are available in the Senate Office to members of the Senate only, as a Confidential Addendum to the minutes of February 6, 2010.

MOTION:

Charlesworth/Randell

That the Senate move *in camera* for the report of the Honorary Degree Committee.

Motion: Carried

6. REPORT OF HONORARY DEGREES COMMITTEE

Minutes from the Honorary Degrees Committee report are included in the Confidential Addendum to the Senate Minutes of February 6, 2010.

7. RETURN TO OPEN SESSION

MOTION:

Redman/Switzer

That the Senate return to the open session of the meeting.

Motion: Carried

8. REPORTS

8.1 Chancellor

Chancellor Richard Davidson gave a report which is included with these minutes.

## 8.2 President & Vice-Chancellor

Nancy Walker, Vice-President (Finance and Administration), gave the following report on behalf of President Bill Cade:

Daycare opened – January 4, 2010

- 54 spaces – fully subscribed
- Opening ceremony on February 25 at 11 a.m.

Markin Hall

- On time and on budget
- Start to move people into the building in May; 20-25 people/week
- Moving 200 people and setting up 400 rooms
- Opening on September 24, 2010

Budget Situation

- Still unsure of the budget situation – February 9<sup>th</sup> and 10<sup>th</sup> will hear more once the Provincial government makes a budget announcement
- AUPE vote no to a salary freeze effective July 1, 2010 (did not open contract but asked for a salary freeze in order to manage the cuts that will likely need to take place)
- Going into negotiations with Faculty for their contract effective July 1, 2010
- Senior administration has agreed to take 0% salary freeze for July 1, 2010 (also took a 0% COLA last July 2009)
- Have been having town halls and meetings with University community and employee group executives since last Fall in order to ensure that everyone is as informed about the situation as possible
- There have been some layoffs over the past couple of weeks with a reorganization of administrative support staff in Arts & Science which will better serve staff and students

H1N1 Preparation

- The U of L was one of the few organizations that had a flu registry
- With good planning and preparation, the University only had approximately 4% of its population registering on the flu registry – much lower than other organizations
- Excellent work was done by many people to ensure we handled this situation properly

Voluntary Retirement Program

- There were 42 applicants for the program, which was more than expected
- Approximately 1/3 of applicants were faculty and 2/3 were support staff
- Retirements will range from May 2010 to December 2011

Dean Searches

- Dean of Management – going well with three candidates being interviewed in the next few weeks
- Dean of Education – has had two failed searches; Vice-President (Academic) is reviewing the next course of action

#### Enrolment

- Spring enrolment is solid and higher than previous year
- Fall 2010 enrolment data appears to be going well with applications up 10%
- There is a Strategic Enrolment Management committee and a project, headed up by Associate Vice-President (Financial Planning) Karen Clearwater, that is managing recruitment and retention

#### Management Scholarship Dinner

- The dinner will take place on March 12, 2010 and will be honouring local lawyer and former Board Chair Phil North

#### Campus Space Report

- With the Faculty of Management moving into Markin Hall, there will be space opening up in UHall. Most of this space will be reclaimed for student residences (64 beds).
- Layout of the space has not been modified since Management originally moved in, therefore, the space will just need new carpet and a fresh coat of paint

#### New President Announced

- Mike Mahon – currently Dean at U of A
- Will be installed on October 15, 2010
- October 16 convocation
- Begins his term on July 1, 2010
- There will be an appropriate ceremony for Bill and Elsa Cade

#### Held a remembrance for Haiti on January 28 in the atrium

- Elsa Cade has raised over \$120,000 for 120 shelter boxes through a blog site

#### Tuition Fee increases

- The U of L is adhering to the Provincial Tuition Fee Policy at a 1.5% increase effective Fall 2010
- Amounts to \$70 per year increase if taking a full load of 10 courses (an increase of \$7 per course)
- The U of L is not proposing differential fees as the University of Alberta and the University of Calgary are.

### 8.3 Board of Governors

Don Chandler submitted a report that was included with the agenda package. This was received as information.

Chancellor Emeritus Jim Horsman clarified his recognition of a 20/20 Vision Award from the Association of Canadian Studies in the United States and the contributions the University of Lethbridge has made in United States academia. Chancellor Davidson extended congratulations to Dr. Horsman on behalf of the Senate.

### 8.4 General Faculties Council

Rob Wood submitted a report that was included with the agenda package. This was received as information.

## 8.5 Alumni Association

Kathy Lewis reported that the Alumni Association (AA) has been very busy since last October. The Association has set out strategic goals that they wish to achieve and has assigned small groups to each separate goal. One of the goals is to revise the Alumni Association's constitution, which is turning out to be more work than first anticipated.

The AA will be having an information table at the upcoming Teacher's Convention, in which the U of L will be hosting.

For all the scotch lovers, the AA will be hosting their annual scotch tasting event. Kathy Lewis will advise Senators when this will be.

One of the AA's major fundraisers is parchment framing during each convocation ceremony. To remain current, the frames will be changed slightly in the future.

The other Alumni fundraiser is the annual John Gill Memorial Golf Tournament. The proceeds of the event go towards student scholarships. The tournament will be held on June 11 at the Picture Butte Golf Course. Senators are encouraged to attend and invite friends, family, and colleagues as well.

The First Nations and Inuit chapter of the U of L Alumni Association will be holding a meet and greet event as part of Native Awareness Week on March 5 in the University Theatre.

The Alumni Association is pleased to announce their new benefit program: a BMO MasterCard. The card holder pays no annual fees, and a percentage of each purchase goes directly towards the Association and student scholarships. To apply, you can go to the [BMO.com/lethbridge](http://BMO.com/lethbridge) website, and you can also have access to further information about the program.

## 8.6 Students' Union

Jeremy Girard started his report off by thanking those Senators who donated to the Students' Union (SU) food bank, even though the December Senate meeting was cancelled.

As Nancy Walker mentioned before, there are currently issues regarding tuition increases. The U of L has submitted a proposal regarding a two-percent increase in tuition over CPI (consumer price index) cap over the next four years. The students are proposing that the Government uphold the cap and the tuition fee regulation be maintained. An awareness campaign was held on February 2 in which 200 students signed letters and wrote messages to the province and to the U of L Board of Governors regarding tuition fees and funding to the U of L; these will be sent out shortly.

Much like the Alumni Association, the University of Lethbridge Students' Union (ULSU) is also looking at updating their constitution. A committee was established in May of last year to look at and work on the constitution. After many hours and a lot of hard work, they hope to ensure that all students benefit from the changes.

Elections will take place in March which will decide who the new ULSU student representatives will be; as a result, there will also be new faces on Senate in the fall.

Alex Massé, SU Vice-President (Academic) is organizing Action Week beginning February 22. The event, which will include speakers and documentaries, centred around the Peak Oil Crisis, is designed to engage students both academically and socially and enhance their educational experience at the University. Action week will be kicked off by the conclusion of the campaign 'Who Is Michael Nolan?' The announcement will be made at noon in the atrium.

Jeremy Girard thanked Allan Hall for his work on the new University of Lethbridge Students' Union website. It is hoped that [www.ulsu.ca](http://www.ulsu.ca) will be launched in mid-February and all Senators were encouraged to check it out.

Cole Lehto added that planning for the next ULSU Fresh Fest will be starting shortly. Although some negative comments from the community were received regarding the event, Fresh Fest adds to the value of student experience at the U of L. Because the event encourages students to get involved, the University is seeing student retention numbers like they've never seen before.

#### 8.7 Graduate Students' Association

Kristy Kutanzi submitted a report which was included in the agenda package. This was received as information.

If Senators wish to find out more information about the University of Lethbridge Graduate Students' Association, they can visit the website [www.gsaulethbridge.ca](http://www.gsaulethbridge.ca).

#### 8.8 Senate Executive

Chair of the Executive Committee, Kathy Stauffer gave a report which is included with these minutes.

#### 8.9 Other

On behalf of the Senate Outreach Committee, Secretary Sheena Olson reported that Hester Jiskoot, faculty member in the Geography Department, will be doing a presentation in conjunction with the Senate Outreach Committee on Tuesday, March 16, 2010. The talk will focus on glaciers and our impact on them, as well as a few other related environmental topics. The event will be held at St. Michael's School in Pincher Creek from 6:00 – 7:30 p.m. Senator Gavin Parker hopes to do promotion not only within the community of Pincher Creek, but within the schools as well. A member of the University Recruitment Office will be on-hand on the 16<sup>th</sup> to answer any questions from parents and potential students that may be in attendance. All Senators are invited to attend; if there is enough interest, group transportation will be arranged. A reception will be held at Gavin Parker's house in Pincher Creek after the event for the presenter, Senators, and other out-of-town and special guests.

Chancellor Richard Davidson commented on the high-quality of the reports and thanked all those who gave them.

9. ITEMS FOR ACTION

9.1 Senate Evaluation

In response to the comments that had been received following the approval of the first draft, the Senate Executive Committee has gone back and revised the evaluation. This evaluation is designed to be distributed to all current and retiring Senators in April, on an annual basis.

MOTION:

Rasmussen/Stewart

That the Senate Evaluation be approved as circulated for annual distribution.

Motion: Carried

Completed evaluations will go before the Senate Executive Committee; it will be that committee's responsibility to bring matters of concern before Senate as a whole.

10. ITEMS FOR INFORMATION

10.1 Senate Nomination Form

Composition of Senate is ever-changing and the job of replacing Senators and renewing the Committee is an on-going task. The Senate is a liaison between the University and the community; consequently, it is very important that the Senate has representation from all areas the University of Lethbridge serves.

Chancellor Richard Davidson urged all Senators to give some serious thought as to who they feel might like to participate in the Senate, but also who might be able to make a valuable contribution to the University. The Chancellor asked that all nominations be submitted to the Senate Office no later than March 1.

10.2 Honorary Degree Recipient Son Soubert Update

Senators Calvin Stewart and Mari Daunt gave a brief update on Honorary Degree recipient Son Soubert's visit to Alberta in October for Fall Convocation. Dr. Stewart urged all Senators to act as a host to an honorary degree recipient, if ever they get the opportunity to. By being a host, you'll not only meet some amazing individuals, but you'll be able to actually see Southern Alberta – it'll be the chance of a lifetime.

In addition to the Graduate Studies banquet in which he spoke at, convocation, and the three Rotary presentations he gave, Son Soubert's trip included visits to Waterton, Head Smashed-In Buffalo Jump, the Canadian Senior Pro Rodeo, Nikka Yuko Japanese Gardens, the Lethbridge Public Library, the Lethbridge College, the Cayley Hutterite Colony near Okotoks, and Senator Riley Middle School in High River. Many thanks was given to Sheena Olson for all her help, as well as Chancellor Davidson, President Cade, Senators Daunt and Charlesworth, and Chancellor Emeritus Robert Hironaka.

Senator Stewart finished off saying that by awarding honorary degrees, we have a great ability to reach out and recognize people. To quote Dr. Son “Education is the key to successful democracy”; in order for change to happen, people need to be educated – as a University, we need to do that. The U of L not only recognized the work that Son Soubert has done, but has also given him the motivation he needs to keep doing what he does.

## 11. OTHER BUSINESS

### 11.1 Ingrid Speaker Medal for Distinguished Research, Scholarship, or Performance Nominations

The Ingrid Speaker Medal for Distinguished Research, Scholarship, or Performance was established in 1994 at the University of Lethbridge by Chancellor Emerita Ingrid Speaker. The award is in recognition of the central importance of research, scholarship, and performance to the philosophy and goals of the University of Lethbridge and to provide recognition to the academic staff who excel in these areas. The award is open to all full- and part-time faculty or those who have a contract agreement with the University. The nominations will be looked at by the quality of research the individual has done, the impact the research has done both nationally and internationally, and the distinction the research has brought to the University of Lethbridge. Mari Daunt urged Senators to nominate a researcher they feel worthy of this distinction.

### 11.2 Senate Fund Update

On behalf of David Cassidy, Richard Davidson announced that the Senate is \$2050 short of achieving the goal for the Senate Fund.

## 12. ADJOURNMENT

Due to the confidential nature of the material, Chancellor Davidson requested that all Senators leave all papers associated with the honorary degree nominees in the room and Sheena Olson would collect and destroy it.

MOTION:

Stauffer/

That the Senate meeting of  
February 6, 2010 be adjourned.

Motion: Carried



## **Chancellor's Report to Senate**

February 6, 2010

Because the December meeting was once again cancelled due to inclement weather, Senate has not met since October.

The University has recently announced that Dr. Mike Mahon will be succeeding Dr. Bill Cade as President. The Presidential Search Committee, of which I was a part of, meet quite frequently in the fall. Dr. Mahon is currently the Dean of Kinesiology and Physical Education at the University of Alberta. Although he officially takes office on July 1<sup>st</sup>, he will be meeting with Bill Cade in the interim to ensure a smooth transition. The Committee is confident that Dr. Mahon will be able to meet the many challenges that face the U of L.

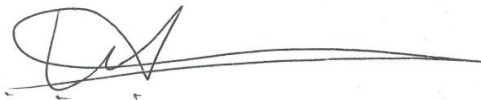
I was able to attend various meetings of the Board of Governors, Senate Executive, and Senate Honorary Degrees Committee.

I attended a few celebratory events on campus over the last couple of months; the University-wide Christmas reception on December 23, the School of Graduate Studies 'Welcome to the New Year' reception on January 14, and the Donor Recognition Gala on February 3. As many of you who were there know, the Gala was very successful, well attended, and the food was outstanding. I would like to thank all those who donate their time and resources to the U of L.

I've attended several Convocation Committee meetings this year, planning not only for the 2010 convocation ceremonies, but also for the upcoming Presidential Installation. The Committee is planning a week full of activities celebrating Dr. Mahon's installation.

As this is my last year as Chancellor, the Senate will be looking at forming a Chancellor Search Committee later in the Spring.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Richard Davidson', with a long horizontal flourish extending to the right.

Richard Davidson  
Chancellor

THE UNIVERSITY OF LETHBRIDGE

## Senate Executive Committee Report

Interview questions were sent out to the 14 Senators who retired in spring 2009. This year, the Executive Committee decided to email out the questions instead of phoning the former Senators. It was hoped that this method would produce more candid answers. Six replied to the questionnaire on their experience while serving on the U of L Senate, making it a 43% response rate.

The questions were:

1. To describe their experience
2. For suggestions for improvement
3. Were meals and location appropriate
4. Were the agendas adequate and informative

The majority stated that their experience was rewarding and worthwhile. Feedback was very positive. Suggestions for improvement included:

- Continue the orientation (that is held following the first general meeting of Senate in the Fall) and campus tours for new Senators and their mentors
- When nominating new Senators, ensure that they are committed to their role, meeting attendance, and functions
- A more coherent explanation about the role responsibilities (perhaps review the role at each Senate meeting a new Senate member is introduced)
- Senate members should try and look for inter campus connections whenever possible, seeking involvement or promoting Senators to take up their own projects
- To attract more students to the U of L, Senators and political force will be needed to get involved in different communities to share what this University can offer and how it differs from others
- Voting on honorary degree recipients is too controlled by Senior Administration's recommendation; however, there was more discussion at the 2009 voting session
- Get all Senators doing some things

A suggestion was also made that the University needs a faculty club or something more appropriate for dinner or other celebratory events.

Respectfully submitted,

Kathy Stauffer  
Chair