

**MINUTES OF MEETING #465 OF THE GENERAL FACULTIES COUNCIL OF THE
UNIVERSITY OF LETHBRIDGE
HELD MONDAY, DECEMBER 13, 2010 AT 3:00 P.M. IN W646**

Present: Mike Mahon, Andrew Hakin, Nancy Walker, Chris Hosgood, Chris Nicol, Kyle Hammond, Zack Moline, Lisa Rodych, Tyrell DaSilva, Judith Kulig, Bernadine Wojtowicz, Taz Kassam, Walter Wymer, Ian MacLachlan, Wing Li, Luis Escobar, Cheryl Meheden, Malcolm Greenshields, Anne Dymond, Robert Wood, Amy von Heyking, Elizabeth Galway, Alison Nussbaumer, Leslie Lavers, Cheryl Calver, James Dobbie, Keith McLaughlin, Paul Walz, Craig Monk, Bob Boudreau, Chris Horbachewski, Inge Genee, Michael Stingl, Nathan McCowan, Dayna Daniels, Jochen Bocksnick, Allan Hall, Craig Loewen, Deb Saucier, Robert Sutherland, Alan Siaroff

Others: Deirdre Coburn (minutes)

Regrets: Dan Weeks, Bob Ellis, Desmond Rochfort, Peter Dibble, Christopher Epplett, Nicole Rosen, Danny Le Roy, Jennifer Copeland, Kerry Bernes, Cathy Campbell, Ebenezer Asem, Mike Basil, Dan Kazakoff, Anne Dymond, Dagmar Dahle, Will Smith, Nicole Eva, Shahadat Hossain, Janet Youngdahl, Shamshul Alam, Karen Clearwater, Don MacDonald, Rachelle Thompson, Ryan Phillips, Armin Escher, Allan Hall

1. APPROVAL OF AGENDA

MOTION:

Kassam/Walz That the Agenda for Meeting #465 held Monday December 13, 2010 be approved as amended.

Motion: Carried

2. APPROVAL OF MINUTES

MOTION:

Wood/Nicol That the Minutes of Meeting #464 held Monday November 1, 2010 be approved.

Motion: Carried

3. ITEMS ARISING FROM THE MINUTES

There were no items arising from the Minutes.

4. PRESIDENT'S REPORT

The President provided an update on his activities since the last General Faculties Council. This included a trip to Ottawa where he met with various ministers and deputy ministers as well as a brief meeting with the Prime Minister. The President is planning on making these connections with the Federal Government on a regular basis.

A recent trip to Edmonton provided the opportunity for the President to present to a cross section of ministers and the Rural Caucus. The Rural Caucus is an important group who is very supportive of University of Lethbridge; many of whom have children who have graduated or are presently attending our University. The President had a meeting with the Deputy Minister of Advanced Education & Technology and Campus AB where he was able to stress the University of Lethbridge's vision. This included following up on the push for a new science building and the need to have the continued support from the Provincial Government in base funding. It is important not to lose the momentum we have even in these difficult economic times.

The President made sure the Alberta Premier received the message regarding maintaining momentum and the importance of post secondary education with Alberta's vision of growing in the knowledge economy.

It was reported that the messages around being in a tough economic context continues and the importance of being in the black in next few years.

The President met with the Presidents of University of Alberta and University Calgary. They agreed to join together to lobby in context of comprehensive education. Everyone appreciate the support from Provincial Government but agree that it's critical not to lose that momentum gained even with a 0 % increase in support in the coming years.

The President met with Red Crow College to discuss the importance of access to advanced education for the First Nations and how the University of Lethbridge can support their activities.

Last year the City hosted a conference on diversity and they are asking the University of Lethbridge's support for next year's conference. The President believes this is a good venture to support as it parallels the University's model of inclusion.

Congratulations to students on many initiatives that have taken place: Chillin' for charity, the volunteer fair, international dinner. There are many great things happening on campus regardless of the continued economic challenges.

A question was raised regarding the process on re-appointing Canada Research Chair positions. It was addressed by Andy Hakin and Chris Nicol where it was explained that CRC positions are renewable and the individuals undergo a review process as identified by the Tri-council organisation. They work with the relevant Dean and the University to put together the necessary paperwork. The review has three possible responses:

- Yes – renew
- No – not renewed
- Further Information required.

The CRC secretariat requires the University of Lethbridge to submit strategic research plans along with the individual's renewal paperwork. We currently have 9 positions (not all filled at this point in time). In consultation with Vice-President Research and Vice President Academic & Provost it is discussed where it is best (strategically) to place these CRC positions. Initially the Agency's process is to see if Institutions will nominate an incumbent to a chair. There is an internal review process as well as external reviews from experts in the field and all this go along with assessing if we want to nominate re-appointment.

There is no review committee, dossiers and reference letters are received by the Dean, Vice-President Research and Vice President Academic & Provost and the University decides how best to use the allocation of CRC positions.

5. ITEMS FOR ACTION

5.1 Curriculum Coordinating Committee Report to GFC (full report at www.uleth.ca/committees/gfc/index.html)

MOTION:

Wood/Siaroff That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #1-7 (School of Graduate Studies).

Discussion: It was noted that the second recommendation is to take effect immediately rather than the conventional date of May 1st. The reason for this is because it is a correction to the Calendar.

Motion: Carried

MOTION:

Loewen/Siaroff That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #8-14 (Education).

Motion: Carried

MOTION:

Nicol/Daniels That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #15-50 (Faculty of Arts & Science).

Motion: Carried

MOTION:

Hosgood/Nicol That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #51-56 (Faculty of Health Science).

Motion: Carried

MOTION:

Dobbie/Dymond That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #57-66 (Faculty of Fine Arts).

Motion: Carried

MOTION:

Nicol/Meheden That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #67-76 & 84 (Faculty of Management).

Motion: Carried

MOTION:

Lavers/Hosgood That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #77-83 (Registrars' Office).

Motion: Carried

MOTION:

Lavers/Dobbie That the General Faculties Council approve Curriculum Coordinating Committee's Recommendations #85 (Academic Schedule).

Discussion: A question was raised regarding wording on page 331 with respect to the wording for a student who withdraws by a certain date are assessed a fee. Is it supposed to be "by"? The wording remained as presented because students are responsible for paying a certain percentage even if they withdraw prior to the date specified. It was also stated that the wording presented will encourage students to look up the fee structure located elsewhere in the Calendar.

Motion: Carried

MOTION:

Wood/Genee That the General Faculties Council approve Curriculum Coordinating Committee's 6 recommendations for program implementation upon approval by the Provincial Government.

Motion: Carried

**5.2 GFC Membership
 - Student Rep. Health Sciences**

MOTION:

Hosgood/MacLachlan That the General Faculties Council appoint Lisa Hoover as the student representative from the Faculty of Health Science to replace Ryan Phillips, for a term ending April 2011.

Motion: Carried

**5.3 GFC Committee Memberships
 - Travel Committee**

MOTION:

Greenshields/MacLachlan That the General Faculties Council appoint Chris Burton to replace Stefan Kienzle on the Travel Committee.

Motion: Carried

- Admission Standards Committee

MOTION:

Li/Walz That the General Faculties Council appoint Mike Frank as the Graduate Student Representative on the Admission Standards Committee, replacing Jeanne Xie, and Jamie Patrick be appointed to replace Alex Masse for terms ending April 2011.

Motion: Carried

5.4 Associate Vice-President (Research) Appointment Committee

3 Academic Staff Members, selected by Council

GFC Executive Nominees:

- Gordon Hunter
- Claudia Malacrida
- 1 vacancy to be filled

Nominations from floor: Judith Kulig

Nomination accepted.

MOTION:

MacLachlan/Wood That the General Faculties Council appoints Gordon Hunter, Claudia Malacrida and Judith Kulig as the Academic Staff Members to the Associate Vice-President (Research) Appointment Committee.

Motion: Carried

5.5 Registrar Appointment Committee

3 Academic Staff Members selected by Council

GFC Executive Nominees;

- Alan Siaroff
- Pat Hodd
- James Dobbie

MOTION:

Walz/Kassam That the General Faculties Council appoints Alan Siaroff, Pat Hodd and James Dobbie to the Registrar Appointment Committee.

Motion: Carried

5.6 University Review Committee (replacement for M. Helstein)

Nomination: Hadi Kharaghnaei

MOTION:

Nicol/Boudreau That the General Faculties Council appoints Hadi Kharaghnaei to replace M. Helstein on the University Review Committee.

Motion: Carried

5.7 Confidentiality of Student Records Policy

MOTION:

Lavers/ Nicol That the General Faculties Council add section 3.5.2 as amended below and renumber the following sections as required
<http://www.uleth.ca/policy/confidentiality-student-records>

New:

3.5.2 Photos of current University of Lethbridge students may be taken in order to produce student ID cards for academic and campus security purposes. Electronic photos can be made available to Deans' and Executive Directors' or designates by the Director of Security services as required.

As is the case with other records, student photos are confidential. See 2.2 and 2.3.

Motion: Carried

6. ITEMS FOR INFORMATION

6.1 Draft Assessment Policy

Andy Hakin presented to Council the Draft Assessment Policy. He thanked the General Faculties Executive Committee for all their hard work on reviewing this document. Ian MacLachlan and Will Smith worked very hard on this which involved consultation with a number of people across campus. They have now brought it back to Council as item for information only at this time as it isn't ready for approval. They ask that you please provide feedback to your appropriate faculty council or Members of the GFC can send questions directly to Will and Ian.

6.2 Gift and Recognition Expenditure Policy

6.3 Hospitality Expense Policy

6.4 Professional Supplement Funds Policy

6.5 Research Centres & Institutes Policy

6.6 Research & Travel Committees Reports

6.7 GFC Executive Committee Minutes – October 18, 2010

6.8 Dates of Future GFC Meetings

7. OTHER BUSINESS

There was no other business

8. ADJOURNMENT

MOTION:

McCowan

That the December 13, 2010 meeting of the General Faculties Council of the University of Lethbridge be adjourned.

Motion: Carried