



BOARD OF GOVERNORS – OPEN SESSION
Approved Minutes

Friday, June 16, 2017
8:30 a.m., Waterton

- Present:** K. Schlachter (Chair), R. Adkin, H. Babb, B. Cummins, M. Gray, J. Harker, R. Kobbert, H. Labuhn, H. MacDonald, M. Mahon, R. Masson, J. Merkl, J. Nugent, T. Pace-Crosschild, R. Scrimshaw, S. Stocker, B. Tait, J. Varzari
- Other:** L. Corbiere, M. Gabriel, J. Gallais, A. Hakin, C. Horbachewski, E. Okine, S. Olson, N. Walker,
R. Westlund

Oki, ni kso koo wa wa: Welcome to all our relatives and friends.

Introductions of R. Adkin, H. Babb and B. Cummins were made and they were welcomed as the newly appointed student representatives on the Board. Thanks was given to R. Kobbert for his service on the Board.

1. CONSENT AGENDA
APPROVAL

- 1.1. Approval of the June 16, 2017 Open Agenda
1.2. Approval of the April 13, and May 29, 2017 Open Minutes

MOTION: opn.2017.06.01

Varzari/MacDonald

That the Board of Governors approve the June 16, 2017 Consent Agenda with amendment.

Motion: Carried

Progress and Achievement Report will be approved during the Closed Session meeting.

2. BOARD CHAIR REMARKS

K. Schlachter reported on:

- Attended the Canadian University Boards Association (CUBA) conference in May, which was useful as a new Chair.
- Attended Spring Convocation, along with the First Nations, Metis, Inuit graduation and the Chancellor's Dinner. Thanks was given to Board members for attending the events.
- Working through the Agencies, Boards and Commissions (ABC) review process with the government. A meeting with all of the post-secondary board chairs has

been scheduled for the end of the month. The Board will continue to be updated on the process as it unfolds.

- Congratulations was given to J. Varzari on recently receiving a Rotary Paul Harris Fellowship.

3. **PRESIDENT'S REMARKS**

M. Mahon reported on:

- Attending many meetings with government regarding the ABC review and Bill 7. We will continue to move forward, but with not much clarity at this point.
- Had lunch with Minister Shannon Phillips and talked about Destination Project phase 2.
- Many donor meetings as we continue to push forward on the fundraising front.
- Attending many different events including; Calgary campus appreciation night for faculty; reception honoring Bryan Kolb recently receiving the Order of Canada, and the Long Service and Retiree Recognition ceremony, in which we had to add a new 50 year-long service category in honour of Dennis Connolly (who is our most recent Honorary Degree Recipient).
- We recently signed a MOU with Chandigarh University, one of the places he visited this past spring in Punjab, India.
- We will be raising the flag once again during Pride week and we will have a press release in this regard which will be on the website and over social media.

There was a comment about the possibility of holding an upcoming board meeting in Calgary and visiting our campus at Bow Valley College. M. Mahon reported that we did have a Board retreat in Calgary a few years ago, but can look at the possibility in the next couple of years.

4. **CHANCELLOR'S REPORT**

J. Varzari highlighted convocation that took place earlier this month, and the fantastic turnout with graduates. New this year, and in honour of 50th anniversary, she invited all alumni in the room at convocation to stand and be recognized. Feedback received has been very positive.

In May, J. Varzari met with the Chancellors from UofC and UofA and, among other discussions, had a great conversation around the honorary degree process and how to ensure we maintain a good pool of candidates and ensure that we have an HDR at every ceremony.

5. **ITEMS FOR ACTION**

5.1. Contracts – Approval & Signing Authority Policy

MOTION: opn.2017.06.02

Labuhn/Masson

That the Board of Governors approve the Contracts – Approval and Signing Authority Policy, effective immediately.

Motion: Carried

H. Labuhn noted that not a whole lot has changed with this policy other than separating the contracts and financial piece and recognizing the role of the provost.

5.2. Financial Approval Authority Policy

MOTION: opn.2017.06.03

Labuhn/Tait

That the Board of Governors approve the Financial Approval Authority Policy, effective immediately.

Motion: Carried

There was a question on how this policy might address phishing issues. H. Labuhn responded that the policy has always been in place, and we just need to ensure it is followed.

5.3. Legal Resources Policy

MOTION: opn.2017.06.04

Labuhn/Harker

That the Board of Governors approve the Legal Resources Policy, effective immediately.

Motion: Carried

There was a question on when is it mandatory to seek external legal counsel. M. Mahon responded that any incident that may be covered by an insurer as they might mandate legal counsel.

5.4. Research Policies

MOTION: opn.2017.06.05

Labuhn/Kobbert

That the Board of Governors approve the revised Research Policy, effective immediately.

Motion: Carried

There were no questions.

MOTION: opn.2017.06.06

Labuhn/Kobbert

That the Board of Governors approve the Research Funds Administration Policy, effective immediately.

Motion: Carried

There were no questions.

MOTION: opn.2017.06.07

Labuhn/Kobbert

That the Board of Governors approve the rescinding of the Research Overhead Charging Policy, effective immediately.

Motion: Carried

There were no questions.

5.5. Enterprise Risk Management Policy

MOTION: opn.2017.06.08

Gray/Varzari

That the Board of Governors approve the revised Enterprise Risk Management Policy, effective immediately.

Motion: Carried

It was noted that the two main changes with the policy are the elimination of the risk appetite and move from reporting four times per year to two.

5.6. Campus Women's Centre Fee – Proposed Increase

MOTION: opn.2017.06.09

Labuhn/Nugent

That the Board of Governors approve the proposed increase to Campus Women's Centre fee, as passed by student referendum on March 10, 2017, effective for Fall 2017 semester.

Motion: Carried

There were no questions.

5.7. World University Service Canada – New Proposed Student Fee

MOTION: opn.2017.06.10

Labuhn/Babb

That the Board of Governors approve the proposed new World University Service Canada fee, as passed by student referendum on March 10, 2017, effective for Fall 2017 semester.

Motion: Carried

There were no questions.

5.8.5-Year Review – Alberta Terrestrial Imaging Centre

MOTION: opn.2017.06.11

Masson/Pace Crosschild

That the Board of Governors approve the continuation of the Alberta Terrestrial Imaging Centre (ATIC).

Motion: Carried

There were no questions.

5.9. Comprehensive Institutional Plan 2017/18 – 2019/20

MOTION: opn.2017.06.12

Labuhn/Tait

That the Board of Governors approve the 2017/18 – 2019/20 Comprehensive Institutional Plan.

Motion: Carried

N. Walker highlighted the capital listing noted within the Comprehensive Institutional Plan. Although our overall projects remain the same, we have reordered their priority, listing Destination Project phase two second to the need for an energy centre. There was a question on how external funding will increase graduate student numbers. E. Okine noted that with having a focus on stream three funding, we can align our research programs with industry, which we hope will lead to receiving external funds from foundations/industry. This would allow for an increase in hiring researchers, primarily graduate students.

5.10. Board of Governors Bylaws

MOTION: opn.2017.06.13

Harker/Scrimshaw

That the Board of Governors approve the Board of Governors Bylaws. The Rules of Operation and Governance Guidelines previously adopted by the Board are hereby repealed. The repealing of the documents does not affect anything done pursuant to those documents.

Motion: Carried (2/3 approval)

It was noted that the plan will be to create a board manual, which will contain all of the board-related documents in one spot, making it easier to navigate through.

6. ITEMS FOR INFORMATION

6.1. Board Committee & Membership Update

R. Masson reported that the Executive Committee will hold off making a recommendation on committee membership appointments until all of our upcoming Board appointments come through. We are still waiting to hear more from the government in regards to timeline of interviews and appointments for our four public member vacancies.

6.2. 2017-18 Board of Governors Meeting Schedule

There were no questions. In the summer, J. Gallais will send out calendar invites for Board and committee meetings.

6.3. 2016-17 Approved Financial Statements

M. Gray reported that the Financial Statements were approved by the Board last month and are being brought for information in the approved format. There were no questions.

7. REPORTS

7.1 Provost & Vice-President (Academic)

A. Hakin highlighted:

- The fall enrolment update, and gave thanks to the Recruitment and Strategic Enrolment Management groups who have got us to a highest fall enrolment to-date.
- On the Saturday following Spring Convocation, we had over 600 potential students on campus as part of the Ahead of the Herd event.
- With the departure of Vice-Provost Lesley Brown, the AGILITY portfolio will now be moved under David Hinger, Director of the Teaching Centre

7.2 Vice-President (Advancement)

C. Horbachewski highlighted the Shine On Music Festival, part of the 50th anniversary Homecoming Events. Promotion for the event will start ramping up in the next couple of weeks.

There was a question regarding the Edward Snowden lecture event and if we'll host an event like that in the future. C. Horbachewski responded that the cost-recovery event was successful and something we'll look into doing again.

7.3 Vice-President (Finance & Administration)

N. Walker gave thanks to her staff for all their work pulling together the financial statements. Board members were invited to cheer on the UofL teams at the upcoming Dragon Board Festival.

7.4 Vice-President (Research)

E. Okine gave thanks to his staff for all their work on grant applications and highlighted the recent Brenda Milner lecture series event which was very well attended.

7.5 Board Member Reports

On behalf of the Students' Union, H. Babb reported on her recent trip to Ottawa as part of the federal lobby group, and her upcoming participation in the local pride parade. R. Adkin is working hard to implement the student-run 7 Cups of Tea peer support program.

On behalf of the Graduate Students' Association, B. Cummins reported on his work to diversify the GSA funding portfolio. He has also been invited to provide comments on the Roles and Mandates document.

R. Kobbert and M. Gabriel highlighted the upcoming Homecoming weekend, in particular the final John Gill Memorial Golf Tournament. The goal of the tournament is to fully endow the scholarship. It was also noted that the University of Lethbridge Alumni Association scotch event has been moved to the fall.

8. OTHER BUSINESS

There was no other business.

9. ADJOURNMENT

MOTION: opn.2017.06.14

Harker/Cummins

That the Board of Governors Open Session meeting of June 16, 2017 be adjourned.