

GENERAL FACULTIES COUNCIL MEETING #468

Approved Minutes

Monday, April 4, 2011

3:00 p.m. in W646

Present: Mike Mahon (Chair), Shamsul Alam, Kerry Bernes, Jochen Bocksnick, Bob Boudreau, Cathy Campbell, Dayna Daniels, Peter Dibble, James Dobbie, Bob Ellis, Elizabeth Galway, Malcolm Greenshields, Andrew Hakin, Allan Hall, Kyle Hammond, Erika Hasebe-Ludt, Chris Horbachewski, Chris Hosgood, Dan Kazakoff, Judith Kulig, Leslie Lavers, Danny Le Roy, Raphael Lencucha, Craig Loewen, Ian MacLachlan, Keith McLaughlin, Zack Moline, Craig Monk, Chris Nicol, Desmond Rochfort, Deborah Saucier, Alan Siaroff, Will Smith, Michael Stingl, Robert Sutherland, Ken Vos, Nancy Walker, Dan Weeks, Rob Wood, Walter Wymer

Other: Jodie Black (Recording Secretary), Laurel Corbiere, Glenna Westwood

Regrets: René Boéré, Karen Clearwater, Tyrell Da Silva, Dagmar Dahle, Anne Dymond, Christopher Eplett, Armin Escher, Luis Escobar, Nicole Eva, Inge Genée, Lisa Hoover, Shahadat Hossain, Taz Kassam, Wing Li, Don MacDonald, Nathan McCowan, Alison Nussbaumer, Lisa Rodych, Nicole Rosen, Rachelle Thompson, Amy von Heyking, Paul Walz, Bernadine Wojtowicz

1. APPROVAL OF AGENDA

MOTION:

Hosgood/Vos	That the Agenda for Meeting #468 held Monday, April 4, 2011 be approved as distributed.
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Motion: Carried

2. APPROVAL OF MINUTES

2.1. Minutes of GFC Meeting #467 – March 7, 2011

MOTION:

Hasebe-Ludt/Nicol	That the Minutes of Meeting #467 be approved with minor amendments to the regrets section.
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Motion: Carried

3. ITEMS ARISING FROM THE MINUTES

There were no items arising from the minutes.

4. PRESIDENT'S REPORT

Mike Mahon reported the following items:

- The 2nd Annual Alumni and Friends Dinner was held in Calgary last night. Rick Mercer was a guest speaker, the attendance was great and the event enabled more connections with our alumni.
- A Student Leadership Conference was by organized by Lukas Neamtu and the University Recruitment and Student Life Office. It was a terrific event, and was the first one organized to allow our students an opportunity to learn more about leadership.
- The budget has been approved by the Board of Governors. It was challenging so thank you to everyone who worked hard on this. There are still some outstanding items from the government and we will await word on how we can possibly access further funds.
- Mike Mahon has been busy visiting Faculty Councils about the progress on the strategic plan and seeking feedback on challenges that we may face. Numerous other meetings have been scheduled with the employee groups on campus to gather their feedback.
- There was another Campus Alberta meeting with our new Minister Greg Weadick and other counterparts around the province regarding Campus Alberta.

There were no questions from the floor at this time.

5. ITEMS FOR ACTION

5.1. Associate Vice-President (Students) Search Committee (Three (3) Academic Staff members, selected by Council)

Andrew Hakin explained the roles and responsibilities and history of the current position of AVP (Student Services) and Registrar. Currently, it is a massive and critical portfolio and there are a phenomenal number of direct reports. There are opportunities to change and today this change is in regards to all the matters relating to students. There is currently a search for a Registrar underway. This has been approved by the Budget Committee and there is hope to have a January 1st start date for this position. Andrew Hakin fielded questions regarding the type of experience they are looking for. The candidate would need to have a student-centred approach.

Helena Danyk, Leah Fowler, and Jan Newberry were names brought forward from GFC Executive. Nominations were called from the floor.

MOTION:

Nicol/MacLachlan

Motion for nominations to cease.

Motion: Carried

Hakin/Siaroff

That GFC accepted Helena Danyk, Leah Fowler, and Jan Newberry to serve on the Associate Vice-President (Students) Search Committee.

Motion: Carried

5.2. Bylaw Review – Part I, II and III

MOTION:

MacLachlan/Smith

That GFC amend Parts I, II, and III of the Bylaws as indicated on pages 3-22 of the agenda package, and as amended below to take effect on July 1, 2011.

- *Delete “Sessional Lecturers” from the definition of Academic Staff*
- *Change Associate Librarian ex officio to nominated by Professional Librarians Committee within the relevant membership area for the Library Committee*
- *Change any reference to days to working days*
- *Add the Vice-President (Academic) or Designate in Admissions and Student Awards.*
- *Add a Dean’s Designate (or alternate) to Student Awards Committee, and deleting ex officio for these as well as Admission Standards.*

Motion: Carried (by 2/3)

Ian MacLachlan walked GFC through all the proposed changes to Part I, II and III of the Bylaws. Some of the highlights were:

- The council date has changed to July 1.
- Membership changes have been proposed. An explanation of statutory ex-officio members was given and it was indicated that under the Act elected members must be members of a faculty or school.
- Full-time academic staff was defined. Full-time means full-year. Ian MacLachlan explained the exclusions and references.
- There are three statutory student members, one Graduate student and two undergraduates.
- Appointed members. Appointed members are now in three categories and this is in line with the *Post-Secondary Learning Act*. Senior administrators only account for 16/69 of the total membership. The proposal is for two appointed members for each Arts and Science, Education, Fine Arts, Health Sciences and

Management, and one each for Graduate Studies and the Library. Appointed student members – have 10 appointed and three statutory for 13 student members overall. There are eight appointed undergraduate students and two graduate students appointed. Appointed members must be appointed by the ex-officio and elected members as appointed members cannot vote until they are approved.

- New GFC nominee to Board of Governors is now an appointed member.
- Alan Siaroff explained the Hare Quota method in reference to membership calculation numbers. It is a simple division method. Leslie Lavers explained the history of the calculation of these numbers. The Registrar will carry out this task next year.
- There was an un-minuted question period and now it follows the President's Report and is minuted.
- The voting and eligibility to vote clarifies quorum in regards to video link or telephone attendance.
- Standing committees. All are elected at the May meeting and in order to elect members at GFC they need to be nominated by the Executive or their Faculty/School Councils. We can now do an omnibus motion to close nominations.
- Athletics Advisory Committee and the Special Needs Advisory Committee have been abolished.
- One committee has morphed into two as we now have both an undergraduate and graduate student discipline committee.
- An ex-officio chair is designated for each committee.
- If passed, amendments will be needed to bring the Calendar into conformity with the Bylaws.

A special thanks to the committee that did all this work on the Bylaw Review.

MOTION:

Nicol/Dibble

As an amendment to the GFC Bylaws, the Academic Staff members currently on reduced-load status will be grandfathered into the count and allowed to serve as this was not made apparent to them during their negotiations.

Motion: Carried

The implications will be made apparent for those individuals considering reduced-load status in the future. A re-calculation of the academic staff counts must be done to take this into consideration.

5.3. Student Assessment

MOTION:

Smith/MacLachlan	To accept the Student Assessment document as attached for implementation as soon as possible and no later than the 2012/2013 Academic Calendar.
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Motion: Carried

Will Smith provided a preamble to the Student Assessment Policy. Comparisons were made to UBC, UofC, and UofT.

Ian MacLachlan pointed out that in 1.b.9, instructors will have to tell students if they are using tools such as Turnitin.com and allow students the option of including their work in such a database.

Friendly amendments were proposed about being explicit on inclusion of honour thesis 3.g., defining final examinations in 3.f. and about the final due dates for performances in 3.f.

6. ITEMS FOR INFORMATION

6.1. Bylaw Review – Part IV, V and VI

Mike Mahon indicated that the Bylaw review process will continue over the next number of months, and the committee is hoping to come back in early Fall with a draft to approve. Alan Siaroff has agreed to Chair this committee and Dan Kazakoff will replace Ian MacLachlan.

6.2. Academic Staff Count

Leslie Lavers reported that the numbers as presented need to be modified based on the decision to grandfather those currently on reduced-load status, so it will be modified and brought back to GFC for information.

6.3. GFC Executive Committee Minutes – February 28, 2011

The GFC Executive Committee minutes were emailed out as an item for information. Chris Nicol added that on page 2 it would be referring to the February not January Arts and Science meeting.

7. OTHER BUSINESS

There was no further business at this time.

8. ADJOURNMENT

MOTION:

Greenshields/Hakin

That the April 4, 2011 meeting of the General Faculties Council of the University of Lethbridge be adjourned.

Motion: Carried