

MINUTES OF THE OPEN SESSION
OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS
HELD THURSDAY, DECEMBER 16, 2010 AT 1:00 P.M.
IN THE BOARD ROOM (W646)

Present: Bob Turner (Chair), Mike Mahon, Richard Davidson, Karen Bartsch, Paul Walz, Janice Varzari, Blaine Kunz, Kevin Nugent, Eric Hawthorne, Taz Kassam, Evelyn Good Striker, Heidi MacDonald, Kathleen Willms, Jeremiah Merkl, Patrick Forrest, Don Chandler, James Berezan, Doug McArthur, Gordon Jong, Linda Embury (Recording Secretary)

Regrets: Dan Weeks, Vice-President (Research)

Others: Andrew Hakin, Vice-President (Academic) & Provost
Nancy Walker, Vice-President (Finance & Administration)
Chris Horbachewski, Vice-President (Advancement)
Karen Clearwater, Associate Vice-President (Financial Planning)
Richard Westlund, Director, Government Relations
Marnie Sawa, Manager, Budget & Planning

PRESENTATION

Sandy Slavin, Executive Director, Sport & Recreation Services, introduced the Women's Rugby Team to the Board to acknowledge their achievement of winning the gold medal at the Canada West Women's Rugby Championship. They have been successful in winning this award 5 years in a row. She mentioned the team has won the Canadian Championship 3 years running. This year the team was composed of quite a few new players and she acknowledged how proud she was of them as they fought a very hard battle in the Canadian Championship playing with many injured players. Each player was presented with a medal and congratulated on their fine achievement and hard work.

1. CONSENT AGENDA

1.1 Approval of the December 16, 2010 Open Session Agenda

1.2 Approval of the November 16, 2010 Open Session Minutes

MOTION: opn.2010.12.01

MacDonald/Hawthorne That the Consent Agenda of the December 16, 2010 Open Session of the University of Lethbridge Board of Governors be approved.

Motion: Carried

2. BOARD CHAIR REMARKS

2.1 University of Lethbridge Reception held in Edmonton

The Chair reported the University of Lethbridge held a reception in the Art Gallery of Alberta in Edmonton. This was very well attended and is instrumental in elevating the profile of the University of Lethbridge in Edmonton.

2.2 Canadian School of Energy and Environment Retreat

On November 30, 2010 the Chair and Mike attended this retreat.

2.3 Events arranged by Richard Westlund

Richard Westlund arranged for Bob Turner and Mike Mahon to attend an event which included Deputy Ministers, Assistant Deputy Ministers and 3 of the Alberta Innovates CEOs. The event included a presentation on the research being done on the U of L campus. Presenters were fantastic. The Chair commended Richard Westlund on a great job on the organization of these meetings.

2.4 Meeting

The Chairs and Presidents of all public funded post-secondary campuses in Alberta met. There are usually 2 meetings held per year. It was a very productive meeting.

2.5 Karen Bartsch

Today is the last meeting for Board Member Karen Bartsch. Thank you very much Karen for your many contributions to the Board and the Board wishes you well in your future endeavours.

3. PRESIDENT'S REPORT

3.1 ULFA (University of Lethbridge Faculty Association) Agreement

The President reported the negotiated Handbook agreement (July 1, 2010 to June 30, 2013) has been ratified by ULFA members. This was a very significant achievement with many thanks to Nancy Walker and Andrew Hakin for all of their hard work in reaching this agreement.

3.2 Transition

The President reported that he has made the transition from internal meetings to meeting externally with varied stakeholders. He travelled with Dan Weeks to Ottawa where he had 15 meetings scheduled which included meeting one on one with Prime Minister Stephen Harper. There is great interest in water resources. He spent 1 week in Ottawa and then travelled to Edmonton where he made a presentation to the Alberta Caucus. He also presented to the Rural Caucus and met with the Deputy Minister of Advanced Education. He promoted the university as a student first university and as a destination university. He began his push on building a new Science building and Campus Alberta. He has also been out and about in Lethbridge attending various club meetings e.g. Rotary and Kiwanis. Next week he will be meeting in Calgary with Jason Kenney, Federal Political Minister for Southern Alberta. The focus is on water issues and the water hub as well as how the University of Lethbridge can play a big role with water research and the oil sands.

3.3 Maclean's Magazine

Mike was very pleased to report that the University placed 4th out of 22 undergraduate Universities in Canada.

A large website company did an analysis on universities and the U of L was the only Canadian university to be picked out of 30 others for its good website.

3.4 Meeting with Dan Lowry

We met with Dan Lowry to establish a strategic partnership with EPCOR around the water issues.

3.5 Calgary Meetings

The President had his 1st meeting with the Universities of Alberta and Calgary Presidents on how to position post-secondary institutions in respect to research. Mike also had a meeting to build a relationship with the Calgary TELUS Science Centre. Bob Turner commented to say he is very happy to see the University enter into this relationship.

3.6 Strategic Plan

The Strategic Plan is being re-visited to see how Key Performance Indicators (KPI's) link in with the plan. The goal is to see how faculty will relate to the Strategic Plan using KPI's and to see how faculty members see themselves in the Strategic Plan.

3.7 Movember

The President participated in Movember to raise awareness of prostate cancer.

3.8 Chillin for Charity

Mike Mahon participated in this initiative of the Students' Union. Commented that the weather cooperated greatly.

3.9 President's Activities

The President commented there were 30 organizations involved with the Student Volunteer Fair and over 150 people attended the International Student Dinner. It was a terrific success. The Fall proved to be extremely busy with Mike and Maureen meeting so many of the University community etc. and he thanked everyone for making Maureen and him feel so welcome.

4. ITEMS FOR ACTION

4.1 Privacy Policy

MOTION: opn.2010.12.02

Mahon/Jong That the Board of Governors approve the attached Privacy Policy, effective immediately.

Motion: Carried.

4.2 Surveillance Policy

MOTION: opn.2010.12.03

Mahon/Kassam That the Board of Governors approve the attached updated Policy - Surveillance of Public Areas, effective immediately.

Motion: Carried

4.3 Survey Policy

MOTION: opn.2010.12.04

Mahon/Chandler That the Board of Governors approve the attached Survey Policy, effective immediately.

Motion: Carried.

4.4 Gift & Recognition Expenditure Policy

MOTION: opn.2010.12.05

Mahon/Walz That the Board of Governors approve the attached Gift and Recognition Policy, effective immediately.

Motion: Carried

Nancy Walker explained the policy is to be in line with Canada Revenue Agency regulations.

4.5 Hospitality Policy

MOTION: opn.2010.12.06

Mahon/Walz That the Board of Governors approve the attached Hospitality Policy, effective immediately.

Motion: Carried

4.6 Professional Supplement Policy

MOTION: opn.2010.12.07

Mahon/Jong That the Board of Governors approve the attached updated Professional Supplement Policy, effective immediately.

Motion: Carried

Heidi MacDonald wondered if this was a new policy. Nancy Walker responded no and a discussion was held on the policy.

4.7 Research Centres & Institutes Policy

MOTION: opn.2010.12.08

Mahon/Merkl That the Board of Governors approve the attached Research Centres & Institutes Policy, effective immediately.

Motion: Carried

Mike Mahon explained the merits of this new policy. Discussion was held.

4.8 Endowment Management Policy (revised)

MOTION: opn.2010.12.09

Mahon/Chandler That the Board of Governors approves the attached revisions to the Endowment Management Policy, effective immediately.

Motion: Carried

James Berezan explained the policy changes addressed and were in order to comply with the 2010 year end endowment recommendations from the Provincial Auditor General.

4.9 Investment Governance

MOTION: opn.2010.12.10

Mahon/McArthur That the Board of Governors approve the attached Investment Governance document, effective immediately.

Motion: Carried

Nancy Walker explained this is not an investment policy but a governance document which will need to be reviewed and updated on a regular basis, at least annually. Blaine Kunz felt the document needs more substance, with more detail and specifics. He wondered how we measure the results of the investment managers. Berezan indicated that this specific information is included in the University's Investment Management Policy. Bob Turner is very interested in Blaine's ideas and suggested Blaine email Jim Berezan with his ideas. **Action: Blaine Kunz will email his ideas/comments to Jim Berezan.**

4.10 2011 – 2012 Fees & Rates

MOTION: opn.2010.12.11

Mahon/Jong That the Board of Governors approves the proposed fees and rates for 2011-2012, with the fees and rates for 2012-13 to 2014-15 approved in principle.

Motion: Carried

Karen Clearwater introduced Marnie Sawa, Manager, Budget & Planning who was the person primarily responsible for this document. Marnie Sawa did a power point presentation and explained how the 2011-2012 fees and rates were established. Questions and discussion was held. Bob Turner asked Karen Clearwater to explain any issues that were of unusual importance. Karen Clearwater responded that the fee increases were not substantial, with the tuition fee increases in accordance with the % increase as dictated by Alberta Advanced Education and Technology. The tuition fee increase is only .35% (\$1.50 per course) for 2011-12. Kevin Nugent wondered when the detailed budget process for 2011/2012 will begin. Nancy Walker said the draft 2011-12 operating budget will be finished in February 2011 and will be presented to the Board for approval in March 2011, for the fiscal year April 1, 2011 to March 31, 2012. Mike Mahon mentioned the University has been advised the operating grant increase is 0% for the next 4 years, as informed by the Provincial Government.

Heidi MacDonald expressed her displeasure about having a convocation fee. Karen Clearwater said the Registrar's Office and the Cash Office will monitor all complaints and then the fee will be re-evaluated.

4.11 UAPP Board Representative

MOTION: opn.2010.12.12

Berezan/Kunz That the Board of Governors appoint Nancy Walker, Vice-President (Finance & Administration) as the University of Lethbridge Board representative to the Universities Academic Pension Plan Board of Trustees for the four (4) year period, January 1, 2011 to December 31, 2015.

Motion: Carried

4.12 D. Fitzpatrick, Vice-President (Research) Emeritus

MOTION: opn.2010.12.13

Mahon/Davidson That the Board of Governors appoint Dr. Dennis Fitzpatrick as Vice-President (Research) *Emeritus* with all the rights and privileges pertaining thereto, effective December 16, 2010.

Motion was carried.

5. ITEMS FOR INFORMATION

5.1 Advanced Education & Technology Funding Letter

Bob Turner mentioned the University received \$2 million dollars in one time funding from the Premier for the Faculty of Health Sciences. Andy Hakin explained these funds were advanced from Alberta Health Services. There is a shortage of nurses and this funding will be used in the Faculty of Health Sciences nursing programs to increase enrollment/graduates. Questions were asked and Andy explained the benefits of this funding for the Faculty of Health Sciences.

5.2 Sustainability Report

Mike Mahon gave an update of the Sustainability Report. Nancy Walker mentioned a study was done by students as a class assignment in March 2010 and many of their suggestions have been addressed.

6. VICE-PRESIDENT (ACADEMIC) & PROVOST

The Vice-President (Academic) and Provost circulated a written report at the beginning at the meeting and discussion was held.

7. VICE-PRESIDENT (FINANCE & ADMINISTRATION)

The report from the Vice-President (Finance and Administration) was received as information.

8. VICE-PRESIDENT (ADVANCEMENT)

Chris Horbachewski's report was distributed. He made the following comments:

- 1) January 23 – Faculty of Fine Arts will hold a concert at the Esplanade in Medicine Hat.
- 2) New issue of "SAM" magazine was just distributed.
 - a. 2nd Annual Alumni & Friends Event will be held in Calgary on April 3rd at the Westin. Rick Mercer will be the guest speaker. Last year's event was a huge success.

9. VICE-PRESIDENT (RESEARCH)

No discussion due to the absence of Dr. Dan Weeks.

10. BOARD MEMBER REPORTS

Richard Davidson reported:

- 1) There are a large number of nominees this year for Honorary Degrees. This will be decided at the February Senate meeting.
- 2) Chancellor selection process will also be held in February.

Don Chandler reported the Calgary Branch of the Alumni had 35 volunteers helping with the Calgary Food Bank. The Alumni are looking at designing an Alumni ring.

11. ADJOURNMENT

MOTION: opn.2010.12.14

Mahon/Berezan

That the Open Session of the December 16, 2010 meeting of The University of Lethbridge Board of Governors be adjourned.

Motion: Carried