



Monday, May 5, 2014

3:00 p.m. in W646

Present: A. Hakin (Chair), L. Brown, C. Carnaghan, C. Cooper, L. Elias, S. Glydon, M. Helstein, P. Henzi, L. Hildebrand, C. Hollingsworth, C. Hosgood, E. Jurkowski, M. Kawchuk, L. Kennedy, J. Lapadat, J. Laurendeau, P. Loewen, I. MacLachlan, C. Malacrida, C. Nicol, M. Pijl Zieber, N. Piquette, J. Poulsen, L. Robison-Greene, A. Siaroff, D. Siminovitch, P. Visentin, J. Vokey, S. Wismath, R. Wood, J. Youngdahl, W. Yuan (phone)

Regrets: L. Ambedian, G. Bedard, B. Boudreau, J. Copeland, J. Dobbie, B. Ellis, T. Gunn, K. Haight, M. Hawkins, C. Horbachewski, L. Jacobs, C. Jorgensen, C. Kingfisher, J. Kummer, B. Lee, M. Lindsay, C. Loewen, M. Mahon, K. McCallum, D. O'Donnell, W. Osborn, T. Spagnolo, I. Townshend, J. Usher, K. Vos, N. Walker, D. Weeks, P. Wilson, R. Yalamova-Usher

Other: J. Gallais (recording secretary), L. Corbiere, V. Grisack, D. Hill, C. Steinke

1. APPROVAL OF AGENDA

MOTION: gfc.2014.05.01

Jurkowski/Vokey

That the Agenda for GFC Meeting #494 held Monday, May 5, 2014 be approved.

Motion: Carried

2. APPROVAL OF MINUTES

MOTION: gfc.2014.05.02

Vokey/Laurendeau

That the Minutes for GFC Meeting #493 held Monday, April 7, 2014 be approved.

Motion: Carried

3. **PRESIDENT'S REPORT**

M. Mahon sent his regrets. A. Hakin, Provost and VP Academic, reported that at the last board meeting M. Mahon was reappointed as President and he sent a note that he is pleased and looks forward to working with GFC.

- A moment of silence was observed for the students in Calgary who were recently killed. M. Mahon and A. Hakin attended the memorial service at the University of Calgary.
- A welcome was given to all the new students who were present.
- *Government:*
 - M. Mahon and A. Hakin were present at the Quarterly Meeting of Board Chairs and Presidents with the Minister in Calgary on April 30. The agenda was looking at tuition, funding and results based budgeting as well as looking at outcomes. A. Hakin did a presentation on outcomes – he was part of committee with J. Usher. The Minister has given timeline for completion in the next five months.
 - e-Campus Alberta - all 26 institutions are part of this group and there was a signing of a document to commemorate this. This is our second year belonging and D. Hinger, Director, Teaching Centre represents the UofL. The current model doesn't fit very well with the way we do business at this time.
 - Social Innovation Fund – D. Hancock wants to see some advancement on this in the next 5 months.
 - April 29 – A. Hakin attended with M. Mahon the Innovation Forum. They talked about innovation in the province. The message was let's stop talking and start doing. Also included in the message was that the system of research and innovation in the province has many moving parts and we need to harness the innovation energy within the system. We'll see where this work goes as the summer progresses.
- *Around Campus:*
 - Interdisciplinary group of UofL students earned 1st place in International Agribusiness Case Competition held at University of Guelph and they now travel to Cape Town South Africa in June. Faculty members, D. Le Roy and D. Kazakoff supported the students from Management and Arts and Science.
 - Master's students win first round of Innovation competition at the Microsoft Imagine Cup Canada. They are competing against two other groups to represent Canada at 2014 Imagine Cup World Finals in Seattle in July where \$50,000 USD is the prize as well as an opportunity to meet Bill Gates. H. Cheng is the faculty member with 2 grad students, Mohammad Akbari and Hossein Naseri supporting the group.
 - Major First Nations' Metis and Inuit (FNMI) Gift Announcement – TD Bank Group gave \$400,000.
- *Board approved:*
 - Presidential Reappointment of Dr. Mahon effective July 1, 2015 for another five – year term.
 - Registrar Appointment – Susie Kennedy is coming to us from Lethbridge College as of July 1 for a five-year appointment. She has served as an academic and has held a Vice President portfolio within that institution.

- Operating Budget – Following our discussion at GFC this went forward to Board for approval and the items from GFC and the students engaged a discussion with the Board around the Quality Initiatives Program (QIP) funding.
- *Coming Up:*
 - Long Service Awards – May 7
 - Retirees Luncheon – May 14 – B. Sullivan and A. Hakin will present on the Destination Project.
 - Alumni and Friends Scotch tasting at the Penny Building
 - Alumni and Friends Reception in Standoff – May 15
 - Head of the Heard
 - Convocation May 29th and 30th - the most important academic activity that we do.
 - June 7 – Exploration Expo in Galt Gardens which will be the launch of ASPIRE
- Next GFC June 2

4. QUESTION PERIOD

- Claudia Malacrida – Tell us about the social innovation fund? A. Hakin, Provost & VP Academic, stated this is money put aside to look at the way in which social programs will be moved out throughout Alberta. Post-Secondary will be heavily involved. This was initially announced as part of the budget. It was indicated that this may not fund research type activities, but they seem to have softened their view. All models and elements are being looked at and L. Kruszewski is the person in charge of that. Once details begin to form up the institution will be informed. It was added that there is a \$1 billion fund and we believe we will find out more over the next 5 months.
- Ian MacLachlan – Exam timetable that ended on 30th of April and in excess of 2 weeks between the last day of classes and the last exam. If we started on 6th instead of the 8th of January, we could end earlier on April 26th instead of going into the next week. Also, we don't have exams on Easter Monday but have them on Saturdays. The exam timetable might have made sense before and not now. The example of UofA moving to Fall reading week will also make it harder to hold that line. Given the odd ball exam timetable and general scheduling this year, there could be some opportunities for changing our timetable and would refer the item to the Registrar to bring a report back to council. A. Hakin indicated the fall reading break was brought up previously. With the UofA moving to a fall break, the Provost has indicated to investigate this again. Turning it over to the AVP Students to add further comment. J. Lapadat reported that there is a study in progress on this issue and it will come forward once research and analysis are complete. In respect to exam timetabling, some models were put forward and it was debated at CCC robustly. H. Mirau is doing background research and then that report will come forward to the Registrar with recommendations. In regards to the non-utilization of Easter Monday, we do not know the history of scheduling around statutory holidays. S. Glydon, Students' Union President, indicated that it was important mental break for students and the students do not want exams on stat. A. Siaroff commented that the start of term needs to be part of the discussion. C. Malacrida asked if we have a longer teaching term than Calgary or Edmonton. The Provost stated that it is the number of instructional hours

that one has to teach – 1950 minutes for our institution. M. Helstein replied UofA and UofC count exams as instructional hours. P. Visentin asked why reduce hours for students. A. Siaroff replied that it could be done with our hours most years but not all. A. Hakin indicated that we will ask for the new Registrar to revisit this report in the Fall.

- J. Laurendeau – asked about e-campus Alberta. A. Hakin clarified e-campus Alberta is online course delivery. Our online offerings would be more 2nd or 3rd year courses with prerequisites attached to them. We have no offerings going forward currently with e-Campus Alberta. We have some possibilities in Fine Arts and Management but it is not a good fit yet. Campus Alberta is intimately linked to e-campus Alberta in the last few months. They are interested to look at more formal governance structure for Campus Alberta. No formal discussion of the president's has been held yet.
- D. Siminovitch – alcohol consumption and binge drinking. When will we ban alcohol promotion on campus? A. Hakin indicated there is a policy on alcohol use. D. Siminovitch noted he had asked this of M. Mahon and got a response from A. Baxter, Director of Risk and Safety Services. He understands why we sell it but why are we promoting the sale of this at a student event. S. Glydon reported on student sponsorship at events and all requests go through Risk and Safety. He replied that not everyone chooses to drink and events are not allowed to be centred on alcohol. It was also noted that the drinking age is 21 in the United States so it is no surprise that alcohol is banned in some places there.
- C. Malacrida – From the quarterly meetings with minister, what is results based budgeting? Is this talking about performance based funding? A. Hakin has asked that often and there is no outcomes framework for the 26 institutions in Alberta. There is no relation. Results based budgeting provides government with an outcomes framework. It uses metrics that are already in place instead of creating more work for us.
- D. Siminovitch – About the targeted funding that we just recently received from the government. We received funding for our engineering transfer program. Why hasn't the university informed the community that some of the funding in fact is for this instead of just transfer pathways? A. Hakin indicated that this was the government's wording and the requirement was that it be used for transfer pathways so it is not secretive as this is primary source of where the funding has gone. It has not been publicly stated by the University that this is where the money is going; however, it is stated on the government website.

5. ITEMS FOR ACTION

5.1. Appointment of Student Members

MOTION: gfc.2014.05.03

Wismath/Laurendeau

That General Faculties Council (GFC) approves the appointed student members below to GFC for terms ending on April 30, 2015.

APPOINTED GRADUATE STUDENT MEMBER (Nominated by Graduate Students Association) [2] Section 25 & GFC Bylaws – (GFC Appoints)

Arif Islam Graduate Student April 30, 2015
Jenna Kummer Graduate Student April 30, 2015

APPOINTED UNDERGRADUATE STUDENT MEMBERS (Nominated by Students' Union) [8] Section 25 & GFC Bylaws – (GFC Appoints)

Riley Miller Student (Fine Arts) April 30, 2015
Chris Hollingsworth Student (Arts and Science) April 30, 2015
Michael Kawchuk Student (Management) April 30, 2015
Vacant Student (Management) April 30, 2015
Vacant Student (Fine Arts) April 30, 2015
Vacant Student (Arts and Science) April 30, 2015
Vacant Student (Education) April 30, 2015
Vacant Student (Health Sciences) April 30, 2015

Motion: Carried

5.2. GFC Committee Nominations

MOTION: gfc.2014.05.04

Helstein/Kennedy

That GFC approve the slate of nominees below to fill committee vacancies.

GFC Convocation Committee Chad Witcher (July 1, 2014 to June 30, 2016)
GFC Curriculum Coordinating Committee Stefan Kienzle (July 1, 2014 to June 30, 2016)
GFC Undergraduate Student Discipline Raquel Trillia - alternate (July 1, 2014 to June 30, 2016)
GFC Graduate Student Discipline Dawn McBride - alternate (July 1, 2014 to June 30, 2016)
GFC Grade Appeal Committee Ian McAdam (July 1, 2014 to June 30, 2016)
GFC Travel Committee Linda Many Guns (July 1, 2014 to June 30, 2016)

Faculty (STP) Handbook Appeals Committee (17.04.3)

[Term Sept. 1-Aug. 31]

Two (2) *Academic Staff* Members Alan Siaroff, Ian McAdam

Two (2) *Alternate Academic Staff* Members – Danny Le Roy; Jan Newberry

Nomination of Chancellor

Three (3) members of GFC Leanne Elias, Wendy Osborn, John Poulsen

Associate Vice-President (Finance)

Two (2) academic staff members Shamsul Alam, Sameer Deshpande

Motion: Carried

5.3 GFC Committee Nominations

MOTION: gfc.2014.05.05

Siaroff/Wismath

That GFC approve the following be added to the GFC Bylaws concerning the membership of appointment committees for those positions who then require Board approval.

Within GFC Bylaws Appointment Committees – General Provisions (new B. 5): Members of the Board may serve as Board representatives on any appointment committee, but they shall be excluded from serving as representatives of their constituent group.

Motion: Carried

Members of the Board may serve... Carried with the friendly amendment.

5.4 GFC Motion for Delegation of Authority – Summer

MOTION: gfc.2014.05.06

Siaroff/Piquette

That GFC approve designating GFC Executive the ongoing authority to act on behalf of the Council for July and August 2014.

Motion: Carried (6 opposed)

This is a standard motion and is part of the *GFC Bylaws*. This comes forward each year and was not approved last year due to possible budget discussions needed throughout the summer. The question was raised that we should see if we can make quorum before we accept this practice. It was clarified that if GFC does not make quorum, the Executive Committee can meet on their behalf.

5.5 Academic Quality Assurance Policy & Process - Revisions

MOTION: gfc.2014.05.07

MacLachlan/Kennedy

That GFC approves the revision to the External Reviewers process and the “Statement of Non-Conflict for External Reviewers” form for inclusion in the “Academic Quality Assurance Policy & Process (2012 Revision)”, effective immediately.

Motion: Not Carried

I. MacLachlan indicated this is a very active committee and this is a minor revision to provide a guideline for use by the committee chair. Significant discussion and revisions occurred at the committee level to get to the document in front of Council today. Discussion occurred on the wording of the criteria document and the removal of number 6.

MOTION TO AMEND: gfc.2014.05.08

Vokey/Laurendeau

Amend the document by removing item 6.

Motion: Not Carried

Discussion occurred on what would we be missing if we remove item 6? We could shrink the pool too much, and would we still be able to have mentors and collaborators. Other questions arose on current collaborators and there were concerns noted that this is not in line with what the committee intended.

MOTION TO REFER: gfc.2014.05.09

Helstein/Jurkowski

Refer the document back to the Academic Quality Assurance Committee.

Motion: Carried

6. ITEMS FOR INFORMATION

6.1. Health Services Quality Institute

L. Brown, indicated there is a proposal in the package it is a Type A and developed in compliance with the University of Lethbridge Research Centres and Institutes policy. C. Steinke and D. Hill were in attendance if there were any questions. D. Hill provided an overview of how this institute developed as the work started over two years ago. C. Steinke commented that they hope to change the way Health Care is designed and delivered in Canada. This also aligns with the University’s Strategic Plan. A question arose and it was clarified that Covenant Health operates a number of senior’s facilities and is faith based.

6.2. Destination Project Update

A. Hakin updated the committee on the progress of the project. He was pleased to announce that following a very vigorous process, Stantec Architecture and KPMB Architects were approved by the Board as the design team for the Destination Project's Science and Academic Building and Energy/Utility Centre. It was tight race with the three companies that made it to final consideration. There will be a major week of meetings on May 20th as both companies will be on campus.

6.3. GFC 2014-2016 Meeting Schedule

The meeting schedule was presented for information. No questions arose.

6.4. GFC Executive Committee Report – April 28, 2014

This report was presented for information. No questions arose.

6.5. GFC Executive Committee Approved Minutes – March 31, 2014

This minutes were emailed for information. No questions arose.

7. OTHER BUSINESS

There was no other business.

8. ADJOURNMENT

MOTION: gfc.2014.05.10

Glydon/Kawchuk

That the GFC meeting #494 be adjourned.

Motion: Carried