



Intellectual Property Discussion Form

School of Graduate Studies

This form is intended to promote early discussion of intellectual property matters during the graduate student's program. Each graduate student and her/his supervisor and/or graduate coordinator (as defined by the [GSA Collective Agreement](#)) are encouraged to complete and sign this form prior to the student beginning his or her thesis research or any training as a graduate assistant (research). Students in non-thesis graduate programs should complete the form with the appropriate administrator (e.g. Program Chair, Director, or Assistant Dean), if relevant. If a student's research is supported by external/sponsored agreement(s), or if the research may lead to major inventions or commercialization, the student and supervisor should consider signing a formal agreement, in consultation with the department, faculty, School of Graduate Studies, or Office of the Vice-President Research.

SECTION 1: To be completed by the student (please type or print)

Name _____ Student ID _____

Degree sought _____ Department _____ Program _____

Supervisor _____

Please review the University's Intellectual Property Guidelines for Graduate Students and Supervisors, any applicable University policies related to intellectual property, and discuss with your supervisor/graduate coordinator before answering these questions.

1.	Have you read the University of Lethbridge <i>Intellectual Property Guidelines for Graduate Students and Supervisors</i> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Have you discussed intellectual property issues that may arise in the course of your studies (e.g., authorship in publications) with your supervisor/graduate coordinator?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	If you are supported by a scholarship, fellowship, external funding agreement, or your supervisor's research grants, have you discussed with your supervisor/graduate coordinator any potential impact these may have on intellectual property?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
4.	If you are also a research associate/technician or other type of employee of the University of Lethbridge, have you discussed with your supervisor any potential impact on intellectual property?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

If the answer to any of these questions is "No", please explain:

Student's Signature _____ Date _____

SECTION 2: To be completed by the student's supervisor/graduate coordinator

1.	Have you reviewed this form after it was completed by this graduate student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Have you reached an agreement with this graduate student on any anticipated intellectual property issues? [It is recommended that any written agreement be kept on file].	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

If the answer to any of these questions is "No", please explain:

Supervisor/Graduate Coordinator Signature _____ Date _____

Return the complete form to the appropriate program, department, or faculty administrator. A copy should also be forwarded to the School of Graduate Studies for inclusion in the student's file.

SECTION 3: For departmental use only

On behalf of the Department/Graduate Program, I have reviewed this form.

Supervisor/Graduate Coordinator's Signature _____ Date _____