



November, 2017

Dear Student/Intern Teachers:

RE: Inclement Weather Driving Statement

The winter months are upon us and we can never predict changes in the weather. This statement is intended as a reminder to use discretion in your decisions about commuting to and from your school placement.

Each school jurisdiction has different policies with respect to school closure and impassable roads, but they are constant in their desire to see employees make wise decisions around travel during inclement weather. This includes blizzards or whiteouts, dense fog, flooding or icy road conditions. Please check with your school jurisdiction about how school closures will be communicated to you.

The following plan/procedure is to assist you in making your travel decision on those occasions when conditions might prompt you to reconsider driving to and from practicum.

Before leaving FOR the school site, or leaving FROM the school site in times of stormy weather:

- ✓ Tune into the radio station noted by your jurisdiction for news.
- ✓ Check your school and jurisdiction web sites, and social media feeds for news.
- ✓ Check 511 Alberta and AMA Road Reports.
- ✓ Confer with your Teacher Mentor/Associate, Administrator and University Consultant. Use the contact information provided to you when you received your practicum placement.

Steps to take if you decide to alter or cancel your travel plans:

- ✓ Notify your Teacher Mentor/Associate, Administrator and University Consultant.
- ✓ Depending upon school location, weather conditions, and your ability to drive in the conditions, seek overnight shelter with the advice of the Administrator. Emergency funds are available through the Scholarship Office and the Students' Union.
- ✓ Drive for the conditions. Speed limits are posted for ideal conditions, not when the road is icy or snow-covered.

In the event of an accident, please refer to **Campus Safety and Risk & Safety Services Student Information** form (also attached). When you do your due diligence, the Faculty of Education will support your decision. If you have any questions about these matters, please contact your University Consultant and/or the Assistant Dean of Field Experience. We wish you an enriching experience in your school placements — and be safe!

Sincerely,

A handwritten signature in black ink that reads "Robin Bright".

Robin Bright, Assistant Dean of Field Experience

Enclosure: cc: Teacher Mentor/Associates, Administrators