



The University of Lethbridge  
**Sweat Lodge Ceremonial Procedures**  
August 2010

Appendix A

**University of Lethbridge Security Services  
Sweat Lodge Contract**

Name of Group: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Times: \_\_\_\_\_

Location & Type of Event \_\_\_\_\_

Equipment Required: Water/Firefighting equipment/Cell Phone

Cell Phone # \_\_\_\_\_

Other: \_\_\_\_\_

Fee Charge: Board Approved Fee \_\_\_\_\_ Paid: YES \_\_\_\_\_ NO \_\_\_\_\_

**Payment:**

Payment is required at the time of booking and is subject to confirmation by Security Services; no confirmation will be made until payment is received. Payment can be made in cash or via an internal money transfer.

**Cancellation or Refunds:**

A refund of the booking fee will be given for any cancellation in excess of 48 hours prior to the event start time.

**Procedures & Conditions:**

In addition to the Sweat Lodge Ceremonial procedures I(Name) \_\_\_\_\_, as the event organizer agree to and fully understand the conditions of the City of Lethbridge Fire Permit Regulations and the University's Sweat Lodge Facilities Procedures which includes but is not limited to the following:

1. **It is the responsibility of the applicant to:**



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- a. Be familiar and abide by the requirements of this Permit and By-law.
  - b. Obtain permission, if necessary, to burn on any land.
  - c. Ensure Security Services is notified **403 329-2345** prior to commencing the burn.
  - d. Complete and provide a hazard assessment prior to the commencement of the event.
2. Permit period is limited to one day or a reasonable time period as determined by the Fire Authority's observations of the burn site.
3. The permit may be cancelled at any time.
4. Burning shall be carried out in compliance with the following conditions:
- (i) Materials burned must only be burnable debris in accordance with the Clean Air Act Alberta Regulation 217/75 with amendments.
  - (ii) Wind conditions shall be less than 25 km/hr.
  - (iii) At least one (1) Key Contact must be in attendance with a cell phone to report any emergency that may occur.
  - (iv) Consideration must be given to avoid obscuring visibility on adjacent roads.
  - (v) Provisions are made for sufficient number of fire extinguishers on site.
  - (vi) The nuisance to neighboring properties must be considered. The fire cannot be stacked with wood /combustibles so as to create a flame higher than 1 meter to minimize flame and smoke spread.
  - (vii) The organizer/key contact is responsible for ensuring that the fire is completely extinguished at the end of the event.
  - (viii) The key contact person must notify Security Services via **403 329 2345** when all fires are extinguished so that a Hot Work Check can be conducted in the presence of the key contact person or their designate at the conclusion of the event.

### **Hold Harmless & Indemnification:**

The applicant agrees to indemnify and save harmless the University of Lethbridge, its Board of Governors, officers, employees, agents, volunteers and assigns and the City of Lethbridge from any and all claims, losses, costs, damages of any nature whatsoever connected to or arising out of the operations authorized by this permit and any other activities associated with the event for which the permit was granted. Costs are inclusive of reasonable defense costs, expert fees, fines and fire brigade charges and other extinguishing expenses.



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### Property of the University:

The Booking Group shall be fully responsible for any damage or loss howsoever caused by it, its employees, agents, registrants, or any other person or group acting in the name of or any person admitted to the premises by the Booking Group, done to the University's facilities, equipment, services, or property, whether utilized as part of the Booking Group's program or not. The Booking Group agrees to pay to the University on demand the cost of repair or replacement of any such damage or loss.

### Property of Others:

The University is not responsible for any claims, damage or loss, inclusive of theft, to any property whatsoever owned by a Booking Group, its members, registrants, agents, suppliers, contractors or invitees..) All such property and materials are to be at the Booking Group's risk.

### Waivers:

A degree of risk of personal injury, illness or death is inherent in all outdoor activities. Participation in a Sweat Lodge Ceremony provides an increased risk factor and it is the responsibility of the organizers of the event and the key contact to ensure that the participants are aware of the risks and are requested to sign a waiver prior to participating in the Sweat Lodge Ceremony. Risk and Safety Services should be consulted for provision of the required waiver document prior to the event. Please ensure that you and your group fully understand what these risks are and that you are prepared to accept this element of risk before signing this contract. The University will not be held liable for any injury, illness or death resulting from the events held on University property.

### Insurance:

Event insurance and/or Comprehensive General Liability Insurance for a minimum limit of \$2,000,000.00 is required for use of the University Facilities by external parties. The University requires that it be added as an additional named insured and that evidence of the required insurance be provided prior to the commencement of the Event.

Internal bookings should consult directly with Manager, Risk and Safety Services to discuss any insurance requirements.

University of Lethbridge Booking Group: \_\_\_\_\_

University of Lethbridge Event Organizer: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_