

THE UNIVERSITY OF LETHBRIDGE

2014-15 FEES AND RATES



September 28, 2013

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2014-15 FEES AND RATES

SEPTEMBER 2013

INTRODUCTION

In October of each year, recommendations for changes to fees and rates, including any policies governing fees and rates are recommended to the Board of Governors for approval. Throughout 2005 and early 2006 Advanced Education and Technology (AET) reviewed Alberta's advanced education system. Included in this review was an analysis of the affordability of education conducted by a Learning Alberta Steering Committee. The Steering Committee made several recommendations concerning student fees which are described below in the Instructional Fees section of this report. As directed by Advanced Education and Technology in their 1995-96 Tuition Policy and the 2007 Tuition Fee Policy Guide, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all fees charged to students. The University also follows its Establishment of Student Fees Policy in setting fees (see Appendix F). Committee membership for the Student Fee Review Committee for 2014-15 is provided in Appendix H to this report.

2 FACULTY OF HEALTH SCIENCES

2.1 MASTER OF NURSING PROGRAM FEES

The offering of the Masters of Nursing is an essential feature of the Faculty of Health Sciences' Strategic Plan. It will expand our graduate programming and is vital to meet the educational needs expressed by working professional nurses. The Master of Nursing proposal has been approved within the University and has been submitted to Campus Alberta Quality Council. In anticipation of securing grant funding for a Fall 2014 start date, we are investing in course development and are requesting the approval of the proposed program and tuition fees.

The Master of Nursing Program Fee is assessed every semester of a student's program, including semesters in which no course enrolments occur. A minimum of 6 program fees are assessed. Students will continue to pay program fees for each semester until they either complete or withdraw from the program.

The Master of Nursing Tuition fee is assessed per course. A course is defined as three credit hours (i.e. a six credit hour course would be assessed two tuition fees). Total course tuition fees in a particular semester will be dependent upon the number of courses a student is registered for in that semester.

Recommendation 1:

That the Master of Nursing Program and Tuition Fees for 2014-15 be approved effective April 1, 2014 as presented in Table I, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE I

MASTER OF NURSING PROGRAM FEES							
	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
MN: Program Fee	n/a	n/a	356.00	1.00%	359.55	1.00%	363.15
MN: Tuition Fee per course (3 credit hours)	n/a	n/a	603.00	1.00%	609.00	1.00%	615.10

3 INFORMATION TECHNOLOGY

3.1 ITS SERVER/STORAGE FEES

This fee is being introduced to provide a cost recovery option for users that need specific and purpose build servers and storage for services that are not related to core U of L computing. In the past these needs were met by purchasing hardware for the purpose service from Dell or other server manufacturers. With the evolution of server hardware and storage to virtual environments (virtual servers are physical hardware), the ability to recover the cost has been lost. As a result Information Technology is recommending this new fee to compensate. The following is a high level view of the sizing and resources that will be part of the standard package builds.

VMware Hosted Server Sizing Options:

	Bronze	Silver	Gold
# Virtual CPUs	1	2	4
Memory	2 GB	4 GB	8 GB
Disk for OS	25 GB	25 GB	25 GB

Information Technology will provide up to 25 GB of storage in the price of each VM to include the base OS, cache and basic storage needs. Additional storage, up to 200 GB, is available at the annual rates listed below. Requests above 200 GB will be evaluated on a case-by-case basis.

Recommendation 2:

That the ITS Server and Storage Fees as presented in Table II for 2014-15 be approved effective April 1, 2014 and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE II

ITS SERVER/STORAGE FEES							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Server Gold Standard/year	n/a	n/a	800.00	5.00%	840.00	5.00%	882.00
Server Silver Standard/year	n/a	n/a	500.00	5.00%	525.00	5.00%	551.25
Server Bronze Standard/year	n/a	n/a	300.00	5.00%	315.00	5.00%	330.75
Storage Gold Standard/GB	n/a	n/a	1.80	5.00%	1.89	5.00%	1.98
Storage Silver Standard/GB	n/a	n/a	1.25	5.00%	1.31	5.00%	1.38
Storage Bronze Standard/GB	n/a	n/a	1.05	5.00%	1.10	5.00%	1.16

3.2 ITS CHARGE OUT RATES

IT Services periodically provides support to events or projects that do not align with the core funding that is provided by the institution. Typically, these are either events/projects driven from outside the University, or those associated with research projects or ancillary services. Examples include the annual SWATCA Teachers' Convention, and ID Card production on Sunday of the Labour Day weekend in support of Housing Services. Given that these events reduce ITS capacity for University priorities and that budgets are becoming increasingly constrained, we recommend the creation of this fee to recover these sorts of costs, which can then be allocated toward contracts or one-time positions to recover the lost staff capacity. A fixed-price estimate for services rendered against this fee will be provided in advance upon request.

Recommendation 3:

That the ITS Charge Out Rates as presented in Table III for 2014-15 be approved effective April 1, 2014 and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE III

ITS CHARGE OUT RATES							
Per Hour							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Technical staff rate	n/a	n/a	55.00	5.45%	58.00	5.17%	61.00
Technical staff rate (2x)	n/a	n/a	110.00	6.36%	117.00	5.98%	124.00
Management rate	n/a	n/a	75.00	0.00%	75.00	6.67%	80.00
Management rate (1.5x)	n/a	n/a	112.50	0.00%	112.50	5.78%	119.00

4 INSTRUCTIONAL FEES

4.1 TUITION FEES

The Tuition Fee Policy Guide was introduced by AET in 2007. The Tuition Fee Policy states that to improve affordability for learners, that the maximum allowable annual tuition fee increase be linked to the annual average Alberta CPI (Consumer Price Index), using a twelve month period ending in June. Enterprise and Advanced Education has directed that the CPI to be used in calculating the maximum fee increase in 2014-15 is 1.0% (2013-14: 0%, 2012-13: 1.45%, 2011-12: .35%, 2010-11: 1.5%, 2009-10: 4.1%).

Recommendation 4:

That the fees for instruction for 2014-15 be approved effective April 1, 2014 as presented in Table IV, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE IV

INSTRUCTIONAL FEES									
(Per Course Fees)									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Undergrad									
Canadian	485.50	492.50	492.50	1.00%	497.40	1.00%	502.35	1.00%	507.35
International	1,099.00	1,115.00	1,477.50	1.00%	1,492.25	1.00%	1,507.15	1.00%	1,522.20
Graduate									
Canadian	570.00	578.00	578.00	1.00%	583.75	1.00%	589.60	1.00%	595.50
International	1,271.00	1,289.00	1,289.00	1.00%	1,301.90	1.00%	1,314.90	1.00%	1,328.05
Co-op Fees	594.00	603.00	615.95	1.00%	622.10	1.00%	628.30	1.00%	634.55
M.Sc. (Mgt.) Continuation Fee									
Canadian - full time	570.00	578.00	578.00	1.00%	583.75	1.00%	589.60	1.00%	595.50
Canadian - part time	285.00	289.00	289.00	1.00%	291.90	1.00%	294.80	1.00%	297.75
International - full time	1,271.00	1,289.00	1,289.00	1.00%	1,301.90	1.00%	1,314.90	1.00%	1,328.05
International - part time	635.50	644.50	644.50	1.00%	650.95	1.00%	657.45	1.00%	664.00
Mentorship Fee Mgmt	285.00	289.00	295.20	1.00%	298.15	1.00%	301.10	1.00%	304.10
M.Ed Fees									
Canadian Program Fee	336.00	341.00	341.00	1.00%	344.40	1.00%	347.85	1.00%	351.30
International Program Fee	756.00	767.25	767.25	1.00%	774.90	1.00%	782.65	1.00%	790.45
Canadian Course Fee	570.00	578.00	578.00	1.00%	583.75	1.00%	589.60	1.00%	595.50
International Course Fee	1,282.50	1,300.50	1,300.50	1.00%	1,313.50	1.00%	1,326.65	1.00%	1,339.90
Part-time term fee*	1,096.00	1,112.00	1,112.00	1.00%	1,123.10	1.00%	1,134.30	1.00%	1,145.65
Full-time term fee*	1,644.00	1,668.00	1,668.00	1.00%	1,684.65	1.00%	1,701.50	1.00%	1,718.50
Continuation Fee	548.00	556.00	556.00	1.00%	561.55	1.00%	567.15	1.00%	572.80
Master of Counselling									
Canadian Program Fee	525.00	525.00	525.00	1.00%	530.25	1.00%	535.55	1.00%	540.90
International Program Fee	1,181.25	1,181.25	1,181.25	1.00%	1,193.05	1.00%	1,204.95	1.00%	1,217.00
Canadian Course Fee	1,150.00	1,150.00	1,150.00	1.00%	1,161.50	1.00%	1,173.10	1.00%	1,184.80
International Course Fee	2,587.50	2,587.50	2,587.50	1.00%	2,613.35	1.00%	2,639.45	1.00%	2,665.85
Note: International students in the M.Ed & Master of Counselling Programs are assessed tuition fees at a rate of an additional 125% over that of Canadian students.									
<i>*For student admitted to program prior to April 1, 2009</i>									

4.2 FACULTY OF EDUCATION STUDENT PRACTICUM TRAVEL FEE/EDUC 2500 PRACTICUM FEE

Currently all Education students enrolled in the Professional Semester I and II are charged an additional fee to offset student reimbursement costs related to the travel and living expenses incurred by students while living in centres outside of Lethbridge. Expenditures have seen significant increases in the last several years: a greater number of students are being placed at a distance thus increasing the total practicum travel costs; students currently receive a mileage rate of 30 cents per kilometre; the current weekly room and board rate paid to those who accommodate our students for is \$150.00. It is proposed to increase the Student Travel Practicum Fee rate to compensate students and accommodates for the higher costs they are incurring.

The Education 2500 Practicum Fee is not a tuition fee; it is a cost recovery fee and therefore it will increase by cost rather than be tied to tuition increases. It partially covers honoraria to teacher associates. The most popular honoraria option for teachers is the half-day release. The cost of this option has increased substantially over the past few years and now averages \$101 per teacher associate.

Note that the University received a grant to cover honorariums for PS I, II and III in the 1980s but such a grant was not received for the Education 2500 course, thus the need to recover the honorarium costs for Education 2500.

Recommendation 5:

That the Student Practicum Travel Fee and the Education 2500 Practicum Fee for 2014-15 be approved effective April 1, 2014 as presented in Table V, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE V

STUDENT PRACTICUM TRAVEL FEE/EDUCATION 2500 PRACTICUM FEE (per course fees)									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Student Practicum Travel Fee	390.00	410.00	440.00	7.95%	475.00	5.26%	500.00	5.00%	525.00
Education 2500 Practicum Fee	90.00	95.00	100.00	5.00%	105.00	4.76%	110.00	4.56%	115.00
* Student/ED2500 practicum fees not part of tuition fee policy, therefore not limited to CPI increases									

4.3 FACULTY OF FINE ARTS MUSIC STUDIO DIFFERENTIAL FEE

Music Studio course instruction provides one-on-one course instruction on various instruments. Currently the Faculty of Fine Arts charges students enrolled in Music Studio courses a differential fee to cover the additional cost of private instruction as well as travel expenses for out-of town instructors. To ensure high quality instruction, compensation to instructors must be kept competitive with rates charged in the City of Lethbridge and surrounding communities. The proposed increases are to offset escalating costs.

Recommendation 6:

That the Music Studio Differential Fee for 2014-15 be approved effective April 1, 2014 as presented in Table VI, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE VI

MUSIC STUDIO DIFFERENTIAL FEE									
Per Semester									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Music Studio Differential Fee	484.00	491.00	501.55	1.00%	506.55	1.00%	511.60	1.00%	516.70

4.4 FACULTY OF FINE ARTS MUSIC ENSEMBLE PARTICIPATION FEE

The Music Ensemble Participation fee is charged to U of L students and community members participating in any ensemble on a non-credit basis. Students enrolling in this course for credit pay the equivalent fee for a 1.5 credit course.

Recommendation 7:

That the Music Ensemble Participation Fee for 2014-15 be approved effective April 1, 2014 as presented in Table VII, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE VII

MUSIC ENSEMBLE PARTICIPATION FEE								
Per Semester								
	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Music Ensemble Participation Fee	120.00	120.00	5.00%	126.00	5.00%	132.30	5.00%	138.90

4.5 FACULTY OF FINE ARTS INSTRUMENT/EQUIPMENT DAMAGE DEPOSIT

The Faculty of Fine Arts owns musical instruments and other equipment that is loaned to students for various classes including Music Studio, Photography, Printmaking, audio production. Equipment loaned to students is sometimes returned damaged or not returned at all. As well this equipment requires maintenance such as sharpening blades, tuning, etc. The damage deposit will be collected from any student wishing to borrow equipment. If the equipment is not returned, the University would invoice for the replacement of the equipment.

Recommendation 8:

That the Fine Arts Damage Deposits for 2014-15 be approved effective April 1, 2014 as presented in Table VIII, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE VIII

FINE ARTS DAMAGE DEPOSIT								
	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Musical Instrument	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*
Art Equipment (still cameras, printmaking tool kits, etc.)	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*
New Media Equipment (cameras, light kits, etc.)	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*
Digital Audio Arts Equipment (portable audio capture package)	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*

* 50% of fee is refundable; remainder retained for equipment maintenance and labour costs

5 ADMINISTRATIVE FEES

5.1 STUDENT SERVICES FEE

In April 2002 the Student Services Fee (formerly called the Student Administration Fee) was implemented to provide funding associated with student services. On October 11, 2012, the Board of Governors approved an increase to the Student Services Fee, raising the rate from \$12.50 per course to \$15.00 per course. As a result of the Campus Alberta Grant decrease of 7.3% for the fiscal year 2013-14, student fees were re-evaluated and the student services fee was increased an additional \$22.50 per course (from \$15.00 to \$37.50) effective September 1, 2013. It is proposed that an increase of \$1.75 per course (from \$37.50 to \$39.25) be approved effective April 1, 2014. Increases for 2015-16 and 2016-17 are proposed at \$1.75 per course. These funds are used to supplement and create a number of tools and resources that will help students succeed through their academic careers (e.g. tutorial services, counselling).

Recommendation 9:

That the Student Services Fee for 2014-15 be increased effective April 1, 2014 as presented in Table IX, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE IX

STUDENT SERVICES FEE									
Per Course									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Student Services Fee	12.50	12.50	37.50	4.65%	39.25	4.50%	41.00	4.30%	42.75

5.2 GRADUATION FEE

The Graduation fee is charged to all students who apply to graduate. This fee is used to offset the cost of graduation which includes materials such as diplomas, parchments and covers as well as regalia rental which is currently \$26/gown. A modest increase to this fee is being proposed to help offset the increasing costs associated with graduation/convocation. With the proposed increase our Graduation

Fee would still remain the lowest in the Province. The Graduation Fee currently charged at the U of A and U of C is \$39.50 and \$35.00 respectively.

Recommendation 10:

That the Graduation fee be increased effective April 1, 2014 as presented in Table X and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE X

GRADUATION FEE									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Graduation Fee	0.00	25.00	25.00	5.00%	26.25	5.00%	27.55	5.00%	28.90

6 FACILITIES

6.1 PARKING RATES

Parking Services is a full cost recovery operation. The revenue generated through parking fees is used to accommodate projected capital costs for repairs, maintain roadways, parking lots and pathways, Safewalk operations, operating costs including utilities and some security services, and to fund additional campus parking facilities. Appendix G provides a map of the various parking areas on campus.

Recommendation 11:

That the parking rates for 2014-15 as detailed in Table XI be approved effective September 1, 2014 and the parking rates for 2015-16 to 2016-17 be approved in principle.

TABLE XI

PARKING RATES										
Per Year										
Parking Lot	Service Provided	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Lot A, B, FS	Plug-in Stalls	435.00	460.00	485.00	6%	514.00	6%	545.00	6%	577.75
Lot C, H, I, K	Location/Non-Plug Stalls	450.00	475.00	500.00	6%	530.00	6%	561.75	6%	595.50
Lot E, F	Non-Plug Stalls	330.00	350.00	370.00	6%	392.25	6%	415.75	6%	440.75
Lot B, M, N	Non-Plug Stalls	290.00	305.00	325.00	6%	344.50	6%	365.25	6%	387.00
Reserved Stall	Location	570.00	605.00	640.00	6%	678.50	6%	719.25	6%	762.50
Special Needs	Location	290.00	305.00	325.00	6%	344.50	6%	365.25	6%	387.25
Monthly - M, N	Paved	43.00	43.00	46.00	6%	48.75	6%	51.75	6%	54.75
Monthly - C, E, K	Location/Paved	50.00	50.00	53.00	6%	56.00	6%	59.25	6%	62.75
Metered Parking Dispensers	Location	\$1.00/hour	\$1.00/hr	\$1.00/hr	50%	\$1.50/hr	0%	\$1.50/hr	0%	\$1.50/hr
1/2 Day Permits	Paved	4.00	4.00	4.00	50%	6.00	0%	6.00	0%	6.00
Daily Permits	Paved	6.00	6.00	6.00	50%	9.00	0%	9.00	0%	9.00
Weekly Permits	Paved	24.00	24.00	24.00	50%	36.00	0%	36.00	0%	36.00
Retired F/S Permits	Location	45.00	45.00	45.00	0%	45.00	0%	45.00	0%	45.00
Permit Replacements	N/A	30.00	30.00	30.00	0%	30.00	0%	30.00	0%	30.00

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

7 HEALTH CENTRE

7.1 HEALTH CENTRE PHYSICIAN FEES

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate health care insurance plan provides cost coverage for the physician visit and associated costs. There are instances where AHCIP or its equivalent does not cover certain costs and in these instances it is necessary to apply appropriate charges. The Health Centre follows the Alberta Medical Association yearly guidelines for uninsured services.

Recommendation 12:

That the proposed adjustments to the Health Centre Fee for 2014-15, as indicated in Table XII, be approved for implementation April 1, 2014 and the rate adjustments for the years 2015-16 to 2016-17 be approved in principle.

TABLE XII

HEALTH CENTRE PHYSICIAN FEES									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
All Non Insured Services	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2011	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2012	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2013	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2014	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2015	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2016

8 INTERNATIONAL CENTRE FOR STUDENTS (ICS)

8.1 ICS PROGRAM FEES

The International Centre for Students offers the English as a Second Language for Academic Purposes (EAP) Program to prepare students for university studies. Students whose first spoken language is not English can complete the Advanced level of the EAP program to satisfy the English Language Proficiency (ELP) requirement for admission to undergraduate and graduate studies. EAP courses include Writing, Reading, Grammar and Communication. In the Intermediate and High Intermediate levels of the program, students must complete all four courses; in the Advanced level of the program students are permitted to study part-time, completing any number of these four courses.

The Writing for University course (WFU) and Alberta University Writing Competency Test (AUWCT) are no longer offered at the University of Lethbridge. The WFU and AUWCT were part of the Academic Writing Centre which is no longer part of the International Centre for Students.

The non-credit Academic English for International Graduate Students course is intended to prepare International students for Graduate Studies at the U of L. These students will have satisfied the English Language Proficiency (ELP) requirement for admission; this course is not offered as a way for students to

meet the ELP requirement for admission. This course is designed to provide additional preparation for the discussion, presentation, and writing of research-related topics. This course is offered in Summer Session III and in the Fall and Spring semesters, subject to sufficient enrolment.

The Saudi Arabian Cultural Bureau in Canada cancelled the enhanced hours for all the King Abdullah Scholarship Program (KASP) students effective September 2012. This course is no longer offered through the EAP program.

In July 2013, the International Centre conducted a comparative study on EAP/ESL application fees for 24 universities across Western Canada. The average EAP/ESL application fee is \$127.50. The increase for the EAP application fee from \$55.00 to \$125.00 will bring the EAP/ESL application fee in-line with current industry standards.

Recommendation 13:

That effective April 1, 2014, the proposed fee schedule as provided in Table XIII for the International Centre for Students be approved for 2014-15 and be approved in principle for the years 2015-16 to 2016-17.

TABLE XIII

INTERNATIONAL CENTRE FOR STUDENTS FEES									
(per semester)									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
EAP Full-time Tuition	3,493.00	3,544.00	3,620.20	1.00%	3,656.40	1.00%	3,692.95	1.00%	3,729.85
Advanced Level Part-time per course*	873.00	886.00	905.05	1.00%	914.10	1.00%	923.25	1.00%	932.45
EAP Application Fee	55.00	55.00	55.00	127%	125.00	0.00%	125.00	0.00%	125.00
WFU (Writing for University)	326.00	331.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
AUWCT**	70.00	70.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Academic English for Int'l Grad Students	677.00	687.00	701.75	1.00%	708.75	1.00%	715.80	1.00%	722.95
Enhanced Hours for KASP Students***	N/A	525.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
*Writing, Grammar, Reading, or Communication									
**AUWCT = Alberta Universities' Writing Competence Test									
***KASP = King Abdullah Scholarship Program									

9 SPORTS AND RECREATION SERVICES

9.1 LOCKER RENTAL RATES

The locker rental service provided in the 1st Choice Savings Centre for Sport and Wellness is run as a cost recovery operation. The locker rates help recover the cost of the service, particularly the cost of facilities staff and future locker capital replacement expenses. It is proposed that the fees as provided in Table XIV be approved to help offset these increased costs.

Recommendation 14:

That the locker rates for 2014-15 as detailed in Table XIV be approved effective May 1, 2014, and the locker rates for 2015-16 to 2016-17 be approved in principle.

TABLE XIV

LOCKER RENTAL RATES									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Locker with Towel Service									
Half-size, 1 semester	24.00	25.00	26.00	5%	27.25	5%	28.50	5%	30.00
Half-size, 2 semester	41.25	42.75	44.50	5%	46.75	5%	49.00	5%	51.50
Half-size, year	61.25	63.50	66.00	5%	69.25	5%	72.75	5%	76.50
Full size, 1 semester	31.75	33.00	34.25	5%	36.00	5%	37.75	5%	39.75
Full size, 2 semesters	54.25	56.25	58.50	5%	61.50	5%	64.50	5%	67.75
Full size, year	72.25	75.00	78.00	5%	82.00	5%	86.00	5%	90.25
Deposit	20.00	20.00	20.00	0%	20.00	0%	20.00	0%	20.00
Bicycle Lockers									
One Size, 1 semester	n/a	n/a	25.00	9%*	27.25	5%	28.50	5%	30.00
One Size, 2 semesters	n/a	n/a	45.00	4%	46.75	5%	49.00	5%	51.50
One Size, 1 year	n/a	n/a	65.00	7%	69.25	5%	72.75	5%	76.50
Deposit	n/a	n/a	25.00	0%	25.00	0%	25.00	0%	25.00
Textbook lockers, per semester	20.75	21.50	22.50	6%	23.75	5%	25.00	5%	26.25
Coin operated lockers	0.25	0.25	0.25	0%	0.25	0%	0.25	0%	0.25
Deposit	10.00	10.00	10.00	0%	10.00	0%	10.00	0%	10.00
*Bike locker pricing adjusted in 2014-15 to match half-size locker prices (bike lockers seasonal)									

9.2 INTRAMURAL TEAM FACILITY CHARGE

Recreation Services charges a non-refundable fee to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the lease of additional off-campus facilities to allow for more intramural participants and more game time.

Recommendation 15:

That effective April 1, 2014 the fee increases for 2014-15 as indicated in Table XV be approved and that the increases for 2015-16 to 2016-17 be approved in principle.

TABLE XV

INTRAMURAL TEAM FACILITY CHARGE									
(Per sport/Per semester)									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Team Charge	170.00	178.50	187.50	5%	197.00	5%	206.75	5%	217.00

9.3 STUDENT ARS FEE/1ST CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP

Student Athletic and Recreation Services (ARS) fees and One Pass membership revenue currently provides funds to operate Sport and Recreation Services facilities and programs, including Pronghorn Athletics. Through these fees, students and members have access to the Max Bell Pool, the Community Sports Stadium and all facilities within the 1st Choice Savings Centre during scheduled open times. This also includes access to basic fitness classes and discounted rates at City of Lethbridge pools during specified times. Additionally, this membership entitles the students and members to receive a reduction on the cost of tickets for Pronghorn games, intramurals, and non-credit recreation programs offered by the University.

Revenue from ARS fees and One Pass Memberships fund some of the staffing expenses of our recreation facilities, and assists with some of the travel and operational costs of Pronghorn Athletics. This rate change request is to accommodate the expected increase in both staff and travel expenses. Additionally, the U of L wants to ensure that the value of our memberships is consistent with the market value of memberships in the community.

Recommendation 16:

That effective April 1, 2014 the fees for 2014-15, as indicated in Table XVI, be approved and the fees for 2015-16 to 2016-17 be approved in principle.

TABLE XVI

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP FEES									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Semester Pass									
Student: Full-time (mandatory)	79.60	82.80	86.95	4%	90.40	4%	94.00	4%	97.75
Student: Part-time (mandatory)	59.70	62.10	65.20	4%	67.80	4%	70.50	4%	73.30
Faculty and Staff	116.25	121.00	127.05	9%	138.50	9%	151.00	5%	158.50
Alumni/senior/youth	142.50	148.25	155.65	5%	163.50	5%	171.75	5%	180.50
Community Adult	178.75	186.00	195.30	5%	205.00	5%	215.25	5%	226.00
Monthly Pass									
Student	22.60	23.50	24.70	4%	25.70	4%	26.70	4%	27.75
Faculty and Staff	33.00	34.25	35.95	9%	39.25	10%	43.00	5%	45.00
Alumni/senior/youth	40.50	42.00	44.10	5%	46.25	5%	48.50	5%	51.00
Community Adult	50.75	52.75	55.40	5%	58.25	5%	61.25	5%	64.25
Annual Pass									
Faculty and Staff	309.00	321.25	337.30	9%	367.50	10%	404.25	5%	424.50
Alumni/senior/youth	379.00	394.25	413.95	5%	434.75	5%	456.50	5%	479.50
Community Adult	475.00	494.00	518.70	5%	544.75	5%	572.00	5%	600.50
Daily Pass									
Community Adult	7.50	7.75	7.75	6%	8.25	6%	8.75	6%	9.25
Alumni/senior/youth	5.50	5.75	5.75	4%	6.00	4%	6.25	4%	6.50
Children 3 to 13	2.75	3.00	3.00	8%	3.25	8%	3.50	7%	3.75
Family (max 5)	16.00	16.50	16.50	5%	17.25	4%	18.00	6%	19.00
Ten Punch Pass									
Community Adult	60.00	62.00	62.00	6%	65.75	6%	69.75	6%	74.00
Alumni/senior/youth	44.00	46.00	46.00	4%	48.00	4%	50.00	4%	52.00
Children 3 to 13	22.00	24.00	24.00	8%	26.00	8%	28.00	7%	30.00
Family (max 5)	128.00	132.00	132.00	5%	138.50	4%	144.00	6%	152.50

10 UNIVERSITY OF LETHBRIDGE STUDENTS' UNION (ULSU)

10.1 ULSU OPERATIONS FEE

Through a student referendum held Spring, 2011 the students voted in favour of an increase to the annual ULSU fees it collects from all undergraduate students at a rate tied to the Consumer Price Index (CPI) as determined by Statistics Canada, in order to account for annual inflation. The CPI will be calculated based upon the annual average Alberta CPI using a twelve month period ending in June.

Recommendation 17:

That effective September 1, 2014 the increase to the ULSU Operations, Capital Replacement Fund, and Building Fund fees be approved as presented in Table XVII and that the increases based on CPI be approved in principle for the years 2015-16 to 2016-17.

TABLE XVII

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION OPERATIONS FEE									
Per Semester									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
ULSU Operations Fee	23.72	28.72	29.35	1.00%	29.64	CPI	TBD	CPI	TBD
Capital Replacement Fund	5.35	5.35	5.45	1.00%	5.50	CPI	TBD	CPI	TBD
Building Fund	13.36	13.36	13.65	1.00%	13.79	CPI	TBD	CPI	TBD
Health Plan	135.00	135.00	135.00	1.00%	136.35	CPI	TBD	CPI	TBD
Dental Plan	110.00	110.00	110.00	1.00%	111.10	CPI	TBD	CPI	TBD
*ULSU Student referendum held Spring 2011 passed an annual increase to the operations fee equal to CPI for every year using the same CPI figure which determines the cap for tuition increases.									

11 UNIVERSITY OF LETHBRIDGE GRADUATE STUDENTS' ASSOCIATION (ULGSA)

11.1 ULGSA OPERATIONS FEE

ULGSA is currently facing financial problems due to its limited budget. The association needs to hire an administration staff member for effective operation, but efforts to achieve this in the past have been abortive due to limited budget. The ULGSA Operation fee is currently the lowest in the entire Province and even with the requested increase of 46.29%, the Operation fee will still be the lowest. With this increase U of L full-time graduate students will pay \$132.75 per year compared to U of C and U of A's graduate students who pay \$139 and \$234 respectively.

This fee increase is subject to the outcome of a student referendum to be held in October, 2013.

Recommendation 18:

That effective September 1, 2014 the increase to the ULGSA Operations fee be approved as presented in Table XVIII and the increases for 2015-16 to 2016-17 be approved in principle.

TABLE XVIII

GRADUATE STUDENTS' ASSOCIATION									
Per Year									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
GSA Operations Fee	75.00	82.50	90.75	46.29%	132.75	9%	144.69	9%	157.71

12 ANCILLARY SERVICES FEES

12.1 RESIDENCE DINING PLAN FEE

For the three years under review, it is proposed that the Residence Dining Plan fee be increased by 4 to 5% in 2014-15 and 3 to 4% each year thereafter to cover the inflationary increases in food prices. Appendix B indicates the current charges and the anticipated increases for the years under review.

Recommendation 19:

That the Residence Dining Plan fees for 2014-15 be approved effective September 1, 2014, as proposed in Appendix B and the fees for 2015-16 to 2016-17 be approved in principle.

12.2 HOUSING SERVICES RENTAL RATES

The Board of Governors' policy on rental rates and fees approved in February 1990 requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. There is a proposed average increase of 2% for all units in 2014-15. Appendix C indicates the current charges as well as the anticipated increases.

Recommendation 20:

That the proposed adjustments to rental rates for the 2014-15 year as indicated in Appendix C be approved effective September 1, 2014 and the rate adjustments for 2015-16 to 2016-17 be approved in principle.

12.3 MISCELLANEOUS HOUSING FEES AND CHARGES

Appendix D provides all rates being proposed by Housing.

Recommendation 21:

Effective September 1, 2014, the requested change to miscellaneous Housing fees and charges as indicated in Appendix D be approved.

13 NON-STUDENT FEES:

13.1 RENTAL FEES – FACULTY OF FINE ARTS

13.1.1 External University Theatre/Recital Rental Rates

All income received from the rental of the Theatre and Recital Hall is used to offset costs incurred for the maintenance of the performance venues and the cost of labour for Theatre Staff, including overtime premiums when applicable.

The proposed fee increases will not directly affect students. The proposed fee increases will affect external community or touring groups.

Recommendation 22:

That the Theatre and Recital Rental rates for 2014-15 be increased effective April 1, 2014 as presented in Table XIX, and that the fee increases for 2015-16 to 2016-17 be approved in principle.

TABLE XIX

THEATRE SPACE HOURLY RENTAL RATES									
(Includes GST)									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Theatre Spaces									
University Theatre	44.00	46.00	48.30	5%	50.70	5%	53.25	5%	55.90
Recital Hall	44.00	46.00	48.30	5%	50.70	5%	53.25	5%	55.90
David Spinks Theatre	32.50	34.00	35.70	5%	37.50	5%	39.35	5%	41.30
Drama Studio	32.50	34.00	35.70	5%	37.50	5%	39.35	5%	41.30
Staff Charge Out*									
Technician	33.50	35.00	36.75	5%	38.60	5%	40.55	5%	42.60
Front of House Manager	33.50	35.00	36.75	5%	38.60	5%	40.55	5%	42.60
Box Office Staff	11.00	11.50	12.05	5%	12.65	5%	13.30	5%	13.95
Ushers	11.00	11.50	12.05	5%	12.65	5%	13.30	5%	13.95
Additional Fees									
Piano Tuning (per tuning)	110.00	115.00	120.75	5%	126.80	5%	133.15	5%	139.80
Band Equipment Usage (per event)	85.00	89.00	93.45	5%	98.10	5%	103.00	5%	108.15

* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.

13.2 FACILITIES

13.2.1 Facilities Labour Rates

It is University policy to charge university departments and external parties for services provided by other University departments if the services are provided for activities that are not normal university business or are above the standard level of service routinely provided. These charges reflect the current rate averages in the salary ranges plus benefits as negotiated in the agreement between the University and Alberta Union of Provincial Employees (AUPE) and will include GST when applicable (external party charges). Additionally, material charges are charged out at cost plus GST.

Recommendation 23:

That effective April 1, 2014, the charge-out rates for additional services for Facilities employees be approved at the levels provided in Table XX, and the rate adjustments for 2015-16 to 2016-17 be approved in principle.

TABLE XX

FACILITIES CHARGE-OUT RATES									
(Prices do not include GST when applicable)									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Caretaking	22.47	23.59	24.89	5.00%	26.13	5.00%	27.44	5.00%	28.81
Building Maintenance									
Trade	39.29	40.20	42.41	5.00%	44.53	5.00%	46.76	5.00%	49.09
Operator	30.57	32.10	33.87	5.00%	35.56	5.00%	37.34	5.00%	39.20
General Maintenance Worker	18.26	19.17	20.22	5.00%	21.23	5.00%	22.29	5.00%	23.41
Grounds									
Groundswoker	31.03	32.58	34.37	5.00%	36.09	5.00%	37.89	5.00%	39.79
Automotive Mechanic	41.27	43.33	45.71	5.00%	48.00	5.00%	50.40	5.00%	52.92
Security Officer	28.38	29.80	31.44	5.00%	33.01	5.00%	34.66	5.00%	36.39
Utilities									
Trade	42.41	44.53	46.98	5.00%	49.33	5.00%	51.80	5.00%	54.39
Apprentice	27.26	28.63	30.20	5.00%	31.71	5.00%	33.30	5.00%	34.96
Project Manager	51.84	54.43	57.42	5.00%	60.29	5.00%	63.30	5.00%	66.47
Drafting	35.22	36.98	39.01	5.00%	40.96	5.00%	43.01	5.00%	45.16
Engineering	69.57	72.00	75.96	5.00%	79.76	5.00%	83.75	5.00%	87.94

Actual labour rates are calculated including benefits at 17%.

13.2.2 Motor Vehicle Pool Charges

The Motor Vehicle Pool (MVP) provides maintenance and repair service to University departments, for University owned vehicles and for equipment used by the Grounds department. All departments pay a monthly variable charge for this service, which includes fuel and repair costs. External repair services are utilized when repairs are beyond the capabilities or resources of University garage service equipment, scan tool, auto transmission major repairs, and other such heavy equipment repairs.

As these costs increase, it is necessary to adjust the charges to user departments, allowing the MVP to recover its operating costs. It is proposed that variable charges be increased approximately 5% per year, to account for these increasing costs.

Recommendation 24:

That the Motor Vehicle Pool charges for 2014-15 as detailed in Table XXI be approved effective April 1, 2014 and the Motor Vehicle Pool charges for 2015-16 to 2016-17 be approved in principle.

TABLE XXI

MOTOR VEHICLE POOL CHARGES										
Per Kilometer		Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
118	Toyota 1/2 Ton	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
125	Ford Tilt Truck	1.93	2.03	2.13	0%	2.13	5%	2.24	5%	2.35
142	Ford XL 1/2 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
145	Chevy 3/4 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
153	Dodge Dakota 4 WD	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
154	Chev 1 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
156	GMC Van	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
158	Parade Car	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
160	Chevy Silverado	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
161	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
164	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
166	Dodge D150	0.60	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
167	GMC Savanna	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
168	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
169	Dodge Ram 350	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
170	Dodge Caravan	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
171	New 1 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
172	Hyundai Accent	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
173	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
178	Dodge Van	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
179	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
180	Dodge Ram 350	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
181	GMC Savanna	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
184	Chev Half Ton	N/A	N/A	0.95	0%	0.95	5%	1.00	5%	1.05
185	Dodge Caliber	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
186	D150 Truck	N/A	N/A	0.95	0%	0.95	5%	1.00	5%	1.05
187	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
188	GMC Canyon	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
189	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
191	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
193	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
194	GMC Sierra 1 Ton	N/A	N/A	0.95	0%	0.95	5%	1.00	5%	1.05
195	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73

Per Hour		Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
141	J.D. Gator	66.15	66.15	36.48	0%	36.48	5%	38.30	5%	40.22
149	Daewoo Forklift	14.20	14.20	14.91	0%	14.91	5%	15.66	5%	16.44
157	Genie Lift	13.91	14.61	15.34	0%	15.34	5%	16.11	5%	16.91
162	J.D. 3320 Tractor	15.73	16.20	17.01	0%	17.01	5%	17.86	5%	18.75
165	J.D. 1445 Mower	12.62	13.00	13.65	0%	13.65	5%	14.33	5%	15.05
174	J.D. 5083 Tractor	14.57	15.01	15.76	0%	15.76	5%	16.55	5%	17.38
176	Kubota RTV1100	6.24	6.43	6.75	0%	6.75	5%	7.09	5%	7.44
177	Kubota RTV1100	6.24	6.43	6.75	0%	6.75	5%	7.09	5%	7.44
182	Street Sweeper	14.57	15.01	15.76	0%	15.76	5%	16.55	5%	17.38
190	J.D. Skidsteer	13.28	13.68	14.36	0%	14.36	5%	15.08	5%	15.83

13.2.3 Facilities – Events Set-up Charges

The events set-up charges are assessed to non-university groups for the use of University furnishings and equipment required for the group event. Non-university groups will also be charged a Caretaking fee to cover labour expenses. No charges will be assessed to University groups requiring furnishings for University related functions during regular working hours. Charges will be assessed to cover the costs of providing such services to University units as well as non-university groups required at times other than during normal working hours at an overtime rate of pay as per the Agreement between the U of L Board of Governors and the Alberta Union of Provincial Employees.

Recommendation 25:

That the increase to the Events Set-up Charges and Caretaking Labour Charges as presented in Table XXII and the Charge out Rates for Set-up and Clearing of Furnishings presented in Table XXIII be approved effective April 1, 2014, and the proposed fee increases for 2015-16 to 2016-17 be approved in principle.

TABLES XXII & XXIII

FACILITIES UNIVERSITY AND NON-UNIVERSITY GROUPS EVENTS SET-UP/CARETAKING CHARGES									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Labour rate for rearranging existing furniture which always remains in the various meeting and conference rooms	18.26	19.17	20.22	10.00%	22.24	5.00%	23.35	5.00%	24.52
Caretaking labour for external events	N/A	N/A	25.95	5.00%	27.25	5.00%	28.61	5.00%	30.04
CHARGE OUT RATES FOR SET-UP AND CLEARING OF FURNISHINGS									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Chair	0.60	0.63	0.66	5.50%	0.70	5.50%	0.74	5.50%	0.78
Table	1.75	1.85	1.95	5.50%	2.06	5.50%	2.17	5.50%	2.29
Stage Panels (4' x 4')	16.00	16.88	17.81	5.50%	18.79	5.50%	19.82	5.50%	20.91

13.3 INFORMATION TECHNOLOGY

13.3.1 Communications Technology

Communications Technology is a full cost recovery operation. The two primary services provided by this operation are telephones and the data network.

Through new technologies and a review of processes by Financial Planning, costs charged to units have been reduced wherever possible.

Recommendation 26:

That effective April 1, 2014, the 2014-15 telephone and data charge increases as provided in Table XXIV be approved and the proposed increases for 2015-16 and 2016-17 be approved in principle.

TABLE XXIV

TELEPHONE AND DATA CHARGES (per month)									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Standard Voice Only	23.00	23.00	24.15	5%	25.35	5%	26.60	5%	27.90
Enhanced Voice Only	33.00	33.00	34.65	5%	36.35	5%	38.15	5%	40.05
Standard Voice and Data	38.00	38.00	39.90	5%	41.90	5%	44.00	5%	46.20
Enhanced Voice and Data	48.00	48.00	50.40	5%	52.90	5%	55.55	5%	58.30
Residence Enhanced Voice and Data	22.70	22.70	23.85	5%	25.05	5%	26.30	5%	27.60
Move/Add/Change standard (technician rate)	10.00	10.50	11.00	5%	11.55	5%	12.10	5%	12.70
Move/Add/Change Prime Time (technician rate)	n/a	n/a	22.00	5%	23.10	5%	24.25	5%	25.45
Data port 100	15.00	15.00	15.75	5%	16.55	5%	17.35	5%	18.20

13.3.2 Video Conference Room Rental

The Video Conference operations have transitioned from the Teaching Centre (formerly CRDC) to Information Technology. This fee is not levied to core campus users but to external and community users. The requested increases are to keep pace with the increase in labour and equipment costs.

Recommendation 27:

That effective April 1, 2014, the 2014-15 rate increases for the Video Conference Room rental as provided in Table XXV be approved and the proposed increases for 2015-16 and 2016-17 be approved in principle.

TABLE XXV

ITS VIDEO CONFERENCE ROOM RENTAL									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Video Conference Room Rental	150.00	155.00	160.00	3.13%	165.00	3.03%	170.00	2.93%	175.00

13.3.3 Web Services

Web development on campus is primarily considered a core IT service. Web work that is considered outside of our core services include research websites, surveys (complex surveys that are more than 4 hours of work) and personal websites for professors, as well as work for external parties. Work includes requirement gathering, high-level design, detail design, development and quality assurance testing.

Recommendation 28:

That effective April 1, 2014, that the fee increases for 2014-15 as indicated in Table XXVI be approved and that the increases for 2015-16 to 2016-17 be approved in principle.

TABLE XXVI

WEB DEVELOPMENT FEE									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Internal Billing Rate	50.00	52.75	55.65	5.50%	58.71	5.50%	61.94	5.50%	65.35
External Billing Rate	70.00	75.00	80.00	6.25%	85.00	5.88%	90.00	5.56%	95.00

13.4 SPORT AND RECREATION SERVICES

13.4.1 1st Choice Savings Centre for Sport and Wellness Rental Fees

All income received from the rental of the 1st Choice Savings Centre for Sport and Wellness is an offset to Sport & Recreation Services operating costs for the maintenance of the buildings, the labour cost of staff, as well as allowing for a modest provision for equipment replacement and maintenance reserves. The proposed fee increases will affect community user groups, regular renters both internal and external, while remaining comparable with facilities within similar markets.

Recommendation 29:

That effective April 1, 2014, the rental rates for the 1st Choice Savings Centre for Sport and Wellness be approved as presented in Table XXVII, and the rates be approved in principle for 2015-16 to 2016-17.

TABLE XXVII

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES									
(Hourly Rental Rates)									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
<i>Prices include GST</i>	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Fitness Centre	45.25	48.00	50.00	5%	52.50	5%	55.25	5%	58.00
PE110 Dance Studio	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
PE152 Aerobics Room	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
PE157 Multipurpose room	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
1 Gym	45.25	48.00	50.00	5%	52.50	5%	55.25	5%	58.00
2 Gyms	90.50	96.00	99.75	5%	104.75	5%	110.00	5%	115.50
3 Gyms	135.75	144.00	149.75	5%	157.25	5%	165.00	5%	173.25
PE255 Martial Arts Room	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
Track Training (indoors)	33.75	35.75	36.75	5%	38.50	5%	40.50	5%	42.50
Track Meets (indoors)	58.25	61.75	64.25	5%	67.50	5%	71.00	5%	74.50
Track Practice*	58.00	61.50	62.75	5%	66.00	5%	69.25	5%	72.75
Track Competition*	120.00	127.25	129.75	5%	136.25	5%	143.00	5%	150.25
Natural Turf Practice*	44.00	46.75	47.25	5%	49.50	5%	52.00	5%	54.50
Natural Turf Competition*	54.00	57.25	58.50	5%	61.50	5%	64.50	5%	67.75
Artificial Turf Practice*	84.00	89.00	90.75	5%	95.25	5%	100.00	5%	105.00
Full Stadium Rental*	208.00	220.50	225.00	5%	236.25	5%	248.00	5%	260.50
PE138 Classroom	14.00	14.75	15.25	5%	16.00	5%	16.75	5%	17.50
PE160 Meeting Room	23.00	24.50	25.50	5%	26.75	5%	28.00	5%	29.50
Full Pool	183.25	194.25	202.00	5%	212.00	5%	222.50	5%	233.75
½ Pool	91.75	97.25	101.25	5%	106.25	5%	111.50	5%	117.00
¼ Pool	66.00	70.00	72.75	5%	76.50	5%	80.25	5%	84.25
5/8 Pool	108.25	114.75	119.25	5%	125.25	5%	131.50	5%	138.00
Lane	11.50	12.25	12.75	6%	13.50	6%	14.25	6%	15.00
Full Pool – Team Rate	117.00	124.00	129.00	5%	135.50	5%	142.25	5%	149.25
½ Pool – Team Rate	58.50	62.00	64.50	5%	67.75	5%	71.25	5%	74.75
¼ Pool – Team Rate	42.00	44.50	46.25	5%	48.50	5%	51.00	5%	53.50
5/8 Pool – Team Rate	69.00	73.25	76.25	5%	80.00	5%	84.00	5%	88.25
Lane – Team Rate	7.25	7.75	8.00	6%	8.50	6%	9.00	6%	9.50
Staff Charge Out									
Lifeguard	25.50	26.50	27.50	5%	29.00	5%	30.50	5%	32.00
Operations Staff	25.50	26.50	27.50	5%	29.00	5%	30.50	5%	32.00
Senior Lifeguard	29.00	30.25	31.50	5%	33.00	5%	34.75	5%	36.50
Operations Coordinator	33.00	34.25	35.50	5%	37.25	5%	39.00	5%	41.00

* Subsidies available for schools, youth and university.

13.5 ANCILLARY SERVICES FEES

13.5.1 Conference and Event Services

Conference and Event Services will rent out University facilities in accordance with the University's Facilities Use and Rental Policy. The proposed rates provided below reflect market rates within the City of Lethbridge for other conference facilities. Appendix E provides the current charges and the anticipated increases for the three years under review.

Recommendation 30:

Effective April 1, 2014 the requested changes in facility rental rates as indicated in Appendix E be approved, and the proposed fees for 2015-16 to 2016-17 be approved in principle.

14 APPENDIX A – SUMMARY OF FEES AND RATES

NEW FEES AND RATES PROPOSED FOR 2014-15

MASTER OF NURSING PROGRAM FEES							
	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
MN: Program Fee	n/a	n/a	356.00	1.00%	359.55	1.00%	363.15
MN: Tuition Fee per course (3 credit hours)	n/a	n/a	603.00	1.00%	609.00	1.00%	615.10

ITS SERVER/STORAGE FEES							
	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Server Gold Standard/year	n/a	n/a	800.00	5.00%	840.00	5.00%	882.00
Server Silver Standard/year	n/a	n/a	500.00	5.00%	525.00	5.00%	551.25
Server Bronze Standard/year	n/a	n/a	300.00	5.00%	315.00	5.00%	330.75
Storage Gold Standard/GB	n/a	n/a	1.80	5.00%	1.89	5.00%	1.98
Storage Silver Standard/GB	n/a	n/a	1.25	5.00%	1.31	5.00%	1.38
Storage Bronze Standard/GB	n/a	n/a	1.05	5.00%	1.10	5.00%	1.16

ITS CHARGE OUT RATES							
Per Hour							
	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Technical staff rate	n/a	n/a	55.00	5.45%	58.00	5.17%	61.00
Technical staff rate (2x)	n/a	n/a	110.00	6.36%	117.00	5.98%	124.00
Management rate	n/a	n/a	75.00	0.00%	75.00	6.67%	80.00
Management rate (1.5x)	n/a	n/a	112.50	0.00%	112.50	5.78%	119.00

INSTRUCTIONAL FEES

(Per Course Fees)

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Undergrad									
Canadian	485.50	492.50	492.50	1.00%	497.40	1.00%	502.35	1.00%	507.35
International	1,099.00	1,115.00	1,477.50	1.00%	1,492.25	1.00%	1,507.15	1.00%	1,522.20
Graduate									
Canadian	570.00	578.00	578.00	1.00%	583.75	1.00%	589.60	1.00%	595.50
International	1,271.00	1,289.00	1,289.00	1.00%	1,301.90	1.00%	1,314.90	1.00%	1,328.05
Co-op Fees	594.00	603.00	615.95	1.00%	622.10	1.00%	628.30	1.00%	634.55
M.Sc. (Mgt.) Continuation Fee									
Canadian - full time	570.00	578.00	578.00	1.00%	583.75	1.00%	589.60	1.00%	595.50
Canadian - part time	285.00	289.00	289.00	1.00%	291.90	1.00%	294.80	1.00%	297.75
International - full time	1,271.00	1,289.00	1,289.00	1.00%	1,301.90	1.00%	1,314.90	1.00%	1,328.05
International - part time	635.50	644.50	644.50	1.00%	650.95	1.00%	657.45	1.00%	664.00
Mentorship Fee Mgmt	285.00	289.00	295.20	1.00%	298.15	1.00%	301.10	1.00%	304.10
M.Ed Fees									
Canadian Program Fee	336.00	341.00	341.00	1.00%	344.40	1.00%	347.85	1.00%	351.30
International Program Fee	756.00	767.25	767.25	1.00%	774.90	1.00%	782.65	1.00%	790.45
Canadian Course Fee	570.00	578.00	578.00	1.00%	583.75	1.00%	589.60	1.00%	595.50
International Course Fee	1,282.50	1,300.50	1,300.50	1.00%	1,313.50	1.00%	1,326.65	1.00%	1,339.90
Part-time term fee*	1,096.00	1,112.00	1,112.00	1.00%	1,123.10	1.00%	1,134.30	1.00%	1,145.65
Full-time term fee*	1,644.00	1,668.00	1,668.00	1.00%	1,684.65	1.00%	1,701.50	1.00%	1,718.50
Continuation Fee	548.00	556.00	556.00	1.00%	561.55	1.00%	567.15	1.00%	572.80
Master of Counselling									
Canadian Program Fee	525.00	525.00	525.00	1.00%	530.25	1.00%	535.55	1.00%	540.90
International Program Fee	1,181.25	1,181.25	1,181.25	1.00%	1,193.05	1.00%	1,204.95	1.00%	1,217.00
Canadian Course Fee	1,150.00	1,150.00	1,150.00	1.00%	1,161.50	1.00%	1,173.10	1.00%	1,184.80
International Course Fee	2,587.50	2,587.50	2,587.50	1.00%	2,613.35	1.00%	2,639.45	1.00%	2,665.85

Note: International students in the M.Ed & Master of Counselling Programs are assessed tuition fees at a rate of an additional 125% over that of Canadian students.

****For student admitted to program prior to April 1, 2009***

STUDENT PRACTICUM TRAVEL FEE/EDUCATION 2500 PRACTICUM FEE (per course fees)

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Student Practicum Travel Fee	390.00	410.00	440.00	7.95%	475.00	5.26%	500.00	5.00%	525.00
Education 2500 Practicum Fee	90.00	95.00	100.00	5.00%	105.00	4.76%	110.00	4.56%	115.00

* Student/ED2500 practicum fees not part of tuition fee policy, therefore not limited to CPI increases

MUSIC STUDIO DIFFERENTIAL FEE

Per Semester

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Music Studio Differential Fee	484.00	491.00	501.55	1.00%	506.55	1.00%	511.60	1.00%	516.70

MUSIC ENSEMBLE PARTICIPATION FEE

Per Semester

	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Music Ensemble Participation Fee	120.00	120.00	5.00%	126.00	5.00%	132.30	5.00%	138.90

FINE ARTS DAMAGE DEPOSIT

	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Musical Instrument	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*
Art Equipment (still cameras, printmaking tool kits, etc.)	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*
New Media Equipment (cameras, light kits, etc.)	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*
Digital Audio Arts Equipment (portable audio capture package)	50.00*	50.00*	5.00%	52.50*	5.00%	55.10*	5.00%	57.90*

* 50% of fee is refundable; remainder retained for equipment maintenance and labour costs

STUDENT SERVICES FEE									
Per Course									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Student Services Fee	12.50	12.50	37.50	4.65%	39.25	4.50%	41.00	4.30%	42.75

GRADUATION FEE									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Graduation Fee	0.00	25.00	25.00	5.00%	26.25	5.00%	27.55	5.00%	28.90

PARKING RATES

Per Year

Parking Lot	Service Provided	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Lot A, B, FS	Plug-in Stalls	435.00	460.00	485.00	6%	514.00	6%	545.00	6%	577.75
Lot C, H, I, K	Location/Non-Plug Stalls	450.00	475.00	500.00	6%	530.00	6%	561.75	6%	595.50
Lot E, F	Non-Plug Stalls	330.00	350.00	370.00	6%	392.25	6%	415.75	6%	440.75
Lot B, M, N	Non-Plug Stalls	290.00	305.00	325.00	6%	344.50	6%	365.25	6%	387.00
Reserved Stall	Location	570.00	605.00	640.00	6%	678.50	6%	719.25	6%	762.50
Special Needs	Location	290.00	305.00	325.00	6%	344.50	6%	365.25	6%	387.25
Monthly - M, N	Paved	43.00	43.00	46.00	6%	48.75	6%	51.75	6%	54.75
Monthly - C, E, K	Location/Paved	50.00	50.00	53.00	6%	56.00	6%	59.25	6%	62.75
Metered Parking Dispensers	Location	\$1.00/hour	\$1.00/hr	\$1.00/hr	50%	\$1.50/hr	0%	\$1.50/hr	0%	\$1.50/hr
1/2 Day Permits	Paved	4.00	4.00	4.00	50%	6.00	0%	6.00	0%	6.00
Daily Permits	Paved	6.00	6.00	6.00	50%	9.00	0%	9.00	0%	9.00
Weekly Permits	Paved	24.00	24.00	24.00	50%	36.00	0%	36.00	0%	36.00
Retired F/S Permits	Location	45.00	45.00	45.00	0%	45.00	0%	45.00	0%	45.00
Permit Replacements	N/A	30.00	30.00	30.00	0%	30.00	0%	30.00	0%	30.00

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

HEALTH CENTRE PHYSICIAN FEES

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
All Non Insured Services	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2011	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2012	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2013	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2014	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2015	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2016

INTERNATIONAL CENTRE FOR STUDENTS FEES

(per semester)

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
EAP Full-time Tuition	3,493.00	3,544.00	3,620.20	1.00%	3,656.40	1.00%	3,692.95	1.00%	3,729.85
Advanced Level Part-time per course*	873.00	886.00	905.05	1.00%	914.10	1.00%	923.25	1.00%	932.45
EAP Application Fee	55.00	55.00	55.00	127%	125.00	0.00%	125.00	0.00%	125.00
WFU (Writing for University)	326.00	331.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
AUWCT**	70.00	70.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Academic English for Int'l Grad Students	677.00	687.00	701.75	1.00%	708.75	1.00%	715.80	1.00%	722.95
Enhanced Hours for KASP Students***	N/A	525.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a

*Writing, Grammar, Reading, or Communication

**AUWCT = Alberta Universities' Writing Competence Test

***KASP = King Abdullah Scholarship Program

LOCKER RENTAL RATES									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Locker with Towel Service									
Half-size, 1 semester	24.00	25.00	26.00	5%	27.25	5%	28.50	5%	30.00
Half-size, 2 semester	41.25	42.75	44.50	5%	46.75	5%	49.00	5%	51.50
Half-size, year	61.25	63.50	66.00	5%	69.25	5%	72.75	5%	76.50
Full size, 1 semester	31.75	33.00	34.25	5%	36.00	5%	37.75	5%	39.75
Full size, 2 semesters	54.25	56.25	58.50	5%	61.50	5%	64.50	5%	67.75
Full size, year	72.25	75.00	78.00	5%	82.00	5%	86.00	5%	90.25
Deposit	20.00	20.00	20.00	0%	20.00	0%	20.00	0%	20.00
Bicycle Lockers									
One Size, 1 semester	n/a	n/a	25.00	9%*	27.25	5%	28.50	5%	30.00
One Size, 2 semesters	n/a	n/a	45.00	4%	46.75	5%	49.00	5%	51.50
One Size, 1 year	n/a	n/a	65.00	7%	69.25	5%	72.75	5%	76.50
Deposit	n/a	n/a	25.00	0%	25.00	0%	25.00	0%	25.00
Textbook lockers, per semester	20.75	21.50	22.50	6%	23.75	5%	25.00	5%	26.25
Coin operated lockers	0.25	0.25	0.25	0%	0.25	0%	0.25	0%	0.25
Deposit	10.00	10.00	10.00	0%	10.00	0%	10.00	0%	10.00
*Bike locker pricing adjusted in 2014-15 to match half-size locker prices (bike lockers seasonal)									

INTRAMURAL TEAM FACILITY CHARGE									
(Per sport/Per semester)									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Team Charge	170.00	178.50	187.50	5%	197.00	5%	206.75	5%	217.00

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP FEES

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Semester Pass									
Student: Full-time (mandatory)	79.60	82.80	86.95	4%	90.40	4%	94.00	4%	97.75
Student: Part-time (mandatory)	59.70	62.10	65.20	4%	67.80	4%	70.50	4%	73.30
Faculty and Staff	116.25	121.00	127.05	9%	138.50	9%	151.00	5%	158.50
Alumni/senior/youth	142.50	148.25	155.65	5%	163.50	5%	171.75	5%	180.50
Community Adult	178.75	186.00	195.30	5%	205.00	5%	215.25	5%	226.00
Monthly Pass									
Student	22.60	23.50	24.70	4%	25.70	4%	26.70	4%	27.75
Faculty and Staff	33.00	34.25	35.95	9%	39.25	10%	43.00	5%	45.00
Alumni/senior/youth	40.50	42.00	44.10	5%	46.25	5%	48.50	5%	51.00
Community Adult	50.75	52.75	55.40	5%	58.25	5%	61.25	5%	64.25
Annual Pass									
Faculty and Staff	309.00	321.25	337.30	9%	367.50	10%	404.25	5%	424.50
Alumni/senior/youth	379.00	394.25	413.95	5%	434.75	5%	456.50	5%	479.50
Community Adult	475.00	494.00	518.70	5%	544.75	5%	572.00	5%	600.50
Daily Pass									
Community Adult	7.50	7.75	7.75	6%	8.25	6%	8.75	6%	9.25
Alumni/senior/youth	5.50	5.75	5.75	4%	6.00	4%	6.25	4%	6.50
Children 3 to 13	2.75	3.00	3.00	8%	3.25	8%	3.50	7%	3.75
Family (max 5)	16.00	16.50	16.50	5%	17.25	4%	18.00	6%	19.00
Ten Punch Pass									
Community Adult	60.00	62.00	62.00	6%	65.75	6%	69.75	6%	74.00
Alumni/senior/youth	44.00	46.00	46.00	4%	48.00	4%	50.00	4%	52.00
Children 3 to 13	22.00	24.00	24.00	8%	26.00	8%	28.00	7%	30.00
Family (max 5)	128.00	132.00	132.00	5%	138.50	4%	144.00	6%	152.50

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION OPERATIONS FEE									
Per Semester									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
ULSU Operations Fee	23.72	28.72	29.35	1.00%	29.64	CPI	TBD	CPI	TBD
Capital Replacement Fund	5.35	5.35	5.45	1.00%	5.50	CPI	TBD	CPI	TBD
Building Fund	13.36	13.36	13.65	1.00%	13.79	CPI	TBD	CPI	TBD
Health Plan	135.00	135.00	135.00	1.00%	136.35	CPI	TBD	CPI	TBD
Dental Plan	110.00	110.00	110.00	1.00%	111.10	CPI	TBD	CPI	TBD
*ULSU Student referendum held Spring 2011 passed an annual increase to the operations fee equal to CPI for every year using the same CPI figure which determines the cap for tuition increases.									

GRADUATE STUDENTS' ASSOCIATION									
Per Year									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
GSA Operations Fee	75.00	82.50	90.75	46.29%	132.75	9%	144.69	9%	157.71

THEATRE SPACE HOURLY RENTAL RATES									
(Includes GST)									
	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Theatre Spaces									
University Theatre	44.00	46.00	48.30	5%	50.70	5%	53.25	5%	55.90
Recital Hall	44.00	46.00	48.30	5%	50.70	5%	53.25	5%	55.90
David Spinks Theatre	32.50	34.00	35.70	5%	37.50	5%	39.35	5%	41.30
Drama Studio	32.50	34.00	35.70	5%	37.50	5%	39.35	5%	41.30
Staff Charge Out*									
Technician	33.50	35.00	36.75	5%	38.60	5%	40.55	5%	42.60
Front of House Manager	33.50	35.00	36.75	5%	38.60	5%	40.55	5%	42.60
Box Office Staff	11.00	11.50	12.05	5%	12.65	5%	13.30	5%	13.95
Ushers	11.00	11.50	12.05	5%	12.65	5%	13.30	5%	13.95
Additional Fees									
Piano Tuning (per tuning)	110.00	115.00	120.75	5%	126.80	5%	133.15	5%	139.80
Band Equipment Usage (per event)	85.00	89.00	93.45	5%	98.10	5%	103.00	5%	108.15
* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.									

FACILITIES CHARGE-OUT RATES									
(Prices do not include GST when applicable)									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Caretaking	22.47	23.59	24.89	5.00%	26.13	5.00%	27.44	5.00%	28.81
Building Maintenance									
Trade	39.29	40.20	42.41	5.00%	44.53	5.00%	46.76	5.00%	49.09
Operator	30.57	32.10	33.87	5.00%	35.56	5.00%	37.34	5.00%	39.20
General Maintenance Worker	18.26	19.17	20.22	5.00%	21.23	5.00%	22.29	5.00%	23.41
Grounds									
Groundswoker	31.03	32.58	34.37	5.00%	36.09	5.00%	37.89	5.00%	39.79
Automotive Mechanic	41.27	43.33	45.71	5.00%	48.00	5.00%	50.40	5.00%	52.92
Security Officer	28.38	29.80	31.44	5.00%	33.01	5.00%	34.66	5.00%	36.39
Utilities									
Trade	42.41	44.53	46.98	5.00%	49.33	5.00%	51.80	5.00%	54.39
Apprentice	27.26	28.63	30.20	5.00%	31.71	5.00%	33.30	5.00%	34.96
Project Manager	51.84	54.43	57.42	5.00%	60.29	5.00%	63.30	5.00%	66.47
Drafting	35.22	36.98	39.01	5.00%	40.96	5.00%	43.01	5.00%	45.16
Engineering	69.57	72.00	75.96	5.00%	79.76	5.00%	83.75	5.00%	87.94
Actual labour rates are calculated including benefits at 17%.									

MOTOR VEHICLE POOL CHARGES

Per Kilometer		Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
118	Toyota 1/2 Ton	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
125	Ford Tilt Truck	1.93	2.03	2.13	0%	2.13	5%	2.24	5%	2.35
142	Ford XL 1/2 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
145	Chevy 3/4 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
153	Dodge Dakota 4 WD	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
154	Chev 1 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
156	GMC Van	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
158	Parade Car	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
160	Chevy Silverado	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
161	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
164	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
166	Dodge D150	0.60	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
167	GMC Savanna	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
168	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
169	Dodge Ram 350	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
170	Dodge Caravan	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
171	New 1 Ton	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
172	Hyundai Accent	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
173	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
178	Dodge Van	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
179	Dodge Dakota	0.60	0.63	0.66	0%	0.66	5%	0.69	5%	0.73
180	Dodge Ram 350	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
181	GMC Savanna	0.86	0.90	0.95	0%	0.95	5%	1.00	5%	1.05
184	Chev Half Ton	N/A	N/A	0.95	0%	0.95	5%	1.00	5%	1.05
185	Dodge Caliber	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
186	D150 Truck	N/A	N/A	0.95	0%	0.95	5%	1.00	5%	1.05
187	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
188	GMC Canyon	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
189	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
191	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
193	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
194	GMC Sierra 1 Ton	N/A	N/A	0.95	0%	0.95	5%	1.00	5%	1.05
195	GMC Sierra	N/A	N/A	0.66	0%	0.66	5%	0.69	5%	0.73
Per Hour		Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
141	J.D. Gator	66.15	66.15	36.48	0%	36.48	5%	38.30	5%	40.22
149	Daewoo Forklift	14.20	14.20	14.91	0%	14.91	5%	15.66	5%	16.44
157	Genie Lift	13.91	14.61	15.34	0%	15.34	5%	16.11	5%	16.91
162	J.D. 3320 Tractor	15.73	16.20	17.01	0%	17.01	5%	17.86	5%	18.75
165	J.D. 1445 Mower	12.62	13.00	13.65	0%	13.65	5%	14.33	5%	15.05
174	J.D. 5083 Tractor	14.57	15.01	15.76	0%	15.76	5%	16.55	5%	17.38
176	Kubota RTV1100	6.24	6.43	6.75	0%	6.75	5%	7.09	5%	7.44
177	Kubota RTV1100	6.24	6.43	6.75	0%	6.75	5%	7.09	5%	7.44
182	Street Sweeper	14.57	15.01	15.76	0%	15.76	5%	16.55	5%	17.38
190	J.D. Skidsteer	13.28	13.68	14.36	0%	14.36	5%	15.08	5%	15.83

FACILITIES UNIVERSITY AND NON-UNIVERSITY GROUPS EVENTS SET-UP/CARETAKING CHARGES

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Labour rate for rearranging existing furniture which always remains in the various meeting and conference rooms	18.26	19.17	20.22	10.00%	22.24	5.00%	23.35	5.00%	24.52
Caretaking labour for external events	N/A	N/A	25.95	5.00%	27.25	5.00%	28.61	5.00%	30.04

CHARGE OUT RATES FOR SET-UP AND CLEARING OF FURNISHINGS

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Chair	0.60	0.63	0.66	5.50%	0.70	5.50%	0.74	5.50%	0.78
Table	1.75	1.85	1.95	5.50%	2.06	5.50%	2.17	5.50%	2.29
Stage Panels (4' x 4')	16.00	16.88	17.81	5.50%	18.79	5.50%	19.82	5.50%	20.91

TELEPHONE AND DATA CHARGES (per month)

	Actual 2011-12	Actual 2012-13	Actual 2013-14	% Inc	Proposed 2014-15	% Inc	Proposed 2015-16	% Inc	Proposed 2016-17
Standard Voice Only	23.00	23.00	24.15	5%	25.35	5%	26.60	5%	27.90
Enhanced Voice Only	33.00	33.00	34.65	5%	36.35	5%	38.15	5%	40.05
Standard Voice and Data	38.00	38.00	39.90	5%	41.90	5%	44.00	5%	46.20
Enhanced Voice and Data	48.00	48.00	50.40	5%	52.90	5%	55.55	5%	58.30
Residence Enhanced Voice and Data	22.70	22.70	23.85	5%	25.05	5%	26.30	5%	27.60
Move/Add/Change standard (technician rate)	10.00	10.50	11.00	5%	11.55	5%	12.10	5%	12.70
Move/Add/Change Prime Time (technician rate)	n/a	n/a	22.00	5%	23.10	5%	24.25	5%	25.45
Data port 100	15.00	15.00	15.75	5%	16.55	5%	17.35	5%	18.20

ITS VIDEO CONFERENCE ROOM RENTAL									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Video Conference Room Rental	150.00	155.00	160.00	3.13%	165.00	3.03%	170.00	2.93%	175.00

WEB DEVELOPMENT FEE									
	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Internal Billing Rate	50.00	52.75	55.65	5.50%	58.71	5.50%	61.94	5.50%	65.35
External Billing Rate	70.00	75.00	80.00	6.25%	85.00	5.88%	90.00	5.56%	95.00

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES

(Hourly Rental Rates)

	Actual	Actual	Actual	%	Proposed	%	Proposed	%	Proposed
<i>Prices include GST</i>	2011-12	2012-13	2013-14	Inc	2014-15	Inc	2015-16	Inc	2016-17
Fitness Centre	45.25	48.00	50.00	5%	52.50	5%	55.25	5%	58.00
PE110 Dance Studio	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
PE152 Aerobics Room	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
PE157 Multipurpose room	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
1 Gym	45.25	48.00	50.00	5%	52.50	5%	55.25	5%	58.00
2 Gyms	90.50	96.00	99.75	5%	104.75	5%	110.00	5%	115.50
3 Gyms	135.75	144.00	149.75	5%	157.25	5%	165.00	5%	173.25
PE255 Martial Arts Room	39.50	41.75	43.50	5%	45.75	5%	48.00	5%	50.50
Track Training (indoors)	33.75	35.75	36.75	5%	38.50	5%	40.50	5%	42.50
Track Meets (indoors)	58.25	61.75	64.25	5%	67.50	5%	71.00	5%	74.50
Track Practice*	58.00	61.50	62.75	5%	66.00	5%	69.25	5%	72.75
Track Competition*	120.00	127.25	129.75	5%	136.25	5%	143.00	5%	150.25
Natural Turf Practice*	44.00	46.75	47.25	5%	49.50	5%	52.00	5%	54.50
Natural Turf Competition*	54.00	57.25	58.50	5%	61.50	5%	64.50	5%	67.75
Artificial Turf Practice*	84.00	89.00	90.75	5%	95.25	5%	100.00	5%	105.00
Full Stadium Rental*	208.00	220.50	225.00	5%	236.25	5%	248.00	5%	260.50
PE138 Classroom	14.00	14.75	15.25	5%	16.00	5%	16.75	5%	17.50
PE160 Meeting Room	23.00	24.50	25.50	5%	26.75	5%	28.00	5%	29.50
Full Pool	183.25	194.25	202.00	5%	212.00	5%	222.50	5%	233.75
½ Pool	91.75	97.25	101.25	5%	106.25	5%	111.50	5%	117.00
¼ Pool	66.00	70.00	72.75	5%	76.50	5%	80.25	5%	84.25
5/8 Pool	108.25	114.75	119.25	5%	125.25	5%	131.50	5%	138.00
Lane	11.50	12.25	12.75	6%	13.50	6%	14.25	6%	15.00
Full Pool – Team Rate	117.00	124.00	129.00	5%	135.50	5%	142.25	5%	149.25
½ Pool – Team Rate	58.50	62.00	64.50	5%	67.75	5%	71.25	5%	74.75
¼ Pool – Team Rate	42.00	44.50	46.25	5%	48.50	5%	51.00	5%	53.50
5/8 Pool – Team Rate	69.00	73.25	76.25	5%	80.00	5%	84.00	5%	88.25
Lane – Team Rate	7.25	7.75	8.00	6%	8.50	6%	9.00	6%	9.50
Staff Charge Out									
Lifeguard	25.50	26.50	27.50	5%	29.00	5%	30.50	5%	32.00
Operations Staff	25.50	26.50	27.50	5%	29.00	5%	30.50	5%	32.00
Senior Lifeguard	29.00	30.25	31.50	5%	33.00	5%	34.75	5%	36.50
Operations Coordinator	33.00	34.25	35.50	5%	37.25	5%	39.00	5%	41.00

* Subsidies available for schools, youth and university.

15 APPENDIX B – RESIDENCE DINING PROPOSED FEES

The University of Lethbridge Residence Dining Plan 2014-2018											
8 month contract Sept 1 to Apr 30	Current 2013-2014	% Increase	Proposed 2014-2015	Tax Status	Projected Increase 2015-2016	%	Projected Increase 2016-2017	%	Projected Increase 2017-2018	%	
Two - tier Plan:											
<u>University Hall Residents</u>											
Commuter (Small) Plan	\$2,849.00	5.0%	\$2,991.00	GST exempt	\$3,111.00	4.0%	\$3,204.00	3.0%	\$3,300.00	3.0%	
Value Plus Plan	\$3,424.00	4.0%	\$3,561.00	GST exempt	\$3,703.00	4.0%	\$3,814.00	3.0%	\$3,928.00	3.0%	
# of U-Hall dining plans:	275		275								
<u>Aperture Park New High School Residents</u>											
Aperture Park Plan	\$2,046.00	4.0%	\$2,128.00	Not GST Exempt below CRA Minimum \$2,443.00	\$2,213.00	4.0%	\$2,279.00	3.0%	\$2,347.00	3.0%	
# of Aperture dining plans	155		155								
Total # Dining Plans	430		430								
Dining Plan Deposit	\$300	**	\$400	Increase **							
Administration Fee for Refunds/Cancellations	\$75.00	0%	\$75.00		\$75.00	0%	\$75.00	0%	\$75.00	0%	
Notes:											
				Minimum CRA GST Exempt Value	\$2,443.00		Est. Average Daily Meal Cost				
>	Refunds upon withdrawal from residence will be pro-rated and subject to GST, if cumulative purchases are below CRA minimum.			CRA Minimum Calculation		Breakfast	5.58	5.31			
>	Increments of \$10 or more can be added to any plan, at any time.			Average Daily Dining Cost: \$22.90		Lunch	7.76	7.39			
>	Only food and non-alcoholic beverages may be purchased on all dining plans.			Average Daily Meal Cost: \$7.63		Dinner	9.57	9.11			
				CRA 10 meal per week requirement \$76.34			22.90	21.81			
				Fall - Spring Term # Weeks: 32		Avg Daily Cost:	7.63				
				32 weeks @ 10 meals per week \$2,443.00		Avg Weekly Cost:	76.34				
** Deposit increases from \$300 to \$400 to ensure sufficient funds through September - Balance due October 1st											
Estimated Dining Budget (EDB) Calculation							Dining Days		EDB		
StatsCan CPI Food - March 2013	2.3%	U-Hall Commuter	In residence 5 days per week, away weekends, Christmas, March break								
Fresh Produce 5.1% Meat 4.4%			32 weeks x 5 days = 160 - 25 days = 135 Dining days				135		\$3,091.57		
		U-Hall Value Plus	In Residence 6 days per week and away Christmas and March break								
Submitted by			32 weeks x 6 days = 192 - 25 days = 167 Dining days				167		\$3,824.38		
Jim Booth											

**Residence Dining Plan Proposed Fees
2014-2015**

University of Lethbridge				University of Calgary				University of Alberta (Lister Hall)			
Dining plan 8 month contract GST Exempt	Current 2013-2014 \$	Inc %	Proposed 2014-2015	Dining plan 8 month contract GST Exempt	Current 2013-2014 \$	Inc %	Proposed 2014-2015	Dining plan 8 month contract GST Exempt	Current 2013-2014 \$	Inc %	Proposed 2014-2015
Aperture Park Plan **	\$2,046	4%	\$2,128	Sampler Plan	\$2,080	7%		Plan I	\$2,993	14%	
Commuter Plan **	\$2,849	5%	\$2,991	Lighter Side Plan	\$3,025	3%	Data not available at this time	Plan II	\$3,096	5%	Data not available at this time
Value Plus Plan **	\$3,424	4%	\$3,561	Standard Plan	\$3,685	3%		Plan III	\$3,572	5%	
				Standard Plus	\$3,990	New		Plan IV	\$4,201	5%	
				Ultimate Plan	\$4,640	2%					
Avg increase		0.0%		Avg increase		4.2%		Avg increase		7.0%	
Projected # of plans:	430			Estimated # of plans:	1,438			Estimated # of plans:	1,809		
Administration Fee for Refunds/Cancellations	\$75			Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	\$0		
Comments:				Comments:				Comments:			
Dining Plan utilization 2011- 12		100.00%			First year students living in Kananaskis and Rundle Halls, living in Global Village and Yamnuska Hall will have a meal plan included as part of thier residence fee.				The Dining Plan is compulsory for all years in traditional Residences in Lister Centre.		
Refunds only provided to the minimum Commuter Plan commitment									Refunds are only provided to a minimum Plan I commitment of \$2628.		
Add to Dining Plan as low as \$5 increments at Cash Office & PHIL Stations					Add to Meal Plan in \$100 increments				No decisions as to 2014-15 rates yet.		
StatsCan CPI Food - March 2011	2.3%				No decisions as to 2014-15 rates yet.						
Daily Average	Breakfast	\$ 5.58		Daily Average *	No Data Available			Daily Average	Breakfast	\$8.50	
	Lunch	\$ 7.76							Lunch	\$9.00	
	Supper	\$ 9.57							Supper	\$12.00	
	Daily average	\$ 22.90							Daily average	\$29.50	

16 APPENDIX C - PROPOSED HOUSING RATES

Housing Services												
PROPOSED RATES												
FOR THE RESIDENCE YEARS 2014-2018												
	2013-2014			2014-2015								
MONTHLY RENTAL RATES:	2013 Municipal Tax Levy	PRESENT RESIDENCE FEE	TOTAL PRESENT FEE	2014 Est. Municipal Tax Levy	PROPOSED RESIDENCE FEE	TOTAL PROPOSED FEE	2014-2015 PROPOSED % INCREASE	2015-2016 PROPOSED FEE	2016-2017 PROPOSED FEE	2017-2018 PROPOSED FEE	2014-2015 # BEDS	
FIRST YEAR RESIDENCE												
DORMITORY (Per person per month - based on 8.0 months)												
Double Rooms	\$ 30.00	\$ 279.00	\$ 309.00	\$ 31.00	\$ 284.00	\$ 315.00	2.00%	\$ 321.00	\$ 327.00	\$ 334.00	92	
Suite Single Rooms	\$ 30.00	\$ 433.00	\$ 463.00	\$ 31.00	\$ 441.00	\$ 472.00	2.00%	\$ 481.00	\$ 491.00	\$ 501.00	79	
Large Single Rooms	\$ 30.00	\$ 473.00	\$ 503.00	\$ 31.00	\$ 482.00	\$ 513.00	2.00%	\$ 523.00	\$ 533.00	\$ 544.00	26	
Suite Large Single Rooms	\$ 30.00	\$ 494.00	\$ 524.00	\$ 31.00	\$ 503.00	\$ 534.00	2.00%	\$ 545.00	\$ 556.00	\$ 567.00	16	
Executive Suite Single Rooms	\$ 30.00	\$ 506.00	\$ 536.00	\$ 31.00	\$ 516.00	\$ 547.00	2.00%	\$ 558.00	\$ 569.00	\$ 580.00	32	
Executive Large Single Room	\$ 30.00	\$ 532.00	\$ 562.00	\$ 31.00	\$ 542.00	\$ 573.00	2.00%	\$ 584.00	\$ 596.00	\$ 608.00	1	
Executive Suite Large Single Rooms	\$ 30.00	\$ 558.00	\$ 588.00	\$ 31.00	\$ 566.00	\$ 597.00	1.50%	\$ 609.00	\$ 621.00	\$ 633.00	29	
Total Dormitory Beds											275	
APARTMENTS (Per person per month - based on 8.0 months)												
1 - Bedroom Apartment	\$ 30.00	\$ 937.00	\$ 967.00	\$ 31.00	\$ 951.00	\$ 982.00	1.50%	\$ 1,002.00	\$ 1,022.00	\$ 1,042.00	1	
2 - Bedroom Apartment	\$ 30.00	\$ 584.00	\$ 614.00	\$ 31.00	\$ 592.00	\$ 623.00	1.50%	\$ 635.00	\$ 648.00	\$ 661.00	28	
4 - Bedroom Apartment	\$ 30.00	\$ 581.00	\$ 611.00	\$ 31.00	\$ 589.00	\$ 620.00	1.50%	\$ 632.00	\$ 645.00	\$ 658.00	28	
6 - Bedroom Apartment	\$ 30.00	\$ 558.00	\$ 588.00	\$ 31.00	\$ 566.00	\$ 597.00	1.50%	\$ 609.00	\$ 621.00	\$ 633.00	90	
Total Kainai Apartment Beds											147	
RETURNING STUDENT RESIDENCE												
APARTMENTS (Per person per month - based on 8.0 months)												
1 - Bedroom Apartment	\$ 30.00	\$ 925.00	\$ 955.00	\$ 31.00	\$ 941.00	\$ 972.00	1.75%	\$ 991.00	\$ 1,011.00	\$ 1,031.00	8	
2 - Bedroom Apartment	\$ 30.00	\$ 572.00	\$ 602.00	\$ 31.00	\$ 580.00	\$ 611.00	1.50%	\$ 623.00	\$ 635.00	\$ 648.00	60	
4 - Bedroom Apartment	\$ 30.00	\$ 566.00	\$ 596.00	\$ 31.00	\$ 574.00	\$ 605.00	1.50%	\$ 617.00	\$ 629.00	\$ 642.00	60	
Total Pikani Apartment Beds											128	
MT. BLAKISTON HOUSE (Per person per month - based on 8.0 months)												
Bachelor Studio	\$ 30.00	\$ 620.00	\$ 650.00	\$ 31.00	\$ 634.00	\$ 665.00	2.25%	\$ 678	\$ 692	\$ 706	8	
Executive Studio	\$ 30.00	\$ 695.00	\$ 725.00	\$ 31.00	\$ 703.00	\$ 734.00	1.25%	\$ 749	\$ 764	\$ 779	27	
2 - Bedroom Apartment Suite	\$ 30.00	\$ 645.00	\$ 675.00	\$ 31.00	\$ 654.00	\$ 685.00	1.50%	\$ 699	\$ 713	\$ 727	16	
3 - Bedroom Apartment Suite	\$ 30.00	\$ 620.00	\$ 650.00	\$ 31.00	\$ 634.00	\$ 665.00	2.25%	\$ 678	\$ 692	\$ 706	3	
4 - Bedroom Apartment Suite	\$ 30.00	\$ 620.00	\$ 650.00	\$ 31.00	\$ 634.00	\$ 665.00	2.25%	\$ 678	\$ 692	\$ 706	200	
Total Mt. Blakiston House Beds											254	
TOWNHOMES (NV & Tsuutina - per person - based on 8.0 months)												
4 - Bedroom NV Tow nhomes Double Executive	\$ 30.00	\$ 615.00	\$ 645.00	\$ 31.00	\$ 627.00	\$ 658.00	2.00%	\$ 671.00	\$ 684.00	\$ 698.00	48	
4 - bedroom NV Tow nhomes	\$ 30.00	\$ 594.00	\$ 624.00	\$ 31.00	\$ 605.00	\$ 636.00	2.00%	\$ 649.00	\$ 662.00	\$ 675.00	48	
2 - bedroom Tsuutina Tow nhomes - small room	\$ 30.00	\$ 562.00	\$ 592.00	\$ 31.00	\$ 579.00	\$ 610.00	3.00%	\$ 622.00	\$ 634.00	\$ 647.00	13	
2 - bedroom Tsuutina Tow nhomes - large room	\$ 30.00	\$ 599.00	\$ 629.00	\$ 31.00	\$ 611.00	\$ 642.00	2.00%	\$ 655.00	\$ 668.00	\$ 681.00	41	
1 - bedroom Tsuutina Tow nhome	\$ 30.00	\$ 925.00	\$ 955.00	\$ 31.00	\$ 941.00	\$ 972.00	1.75%	\$ 991.00	\$ 1,011.00	\$ 1,031.00	1	
Total Tow nhome Beds											151	
FAMILY TOWNHOMES (Per unit per month - based on 11 months)												
1 - Bedroom Unit	\$ 30.00	\$ 847.00	\$ 877.00	\$ 31.00	\$ 864.00	\$ 895.00	2.00%	\$ 913.00	\$ 931.00	\$ 950.00	1	
2 - Bedroom Unit	\$ 30.00	\$ 973.00	\$ 1,003.00	\$ 31.00	\$ 992.00	\$ 1,023.00	2.00%	\$ 1,043.00	\$ 1,064.00	\$ 1,085.00	15	
3 - Bedroom Unit	\$ 30.00	\$ 1,037.00	\$ 1,067.00	\$ 31.00	\$ 1,057.00	\$ 1,088.00	2.00%	\$ 1,110.00	\$ 1,132.00	\$ 1,155.00	6	
2 - Bedroom Furnished Unit	\$ 30.00	\$ 1,159.00	\$ 1,189.00	\$ 31.00	\$ 1,182.00	\$ 1,213.00	2.00%	\$ 1,237.00	\$ 1,262.00	\$ 1,287.00	3	
Total Family Units											25	
2013 Property Tax Assessment TOTAL	\$ 242,300.00									Total Single Beds	955	
Monthly Cost Per Bed Based on 8-Month Contract	\$ 30									Total Family Beds	55	
											TOTAL BEDS	1010
2014 Property Tax Assessment TOTAL (Estimate)	\$ 250,000.00											
Monthly Cost Per Bed Based on 8-Month Contract	\$ 31											

Proposed Housing Rates 2014-2015

Recommendation	Rationale
1) Increase Housing Fees	<ul style="list-style-type: none"> - Inflation on supplies and contracts is estimated to be 5%.
Projected Increase in Rental Fees 1.89%	<ul style="list-style-type: none"> - Property Taxes are projected to increase up to 5% in 2014. - Low summer enrollment continues to impact capture rates for summer occupancy. - 12 months of operating expenses are funded from the 8-month student housing revenues.
Proposed rates effective May 1, 2014	<ul style="list-style-type: none"> - Rental comparisons completed in May 2013 and July 2013. - Rentals must offset value added services in Campus Housing compared to the local market; e.g., Residence Life Programming, Residence Assistants, and application student matching. - The current vacancy rate in Lethbridge is 6.9%. With the rise of the local vacancy rate, a reduction in off-campus rental rates over last 12-months, and low mortgage rates, there is a greater availability of affordable off-campus housing options than in previous years. Maintaining equitable rental rates with the current market is essential to maximize on-campus occupancy level. - Residence Life Programming in first year residences requires additional Residence Assistants and programming initiatives to ensure the success of new students during their transitional year from high school to a post-secondary environment. The higher rental fees for first year residence mirror additional investment required for Residence Life Programming for this demographic group. Upfront investment in first year residents yields successful continuing students and thus diminishes the need for a similar level of investing in returning students. - The proposed rental increases for all continuing student residences are based upon current local market comparison. - Repair and maintenance items will increase as the Aperture Residential Park buildings increase in age and are currently underfunded. - Budget projection of a 13% increase in utility costs.
2) Increase Advance Dining Plan Payment	<ul style="list-style-type: none"> - Advance dining plan payment in place to ensure 1st year residents have adequate funds for food during the start of the academic year. With an increase in the number of students relying on student loan funding, coupled with delays in dispersion of loan money, the advance payment ensures adequate dining dollars in place to meet the nutritional needs.
3) All other fees to remain at the 2013-2014 level.	<ul style="list-style-type: none"> - Remaining fees are comparable to market rates and do not require adjustment.
Market comparisons are on facilities only and do not take into consideration Residence Life Programming.	
Housing Services	
August 2013	

	#	2013-2014 PRESENT	2014-2015			INCREASE	%	2013-2014 REVENUE	FINANCIAL IMPACT	2014-2015 REVENUE
			2014 Property Tax Per Bed	PROPOSED RESIDENCE FEE	TOTAL PROPOSED FEE					
	ROOMS	FEE								
FIRST YEAR RESIDENCE										
DORMITORY (Per person per month - based on 8.0 months)										
Double Rooms	92	\$ 309.00	\$ 31.00	\$ 284.00	\$ 315.00	\$ 6.00	2.00%	\$ 227,424	\$ 4,416	\$ 231,840
Suite Single Rooms	79	\$ 463.00	\$ 31.00	\$ 441.00	\$ 472.00	\$ 9.00	2.00%	\$ 292,616	\$ 5,688	\$ 298,304
Large Single Rooms	26	\$ 503.00	\$ 31.00	\$ 482.00	\$ 513.00	\$ 10.00	2.00%	\$ 104,624	\$ 2,080	\$ 106,704
Suite Large Single Rooms	16	\$ 524.00	\$ 31.00	\$ 503.00	\$ 534.00	\$ 10.00	2.00%	\$ 67,072	\$ 1,280	\$ 68,352
Executive Suite Single Rooms	32	\$ 536.00	\$ 31.00	\$ 516.00	\$ 547.00	\$ 11.00	2.00%	\$ 137,216	\$ 2,816	\$ 140,032
Executive Large Single Room	1	\$ 562.00	\$ 31.00	\$ 542.00	\$ 573.00	\$ 11.00	2.00%	\$ 4,496	\$ 88	\$ 4,584
Executive Suite Large Single Rooms	29	\$ 588.00	\$ 31.00	\$ 566.00	\$ 597.00	\$ 9.00	1.50%	\$ 136,416	\$ 2,088	\$ 138,504
	275							\$ 969,864	\$ 18,456	\$ 988,320
								% increase for Dormitory	1.90%	
APARTMENTS (Per person per month - based on 8.0 months)										
1 - Bedroom Apartment	1	\$ 967.00	\$ 31.00	\$ 951.00	\$ 982.00	\$ 15.00	1.50%	\$ 7,736	\$ 120	\$ 7,856
2 - Bedroom Apartment	28	\$ 614.00	\$ 31.00	\$ 592.00	\$ 623.00	\$ 9.00	1.50%	\$ 137,536	\$ 2,016	\$ 139,552
4 - Bedroom Apartment	28	\$ 611.00	\$ 31.00	\$ 589.00	\$ 620.00	\$ 9.00	1.50%	\$ 136,864	\$ 2,016	\$ 138,880
6 - Bedroom Apartment	90	\$ 588.00	\$ 31.00	\$ 566.00	\$ 597.00	\$ 9.00	1.50%	\$ 423,360	\$ 6,480	\$ 429,840
	147							\$ 705,496	\$ 10,632	\$ 716,128
								% increase for Apartments	1.51%	
RETURNING STUDENT RESIDENCE										
APARTMENTS (Per person per month - based on 8.0 months)										
1 - Bedroom Apartment (Returning)	8	\$ 955.00	\$ 31.00	\$ 941.00	\$ 972.00	\$ 17.00	1.75%	\$ 61,120	\$ 1,088	\$ 62,208
2 - Bedroom Apartment (Returning)	60	\$ 602.00	\$ 31.00	\$ 580.00	\$ 611.00	\$ 9.00	1.50%	\$ 288,960	\$ 4,320	\$ 293,280
4 - Bedroom Apartment (Returning)	60	\$ 596.00	\$ 31.00	\$ 574.00	\$ 605.00	\$ 9.00	1.50%	\$ 286,080	\$ 4,320	\$ 290,400
	128							\$ 636,160	\$ 9,728	\$ 645,888
								% increase for Apartments	1.53%	
MT. BLAKISTON HOUSE (Per person per month - based on 8.0 months)										
Bachelor Studio	8	\$ 650.00	\$ 31.00	\$ 634.00	\$ 665.00	\$ 15.00	2.25%	\$ 41,600	\$ 960	\$ 42,560
Executive Studio	27	\$ 725.00	\$ 31.00	\$ 703.00	\$ 734.00	\$ 9.00	1.25%	\$ 156,600	\$ 1,944	\$ 158,544
2 - Bedroom Apartment Suite	16	\$ 675.00	\$ 31.00	\$ 654.00	\$ 685.00	\$ 10.00	1.50%	\$ 86,400	\$ 1,280	\$ 87,680
3 - Bedroom Apartment Suite	3	\$ 650.00	\$ 31.00	\$ 634.00	\$ 665.00	\$ 15.00	2.25%	\$ 15,600	\$ 360	\$ 15,960
4 - Bedroom Apartment Suite	200	\$ 650.00	\$ 31.00	\$ 634.00	\$ 665.00	\$ 15.00	2.25%	\$ 1,040,000	\$ 24,000	\$ 1,064,000
	254							\$ 1,340,200	\$ 28,544	\$ 1,368,744
								% increase for Mt. Blakiston House	2.13%	
SINGLE STUDENT TOWNHOMES (per person per month - based on 8.0 months)										
4 - Bedroom NV Tow nhomes Double Executive	48	\$ 645.00	\$ 31.00	\$ 627.00	\$ 658.00	\$ 13.00	2.00%	\$ 247,680	\$ 4,992	\$ 252,672
4 - Bedroom NV Tow nhomes	48	\$ 624.00	\$ 31.00	\$ 605.00	\$ 636.00	\$ 12.00	2.00%	\$ 239,616	\$ 4,608	\$ 244,224
2 - Bedroom Tsuutina Tow nhomes - small room	13	\$ 592.00	\$ 31.00	\$ 579.00	\$ 610.00	\$ 18.00	3.00%	\$ 61,568	\$ 1,872	\$ 63,440
2 - Bedroom Tsuutina Tow nhomes - large room	41	\$ 629.00	\$ 31.00	\$ 611.00	\$ 642.00	\$ 13.00	2.00%	\$ 206,312	\$ 4,264	\$ 210,576
1 - Bedroom Tsuutina Tow nhome	1	\$ 955.00	\$ 31.00	\$ 941.00	\$ 972.00	\$ 17.00	1.75%	\$ 7,640	\$ 136	\$ 7,776
	151							\$ 762,816	\$ 15,872	\$ 778,688
								% increase for Tow nhomes	2.08%	
FAMILY TOWNHOMES (Per unit per month - based on 11 months)										
1 - Bedroom Unit (Family)	1	\$ 877.00	\$ 31.00	\$ 864.00	\$ 895.00	\$ 18.00	2.00%	\$ 9,647	\$ 198	\$ 9,845.00
2 - Bedroom Unit (Family)	15	\$ 1,003.00	\$ 31.00	\$ 992.00	\$ 1,023.00	\$ 20.00	2.00%	\$ 165,495	\$ 3,300	\$ 168,795.00
3 - Bedroom Unit (Family)	6	\$ 1,067.00	\$ 31.00	\$ 1,057.00	\$ 1,088.00	\$ 21.00	2.00%	\$ 70,422	\$ 1,386	\$ 71,808.00
2 - Bedroom Furnished Unit - non-student unit	3	\$ 1,189.00	\$ 31.00	\$ 1,182.00	\$ 1,213.00	\$ 24.00	2.00%	\$ 39,237	\$ 792	\$ 40,029.00
	25							\$ 284,801	\$ 5,676	\$ 290,477
								% increase for Family Tow nhomes	1.99%	
Rental Revenue Increase (Decrease) Anticipated								\$4,699,337	\$88,908	\$4,788,245
% Increase in rental fees:								1.89%		
Plus: Est. Application fees								\$65,000		\$65,000
Total Projected Revenue:								\$4,764,337		\$4,853,245
% Increase in rental and misc. fees :								1.87%		
Notes: Student housing is contracted on a semester basis. Rates show n monthly for comparative purposes only. Students receive interest on their security deposit as it is refundable, therefore no financial impact has been calculated. The intent of increasing miscellaneous fees is to decrease the occurrence of these events as they are currently escalating. Most miscellaneous fees are avoidable. If students choose to avoid the fees, we will not receive the misc. revenue.										

Rental Comparisons with Market to U of L

Market to U of L with values - Bachelor Units - Single Housing				
Values used	High speed Internet	55	Water and Heat	90
Market comparison does not incorporate the value of residence life programming offered in campus housing.	Cable or Satellite	58	Sewage and Garbage	10
	Furnishings and Linen	48	Electricity	75
	Bussing/Gas Required	76	Dishwasher	22
	24 Hour Security	15	Air Conditioning	22
	1 plug-in parking stall	49	Washer/Dryer	15

2013-2014 Housing Fee Comparisons

May/13

Bachelor Suites

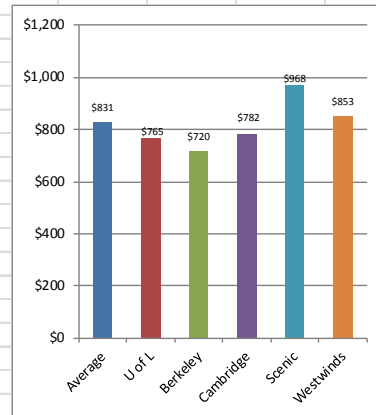
Description	2014-2015 Proposed U of L 1 bdrm. Apt.	Current Rates			
		Berkeley Square	Cambridge House	Scenic Heights	Westwinds Apts
		Security Deposit	\$300	\$500	\$655
Monthly Rent	\$734	\$615	\$655	\$690	\$650
Utilities					
Water and Heat	incl	incl	incl	incl	incl
Electricity	incl	incl	incl	75	incl
Air Conditioning	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl
High Speed Internet	18	55	55	55	55
Cable/Satellite	y	58	58	58	58
Furniture	y	48	48	48	48
Appliances					
Fridge & Stove	y	y	y	y	y
Dishwasher	n	-22	n	n	n
Washer/Dryer	n	n	n	n	n
Children Permitted	n	y	y	y	y
Parking	n	-49	-49	-49	-49
Pets	n	n	n	n	n
Capacity	9	11		63	70
Required Lease/Term	4 mos(sem)	1 year	1 year	1 year	1 year
24 Hour Security	0	15	15	15	15
Bussing Required	0	0	0	76	76
Application Fee (once only, not mthly)	50	75	0	0	0
Window Coverings	0	n	y	y	y
True Total Cost	\$765	\$720	\$782	\$968	\$853
8 mos. Commitment	\$6,466	\$6,335	\$6,911	\$8,434	\$7,324

Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250/mo. It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.

2013 Average Mkt. TTC=	\$ 830.75
Market Rate to Proposed U of L Variance:	9%
2012 Average Mkt. TTC=	\$ 812.25

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - On-campus access to P.E. facilities including Olympic sized swimming pool
 - On-campus world class art gallery teaching facility
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities on each floor of the apartments
 - No cost to move or rent furniture, just pack a suitcase
 - Access to on-campus library
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- The Residence is designed with elevators for physically challenged individuals.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage



Rental Comparisons with Market to U of L

Market to U of L with values - 1 Bedroom Units - Single Housing					
Values used	High speed Internet	55		Water and Heat	90
Market comparison does not incorporate the value of residence life programming offered in campus housing.	Cable or Satellite	58		Sewage and Garbage	10
	Furnishings and Linen	48		Electricity	75
	Bussing/Gas Required	76		Dishwasher	22
	24 Hour Security	15		Air Conditioning	22
	1 plug-in parking stall	49		Washer/Dryer	15

2013-2014 Housing Fee Comparisons

July/13

1-Bedroom Apartments

Description	2014-2015 Proposed U of L 1 bdrm. Apt.	Current Rates				
		Berkeley Square	Cambridge House	Princeton Place	Scenic Heights	Westhaven Estates
		Security Deposit	\$300	\$500	\$845	\$777
Monthly Rent	\$972	\$675	\$845	\$777	\$825	\$880
Utilities						
Water and Heat	incl	incl	incl	incl	incl	incl
Electricity	incl	incl	incl	75	75	75
Air Conditioning	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl
High Speed Internet	18	55	55	55	55	55
Cable/Satellite	y	58	58	58	58	58
Furniture	y	48	48	48	48	48
Appliances						
Fridge & Stove	y	y	y	y	y	y
Dishwasher	n	-22	n	n	n	-22
Washer/Dryer	n	n	n	n	n	-15
Children Permitted	n	y	y	y	y	y
Parking	n	-49	-49	-49	-49	-49
Pets	n	n	n	n	n	y
Capacity	9	11		54	63	167
Required Lease/Term	4 mos(sem)	1 year	1 year	1 year	1 year	12 months
24 Hour Security	0	15	15	15	15	15
Bussing Required	0	0	0	76	76	76
Application Fee (once only, not mthly)	50	75	0	0	0	0
Window Coverings	0	n	y	y	y	y
True Total Cost	\$1,003	\$780	\$972	\$1,055	\$1,103	\$985
8 mos. Commitment	\$8,370	\$6,815	\$8,621	\$9,217	\$9,649	\$8,630

Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250/mo.

It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.

2013 Average Mkt. TTC=	\$ 979.00
Market Rate to Proposed U of L Variance:	-2%
2012 Average Mkt. TTC=	\$ 992.00

Notes:

1) U of L residence offers a convenience factor which cannot be compared to any other property.

- Access to on-campus food services
- Access to 24 hour computer lab
- No worry if roommate moves out, still charged a per bed rate
- Quick access to classes
- On-campus access to P.E. facilities including Olympic sized swimming pool
- On-campus world class art gallery teaching facility
- Study rooms, work-out rooms, TV rooms
- Laundry facilities on each floor of the apartments
- No cost to move or rent furniture, just pack a suitcase
- Access to on-campus library

2) ORS student support and social programs, provides a partnership in managing your living space

3) Housing offers community living programs

4) Housing provides special interest groups; ie. hiking, swimming, etc.

5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.

6) An application fee is required as Housing does the matching between students who do not know each other.

Private properties do not provide this service, nor care, as they charge per suite, not bed.

7) The Residence is designed with elevators for physically challenged individuals.

8) The above only accounts for those students taking the bus from off-campus. Those students driving a car

would also need to purchase a U of L parking pass and pay for gas

9) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage



Housing Services

7/31/2013

Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Units - Single Housing				
Values used				
	Furnishings and Linen	65	Water and Heat	90
Market comparison does not incorporate the value of residence life programming offered in campus housing.	High speed internet	55	Electricity	75
	Cable or Satellite	58	Sewage and Garbage	10
	Bussing/Gas Required	76	Dishwasher	22
	24 Hour Security	15	Air Conditioning	22
	1 plug-in parking stall	49	Washer/Dryer	30

2013-2014 Housing Fee Comparisons July/13
2-Bedroom Apartments

Description	2014-2015 Proposed U of L	2014-2015 Proposed U of L	Current Rates						
			Berkeley Square	Cambridge House	Princeton Place	Scenic Heights	Westridge Manor	Westwind Terrace	Westhaven Estates
Security Deposit	\$600	\$600	\$500	\$945	\$882	\$875	\$805	\$835	\$750
Monthly Rent	\$1,222	\$1,370	\$785	\$945	\$882	\$875	\$805	\$835	\$985
Utilities									
Water and Heat	incl	incl	incl	incl	incl	incl	180	incl	incl
Electricity	incl	incl	incl	incl	112.5	112.5	incl	incl	112.5
Air Conditioning	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl
Cable/Satellite	incl	incl	58	58	58	58	58	58	58
Internet	36	36	55	55	55	55	55	55	55
Furniture	incl	incl	65	65	65	65	65	65	65
Appliances									
Fridge & Stove	incl	incl	incl	incl	incl	incl	incl	incl	incl
Dishwasher	n	n	-22	n	n	n	-22	n	-22
Washer/Dryer	n	n	n	n	n	n	-30	y	-30
Children Permitted	n	n	min 21	y	y	min 18	n	n	y
Parking	n	n	-49	-49	-49	-49	1 plug in over \$120/year	-49	-49
Pets	n	n	n	y	n	n	n	n	y
Capacity	102	102	96		70	171	75	157	167
Required Lease/Term	4 mos(sem)	4 mos(sem)	1 year	1 year	1 year	1 year	1 year	1 year	1 year
24 Hour Security	0	0	15	15	15	15	15	15	15
Bussing Required	0	0	0	0	76	76	76	0	76
Application Fee (once only, not mthl)	100	100	75	0	0	0	0	0	0
Window Coverings	0	0	n	y	y	y	y	y	y
True Total Cost	\$1,258	\$1,406	\$907	\$1,089	\$1,215	\$1,208	\$1,202	\$979	\$1,266
8 mos. Commitment	\$10,764	\$11,948	\$7,831	\$9,657	\$10,598	\$10,535	\$10,421	\$8,667	\$10,874

Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250
 It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties secure the suite for September rental. The University does not store furniture as rooms are rented on a basis in the summer.

2013 Average Mkt. TTC=	\$ 1,123.50
Market Rate to Proposed U of L Variance:	-11%
2012 Average Mkt. TTC=	\$ 1,142.94
Market Rate to Proposed U of L Variance:	-20%

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - On-campus access to P.E. facilities including Olympic sized swimming pool
 - on-campus world class art gallery teaching facility
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities on each floor of the apartments
 - No cost to move or rent furniture, just pack a suitcase
 - Access to on-campus library
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus housing
- An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- The Residence is designed with elevators for physically challenged individuals.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage



Rental Comparisons with Post Secondary Institutions to U of L

Market to U of L with values - 4 Bedroom Units - Single Housing				
Values used				
	Furnishings and Linen	65	Water and Heat	90
<i>Market comparison does not incorporate</i>	High speed internet	55	Electricity	75
<i>the value of residence life programming</i>	Cable or Satellite	58	Sewage and Garbage	10
<i>offered in campus housing.</i>	Bussing/Gas Required	76	Dishwasher	22
	24 Hour Security	15	Air Conditioning	22
	1 plug-in parking stall	49	Washer/Dryer	30

2013-2014 Housing Fee Comparisons

July/13

4-Bedroom Single Townhomes (Village)

Description	2014-2015	2014-2015	2014-2015	
	Proposed	Proposed	Proposed	Current
	U of L	U of L	U of L	LC
	4 bdrm. Apt.	4 bdrm NV- TH	4 bdrm NV- TH	30 AVE
		double Exec.	single bed	single bed
Security Deposit	\$300	\$300	\$300	\$300
Monthly Rent	\$605	\$658	\$636	\$675
Utilities				
Water and Heat	incl	incl	incl	incl
Electricity	incl	incl	incl	incl
Air Conditioning	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl
Cable/Satellite	incl	incl	incl	incl
Internet	18	18	18	incl
Furniture	incl	incl	incl	incl
Appliances				
Fridge & Stove	incl	incl	incl	incl
Microwave	n	incl	incl	n
Dishwasher	incl	incl	incl	incl
Washer/Dryer	n	n	n	n
Television	n	incl	incl	n
Children Permitted	n	n	n	n
Parking Plug / LC non plug	49	49	49	13
Pets	n	n	n	n
Capacity	96	96	96	200
Required Lease/Term	8 mos(sem)	8 mos(sem)	8 mos(sem)	8 mos(sem)
24 Hour Security	0	0	0	0
Bussing Required	0	0	0	0
Application Fee (one-time only not monthly)	50	50	50	25
Window Coverings	0	0	0	0
True Total Cost	\$672	\$725	\$703	\$688
8 mos. Commitment	\$5,726	\$6,150	\$5,974	\$5,825

Notes:

- Both Facilities offer a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services study, workout, & TV rooms
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - Laundry facilities in a central Amenities building
 - Access to on-campus library
 - No cost to move or rent furniture, just pack a suitcase
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- A UofL application fee is required as Housing does the matching between students who do not know each other.

Housing Services

7/31/2013

Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Townhomes -Family Housing				
Values used	Cable or Satellite	58	Water and Heat	90
Market comparison does not incorporate the value of residence life programming offered in campus housing.	High Speed Internet	55	Sewage and Garbage	10
	Bussing/Gas Required	76	Electricity	75
	24 Hour Security	15	Dishwasher	22
	1 plug-in parking stall	49	Air Conditioning	22
			Washer/Dryer	30

2013-2014 Housing Fee Comparisons
2-Bedroom Family Townhomes

July/13

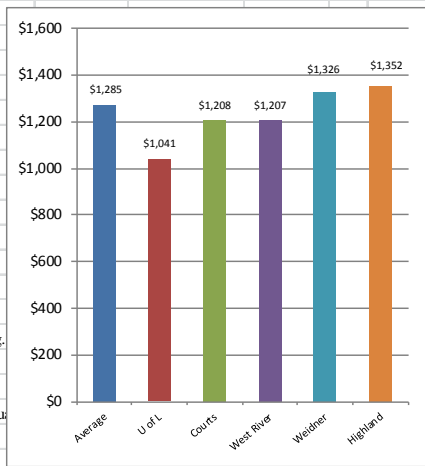
Description	2014-2015 Proposed U of L 2 bdrm. TH	Current Rates			
		Courts Columbia	West River Heights	Weidner Investments	Highland Parkhomes
		Security Deposit	\$1,023	\$750	\$700
Monthly Rent	\$1,023	\$750	\$700	\$1,100	\$949
Utilities					
Water and Heat	y	180	180	incl	180
Electricity	y	112.5	112.5	112.5	112.5
Air Conditioning	n	n	n	n	n
Sewage/Garbage	y	10	10	10	10
High Speed Internet	18	55	55	55	55
Cable/Satellite	y	58	58	58	55
Furniture	n	n	n	n	n
Appliances					
Fridge & Stove	y	y	y	y	y
Dishwasher	n	n	n	-22	-22
Washer/Dryer	n	n	n	-30	-30
Children Permitted	y	n	y	y	y
Parking	n	-49		-49	-49
Pets	n	n	with permission	cats	cats
Required Lease/Term	1 year	1 year	6 months	6 months or 1 year	1 year
24 Hour Security	0	15	15	15	15
Bussing Required	0	76	76	76	76
Application Fee (one-time only, not mthly)	50	0	0	35	0
True Total Cost	\$1,041	\$1,208	\$1,207	\$1,326	\$1,352
12 mos. Commitment	13,565	15,240	15,178	16,691	16,968

Notes:	2013 Average Mkt. TTC=	\$	1,272.75
	Market Rate to U of L Variance:		22%
	2012 Average Mkt. TTC=	\$	1,142.94

* Maximum income \$21,000-\$26,500 to be eligible. Rates will vary by situation. The base rate for a 1-bedroom unit is \$425.

Currently no 2-bedrooms available.

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - Access to on-campus library
 - Quick access to classes
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities in each Townhome Building
 - on-campus world class art gallery teaching facility
 - On-campus access to P.E. facilities including Olympic sized swimming pool
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would need to purchase a U of L parking pass and pay for gas.
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage



Housing Services
7/31/2013

Rental Comparisons with Market to U of L

Market to U of L with values - 3 Bedroom Townhomes - Family Housing				
Values used	Cable or Satellite	58	Water and Heat	90
Market comparison does not incorporate the value of residence life programming offered in campus housing.	High Speed Internet	55	Sewage and Garbage	10
	Bussing/Gas Required	76	Electricity	75
	24 Hour Security	15	Dishwasher	22
	1 plug-in parking stall	49	Air Conditioning	22
			Washer/Dryer	30

2013-2014 Housing Fee Comparisons

July/13

3-Bedroom Family Townhomes

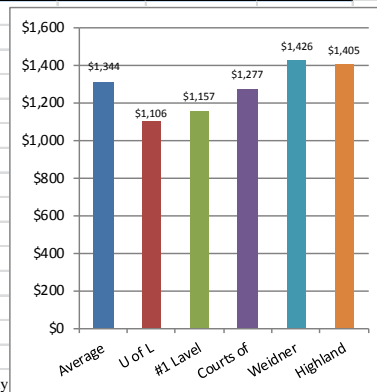
Description	2013-2014 Proposed U of L 3 Bdrm. TH	Current Rates			
		#1 Level Court	Courts of Columbia	Weidner Investments	Highland Parkhomes
Security Deposit	\$1,088	\$775	\$895	\$750	\$750
Monthly Rent	\$1,088	\$775	\$895	\$1,200	\$999
Utilities					
Water and Heat	y	180	180	y	180
Electricity	y	112.5	112.5	112.5	112.5
Air Conditioning	n	n	n	n	n
Sewage/Garbage	y	10	10	10	10
High Speed Internet	18	55	55	55	55
Cable/Satellite	y	58	58	58	58
Furniture	n	n	n	n	n
Appliances					
Fridge & Stove	y	y	y	y	y
Dishwasher	n	n	n	-22	-22
Washer/Dryer	y	n	n	-30	-30
Children Permitted	y	y	n	y	y
Parking	n	-49	-49	-49	-49
Pets	n	n	n	cats	cats
Required Lease/Term	1 year	6 months	1 year	or 12 month	1 year
24 Hour Security	0	15	15	15	15
Bussing Required	0	0	0	76	76
Application Fee (Once only, not mthly)	50	0	0	35	0
True Total Cost	\$1,106	\$1,157	\$1,277	\$ 1,426	\$1,405
12 mos. Commitment	\$14,410	\$14,653	\$16,213	\$17,891	\$17,604

Assumed \$100 charge for summer months which is very conservative; e.g. Westbridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one student stays for the summer, they would have to pay for the entire suite. Many private properties charge a holding fee in the summer to secure the suite for September rental. The University does not.

2013 Average Mkt. TTC=	\$ 1,315.75
Market Rate to Prop. U of L Variance:	19%
2012 Average Mkt. TTC=	\$ 1,344.00

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - Access to on-campus library
 - On-campus access to P.E. facilities including Olympic sized swimming pool
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities in each 3 Bedroom unit
 - Quick access to classes
 - On-campus world class art gallery teaching facility
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. Footage.



Housing Services
7/31/2013

17 APPENDIX D - PROPOSED MISCELLANEOUS HOUSING FEES AND CHARGES

PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2014-2015									
MISCELLANEOUS FEES AND CHARGES	PRESENT FEE	PROPOSED FEE	\$ INCREASE	0% INCREASE	Historic	FINANCIAL	TOTAL REVENUE		
					# AFFECTED	IMPACT OF CHANGE			
1. Application Fee	\$ 50.00	\$ 50.00	\$ -	0%	1300	\$ -	\$ 65,000.00		
2. Advance Payments (applied to rent)									
All students									
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	955	\$ -	Applied		
Due on accepting offer of accommodation	\$ 900.00	\$ 900.00	\$ -	0%	955	\$ -	To Rent		
3. Advance Payment (applied to dining plan)									
First year students	\$ 300.00	\$ 400.00	\$ 100.00	33%	410	\$ -	Applied To Dining Plan		
4. Cancellation Fee									
Before Offer of Accommodation (after June 1)	\$ 100.00	\$ 100.00	\$ -	0%	25	\$ -	\$ 2,500.00		
All students (Advance Payment = \$1000)									
After Acceptance (but before July 1)	\$ 700.00	\$ 700.00	\$ -	0%	20	\$ -	\$ 14,000.00		
After Acceptance (but before July 15)	\$ 800.00	\$ 800.00	\$ -	0%	2	\$ -	\$ 1,600.00		
After Acceptance (but before August 1)	\$ 900.00	\$ 900.00	\$ -	0%	6	\$ -	\$ 5,400.00		
After Acceptance (on or after August 15)	\$ 1,000.00	\$ 1,000.00	\$ -	0%	10	\$ -	\$ 10,000.00		
Summer Housing Cancellation Fee									
After Acceptance (but before end of Spring Contract)	\$ 100.00	\$ 100.00	\$ -	0%	3	\$ -	\$ 300.00		
After Acceptance (but after end of Spring Contract)	\$ 300.00	\$ 300.00	\$ -	0%	3	\$ -	\$ 900.00		
5. Key Replacement Fee	\$ 75.00	\$ 75.00	\$ -	0%	10	\$ -	\$ 750.00		
Mail Key Replacement	\$ 50.00	\$ 50.00	\$ -	0%	20	\$ -	\$ 1,000.00		
6. Room Change Request Fee	\$ 50.00	\$ 50.00	\$ -	0%	15	\$ -	\$ 750.00		
7. Contract Termination Fee	\$ 300.00	\$ 300.00	\$ -	0%	10	\$ -	\$ 3,000.00		
8. Late Move-Out Fee	\$ 100.00	\$ 100.00	\$ -	Variable	20	\$ -	\$ 2,000.00		
9. Mail Box Rental Fee	\$ 84.00	\$ 84.00	\$ -	0%	15	\$ -	\$ 1,260.00		
9. Damage Recovery Mark-Up	\$10 + 10%	\$10 + 10%		0%	80	\$ -	\$ 1,200.00		
10. Organization of Residence Students Fee	\$ 45.00	\$ 45.00	\$ -	0%	979	\$ -	\$ -		
11. Security Deposit	\$ 300.00	\$ 300.00	\$ -	0%	955	\$ -	Student		
12. Cleaning Charge (Hourly)	\$ 50.00	\$ 50.00	\$ -	0%	100	\$ -	\$ 5,000.00		
13. Lock Out Fee	\$ 25.00	\$ 25.00	\$ -	0%	5	\$ -	\$ 125.00		
14. Residence Communication Fee (8-mo)	\$ 144.00	\$ 144.00	\$ -	0%	979	\$ -	\$140,976.00		
Total Miscellaneous Fees and Charges							\$ -	\$255,761.00	

Miscellaneous Rates and Charges					
1 APPLICATION FEE:	This fee is assessed to cover the cost of processing the application and communication the applicant. This is a non-refundable fee.				
No Change Proposed					
	<u>Current Fees</u>				
	U. of L. \$50.00		U. of C. = \$ 50.00		
			U. of A. = \$175.00		
			L.C. = \$25.00		
2 HOUSING	These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process or not cancel at all creating empty beds in September which at that time are next to impossible to fill.				
ADVANCE PAYMENTS:	The advance payments are credited towards the student's room rental upon check-in, and represent no additional expenses. Experience shows that the increase of no-shows is increasing especially with first year students. Reducing the number of "no shows" increases the chance of those students requiring Campus Housing to secure the accommodation.				
No Change Proposed					
	<u>Current Fees</u>				
	U of L		\$1,000 for all students		
	U of C		\$1,000 for 1st years, \$500 for others (Non-refundable)		
	U of A		Equal to 1st month's rent OR \$350 in traditional residence		
	LC		Pay semester fees 30 days prior to arrival.		
3 DINING PLAN	All 1st year students living in residence are required to participate in one of three dining plan options. The program is in place to ensure all 1st year students have money to meet their nutritional needs during the critical transitional period into a post-secondary environment. The advance payment will ensure all 1st year residents have money in place during the first weeks of school while awaiting student loans, if applicable.				
ADVANCE PAYMENT:					
Change Proposed					
	<u>Current Fee</u>				
	U of L		\$300 Advance Dining Plan Payment		
			Applied to dining plan fee and offset by student loan.		
			No additional cost to the student as it is a deposit and is fully refundable if they choose to not move into Campus Housing.		
	<u>Proposed Fee</u>				
	U of L		\$400 Advance Dining Plan Payment		

4 CANCELLATION FEES:	Cancellations after the offer and room allocation will cause additional work and	
No Change Proposed	all assignments are reversed and replacements must be found with difficulty the closer to	
	September.	
	No changes are proposed to the existing schedule of charges. All penalties are	
	The following schedule outlines when payments are received and penalties imposed.	
	Student Applies:	\$150.00 Paid - \$50 Application Fee and 1st Advance Payment of \$100
	<u>Current</u>	
		All Students
	Student Accepts Offer:	\$900.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental
		Total upon acceptance paid: \$1000 (\$50 app. + \$100 advance + \$850 confirmation.)
	Cancellation of Accepted Offer:	
	Admission Declined by Registrar at Any Time Charge: \$50.00 (7%)	Refund: \$900 (90%)
	Cancellation Before July 1 Charge: \$700 (70%)	Refund: \$300 (30%)
	Before July 15th Charge: \$800 (80%)	Refund: \$200 (20%)
	Before August 1st Charge: \$900 (90%)	Refund: \$100 (10%)
	On or After August 15th Charge: \$1000 (100%)	Refund: \$0 (0%)
	All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.	
	Summer Housing Cancellation Fee	
	<u>Current</u>	
	Student Accepts Offer:	\$100 advance deposit + \$50 application fee paid at the time of application
	Cancellation of Accepted Summer Housing Offer:	
	On or Before the last day of Spring Contract	\$100.00
	After the Spring Contract Expires	\$300.00
5 KEY REPLACEMENT OR COMBINATION CHANGE:	This fee is intended as a motivator to secure keys and to recover cost of replacing lost keys.	
No Change Proposed	Our charge would be assessed on a per lock changed basis.	
	<u>Current Fees</u>	
	U. of L. =	Room key/ FOB \$75.00, Mail key \$50.00, Lock change \$100.00
	U. of C. =	\$125.00
	U. of A. =	\$125.00 lock change for any unit key / \$50.00 room key / \$6.00 for mail key
	L.C. =	\$75.00
	53	

6 ROOM CHANGE FEE:	This charge is to recognize the additional administrative cost of processing student room change requests. It would not be assessed to changing rooms at the request of Housing Services. If a room change is unavailable the fee is refunded in full.
No Change Proposed	
	<u>Current Fees</u>
	U. of L. = \$50.00
	U. of C. = \$25.00; Additional \$100.00 if student fails to move within 24 hours of notification.
	U. of A. = \$25.00
	L.C. = \$0.00
7 CONTRACT TERMINATION FEE:	This charge is directed at students who commit to an occupancy contract, but break of their agreement and leave residence. It is intended to help off-set the costs of trying mid-term replacement tenants.
No Change Proposed	
	<u>Current Fees</u>
	U. of L. = \$400.00
	U. of C. = \$100.00 for breaking contract before October 15.
	Full term charges apply after October 15
	U. of A. = with 1 month notice and \$300 contract cancellation
	L.C. = notice less than 30 days, charged \$275.00
8 LATE MOVE-OUT FEE	The fee is to encourage students to move-out on the scheduled end of contract date.
No Change Proposed	With a short timeframe to turn student rooms over for summer housing operations, it is essential students vacate their rooms upon completion of their contract.
	This fee would not apply to students requesting an extension for academic requirements (exams).
	Students are currently charged a nightly rate of \$15 - \$30 per night based on room type.
	<u>Current</u>
	U. of L. = \$100.00 for the first night; nightly rate for every night thereafter
	U. of C = \$100 per day for late move-out + \$200 to move-out student belongs.
	U. of A. = \$85.00 for Improper Check/Move out Fee
9 MAIL BOX RENTAL:	The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's mail.
No Change Proposed	Mail box rental is included in the rent. This fee is charged to students who have moved and still wish to receive their mail on campus.
	Current: \$7.00 per month (charged to non-residents and extra mailboxes)

10 PARKING CHARGES:	As per Campus Parking rates		
	U. of L plug = \$48.50/ mo - \$37.00 mo/non-plug		
	U. of C. plug = \$720.00 for an 8 mo. Contract		
	U. of A. plug = \$77.04/mo. - \$73.86 mo./ non-plug		
	L.C. non-plug = \$50.00/ semester		
11 SECURITY DEPOSIT:	This fee is designed to cover damage, cleaning and termination charges should a residence with an outstanding balance. This must be sufficient to cover cancellation should a student leave before their lease expires. This deposit will reduce receivables debt expenses. The current dollar value of the security deposit no longer provides the incentive to minimize damage or clean units upon move-out.		
No Change Proposed			
	<u>Current Fees:</u>	Single Students	Family Housing
		U. of L. = \$300.00	U. of L. = month rent
		U. of C. = n/c	U. of C. = month rent
		U. of A. = \$150.00	U. of A. = \$150.00
		L.C. = \$300.00	L.C. = \$400.00
12 DAMAGE RECOVERY:	This charge is to compensate for the administrative time used to prepare student		
No Change Proposed	The 10% mark-up is charged on all repairs where the individual has not voluntarily responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.		
	U. of C. Cost of repair or replacement of item. Charges vary from \$25.00 - \$75.00 per		
	U. of A. Cost of repair + 10% (damages and admin fee)		
13 Cleaning Charge	A cleaning charge is assessed upon move-out if a student does not leave their room in a reasonably clean state. The charge is a direct cost recovery for labour and supplies to prepare the room for the next student move-in. Cleaning charges are only levied if the time spent is greater than 20 minutes. All charges are assessed in 15 minute increments.		
No Change Proposed			
	<u>Current</u>		
	U. of L. = \$50.00 per hour		
	U. of C. = \$35 per hour;		
	U. of A. = \$60.00 minimum; \$30.00 - \$75.00 per hour thereafter		
14 O.R.S. Fees	This fee is set by the Organization of Residence Students under their constitution and a portion of the residence life programming that is undertaken in the community. It is here because the University collects the fee from all student residents on behalf of		
No Change Proposed	This fee does not create revenue for the Housing Services but for the O.R.S.		
	U. of L. = \$45.00 per semester		
	U. of C. = \$50.00 per semester		
	U. of A. = varies by building (\$41.00 to \$80.00) per semester		

15 Utility Surcharge	This fee is required to offset any significant and unforeseen utility rates.	
No Change Proposed	Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.	
16 Lock Out Fee	This proposed fee is designed to reduce the number of call outs to unlock student rooms due to negligence in taking keys. The purpose is not to make money, but to encourage students to lock their doors and carry their keys with them at all times.	
No Changed Proposed		
	<u>Current</u>	U. of L. = \$25.00 per call out after first offence U. of A. = \$30.00 per call out after first offence
17 Residence Communication Fee	This fee is required to fund an emergency response system throughout Campus Housing. This fee is mandatory for all students and provides for internet and emergency response systems.	
No Changed Proposed	All revenue from this fee goes to Information Technology not Campus Housing.	

RENTAL RATES: (per person)	Proposal Attached.			
	Comparative rates for other institutions are shown at current 2012-2013 values. While all the institutions polled indicated an intention to increase rents, the amounts have not been established. U of L rates have been converted to monthly for comparison purposes.			
<u>DORMITORY</u>	The proposed increase considers escalations in wages and utilities, and the need to revenue in line with our cost experiences.			
U. of L. proposed	Double: \$315.00	Single: \$513.00	Suite Large Single: \$534.00	
	Executive Large Single: \$573.00			
U. of C. - current	\$409.00 (double)		\$659.00 (large single)	
U. of A. - current	\$369.00 (double)		\$580.00 (large single)	
L.C. - current	has no dormitory facilities			
<u>APARTMENTS</u>	The proposed increase considers escalations in wages and utilities, and the need to revenue in line with our cost experiences.			
U. of L. proposed	1-Bedroom:	2-Bedroom:	4-Bedroom:	6-Bedroom:
First Year Residence	\$982.00	\$623.00	\$620.00	\$597.00
Returning Student Residence	\$972.00	\$611.00	\$605.00	
U. of L. proposed	Tsuutina (small):	Tsuutina (large):	New Village (Lower):	
Returning Student Residence	\$610.00	\$642.00	\$636.00	
U. of L. proposed	Studio	2-Bedroom:	4-Bedroom:	
Mt. Blakiston House	\$734.00	\$685.00	\$665.00	
U. of C. (phase 2) - current	\$913.00 (1-bdrm)	\$686.00 (2-bdrm)	\$631.00. (4-bdrm)	
	\$799.00 (Studio)			
U. of C. (phase 3) - current	\$979.00 (1-bdrm)	\$797.00 (2-bdrm)	\$813.00 (4-bdrm)	
	\$893.00 (Studio)			
U. of C. (phase 4) - current	\$927.00 (Studio)	\$789.00 (2-bdrm)	\$735.00 (4-bdrm)	
U. of C. (phase 5) - current	n/a	\$842.00 (2-bdrm)	\$800.00 (3-bdrm)	
U. of A. (unfurnished) - current	\$954.00 (1-bdrm)	\$636.00 (2-bdrm)	\$492.00 (4-bdrm)	
	\$725.00 (Studio)			
L.C. - current	\$875.00 (1-bdrm)	\$650.00 (2-bdrm)	\$630.00 (4-bdrm units)	
			\$713.00 (30th Ave. 4-bdrm units)	
<u>FAMILY TOWNHOMES</u>	The proposed increase considers escalations in wages and utilities, and the need to rents closer to our local market rates.			
U of L. proposed	1-Bedroom¹:	2-Bedroom:	3-Bedroom¹:	
	\$895.00	\$1,023.00	\$1,088.00	
U. of C. - current	\$1,097.00 (1-bdrm)	\$1,206.00 (2-bdrm)	\$1,250.00 (3-bdrm)	
U. of A. - current	\$807-856 (loft style)	\$760-860 (2-bdrm)	\$992-1046 (3-bdrm)	
L.C. - current	n/a	\$1,025.00 (2-bdrm)	n/a	
	¹ Includes in-suite laundry			
Housing Services				
August 2013				

18 APPENDIX E - PROPOSED CONFERENCE SERVICES

Facility Rental Rates/Summer Accommodation Rates

**University of Lethbridge
Conference & Event Services**

Proposed Rates for Summer Accommodation Program May - August

Room Type	PROPOSED FEE SCHEDULE											
	2012-2013 Daily Rates CURRENT		2013-2014 Daily Rates		2014-2015 Daily Rates		2015-2016 Daily Rates		2016-2017 Daily Rates		2017-2018 Daily Rates	
			% Increase over 2012-	* New Facility Rates	% Increase over 2013-	% Increase over 2014-	% Increase over 2015-	% Increase over 2016-			% Increase over 2016-	
One Bedroom Apartment	\$ 56.00	\$ 59.00	5%	Two Bedroom Apartment	\$ 90.00	53%	\$ 94.50	5%	\$ 99.23	5%	\$ 104.19	5%
Weekly	\$ 350.00	\$ 370.00	5%		\$ 560.00	51%	\$ 588.00	5%	\$ 617.40	5%	\$ 648.27	5%
Monthly	\$ 941.00	\$ 976.00	4%		\$ 1,240.00	27%	\$ 1,302.00	5%	\$ 1,367.10	5%	\$ 1,435.46	5%
Two Bedroom Apartment	\$ 78.00	\$ 82.00	5%	One Bedroom Suite	\$ 110.00	34%	\$ 115.50	5%	\$ 121.28	5%	\$ 127.34	5%
Weekly	\$ 500.00	\$ 525.00	5%		\$ 690.00	31%	\$ 724.50	5%	\$ 760.73	5%	\$ 798.76	5%
Monthly	\$ 1,190.00	\$ 1,240.00	4%		\$ 1,560.00	26%	\$ 1,638.00	5%	\$ 1,719.90	5%	\$ 1,805.90	5%
Four Bedroom Apartment	\$ 115.00	\$ 121.00	5%	Two Bedroom Suite								
				Without Kitchen Set	\$ 125.00	52%	\$ 131.25	5%	\$ 137.81	5%	\$ 144.70	5%
Weekly	\$ 725.00	\$ 765.00	5%	With Kitchen Set	\$ 135.00	65%	\$ 141.75	5%	\$ 148.84	5%	\$ 156.28	5%
Monthly	\$ 2,356.00	\$ 2,456.00	4%		\$ 845.00	61%	\$ 887.25	5%	\$ 931.61	5%	\$ 978.19	5%
					\$ 1,890.00	52%	\$ 1,984.50	5%	\$ 2,083.73	5%	\$ 2,187.91	5%
One Bedroom Town Home	\$ 94.00	\$ 99.00	5%									
Two Bedroom Town Home	\$ 115.00	\$ 121.00	5%	Four Bedroom Suite								
Four Bedroom Town Home	\$ 155.00	\$ 163.00	5%	Without Kitchen Set	\$ 180.00	10%	\$ 189.00	5%	\$ 198.45	5%	\$ 208.37	5%
				With Kitchen Set	\$ 190.00	17%	\$ 199.50	5%	\$ 209.48	5%	\$ 219.95	5%
Weekly	\$ 950.00	\$ 995.00	5%		\$ 1,187.00	19%	\$ 1,246.35	5%	\$ 1,308.67	5%	\$ 1,374.10	5%
Monthly	\$ 2,472.00	\$ 2,590.00	5%		\$ 2,850.00	10%	\$ 2,992.50	5%	\$ 3,142.13	5%	\$ 3,299.23	5%

Competitive Analysis Accommodation Rates

	UofL Rates CURRENT	National CUCCOA Average Rates	Lethbridge College	Days Inn	Lethbridge Lodge	Coast Hotel	U of A	Grant McEwan	Hotel Alma
One Bedroom Apartment	\$ 56.00	\$ 91.00	\$ 71.40						
Weekly	\$ 350.00		\$ 428.40						
Monthly	\$ 941.00		\$ 1,000.00						
Two Bedroom Apartment	\$ 78.00	\$ 100.00	\$ 81.60						
Weekly	\$ 500.00		\$ 485.52						
Monthly	\$ 1,190.00		\$ 1,200.00						
Four Bedroom Apartment	\$ 115.00	\$ 200.00							
Weekly	\$ 725.00								
Monthly	\$ 2,356.00								
One Bedroom Town Home	\$ 94.00		\$ 71.40	\$ 102.99	\$ 119.00	\$ 129.00	\$ 119.00	\$ 75.00	\$ 115.00
Two Bedroom Town Home	\$ 115.00			\$ 119.99	\$ 124.00	\$ 139.00	\$ 149.00	\$ 95.00	\$ 165.00
Four Bedroom Town Home	\$ 155.00	\$ 214.00	\$ 153.00						
Weekly	\$ 950.00		\$ 913.92						
Monthly	\$ 2,472.00		\$ 1,800.00						

Kodiak House - \$71.40
Offers Double beds

Hotel rooms with One or Two Queen Beds

**University of Lethbridge
Conference & Event Services**

Proposed External Facility Rental Fees 2013 - 2018

Facility	PROPOSED FEE SCHEDULE								
	2013-2014 Daily Rates CURRENT	2014-2015 Daily Rates		2015-2016 Daily Rates		2016-2017 Daily Rates		2017-2018 Daily Rates	
			% Increase over 2013-		% Increase over 2014-		% Increase over 2015-		% Increase over 2016-
Classrooms / Lecture Theatres									
Up to 50 ppl	\$ 100.00	\$ 105.00	5%	\$ 110.00	5%	\$ 115.00	5%	\$ 120.00	4%
50 to 100 ppl	\$ 130.00	\$ 135.00	4%	\$ 140.00	4%	\$ 145.00	4%	\$ 150.00	3%
over 100 ppl	\$ 175.00	\$ 180.00	3%	\$ 185.00	3%	\$ 190.00	3%	\$ 200.00	5%
Conference Rooms Facilities									
K/P 200	\$ 110.00	\$ 115.00	4%	\$ 120.00	4%	\$ 125.00	4%	\$ 130.00	4%
K300	\$ 95.00	\$ 100.00	5%	\$ 105.00	5%	\$ 110.00	5%	\$ 115.00	5%
Urban Market	\$ 190.00	\$ 200.00	5%	\$ 210.00	5%	\$ 220.00	5%	\$ 230.00	5%
Paterson Centre	\$ 190.00	\$ 200.00	5%	\$ 210.00	5%	\$ 220.00	5%	\$ 230.00	5%
Anderson Hall									
AH 100	\$ 190.00	\$ 200.00	5%	\$ 210.00	5%	\$ 220.00	5%	\$ 230.00	5%
AH100 & Patio	\$ 210.00	\$ 220.00	5%	\$ 230.00	5%	\$ 240.00	4%	\$ 250.00	4%
Board Room W646	\$ 110.00	\$ 115.00	4%	\$ 120.00	4%	\$ 125.00	4%	\$ 130.00	4%
ATRIUMS									
UHALL Atrium - Open Area	\$ 525.00	\$ 550.00	5%	\$ 575.00	5%	\$ 600.00	4%	\$ 625.00	4%
UHALL Atrium - Open Area & Concourse	\$ 815.00	\$ 750.00	-9%	\$ 785.00	5%	\$ 825.00	5%	\$ 865.00	5%
Markin Atrium	\$ 395.00	\$ 415.00	5%	\$ 435.00	5%	\$ 455.00	5%	\$ 475.00	4%
Penny Building *									
PB200/201	\$ 160.00	\$ 200.00	100%	\$ 168.00	5%	\$ 264.00	57%	\$ 275.00	4%
PB115/112/111	\$ 200.00	\$ 210.00	100%	\$ 210.00	5%	\$ 264.00	26%	\$ 275.00	4%
Other									
Breezeway	\$ 150.00	\$ 150.00	100%	\$ 158.00	5%	\$ 165.00	4%	\$ 175.00	6%
Patios	\$ 150.00	\$ 150.00	100%	\$ 158.00	5%	\$ 165.00	4%	\$ 175.00	6%
Smudging Room A430	\$ 105.00	\$ 105.00	100%	\$ 110.00	5%	\$ 115.00	5%	\$ 120.00	4%
Video Conferencing Room B7	\$155.00/\$85.00/hour	\$ 160.00		\$ 160.00		\$ 165.00	3%	\$ 170.00	3%
Trading Room M2040	\$ 250.00	\$ 250.00	100%	\$ 260.00	4%	\$ 273.00	5%	\$ 285.00	4%

* Would not recommend renting upstairs rooms until construction is complete due to safety concerns.

Competitive Analysis Facility Rates

Facility	Full Day Rate Comparisons												
	Uof L Current	Students' Union		Galt Museum		Execuserv Meeting Space		Lethbridge Lodge		Coast Hotel		CASA	
	Rates	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
Classrooms / Lecture Theatres													
Up to 50 ppl	\$ 100.00	\$ 150.00	\$ 250.00	\$ 85.00	\$ 275.00	\$ 80.00	\$ 350.00	\$ 195.00	\$ 250.00	\$ 350.00	\$20.00/hour	\$30.00/hour	
50 to 100 ppl	\$ 130.00	\$ 150.00	\$ 250.00	\$ 275.00				\$ 250.00					
over 100 ppl	\$ 175.00	\$ 200.00	\$ 300.00					\$ 595.00	\$ 1,865.00	\$ 500.00	\$ 1,000.00		
Conference Rooms Facilities													
K/P 200	\$ 110.00							\$ 195.00	\$ 250.00	\$ 250.00	\$ 350.00		
Coulee Junction	\$ 155.00												
Paterson Centre	\$ 190.00												
Anderson Hall													
AH 100	\$ 190.00	\$ 150.00	\$ 250.00	\$ 170.00	\$ 275.00			\$ 195.00	\$ 250.00	\$ 375.00	\$ 750.00	\$ 650.00	
AH100 & Patio	\$ 210.00			\$ 120.00	\$ 275.00			\$ 195.00	\$ 250.00	\$ 350.00	\$ 500.00		
Board Room W646	\$ 110.00			\$ 75.00	\$ 130.00			\$ 195.00					
ATRIUM													
UHALL Atrium - Open Area	\$ 525.00	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00			\$ 595.00	\$ 1,865.00	\$ 750.00	\$ 1,800.00		
UHALL Atrium - Open Area & Concourse	\$ 750.00	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00			\$ 595.00	\$ 1,865.00	\$ 750.00	\$ 1,800.00		
Markin Atrium	\$ 395.00	\$ 300.00	\$ 575.00	\$ 500.00	\$ 750.00			\$ 595.00	\$ 1,865.00	\$ 750.00	\$ 1,800.00		
Penny Building													
PB200/201													
PB115/112/111													
Other													
Breezeway	\$ 150.00										\$20.00/hour	\$30.00/hour	
Patios	\$ 150.00										\$20.00/hour	\$30.00/hour	
Smudging Room A430	\$ 105.00												
Video Conference Room B7	\$155.00/\$85.00/hour												
Trading Room M2040	\$ 250.00												

All Full Day Events must be after 4:30pm

includes SMART technology and full media connection centre

Ballrooms - Hotel conference rooms are not in the same market as costs are often adjusted with the purchase of catering and guest rooms. I included as a reference and price point comparison only.

19 APPENDIX F - ESTABLISHMENT OF STUDENT FEES POLICY

POLICY - ESTABLISHMENT OF STUDENT FEES

1. PREAMBLE

- 1.1 The *Post-Secondary Learning Act* of Alberta grants authority to approve tuition and fees for students to the Board of Governors.

Post Secondary Learning Act

Section 61(1) Tuition Fees

61(1) The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.

- 1.2 The University of Lethbridge complies with the *Public Post-secondary Institutions' Tuition Fees Regulation*:

Public Post-secondary Institutions' Tuition Fees Regulation

Section 3(1) Consultations

3(1) A board shall

- (a) provide to the institution's students' council each year a statement of anticipated tuition fee increases for a 4-year period, and*
- (b) shall establish with the students' council a mechanism for holding consultations to discuss increases in tuition fees and to allow for ongoing input by that council to the budget process relative to the determination of tuition fees*

2. PURPOSE

- 2.1 To establish a protocol for consultation, approval and publication of fees related to students including, but not limited to, instructional fees, mandatory instructional support fees, mandatory non-instructional support fees and fees for equipment or materials owned or leased by the student.
- 2.2 To ensure that student related fees are applied consistently across the University.

AUTHORITY:	RESPONSIBILITY:	EFFECTIVE DATE:	RELATED POLICIES
Board of Governors	Vice-President (Finance & Administration)	Mar 15-2012	

3. DEFINITIONS

- 3.1 *Instructional Fees* - Fees for supplies, equipment, materials and services directly related to the delivery of instruction in a course or program.
- 3.2 *Mandatory Instructional Support Fees* - Mandatory fees assessed in anticipation of costs for supplies, equipment, materials, or services which are not directly related to the delivery of instruction in a course or program, but are considered required elements of a course or program.
- 3.3 *Mandatory Non-instructional Support Fees* - Mandatory fees assessed in anticipation of costs for services or materials which are not directly related to the delivery of instruction but are considered necessary to provide support for students.
- 3.4 *Fees for Equipment or Materials Owned or Leased by the Student* - Mandatory fees associated with the purchase or lease of required course materials. These fees are not regulated under the Alberta's *Tuition Fees Regulation*.
- 3.5 *Supplementary Incidental Fees* - Non-mandatory fees charged only to recover costs for equipment or materials that become the property of the student and that the student has the option of obtaining from a variety of sources. These fees are not regulated under the Alberta's *Tuition Fee Regulation* and fees for such items do not require the approval of the Board of Governors.

4. POLICY

- 4.1 The Board of Governors must approve all fees related to students including, but not limited to, instructional fees, mandatory instructional support fees, mandatory non-instructional support fees and fees for equipment or materials owned or leased by the student.
- 4.2 All approved fees must be listed in the University Calendar for the information of students.
- 4.3 Prior to approval by the Board of Governors, University administration shall consult with student representatives from the undergraduate and graduate students' councils regarding any proposed fees related to students.

5. CONSULTATION

- 5.1 In order to have full information in making its decision about the implementation of or changes to fees related to students and to meet deadlines for decisions in an orderly fashion, the University will consult the elected student leadership.
- 5.2 The general steps that shall apply to the consultation process are as follows:
 - 5.2.1 There should be provision of information to the elected student leadership to allow informed advice.
 - 5.2.2 There should be an opportunity for the elected student leadership to give thoughtful consideration to pertinent issues, consult their members in concert with the University administration and tender their opinions and advice to the University administration.

- 5.2.3 In making their decision whether to approve proposed new fees or changes to fees related to students, the Board of Governors will require that the student consultation process provides for at least two meetings per year where students are consulted on the proposed fees.
- 5.2.4 At any time, but especially in the second or subsequent years of an approved multi-year tuition program, the University and the applicable student societies may agree upon simpler arrangements for consultation on a case-by-case basis.

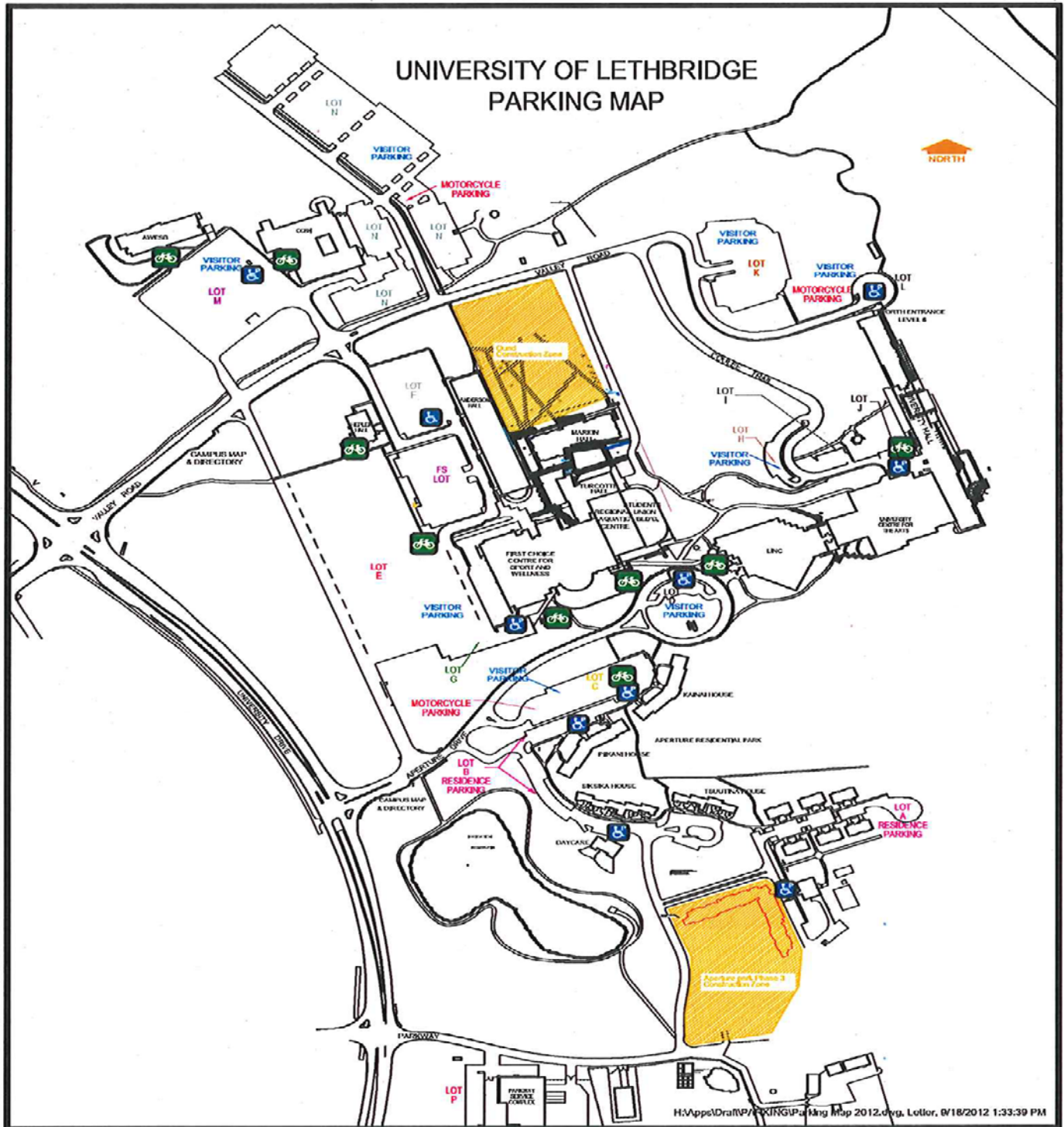
Appendix : ESTABLISHMENT OF STUDENT FEES - Process

To establish a protocol for consultation, approval and publication of fees related to students including, but not limited to, instructional fees, mandatory instructional support fees, mandatory non-instructional support fees and fees for equipment or materials owned or leased by the student.

Process

- i. Annually, proposed new fees and changes to fees related to students are submitted by the Faculties/School/Departments to the Associate Vice-President (Finance) for review and assessment as to the appropriateness of the proposed fee.
- ii. Following the Associate Vice-President (Finance)'s review, University administration meets with a group of students to review the proposed new fees or changes to fees. This group of students is selected and assembled by the Students' Union Executive and the Graduate Students' Association, and may include representation from the Organization of Residence Studies, various faculties, and the Students' Union. This meeting provides an opportunity for students to ask questions and for University administration to address students' concerns and explain the reasons for the proposed fees or fee changes.
- iii. University Administration sends a written response in regards to any questions or further information requested to the students consulted above.
- iv. Proposed new fees or changes to fees related to students are approved by the Board of Governors, which requires confirmation that students have been consulted on the proposed new fees or changes to fees and an explanation of the consultation process followed.
- v. Approved fees will be listed in the *University Calendar*.

20 APPENDIX G - PARKING PERMIT AREAS



21 APPENDIX H - STUDENT FEE REVIEW COMMITTEE

Nancy Walker, Vice-President (Finance & Administration)

Andy Hakin, Provost and Vice-President (Academic)

Doug Spoulos, Associate Vice-President (Finance)

Marnie Sawa, Manager, Budget & Planning

Mark Carrell

Fahid Naeem

Titilola Babalola

Jesse Baker

Jessica Mariano

Liisa Kleemola

Victoria Wells

Adam Long

Katie Kalmar

Shuna Talbot

Sean Glydon

Mike Kawchuk

David L. Mate

Chris Hollingsworth

Jessica Molnar