

**THE UNIVERSITY OF LETHBRIDGE**  
**2012-13 FEES AND RATES**

**November 28, 2011**

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2012-13 FEES AND RATES**

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# THE UNIVERSITY OF LETHBRIDGE

## 2012-13 FEES AND RATES

NOVEMBER, 2011

### **INTRODUCTION**

In December of each year, recommendations for changes to fees and rates, including any policies governing fees and rates are provided to the Board of Governors for approval. Throughout 2005 and early 2006 Advanced Education and Technology (AET) reviewed Alberta's advanced education system. Included in this review was an analysis of the affordability of education conducted by a Learning Alberta Steering Committee. The Steering Committee made several recommendations concerning student fees which are described below in the Instructional Fees section of this report. As directed by Advanced Education and Technology in their 1995-96 Tuition Policy, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all annual fees charged to students. Committee membership for the Student Fee Review Committee for 2011-2012 is provided in Appendix F to this report.

### **STUDENT FEES:**

#### **INSTRUCTIONAL FEES**

##### **Tuition Fees**

The Tuition Fee Policy Guide was introduced by AET in 2007. The tuition policy states that to improve affordability for learners, that the maximum allowable annual tuition fee increase be linked to the annual average Alberta CPI (Consumer Price Index), using a twelve month period ending in June. Advanced Education and Technology has directed that the CPI to be used in calculating the maximum fee increase in 2012-13 is 1.45% (2011-12: .35%, 2010-11: 1.5%, 2009-10: 4.1%).

##### **Recommendation 1:**

**That the fees for instruction, for 2012-13 be approved effective April 1, 2012 as presented in Table I, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

TABLE I							
INSTRUCTIONAL FEES							
(Per Course Fees)							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
<b>Undergrad</b>							
Canadian	485.5	1.45%	492.5	1.45%	500	1.45%	507
Foreign	1,099	1.45%	1,115	1.45%	1,131	1.45%	1,148
<b>Graduate</b>							
Canadian	570	1.45%	578	1.45%	586	1.45%	595
Foreign	1,271	1.45%	1,289	1.45%	1,308	1.45%	1,327
<b>Co-op Fees</b>	594	1.45%	603	1.45%	611	1.45%	620
<b>Mentorship Fee Mgmt</b>	285	1.45%	289	1.45%	293	1.45%	298
<b>M.Ed Fees</b>							
Program Fee	336	1.45%	341	1.45%	346	1.45%	351
Course Fee	570	1.45%	578	1.45%	586	1.45%	595
Part-time term fee*	1,096	1.45%	1,112	1.45%	1,128	1.45%	1,144
Full-time term fee*	1,644	1.45%	1,668	1.45%	1,692	1.45%	1,717
Continuation Fee	548	1.45%	556	1.45%	564	1.45%	572
<b>Master of Counselling</b>							
Program Fee	525	0.00%	525	0.00%	525	0.00%	525
Course Fee	1,150	0.00%	1,150	0.00%	1,150	0.00%	1,150
<b>Note: International students in the M.Ed and Master of Counselling Programs are assessed tuition fees at a rate of an additional 125% over that of Canadian students.</b>							
<b>*For student admitted to program prior to April 1, 2009</b>							

**Faculty of Education Student Practicum Travel Fee/EDUC 2500 Practicum Fee**

Currently all Education students enrolled in the Professional Semester I and II are charged an additional fee to offset student reimbursement costs related to the travel and living expenses incurred by students while living in centres outside of Lethbridge. Expenditures have seen significant increases in the last several years: a greater number of students are being placed at a distance thus increasing the total practicum travel costs; students currently receive a mileage rate of 28 cents per kilometre; the current weekly room and board rate paid to those who accommodate our students was set at \$142.50 in 2010-11. It is proposed to increase the Student Travel Practicum Fee rate to compensate students and accommodators for the higher costs they are incurring.

The Education 2500 Practicum Fee is not a tuition fee; it is a cost recovery fee and therefore it will increase by cost rather than be tied to tuition increases. It primarily covers honoraria to teacher associates, but it also covers student travel if greater than 38 km round trip. The most popular honoraria option for teachers is the half-day release.

The cost of this option has increased substantially over the past few years and now averages \$96 per teacher associate.

Note that the University received a grant to cover honorariums for PS I, II and III in the 1980s but such a grant was not received for the Education 2500 course, thus the need to recover the honorarium costs for Education 2500.

**Recommendation 2:**

**That the Student Practicum Travel Fee and the Education 2500 Practicum Fee for 2012-13 be approved effective April 1, 2012 as presented in Table II, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

TABLE II							
STUDENT PRACTICUM TRAVEL FEE/EDUCATION 2500 PRACTICUM FEE (per course fees)							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Student Practicum Travel Fee	390	5.13%	410	4.88%	430	4.65%	450
Education 2500 Practicum Fee	90	5.56%	95	5.26%	100	5.00%	105

\* Student/ED2500 practicum fees not part of tuition fee policy, therefore not limited to CPI increases

**Faculty of Education Musical Instrument Rental Fee**

The Faculty of Education currently charges a fee to offset the costs related to the rental of musical instruments in two elective Music courses (Education 3875 and 3876). The students pay lower fees than if they were to rent these instruments from an external company and the University subsidizes a majority of the cost and does all the administrative paper work in renting the instruments. It is being proposed to increase the rental fee to help offset a portion of the rental costs that the University is paying outside vendors, replacement of books, and maintenance of inventoried musical instruments as required.

**Recommendation 3:**

**That the Musical Instrument Rental Fee for 2012-2013 be approved effective April 1, 2012, as presented in Table III, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

TABLE III							
EDUCATION MUSICAL INSTRUMENT RENTAL FEE							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
EDUC 3875 & 3876	35	14.29%	40	12.50%	45	11.11%	50

**Faculty of Fine Arts Music Studio Differential Fee**

Music Studio course instruction provides one-on-one course instruction on various instruments. Currently the Faculty of Fine Arts charges students enrolled in Music Studio courses a differential fee to cover the additional cost of private instruction as well as travel expenses for out-of town instructors. To ensure high quality instruction, compensation to instructors must be kept competitive with rates charged in the City of Lethbridge and surrounding communities. The proposed increases are to offset escalating costs.

**Recommendation 4:**

**That the Music Studio Differential Fee for 2012-13 be approved effective April 1, 2012 as presented in Table IV, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

TABLE IV							
MUSIC STUDIO DIFFERENTIAL FEE							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Music Studio Differential Fee	484	1.45%	491	1.45%	498	1.45%	505

**Faculty of Fine Arts Conservatory of Music Fees**

The Conservatory of Music operates on a full-cost recovery basis. Fees are split between compensation for instructors (80%) and the operating costs for the Conservatory (20%). The proposed increases will allow the Conservatory to maintain the high quality instruction it is known for by paying instructors rates that are competitive in the local market as well as ensuring adequate funds are available for Conservatory of Music administration and programming. All Conservatory ensemble fees are set based on the approved staff and student hourly rates and contact hours.

The Conservatory of Music had expanded its programming by merging the former Lethbridge Youth Strings into the Conservatory of Music a few years ago. This involved the purchase of approximately 140 violins and cellos at a significant discount which in turn would be rented out to the students at an affordable rate to encourage the study of music. The new proposed rental fees will provide access to instruments for students in the Conservatory Youth Strings program at an affordable rate. The fee will offset the cost of repair and maintenance of these instruments at a rate lower than retail rental rates.

**Recommendation 5:**

**That the Faculty of Fine Arts Conservatory of Music fees for 2012-13 be approved effective April 1, 2012 as presented in Table V, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

TABLE V							
FINE ARTS MUSIC CONSERVATORY FEES							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Staff Rate / Hour *	58	5.2%	61	4.9%	64	4.7%	67
Senior Student Rate / Hour*	35	5.7%	37	5.4%	39	5.1%	41
Musical Equipment Rental Fee/Year	0	0.0%	150	3.7%	155	3.2%	160
* includes registration fee							

**FACULTY FEES**

**Faculty of Management - International Exchange Fee (for out-going students)**

Currently the International Exchange fee is partially refundable (\$50 refundable in 2011-12). During the fee process last year it was proposed that this fee be non-refundable due to the large amount of administration services involved in advising, planning and preparing students from all three campuses to go on an international exchange.

**Recommendation 6:**

**That effective April 1, 2012, the International Exchange Fee be non-refundable as presented in Table VI.**



TABLE VI							
INTERNATIONAL EXCHANGE FEE							
(for outgoing students)							
	<b>Actual</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>
	<b>2011-12</b>	<b>Inc</b>	<b>2012-13</b>	<b>Inc</b>	<b>2013-14</b>	<b>Inc</b>	<b>2014-15</b>
International Exchange Fee (outgoing students)	\$140 - \$90 non-refundable \$50 refundable	0%	\$140 - non-refundable	0%	\$140 - non-refundable	0%	\$140 - \$140 non-refundable

**LIBRARY**

**Digital Readings Fee**

Due to changes in the University’s copying environment which include the non-renewal of the Access Copyright license, the University is exploring alternatives to traditional modes of providing course reading materials in compliance with copyright requirements. In order to do so, the Library is piloting the provision of required readings in digital format via the Learning Management System for five Spring 2012 courses on the Lethbridge campus.

The University Copyright Advisor’s Office in the Library will order and purchase all transactional licenses required for the digital readings selected by the instructor for each course. The total of all transactional license fees for each course will be divided by the estimated course enrolment total to obtain a per-student amount which will be charged to students registered in the course in order to reimburse the Library for these expenses. The collected Digital Readings Fees will be charged to the appropriate student accounts via The Bridge. Students who withdraw from the course after the add/drop deadline will not be reimbursed for the digital readings fee. However, any students who have previously registered for the course and paid the full Digital Readings Fee will not be required to pay this fee if they re-register for the same course and the digital readings are substantially the same.

**Recommendation 7:**

**That effective January 1, 2012, the Digital Readings Fee be implemented, and that the fee for 2013-14 to 2014-15 be approved in principle.**

## **FACILITIES**

### **Parking Rates**

Parking Services is a full cost recovery operation. The revenue generated through parking fees are used to maintain roadways, parking lots and pathways, Safewalk operations, operating costs including utilities and some security services and to fund additional campus parking facilities. Appendix E provides a map of the various parking areas on campus.

#### **Recommendation 8:**

**That the parking rates for 2012-13 as detailed in Table VII be approved effective September 1, 2012 and the parking rates for 2013-14 to 2014-15 be approved in principle.**

TABLE VII PARKING RATES								
Parking Lot	Service Provided	Actual 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Lot A, B, F	Plug-in Stalls	435.00	6.00%	460.00	6.00%	485.00	6.00%	515.00
Lot FS	Plug-in Stalls/Location	545.00	6.00%	580.00	6.00%	615.00	6.00%	650.00
Lot C, H, I, K	Location/Non-Plug Stalls	450.00	6.00%	475.00	6.00%	500.00	6.00%	530.00
Lot E	Non-Plug Stalls	330.00	6.00%	350.00	6.00%	370.00	6.00%	390.00
Lot B, M, N	Non-Plug Stalls	290.00	6.00%	305.00	6.00%	325.00	6.00%	345.00
Reserved Stall	Location	570.00	6.00%	605.00	6.00%	640.00	6.00%	680.00
Special Needs	Location	290.00	6.00%	305.00	6.00%	325.00	6.00%	345.00
Fitness/Aquatic Centre	Location	\$5/month	0.00%	\$5/month	0.00%	\$5/month	0.00%	\$5/month
Monthly - M, N	Paved	43.00	0.00%	43.00	6.00%	46.00	6.00%	49.00
Monthly - C, E, K	Location/Paved	50.00	0.00%	50.00	6.00%	53.00	6.00%	56.00
Metered Parking Dispensers	Location	\$1.00/hr	0.00%	\$1.00/hr	0.00%	\$1.00/hr	0.00%	\$1.00/hr
1/2 Day Permits	Paved	4.00	0.00%	4.00	0.00%	4.00	0.00%	4.00
Daily Permits	Paved	6.00	0.00%	6.00	0.00%	6.00	0.00%	6.00
Weekly Permits	Paved	24.00	0.00%	24.00	0.00%	24.00	0.00%	24.00
Anderson Hall Bookings	Paved	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00
Retired F/S Permits	Location	45.00	0.00%	45.00	0.00%	45.00	0.00%	45.00
Permit Replacements	N/A	30.00	0.00%	30.00	0.00%	30.00	0.00%	30.00

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

## **HEALTH CENTRE**

### **Health Centre Physician Fees**

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate health care insurance plan provides cost coverage for the physician visit and associated costs. There are instances where AHCIP or its equivalent does not cover certain costs and in these instances it is necessary to apply appropriate charges. The Health Centre follows the Alberta Medical Association yearly guidelines for uninsured services.

## **International Student Health Insurance Fee**

This fee assists to cover costs to ensure international students have health insurance equivalent to a Canadian or Landed Immigrant, as required by the 1996 Board of Governors mandate that international students have health insurance. A yearly increase to this fee is in line with the labour costs associated with the salary requirements for the Administrative Support Salary position (which assists International Students with their health insurance issues throughout the year).

### **Recommendation 9:**

**That the proposed adjustments to the Health Centre Fees for 2012-13, as indicated in Table VIII, be approved for implementation April 1, 2012 and the rate adjustments for the years 2013-14 to 2014-15 be approved in principle.**

	Actual 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
All Non Insured Services	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2011	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2012	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2013	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2014
International student health ins. fee (per semester)	35.00	5%	36.75	5%	38.59	5%	40.52

## **INTERNATIONAL CENTRE FOR STUDENTS**

### **ICS Program Fees**

The International Centre for Students provides English for Academic Purposes (EAP) to Visa students, Landed Immigrants and Canadian citizens on a full-time and part-time basis. Course sections are offered in Writing, Reading, Grammar and Communication. The costs charged for programs and services offered through the U of L's International Centre remain competitive with fees charged for similar programs at other western Canadian Universities.

The Academic English for International Graduate Students course is intended to prepare International students for Graduate Studies at the U of L. These students will have satisfied the English Language Proficiency (ELP) requirement for admission; this course is not offered as a way for students to meet the ELP requirement for admission. This course is designed to provide additional preparation for the discussion, presentation, and writing of research-related topics. This course is offered in Summer Session III and in the Fall and Spring semesters, subject to sufficient enrolment.

The Enhanced Hours for King Abdullah Scholarship Program (KASP) Students course consists of mandatory hours for all students from Saudi Arabia who are recipients of KASP funding and who are enrolled in the U of L English for Academic Purposes (EAP) program. This course is designed to provide additional instructional hours in accordance with the KASP regulations maintained by the Saudi Arabian Culture Bureau in Canada; students will benefit from additional preparation related to writing, reading, grammar and communication.

**Recommendation 10:**

**That effective April 1, 2012, the proposed fee schedule as provided in Table IX for the International Centre for Students be approved for 2012-13 and be approved in principle for the years 2013-14 to 2014-15.**

TABLE IX							
INTERNATIONAL CENTRE FOR STUDENTS FEES							
(per semester)							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
EAP Full-time Tuition	3,493	1.45%	3,544	1.45%	3,595	1.45%	3,647
Advanced Level Part-time per course	873	1.45%	886	1.45%	899	1.45%	912
EAP Application Fee	55	0.00%	55	0.00%	55	0.00%	55
WFU (Writing for University)	326	1.45%	331	1.45%	336	1.45%	340
AUWCT	70	0.00%	70	0.00%	70	0.00%	70
Academic English for Int'l Grad Students	677	1.45%	687	1.45%	697	1.45%	707
Enhanced Hours for KASP Students*	n/a	0.00%	525	0.00%	525	0.00%	525

\*KASP = King Abdullah Scholarship Program (NEW FEE)

**SPORTS AND RECREATION SERVICES**

**Locker Rental Rates**

The locker rental service provided in the 1<sup>st</sup> Choice Savings Centre for Sport and Wellness is run as a cost recovery operation. The locker rates help recover the cost of the service, particularly the cost of facilities staff and future locker capital replacement expenses. It is proposed that the fees as provided in Table X be approved to help offset these increased costs.

**Recommendation 11:**

**That the locker rates for 2012-13 as detailed in Table X be approved effective May 1, 2012, and the locker rates for 2013-14 to 2014-15 be approved in principle.**

TABLE X  
LOCKER RENTAL RATES

	<b>Actual 2011-12</b>	<b>% Inc</b>	<b>Proposed 2012-13</b>	<b>% Inc</b>	<b>Proposed 2013-14</b>	<b>% Inc</b>	<b>Proposed 2014-15</b>
Locker with Towel Service							
Half-size, 1 semester	24.00	4%	25.00	4%	26.00	4%	27.00
Half-size, 2 semester	41.25	4%	42.75	4%	44.25	4%	46.00
Half-size, year	61.25	4%	63.50	4%	65.75	4%	68.25
Full size, 1 semester	31.75	4%	33.00	4%	34.25	4%	35.50
Full size, 2 semesters	54.25	4%	56.25	4%	58.25	4%	60.50
Full size, year	72.25	4%	75.00	4%	77.75	4%	80.50
Deposit	20.00	0%	20.00	0%	20.00	0%	20.00
Textbook lockers, per semester	20.75	4%	21.50	4%	22.50	4%	23.50
Coin operated lockers	0.25	0%	0.25	0%	0.25	0%	0.25
Deposit	10.00	0%	10.00	0%	10.00	0%	10.00

### **Intramural Team Facility Charge**

Recreation Services charges a non-refundable fee to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the lease of additional off-campus facilities to allow for more intramural participants and more game time.

### **Recommendation 12:**

**That effective April 1, 2012 the fee increases for 2012-13 as indicated in Table XI be approved and that the increases for 2013-14 to 2014-15 be approved in principle.**

TABLE XI  
INTRAMURAL TEAM FACILITY CHARGE  
(Per sport/Per semester)

	<b>Actual 2011-12</b>	<b>% Inc</b>	<b>Proposed 2012-13</b>	<b>% Inc</b>	<b>Proposed 2013-14</b>	<b>% Inc</b>	<b>Proposed 2014-15</b>
Team Charge	170.00	5.00%	178.50	5.00%	187.50	5.00%	197.00

## **Student ARS Fee/1<sup>st</sup> Choice Savings Centre for Sport and Wellness Membership**

Student Athletic and Recreation Services (ARS) fees and One Pass membership revenue currently provides funds to operate Sport and Recreation Services facilities and programs, including Pronghorn Athletics. Through these fees, students and members have access to the Max Bell Pool, the Community Sports Stadium and all facilities within the 1<sup>st</sup> Choice Savings Centre during scheduled open times. This also includes access to basic fitness classes and discounted rates at City of Lethbridge pools during specified times. Additionally, this membership entitles the students and members to receive a reduction on the cost of tickets for Pronghorn games, intramurals, and non-credit recreation programs offered by the University.

Revenue from ARS fees and One Pass Memberships fund some of the staffing expenses of our recreation facilities, and assists with some of the travel and operational costs of Pronghorn Athletics. This rate change request is to accommodate the expected increase in both staff and travel expenses. Additionally, the U of L wants to ensure that the value of our memberships is consistent with the market value of memberships in the community.

### **Recommendation 13:**

**That effective April 1, 2012 the fees for 2012-13, as indicated in Table XII, be approved and the fees for 2013-14 to 2014-15 be approved in principle.**

TABLE XII							
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP FEES							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
<b>Semester Pass</b>							
Student: Full-time (mandatory)	79.60	4%	82.80	4%	86.10	4%	89.55
Student: Part-time (mandatory)	59.70	4%	62.10	4%	64.60	4%	67.20
Faculty and Staff	116.25	4%	121.00	4%	125.75	4%	130.75
Alumni/senior/youth	142.50	4%	148.25	4%	154.25	4%	160.50
Community Adult	178.75	4%	186.00	4%	193.50	4%	201.25
<b>Monthly Pass</b>							
Student	22.60	4%	23.50	4%	24.45	4%	25.45
Faculty and Staff	33.00	4%	34.25	4%	35.50	4%	37.00
Alumni/senior/youth	40.50	4%	42.00	4%	43.75	4%	45.50
Community Adult	50.75	4%	52.75	4%	54.75	4%	57.00
<b>Annual Pass</b>							
Faculty and Staff	309.00	4%	321.25	4%	334.00	4%	347.25
Alumni/senior/youth	379.00	4%	394.25	4%	410.00	4%	426.50
Community Adult	475.00	4%	494.00	4%	513.75	4%	534.25
<b>Daily Pass</b>							
Community Adult	7.50	3%	7.75	0%	7.75	3%	8.00
Alumni/senior/youth	5.50	5%	5.75	0%	5.75	4%	6.00
Children 3 to 13	2.75	9%	3.00	0%	3.00	8%	3.25
Family (max 5)	16.00	3%	16.50	0%	16.50	3%	17.00
<b>Ten Punch Pass</b>							
Community Adult	60.00	3%	62.00	0%	62.00	3%	64.00
Alumni/senior/youth	44.00	5%	46.00	0%	46.00	4%	48.00
Children 3 to 13	22.00	9%	24.00	0%	24.00	8%	26.00
Family (max 5)	128.00	3%	132.00	0%	132.00	3%	136.00

## **UNIVERSITY OF LETHBRIDGE STUDENTS' UNION (ULSU)**

### **ULSU Operations Fee**

Through a student referendum held Spring, 2011 the students voted in favour of a one-time increase of \$5.00 to the annual ULSU fees it collects from all undergraduate students. Through the same referendum it was also approved to tie the annual ULSU student fees it collects for Operations, Building, and Capital Maintenance to the Consumer Price Index (CPI) as determined by Statistics Canada, in order to account for annual inflation. The CPI will be calculated based upon the annual average Alberta CPI using a twelve month period ending in June.

#### **Recommendation 14:**

**That effective September 1, 2012 the increase to the ULSU Operations fee be approved as presented in Table XIII and that the increases based on CPI be approved in principle for the years 2013-14 to 2014-15.**

TABLE XIII							
UNIVERSITY OF LETHBRIDGE STUDENTS' UNION							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
ULSU Operations Fee	23.72	21.1%*	28.72	1.45%	29.14	CPI	-

\*ULSU Student referendum held Spring 2011 passed a \$5.00 increase to take effect starting Fall 2012 to the operations fee and an annual increase equal to CPI for every year thereafter using 2011 CPI as the base year for the CPI adjustment

**UNIVERSITY OF LETHBRIDGE GRADUATE STUDENTS' ASSOCIATION (ULGSA)**

The University of Lethbridge Graduate Students' Association (ULGSA) is proposing to increase their operations fee by 10% which is the maximum they are allowed to increase without holding a referendum, in accordance with their by-laws. In January 2011, the council voted for this increase to be able to increase the awards provided to graduate students; increase the services and develop the professional development portfolio of the ULGSA; and develop a 5 year Strategic Plan with the potential to have a part-time staff member employed by the ULGSA.

**Recommendation 15:**

**That effective September 1, 2012 the increase to the ULGSA Operations fee be approved as presented in Table XIV and the increases for 2013-14 to 2014-15 be approved in principle.**

TABLE XIV							
GRADUATE STUDENTS' ASSOCIATION							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
GSA Operations Fee	75.00	10.00%	82.50	10.00%	90.75	10.00%	99.83

**ANCILLARY SERVICES FEES**

**Residence Dining Plan Fee**

For the three years under review, it is proposed that the Residence Dining Plan fee be increased by 5% in 2012-13 and 3 to 5% each year thereafter to cover the inflationary increases in food prices. Appendix A indicates the current charges and the anticipated increases for the four years under review.



**Recommendation 16:**

**That the Residence Dining Plan fees for 2012-13 be approved effective September 1, 2012, as proposed in Appendix A and the fees for 2013-14 to 2014-15 be approved in principle.**

**Housing Services Rental Rates**

The Board of Governors' policy on rental rates and fees approved in February 1990 requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. There is a proposed average increase of approximately 3.18% for all units in 2012-13. Appendix B indicates the current charges as well as the anticipated increases.

**Recommendation 17:**

**That the proposed adjustments to rental rates for the 2012-13 year as indicated in Appendix B be approved effective September 1, 2012 and the rate adjustments for 2013-14 to 2014-15 be approved in principle.**

**Miscellaneous Housing Fees and Charges**

Appendix C provides all rates being proposed by Housing.

**Recommendation 18:**

**Effective September 1, 2012, the requested change to miscellaneous Housing fees and charges as indicated in Appendix C be approved.**

## **NON-STUDENT FEES:**

### **FACULTY FEES**

#### **External University Theatre/Recital Rental Rates**

All income received from the rental of the Theatre and Recital Hall is used to offset costs incurred for the maintenance of the performance venues and the cost of labour for Theatre Staff, including overtime premiums when applicable.

The proposed fee increases will not directly affect students. The proposed fee increases will affect external community or touring groups.

#### **Recommendation 19:**

**That the Theatre and Recital Rental rates for 2012-13 be increased effective April 1, 2012 as presented in Table XV, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

	Actual 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
<b>Theatre Spaces</b>							
University Theatre	44.00	5%	46.00	5%	48.00	5%	50.00
Recital Hall	44.00	5%	46.00	5%	48.00	5%	50.00
David Spinks Theatre	32.50	5%	34.00	5%	36.00	5%	38.00
Drama Studio	32.50	5%	34.00	5%	36.00	5%	38.00
<b>Staff Charge Out*</b>							
Technician	33.50	5%	35.00	5%	37.00	5%	39.00
Front of House Manager	33.50	5%	35.00	5%	37.00	5%	39.00
Box Office Staff	11.00	5%	11.50	5%	12.00	5%	12.60
Ushers	11.00	5%	11.50	5%	12.00	5%	12.60
<b>Additional Fees</b>							
Bus Shuttle **	actual cost		actual cost		actual cost		actual cost
Piano Tuning (per tuning)	110.00	5%	115.00	5%	121.00	5%	127.00
Band Equipment Usage (per event)	85.00	5%	89.00	5%	93.00	5%	98.00
* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.							
** Shuttle services will be assessed on a cost recovery basis based on the actual hourly rate charged by LA Transit for any user requesting the shuttle service for a non Fine Arts Event.							

#### **Faculty of Fine Arts - Studio One Recording Facility Rental Fees**

The University of Lethbridge, Faculty of Fine Arts Music Department has constructed a recording facility designed by renowned acoustician and studio designer Jay Kaufman. It is a one-of-a-kind facility in Canada sporting the latest audio technology. The "Studio

One” recording facility can be rented for use by artists, producers, engineers, or for commercial endeavours. While there is not a comparable facility in Alberta the fee structure suggested is in line with other recording facilities in Calgary and Edmonton. All income received from the rental of “Studio One” recording facility will be used to offset the costs incurred for the maintenance of the space. The proposed fees will not directly affect students. The proposed fees will affect the external community, including independent recording artists, producers/engineers, recording labels, and multi-media companies.

### **Facility Rental with Student Engineer**

For clients interested in having BMus (DAA) students assist with their projects as engineers, assistant engineers, or technical assistants, the facility would be offered at a lower rental rate. This provides students with real world first-hand experience and clients with a savings on their rental rates.

### **Recommendation 20:**

**That effective April 1, 2012, the “Studio One” facility rental fee will increase as presented in Table XVI, and that the fee increases for 2013-14 to 2014-15 be approved in principle.**

TABLE XVI							
STUDIO ONE RECORDING FACILITY RENTAL FEES							
(Hourly Rental Rates)							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Studio One Recording Facility with Staff Technician	135.00	5.0%	142.00	5.0%	149.00	5.0%	156.00
Studio One Recording Facility with Student Technician	100.00	5.0%	105.00	5.0%	110.00	5.0%	115.00
<b>Additional Fees</b>							
Piano Tuning (per tuning)	110.00	5.0%	115.00	5.0%	121.00	5.0%	127.00

\* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day

## **FACILITIES**

### **Facilities Labour Rates**

It is University policy to charge university departments and external parties for services provided by other University departments if the services are provided for activities that are not normal university business or are above the standard level of service routinely provided. These charges reflect the current rate averages in the salary ranges plus benefits as negotiated in the agreement between the University and Alberta Union of Provincial Employees (AUPE) and will include GST when applicable (external party charges). Additionally, material charges are charged out at cost plus GST.

## Recommendation 21:

That effective April 1, 2012, the charge-out rates for additional services for Facilities employees be approved at the levels provided in Table XVII, and the rate adjustments for 2013-14 to 2014-15 be approved in principle.

	Actual 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Caretaking	22.47	5.00%	23.59	5.00%	24.77	5.00%	26.01
Building Maintenance							
Trade	38.29	5.00%	40.20	5.00%	42.21	5.00%	44.33
Operator	30.57	5.00%	32.10	5.00%	33.70	5.00%	35.39
General Maintenance Worker	18.26	5.00%	19.17	5.00%	20.13	5.00%	21.14
Grounds							
Groundswoker	31.03	5.00%	32.58	5.00%	34.21	5.00%	35.92
Automotive Mechanic	41.27	5.00%	43.33	5.00%	45.50	5.00%	47.78
Security Officer	28.38	5.00%	29.80	5.00%	31.29	5.00%	32.85
Utilities							
Trade	42.41	5.00%	44.53	5.00%	46.76	5.00%	49.09
Apprentice	27.26	5.00%	28.62	5.00%	30.05	5.00%	31.56
Project Manager	51.84	5.00%	54.43	5.00%	57.15	5.00%	60.01
Drafting	35.22	5.00%	36.98	5.00%	38.83	5.00%	40.77
Engineering	68.57	5.00%	72.00	5.00%	75.60	5.00%	79.38

Actual labour rates are calculated including benefits at 17%.

## Motor Vehicle Pool Charges

The Motor Vehicle Pool (MVP) provides maintenance and repair service to University departments, for University owned vehicles and for equipment used by the Grounds department. All departments pay a monthly variable charge for this service, which includes fuel and repair costs. External repair services are utilized when repairs are beyond the capabilities or resources of University garage service equipment, scan tool, auto transmission major repairs, and other such heavy equipment repairs.

As these costs increase, it is necessary to adjust the charges to user departments, allowing the MVP to recover its operating costs. It is proposed that variable charges be increased approximately 5% per year, to account for these increasing costs.

## Recommendation 22:

That the Motor Vehicle Pool charges for 2012-13 as detailed in Table XVIII be approved effective April 1, 2012 and the Motor Vehicle Pool charges for 2013-14 to 2014-15 be approved in principle.

TABLE XVIII  
MOTOR VEHICLE POOL CHARGES

Per Kilometer		Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
118	Toyota 1/2 Ton	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
121	Dodge 1 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
125	Ford Tilt Truck	1.93	5.00%	2.03	5.00%	2.13	5.00%	2.24
139	Chev 1/2 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
140	GMC Sonoma 1/2 Ton	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
142	Ford XL 1/2 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
144	Ford XL 1/2 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
145	Chevy 3/4 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
146	Ford 1 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
151	Chev Venture Van	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
153	Dodge Dakota 4 WD	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
154	Chev 1 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
156	GMC Van	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
158	Parade Car	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
160	Chevy Silverado	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
161	Dodge Dakota	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
163	Pontiac Torrent	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
164	Dodge Dakota	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
166	Dodge D150	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
167	GMC Savanna	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
168	Dodge Dakota	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
169	Dodge Ram 350	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
170	Dodge Caravan	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
171	New 1 Ton	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
172	Hyundai Accent	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
173	Dodge Dakota	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
178	Dodge Van	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
179	Dodge Dakota	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
180	Dodge Ram 350	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
181	GMC Savanna	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00

Per Hour		Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
149	Daewoo Forklift	14.20	0.00%	14.20	0.00%	14.20	0.00%	14.20
157	Genie Lift	13.91	5.00%	14.61	5.00%	15.34	5.00%	16.11
162	J.D. 3320 Tractor	15.73	3.00%	16.20	3.00%	16.69	3.00%	17.19
165	J.D. 1445 Mower	12.62	3.00%	13.00	3.00%	13.39	3.00%	13.79
174	J.D. 5083 Tractor	14.57	3.00%	15.01	3.00%	15.46	3.00%	15.92
175	Kubota RTV1100	6.24	3.00%	6.43	3.00%	6.62	3.00%	6.82
176	Kubota RTV1100	6.24	3.00%	6.43	3.00%	6.62	3.00%	6.82
182	Street Sweeper	14.57	3.00%	15.01	3.00%	15.46	3.00%	15.92
183	J.D. Skid Steer	13.28	3.00%	13.68	3.00%	14.09	3.00%	14.51

Per Month		Actual	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
141	J.D. Gator	66.15	5.00%	69.46	5.00%	72.93	5.00%	76.58

## **Facilities – Events Set-up Charges**

The events set-up charges are assessed to non-university groups for the use of University furnishings and equipment required for the group event. No charges will be assessed to University groups requiring furnishings for University related functions during regular working hours. Charges will be assessed to cover the costs of providing such services to University units as well as non-university groups required at times other than during normal working hours at an overtime rate of pay as per the Agreement between the U of L Board of Governors and the Alberta Union of Provincial Employees.

### **Recommendation 23:**

**That the increase to the Events Set-up Charges as presented in Table XIX and the Charge out Rates for Set-up and Clearing of Furnishings presented in Table XX be approved effective April 1, 2012, and the proposed fee increases for 2013-14 and 2014-15 be approved in principle.**

TABLE XIX							
FACILITIES UNIVERSITY AND NON-UNIVERSITY GROUPS EVENTS SET-UP CHARGES							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Labour rate for rearranging existing furniture which always remain in the various meeting and conference rooms	18.26	5.00%	19.17	5.00%	20.13	5.00%	21.14
TABLE XX							
CHARGE OUT RATES FOR SET-UP AND CLEARING OF FURNISHINGS							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Chair	0.60	5.50%	0.63	5.50%	0.67	5.50%	0.70
Table	1.75	5.50%	1.85	5.50%	1.95	5.50%	2.05
Stage Panels (4' x 4')	16.00	5.50%	16.88	5.50%	17.81	5.50%	18.79

## **INFORMATION TECHNOLOGY**

### **Communications Technology**

Communications Technology is a full cost recovery operation. The two primary services provided by this operation are telephones and the data network.

Through new technologies and a review of processes by Financial Planning, costs charged to units have been reduced wherever possible.

**Recommendation 24:**

That effective April 1, 2012, the 2012-13 telephone and data charge increases as provided in Table XXI be approved and the proposed increases for 2013-14 and 2014-15 be approved in principle.

TABLE XXI							
TELEPHONE AND DATA CHARGES (per month)							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Standard Voice Only	23.00	0.0%	23.00	5.0%	24.15	5.0%	25.20
Enhance Voice Only	33.00	0.0%	33.00	5.0%	34.65	5.0%	36.38
Standard Voice and Data	38.00	0.0%	38.00	5.0%	39.90	5.0%	41.89
Enhanced Voice and Data	48.00	0.0%	48.00	5.0%	49.05	5.0%	51.50
Residence Enhanced Voice and Data	22.70	0.0%	22.70	5.0%	23.80	5.0%	25.00
Move/Add/Change standard (technician rate)	10.00	5.0%	10.50	5.0%	11.00	5.0%	11.55
Data port 100	15.00	0.0%	15.00	5.0%	15.75	5.0%	16.50

**Web Services**

Web development on campus is primarily considered a core IT service. Web work that is considered outside of our core services include research websites, surveys (complex surveys that are more than 4 hours of work) and personal websites for professors, as well as work for external parties. Work includes requirement gathering, high-level design, detail design, development and quality assurance testing.

**Recommendation 25:**

That effective April 1, 2012, that the fee increases for 2012-13 as indicated in Table XXII be approved and that the increases for 2013-14 to 2014-15 be approved in principle.

TABLE XXII							
WEB DEVELOPMENT FEE							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Internal Billing Rate	50.00	5.50%	52.75	5.50%	55.65	5.50%	58.71
External Billing Rate	70.00	7.00%	75.00	6.67%	80.00	6.25%	85.00

## **CURRICULUM RE-DEVELOPMENT CENTRE (CRDC)**

CRDC is partially responsible for generating funds for the operation of their unit. Operating funds are provided for services to academic units as well as partially funding activities of administrative units. All other funds must be obtained through revenue generation. Rates charged are indicated below which essentially recover labour and equipment costs.

### **Recommendation 26:**

**That effective April 1, 2012 that the fee increases for 2012-13 as indicated in Table XXIII be approved and that the increases for 2013-14 to 2014-15 be approved in principle.**

	Actual 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Internal Billing Rate	50.00	5.50%	52.75	5.50%	55.65	5.50%	58.71
External Billing Rate	70.00	7.00%	75.00	6.67%	80.00	6.25%	85.00
Video Conference Room Rental	150.00	3.33%	155.00	3.23%	160.00	3.13%	165.00

## **RESEARCH SERVICES**

### **Rodent Research Facility Per Diem Fee**

The Rodent Research Facility Per Diem fee is a daily rate per animal housed in the animal facility, set to recover a percentage of the cost of animal husbandry. The Animal Research Facility Per Diem fee is, in general, nationally set to recover around 70% of the total cost of animal husbandry. The existing fee of \$0.27 has not been raised in the past 8 years and is no longer recovering enough of the cost of the animal husbandry.

### **Recommendation 27:**

**That effective April 1, 2012 the fee increases as outlined in Table XXIV be approved and the increases proposed for 2013-14 to 2014-15 be approved in principle.**



TABLE XXIV							
RODENT RESEARCH FACILITY PER DIEM FEE							
	Actual	%	Proposed	%	Proposed	%	Proposed
	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Rodent Research Facility PER DIEM fee	0.27	15.00%	0.31	15.00%	0.36	15.00%	0.41

**SPORT AND RECREATION SERVICES**

**1<sup>st</sup> Choice Savings Centre for Sport and Wellness Rental Fees**

All income received from the rental of the 1<sup>st</sup> Choice Savings Centre for Sport and Wellness is an offset to Sport & Recreation Services operating costs for the maintenance of the buildings, the labour cost of staff, as well as allowing for a modest provision for equipment replacement and maintenance reserves. The proposed fee increases will affect community user groups, regular renters both internal and external, while remaining comparable with facilities within similar markets.

**Recommendation 28:**

**That effective April 1, 2012, the rental rates for the 1<sup>st</sup> Choice Savings Centre for Sport and Wellness be approved as presented in Table XXV, and the rates be approved in principle for 2013-14 to 2014-15.**

TABLE XXV							
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES							
(Hourly Rental Rates)							
	Actual	%	Proposed	%	Proposed	%	Proposed
<i>Prices include GST</i>	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Fitness Centre	45.25	6%	48.00	4%	50.00	4%	52.00
PE110 Dance Studio	39.50	6%	41.75	4%	43.50	3%	44.75
PE152 Aerobics Room	39.50	6%	41.75	4%	43.50	3%	44.75
PE157 Multipurpose room	39.50	6%	41.75	4%	43.50	3%	44.75
1 Gym	45.25	6%	48.00	4%	50.00	4%	52.00
2 Gyms	90.50	6%	96.00	4%	99.75	4%	103.75
3 Gyms	135.75	6%	144.00	4%	149.75	4%	155.75
PE255 Martial Arts Room	39.50	6%	41.75	4%	43.50	3%	44.75
Track Training (indoors)	33.75	6%	35.75	3%	36.75	3%	37.75
Track Meets (indoors)	58.25	6%	61.75	4%	64.25	4%	66.75
Track Practice*	58.00	6%	61.50	2%	62.75	4%	65.25
Track Competition*	120.00	6%	127.25	2%	129.75	4%	135.00
Natural Turf Practice*	44.00	6%	46.75	1%	47.25	4%	49.25
Natural Turf Competition*	54.00	6%	57.25	2%	58.50	4%	60.75
Artificial Turf Practice*	84.00	6%	89.00	2%	90.75	4%	94.50
Full Stadium Rental*	208.00	6%	220.50	2%	225.00	4%	234.00
PE138 Classroom	14.00	5%	14.75	3%	15.25	3%	15.75
PE160 Meeting Room	23.00	7%	24.50	4%	25.50	4%	26.50
Full Pool	183.25	6%	194.25	4%	202.00	4%	210.00
½ Pool	91.75	6%	97.25	4%	101.25	3%	104.25
¼ Pool	66.00	6%	70.00	4%	72.75	3%	75.00
5/8 Pool	108.25	6%	114.75	4%	119.25	4%	124.00
Lane	11.50	7%	12.25	4%	12.75	4%	13.25
Full Pool – Team Rate	117.00	6%	124.00	4%	129.00	4%	134.25
½ Pool – Team Rate	58.50	6%	62.00	4%	64.50	4%	67.00
¼ Pool – Team Rate	42.00	6%	44.50	4%	46.25	4%	48.00
5/8 Pool – Team Rate	69.00	6%	73.25	4%	76.25	4%	79.25
Lane – Team Rate	7.25	7%	7.75	3%	8.00	3%	8.25
<b>Staff Charge Out</b>							
Lifeguard	25.50	4%	26.50	4%	27.50	4%	28.50
Operations Staff	25.50	4%	26.50	4%	27.50	4%	28.50
Senior Lifeguard	29.00	4%	30.25	4%	31.50	4%	32.75
Operations Coordinator	33.00	4%	34.25	4%	35.50	4%	37.00

\* Subsidies available for schools, youth and university.

## **ANCILLARY SERVICES FEES**

### **Conference and Event Services**

Conference and Event Services will rent out University facilities in accordance with the University's Facilities Use and Rental Policy. The proposed rates provided below reflect market rates within the City of Lethbridge for other conference facilities. Appendix D

provides the current charges and the anticipated increases for the three years under review.

**Recommendation 29:**

**Effective April 1, 2012 the requested changes in facility rental rates as indicated in Appendix D be approved, and the proposed fees for 2013-14 to 2014-15 be approved in principle.**

## Appendix A – Residence Dining Proposed Fees

The University of Lethbridge Residence Dining Plan 2012-2016								
8 month contract	Current 2011-2012	Estimated Dining Budget % of EBB	Proposed 2012-2013	Tax Status	% Increase 2012-2013	Projected Increase 2013-2014	Projected Increase 2014-2015	Projected Increase 2015-2016
<b>Two - tier Plan:</b>								
<b>University Hall Residents</b>								
Commuter (Small) Plan	\$2,634.00	\$3,154.11	\$2,766.00	GST exempt	5.0%	3%	3%	3%
Daily Equivalent Value (not counting stat. hc)	\$12.54	84%	\$13.17					
Value Plus Plan	\$3,166.00	\$3,893.69	\$3,324.00	GST exempt	5.0%	3%	3%	3%
Daily Equivalent Value (not counting stat. hc)	\$15.08	81%	\$15.83					
Projected # of dining plans:	213		275					
<b>Aperture Park New High School Residents</b>								
Aperture Park Plan	\$1,891.00	CRA Minimum	\$1,986.00	Not GST Exempt	5.0%	5%	5%	5%
Daily Equivalent Value (not counting stat. hc)	\$9.00	\$2,465.28	\$9.46	below CRA Minimum				
# of dining plans	118		155					
Total # Dining Plans	331		430					
Administration Fee for Refunds/Cancellations	\$75.00		\$75.00		0%	0%	0%	0%
<b>Notes:</b>								
Refunds are provided to the CRA minimum requirement.								
Increments of \$10 or more can be added to any plan at any time.			Minimum CRA GST Exempt Value	\$2,465.28	<b>Average Daily Meal Cost</b>			
Only food and non-alcoholic beverages may be purchased on all dining plans.				<b>CRA Minimum Calculation</b>		Breakfast	5.31	5.02
				Average Daily Dining Cost:	\$21.75	Lunch	7.38	6.98
Average cheque per transaction in September, 2011 is approximately \$4.55.				Average Daily Meal Cost:	\$7.25	Dinner	9.06	8.56
				CRA 10 meal per week requirement	\$72.51		21.75	20.56
				Fall - Spring Term # Weeks:	34	Avg Daily Cost:	7.25	
StatsCan CPI Food - August 2011	4.4%			34 weeks @ 10 meals per week	\$2,465.28	Avg Weekly Cost:	72.51	
For Sept 11 and Oct 11	4.3%							
<b>Daily Equivalent Value</b>							Dining Days	Est Food Budget
Total Weeks	34	<b>Estimated Dining Budget Calculation</b>						
Total Days	238	In residence 5 days per week and away weekends, Christmas and					145	\$3,154.11
net Holidays	210	34 weeks x 5 days = 170 - 25 days = 145 Dining days						
		In Residence 6 days per week and away Christmas and March break					179	\$3,893.69
		34 weeks x 6 days = 204 - 25 days = 179 Dining days						

**Residence Dining Plan Proposed Fees  
2012-2013**

University of Lethbridge				University of Calgary				University of Alberta (Lister Hall)			
Dining plan 8 month contract GST Exempt	Current 2011 \$	Bonus %	Proposed 2012-2013	Dining plan 8 month contract GST Exempt	Current 2011-2012 \$	Bonus %	Proposed 2012-2013	Dining plan 8 month contract GST Exempt	Current 2011-2012 \$	Bonus %	Proposed 2012-2013
Aperture Park Plan **	\$1,891	0%	\$2,023	Sampler Plan	\$1,950	0%		Plan I	\$2,620	0%	
Commuter Plan **	\$2,634	0%	\$2,766	Lighter Side Plan	\$2,935	0%	Data not available at this time	Plan II	\$2,940	0%	Data not available at this time
Value Plus Plan **	\$3,166	0%	\$3,324	Standard Plan	\$3,575	0%		Plan III	\$3,393	0%	
				Ultimate Plan	\$4,550	0%		Plan IV	\$3,990	0%	
Projected # of plans:	430			Estimated # of plans:	1438			Estimated # of plans:	1809		
Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	\$0		
<b>Comments:</b> Dining Plan utilization at April 30, 2011		99.31%		<b>Comments:</b>	First year students living in Kananaskis and Rundle Hall living in Global Village and Yamnuska Hall will have a meal plan included as part of their residence fee.			<b>Comments:</b>	The Dining Plan is compulsory for all years in traditional Residences in Lister Centre.		
Ref Housing Fees 2012-13 > # of Advance payment of \$300 on Dining Plan for Fall 2011 Ensures all arriving students have min \$\$ upon arrival					Year-end Meal Plan Money Account residual funds in excess of \$2185.00 are credited to the Food Fund Account				Refunds are only provided to a minimum Plan I commitment of \$2310.		
StatsCan CPI Food August 2011	4.4%				No decisions as to 2012-13 rates yet.				No decisions as to 2012-13 rates yet.		
	Breakfast	\$ 5.31			No daily average provided by Uof C Food Services				Breakfast	\$8.00	
	Lunch	\$ 7.38							Lunch	\$8.50	
	Supper	\$ 9.06							Supper	\$11.00	
	Daily average	\$ 21.75							Daily average	\$27.50	

## Appendix B Proposed Housing Rates

<b>Housing Services</b>									
<b>PROPOSED RATES</b>									
<b>FOR THE RESIDENCE YEARS 2012-2016</b>									
MONTHLY RENTAL RATES:	2011-2012	2012-2013	2012-2013	2013-2014	2014-2015	2015-2016	2011-2012	2012-2013	
	PRESENT	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	#	#	
	FEE	FEE	% INCREASE	FEE	FEE	FEE	ROOMS	ROOMS	
<b>FIRST YEAR RESIDENCE</b>									
<b>DORMITORY</b> (Per person per month - based on 8 months)									
				3.00%	3.00%	3.00%			
Double Rooms	\$ 289.00	\$ 303.00	4.84%	\$ 312.00	\$ 321.00	\$ 331.00	92	92	
Suite Single Rooms	\$ 436.00	\$ 454.00	4.13%	\$ 468.00	\$ 482.00	\$ 496.00	79	79	
Large Single Rooms	\$ 474.00	\$ 493.00	4.01%	\$ 508.00	\$ 523.00	\$ 539.00	26	26	
Suite Large Single Rooms	\$ 495.00	\$ 514.00	3.84%	\$ 529.00	\$ 545.00	\$ 561.00	16	16	
Executive Suite Single Rooms	\$ 505.00	\$ 525.00	3.96%	\$ 541.00	\$ 557.00	\$ 574.00	16	32	
Executive Large Single Room	\$ 531.00	\$ 551.00	3.77%	\$ 568.00	\$ 585.00	\$ 603.00	1	1	
Executive Suite Large Single Rooms	\$ 555.00	\$ 576.00	3.78%	\$ 593.00	\$ 611.00	\$ 629.00	15	29	
	Total Dormitory Beds							245	275
<b>APARTMENTS</b> (Per person per month - based on 8.1 months)									
				3.00%	3.00%	3.00%			
1 - Bedroom Apartment	\$ 923.00	\$ 948.00	2.71%	\$ 976.00	\$ 1,005.00	\$ 1,035.00	1	1	
2 - Bedroom Apartment	\$ 583.00	\$ 602.00	3.26%	\$ 620.00	\$ 639.00	\$ 658.00	36	36	
4 - Bedroom Apartment	\$ 577.00	\$ 596.00	3.29%	\$ 614.00	\$ 632.00	\$ 651.00	28	28	
6 - Bedroom Apartment	\$ 555.00	\$ 576.00	3.78%	\$ 593.00	\$ 611.00	\$ 629.00	90	90	
	Total Kainai Apartment							155	155
<b>RETURNING STUDENT RESIDENCE</b>									
<b>APARTMENTS</b> (Per person per month - based on 8.1 months)									
				3.00%	3.00%	3.00%			
1 - Bedroom Apartment	\$ 923.00	\$ 941.00	1.95%	\$ 969.00	\$ 998.00	\$ 1,028.00	8	8	
2 - Bedroom Apartment	\$ 583.00	\$ 595.00	2.06%	\$ 613.00	\$ 631.00	\$ 650.00	52	52	
4 - Bedroom Apartment	\$ 577.00	\$ 589.00	2.08%	\$ 607.00	\$ 625.00	\$ 644.00	60	60	
	Total Piikani Apartment							120	120
<b>TOWNHOMES</b> (NV & Tsuutina - per person - based on 8.1 months)									
				3.00%	3.00%	3.00%			
4 - Bedroom NV Tow nhomes Double Executive	\$ 623.00	\$ 639.00	2.57%	\$ 658.00	\$ 678.00	\$ 698.00	48	48	
4 - bedroom NV Tow nhomes	\$ 603.00	\$ 618.00	2.49%	\$ 637.00	\$ 656.00	\$ 676.00	48	48	
2 - bedroom Tsuutina Tow nhomes - small room	\$ 558.00	\$ 583.00	4.48%	\$ 600.00	\$ 618.00	\$ 637.00	10	10	
2 - bedroom Tsuutina Tow nhomes - large room	\$ 606.00	\$ 620.00	2.31%	\$ 639.00	\$ 658.00	\$ 678.00	30	30	
1 - bedroom Tsuutina Tow nhome	\$ 923.00	\$ 941.00	1.95%	\$ 969.00	\$ 998.00	\$ 1,028.00	1	1	
	Total Aperture Beds							137	137
<b>FAMILY TOWNHOMES</b> (Per unit per month - based on 11 months)									
				3.00%	3.00%	3.00%			
1 - Bedroom Unit	\$ 835.00	\$ 860.00	2.99%	\$ 886.00	\$ 913.00	\$ 940.00	1	1	
2 - Bedroom Unit	\$ 954.00	\$ 983.00	3.04%	\$ 1,012.00	\$ 1,042.00	\$ 1,073.00	23	23	
3 - Bedroom Unit	\$ 1,016.00	\$ 1,046.00	2.95%	\$ 1,077.00	\$ 1,109.00	\$ 1,142.00	6	6	
2 - Bedroom Furnished Unit	\$ 1,132.00	\$ 1,166.00	3.00%	\$ 1,201.00	\$ 1,237.00	\$ 1,274.00	1	1	
	Total Townhome Units							31	31
					Total Single Beds		657	687	
					Total Family units		31	31	



	PRESENT FEE	2012-2013 PROPOSED FEE	\$ INCREASE	% INCREASE	2011-2012 # ROOMS	2012-2013 # ROOMS	2011-2012 REVENUE	FINANCIAL IMPACT 2011-2012 # Room	FINANCIAL IMPACT ADDITIONAL BEDS	FINANCIAL IMPACT 2012-2013 # Rooms	2012-2013 REVENUE
<b>FIRST YEAR RESIDENCE</b>											
DORMITORY (Per person per month - based on 8 months)											
Double Rooms	\$ 289.00	\$ 303.00	\$ 14.00	4.84%	92	92	\$ 212,704	\$ 10,304	\$ -	\$ 10,304	\$ 223,008
Suite Single Rooms	\$ 436.00	\$ 454.00	\$ 18.00	4.13%	79	79	\$ 275,552	\$ 11,376	\$ -	\$ 11,376	\$ 286,928
Large Single Rooms	\$ 474.00	\$ 493.00	\$ 19.00	4.01%	26	26	\$ 98,592	\$ 3,952	\$ -	\$ 3,952	\$ 102,544
Suite Large Single Rooms	\$ 495.00	\$ 514.00	\$ 19.00	3.84%	16	16	\$ 63,360	\$ 2,432	\$ -	\$ 2,432	\$ 65,792
Executive Suite Single Rooms	\$ 505.00	\$ 525.00	\$ 20.00	3.96%	16	32	\$ 64,640	\$ 2,560	\$ 67,200	\$ 2,560	\$ 134,400
Executive Large Single Room	\$ 531.00	\$ 551.00	\$ 20.00	3.77%	1	1	\$ 4,248	\$ 160	\$ -	\$ 160	\$ 4,408
Executive Suite Large Single Rooms	\$ 555.00	\$ 576.00	\$ 21.00	3.78%	15	29	\$ 66,600	\$ 2,520	\$ 64,512	\$ 2,352	\$ 133,632
					245	275	\$ 785,696	\$ 33,304	\$ 131,712	\$ 33,136	\$ 950,712
								4.24%	16.76%	4.22%	
APARTMENTS (Per person per month - based on 8.1 months)											
1 - Bedroom Apartment	\$ 923.00	\$ 948.00	\$ 25.00	2.71%	1	1	\$ 7,476	\$ 203		\$ 203	\$ 7,679
2 - Bedroom Apartment	\$ 583.00	\$ 602.00	\$ 19.00	3.26%	36	36	\$ 170,003	\$ 5,540		\$ 5,540	\$ 175,543
4 - Bedroom Apartment	\$ 577.00	\$ 596.00	\$ 19.00	3.29%	28	28	\$ 130,864	\$ 4,309		\$ 4,309	\$ 135,173
6 - Bedroom Apartment	\$ 555.00	\$ 576.00	\$ 21.00	3.78%	90	90	\$ 404,595	\$ 15,309		\$ 15,309	\$ 419,904
					155	155	\$ 712,938	\$ 25,361		\$ 25,361	\$ 738,299
								3.56%		3.56%	
RETURNING STUDENT RESIDENCE											
APARTMENTS (Per person per month - based on 8.1 months)											
1 - Bedroom Apartment	\$ 923.00	\$ 941.00	\$ 18.00	1.95%	8	8	\$ 59,810	\$ 1,166		\$ 1,166	\$ 60,977
2 - Bedroom Apartment	\$ 583.00	\$ 595.00	\$ 12.00	2.06%	52	52	\$ 245,560	\$ 5,054		\$ 5,054	\$ 250,614
4 - Bedroom Apartment	\$ 577.00	\$ 589.00	\$ 12.00	2.08%	60	60	\$ 280,422	\$ 5,832		\$ 5,832	\$ 286,254
					120	120	\$ 585,792	\$ 12,053		\$ 12,053	\$ 597,845
								2.06%		2.06%	
SINGLE STUDENT TOWNHOMES (per person per month - based on 8.1 months)											
4 -Bedroom NV Tow rhomes Double Executive	\$ 623.00	\$ 639.00	\$ 16.00	2.57%	48	48	\$ 242,222	\$ 6,221		\$ 6,221	\$ 248,443
4 - bedroom NV Tow rhomes	\$ 603.00	\$ 618.00	\$ 15.00	2.49%	48	48	\$ 234,446	\$ 5,832		\$ 5,832	\$ 240,278
2 - bedroom Tsuutina Tow rhomes - small room	\$ 558.00	\$ 583.00	\$ 25.00	4.48%	10	10	\$ 45,198	\$ 2,025		\$ 2,025	\$ 47,223
2 -bedroom TsuutinaTow rhomes - large room	\$ 606.00	\$ 620.00	\$ 14.00	2.31%	30	30	\$ 147,258	\$ 3,402		\$ 3,402	\$ 150,660
1 - bedroom TsuutinaTow rhome	\$ 923.00	\$ 941.00	\$ 18.00	1.95%	1	1	\$ 7,476	\$ 146		\$ 146	\$ 7,622
					137	137	\$ 676,601	\$ 17,626		\$ 17,626	\$ 694,227
								2.61%		2.61%	
FAMILY TOWNHOMES (Per unit per month - based on 11 months)											
1 - Bedroom Unit	\$ 835.00	\$ 860.00	\$ 25.00	2.99%	1	1	\$ 9,185.00	\$ 275.00		\$ 275.00	\$ 9,460.00
2 - Bedroom Unit	\$ 954.00	\$ 983.00	\$ 29.00	3.04%	23	23	\$241,362.00	\$ 7,337.00		\$ 7,337.00	\$ 248,699.00
3 - Bedroom Unit	\$ 1,016.00	\$ 1,046.00	\$ 30.00	2.95%	6	6	\$ 67,056.00	\$ 1,980.00		\$ 1,980.00	\$ 69,036.00
2 - Bedroom Furnished Unit - non-student unit	\$ 1,132.00	\$ 1,166.00	\$ 34.00	3.00%	1	1	\$ 12,452.00	\$ 374.00		\$ 374.00	\$ 12,826.00
					31	31	\$330,055.00	\$ 9,966.00	\$ -	\$ 9,966.00	\$ 340,021.00
								3.02%		3.02%	
							\$3,091,082	\$98,310	\$131,712	\$98,142	\$3,321,103
								3.18%	4.26%	3.17%	
							Plus: Est. Application fees	\$50,000			\$50,000
							<b>Total Projected Revenue:</b>				
							<b>% Increase in rental and misc. fees LESS additional beds:</b>	\$3,141,082	\$131,712		\$3,239,391
										3.13%	
							\$3,141,082				\$3,371,103
							<b>% Increase in rental and misc. fees 2012-2013 bed inventory:</b>			7.32%	
Notes: Student housing is contracted on a semester basis. Rates show n monthly for comparative purposes only. Students receive interest on their security deposit as it is refundable, therefore no financial impact has been calculated. The intent of increasing miscellaneous fees is to decrease the occurrence of these events as they are currently escalating. Most miscellaneous fees are avoidable. If students choose to avoid the fees, we will not receive the misc. revenue.											



**Rental Comparisons with Market to U of L**

Market to U of L with values - 1 Bedroom Units - Single Housing					
Values used					
	High speed Internet	49		Water and Heat	90
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	Cable or Satellite	40		Sewage and Garbage	10
	Furnishings and Linen	45		Electricity	70
	Bussing/Gas Required	75		Dishwasher	22
	24 Hour Security	15		Air Conditioning	22
	1 plug-in parking stall	44		Washer/Dryer	15

**2011-2012 Housing Fee Comparisons**  
1-Bedroom Apartments

Description	2012-2013 Proposed U of L 1 bdrm. Apt.	Current Rates							
		July/11	Berkeley Square	Cambridge House	Maddison Heights	Princeton Place	Scenic Heights	Westwinds Apartments	Skyline Terrace
Security Deposit	\$300	\$500	\$845	\$825	\$725	\$825	\$750	\$905	
Monthly Rent	\$941	\$675	\$845	\$825	\$725	\$825	\$750	\$905	
Utilities									
Water and Heat	incl	incl	incl	incl	incl	incl	incl	incl	
Electricity	incl	incl	incl	70	70	70	incl	incl	
Air Conditioning	n	n	n	n	n	n	n	n	
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	
High Speed Internet	17	49	49	49	49	49	49	49	
Cable/Satellite	y	40	40	40	40	40	40	40	
Furniture	y	45	45	45	45	45	45	45	
Appliances									
Fridge & Stove	y	y	y	y	y	y	y	y	
Dishwasher	n	-22	n	-22	n	n	y	-22	
Washer/Dryer	n	n	n	n	n	n	n	n	
Children Permitted	n	y	y	n	y	y	y	n	
Parking	n	-44	-44	-44	-44	-44	-44	-44	
Pets	n	n	n	y	n	n	n	n	
Capacity	9	11		50	54	63	27		
Required Lease/Term	4 mos(sem)	1 year	1 year	<small>1 year, 550week for 6 month</small>	1 year	1 year	6 month	12 months	
24 Hour Security	0	15	15	15	15	15	15	15	
Bussing Required	0	0	0	0	75	75	75	0	
Application Fee (once only, not mthly)	50	75	0	0	0	0	0	0	
Window Coverings	0	n	y	y	y	y	y	y	
<b>True Total Cost</b>	<b>\$971</b>	<b>\$758</b>	<b>\$950</b>	<b>\$978</b>	<b>\$975</b>	<b>\$1,075</b>	<b>\$930</b>	<b>\$988</b>	
<b>8 mos. Commitment</b>	<b>\$8,114</b>	<b>\$6,639</b>	<b>\$8,445</b>	<b>\$8,649</b>	<b>\$8,525</b>	<b>\$9,425</b>	<b>\$8,190</b>	<b>\$8,809</b>	

Assumed \$100 charge for summer months which is very conservative; e.g.Berkeley Sq. charges \$250/mo. Average Mkt. TTC= \$ 950.57  
 It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer. Market Rate to Proposed U of L Variance: -2%

**Notes:**

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services
  - Access to 24 hour computer lab
  - No worry if roommate moves out, still charged a per bed rate
  - Quick access to classes
  - On-campus access to P.E. facilities including Olympic sized swimming pool
  - On-campus world class art gallery teaching facility
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities on each floor of the apartments
  - No cost to move or rent furniture, just pack a suitcase
  - Access to on-campus library
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- 7) The Residence is designed with elevators for physically challenged individuals.
- 8) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas
- 9) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services

10/1/2011

<b>Rental Comparisons with Market to U of L</b>									
<b>Market to U of L with values - 2 Bedroom Units - Single Housing</b>									
Values used									
	Furnishings and Linen	65		Water and Heat	90				
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High speed internet	49		Electricity	70				
	Cable or Satellite	40		Sewage and Garbage	10				
	Bussing/Gas Required	75		Dishwasher	22				
	24 Hour Security	15		Air Conditioning	22				
	1 plug-in parking stall	44		Washer/Dryer	30				
<b>2011-2012 Housing Fee Comparisons</b>									
2-Bedroom Apartments									
July/11									
<b>2012-2013 Proposed U of L</b>									
<b>Current Rates</b>									
<b>Description</b>	<b>2 bdrm. Apt.</b>	<b>Berkeley Square</b>	<b>Cambridge House</b>	<b>Princeton Place</b>	<b>Scenic Heights</b>	<b>Maddison Heights</b>	<b>Westridge Manor</b>	<b>Skyline Terrace</b>	<b>Westwood Apartments</b>
Security Deposit	\$600	\$500	\$945	\$882	\$915	\$950	\$950	\$1,040	\$890
Monthly Rent	\$1,190	\$785	\$945	\$882	\$915	\$950	\$950	\$1,040	\$890
Utilities									
Water and Heat	incl	incl	incl	incl	incl	incl	180	incl	180
Electricity	incl	incl	incl	105	105	incl	incl	incl	105
Air Conditioning	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl
Cable/Satellite	incl	40	40	40	40	40	40	40	40
Internet	34	49	49	49	49	49	49	49	49
Furniture	incl	65	65	65	65	65	65	65	65
Appliances									
Fridge & Stove	incl	incl	incl	incl	incl	incl	incl	incl	incl
Dishwasher	n	-22	n	n	n	-22	-22	-22	-22
Washer/Dryer	n	n	n	n	n	n	-30	n	-30
Children Permitted	n	min 21	y	y	min 18	n	n	n	y
Parking	n	-44	-44	-44	-44	-44	1 plug in extra \$120/year	-44	-44
Pets	n	n	y	n	n	y	n	n	n
Capacity	102	96		70	171		75	157	70
Required Lease/Term	4 mos(sem)	1 year	1 year	1 year	1 year	1 year, 500/month first month	1 year	1 year	1 year
24 Hour Security	0	15	15	15	15	15	15	15	15
Bussing Required	0	0	0	75	75	0	75	0	75
Application Fee (once only, not mthly)	100	75	0	0	0	0	0	0	0
Window Coverings									
True Total Cost	\$1,224	\$963	\$1,070	\$1,187	\$1,220	\$1,053	\$1,322	\$1,143	\$1,323
8 mos. Commitment	\$10,492	\$8,279	\$9,505	\$10,378	\$10,675	\$9,374	\$11,526	\$10,184	\$11,474
Assumed \$100 charge for summer months which is very conservative; e.g.Berkeley Sq. charges \$250/mo.						Avg. TTC = \$ 1,160.13 (Market TTC)			
It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.						Market Rate to Proposed U of L Variance: -5%			
<b>Notes:</b>									
1) U of L residence offers a convenience factor which cannot be compared to any other property.									
- Access to on-campus food services									
- Access to 24 hour computer lab									
- No worry if roommate moves out, still charged a per bed rate									
- Quick access to classes									
- On-campus access to P.E. facilities including Olympic sized swimming pool									
- on-campus world class art gallery teaching facility									
2) ORS student support and social programs, provides a partnership in managing your living space									
3) Housing offers community living programs									
4) Housing provides special interest groups; ie. hiking, swimming, etc.									
5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.									
6) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, more care, as they charge per suite, not bed.									
7) The Residence is designed with elevators for physically challenged individuals.									
8) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.									
9) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage									
Housing Services									
10/1/2011									

**Rental Comparisons with Post Secondary Institutions to U of L**

<b>Market to U of L with values - 4 Bedroom Units - Single Housing</b>				
Values used				
	Furnishings and Linen	65	Water and Heat	90
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High speed internet	49	Electricity	70
	Cable or Satellite	40	Sewage and Garbage	10
	Bussing/Gas Required	75	Dishwasher	22
	24 Hour Security	15	Air Conditioning	22
	1 plug-in parking stall	44	Washer/Dryer	30

**2011-2012 Housing Fee Comparisons**

July/11

**4-Bedroom Single Townhomes (Village)**

Description	2012-2013	2012-2013	2012-2013	
	Proposed	Proposed	Proposed	Current
	U of L	U of L	U of L	LC
	4 bdrm. Apt.	4 bdrm NV- TH double Exec.	4 bdrm NV- TH single bed	30 AVE
Security Deposit	\$300	\$300	\$300	\$300
Monthly Rent	\$589	\$639	\$618	\$622
Utilities				
Water and Heat	incl	incl	incl	incl
Electricity	incl	incl	incl	incl
Air Conditioning	n	n	n	n
Sew age/Garbage	incl	incl	incl	incl
Cable/Satellite	incl	incl	incl	incl
Internet	18	18	18	incl
Furniture	incl	incl	incl	incl
Appliances				
Fridge & Stove	incl	incl	incl	incl
Microw ave	n	incl	incl	n
Dishw asher	incl	incl	incl	incl
Washer/Dryer	n	n	n	n
Television	n	incl	incl	n
Children Permitted	n	n	n	n
Parking Plug / <b>LC non plug</b>	44	44	44	13
Pets	n	n	n	n
Capacity	96	96	96	200
Required Lease/Term	4 mos(sem)	4 mos(sem)	4 mos(sem)	4 mos(sem)
24 Hour Security	0	0	0	0
Bussing Required	0	0	0	0
Application Fee (one-time only not monthly)	50	50	50	25
Window Coverings	0	0	0	0
True Total Cost	\$651	\$701	\$680	\$635
8 mos. Commitment	\$5,558	\$5,958	\$5,790	\$5,405

**Notes:**

- 1) Both Facilities offer a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services study, workout, & TV rooms
  - Access to 24 hour computer lab
  - No worry if roommate moves out, still charged a per bed rate
  - Quick access to classes
  - Laundry facilities in a central Amenities building
  - Access to on-campus library
  - No cost to move or rent furniture, just pack a suitcase
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) A UofL application fee is required as Housing does the matching between students who do not know each other.

Housing Services

10/1/2011

**Rental Comparisons with Market to U of L**

Market to U of L with values - 2 Bedroom Townhomes -Family Housing				
Values used				
	Cable or Satellite	40	Water and Heat	90
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High Speed Internet	49	Sewage and Garbage	10
	Bussing/Gas Required	75	Electricity	70
	24 Hour Security	15	Dishwasher	22
	1 plug-in parking stall	44	Air Conditioning	22
			Washer/Dryer	30

**2011-2012 Housing Fee Comparisons** July/11  
**2-Bedroom Family Townhomes**

Description	2012-2013 Proposed U of L 2 bdrm. TH	Current Rates		
		Courts of Columbia	Weidner Investments	Highland Parkhomes
		Security Deposit	\$983	\$750
Monthly Rent	\$983	\$750	\$995	\$825
Utilities				
Water and Heat	y	180	incl	180
Electricity	y	105	105	105
Air Conditioning	n	n	n	n
Sewage/Garbage	y	10	10	10
High Speed Internet	17	49	49	49
Cable/Satellite	y	40	40	49
Furniture	n	n	n	n
Appliances				
Fridge & Stove	y	y	y	y
Dishwasher	n	n	-22	-22
Washer/Dryer	n	n	-30	-30
Children Permitted	y	n	y	y
Parking	n	0	0	0
Pets	n	n	cats	cats
Required Lease/Term	1 year	1 year	6 months or 1 year	1 year
24 Hour Security	0	44	44	44
Bussing Required	0	0	15	15
Application Fee (one-time only, not mthly)	50	0	35	0
True Total Cost	\$1,000	\$1,178	\$1,206	\$1,225
12 mos. Commitment	13,033	14,886	15,207	15,450
	Avg. TTC =	\$ 1,203.00		
Notes:		Market Rate to U of L Variance: 20%		

\* Maximum income \$21,000-\$26,500 to be eligible. Rates will vary by situation. The base rate for a 1-bedroom unit is \$425.

Currently no 2-bedrooms available.

- U of L residence offers a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services
  - Access to 24 hour computer lab
  - Access to on-campus library
  - Quick access to classes
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities in each Townhome Building
  - on-campus world class art gallery teaching facility
  - On-campus access to P.E. facilities including Olympic sized swimming pool
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would need to purchase a U of L parking pass and pay for gas.
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services  
10/1/2011

**Rental Comparisons with Market to U of L**

Market to U of L with values - 3 Bedroom Townhomes - Family Housing				
Values used				
	Cable or Satellite	40	Water and Heat	90
Market comparison does not incorporate the value of residence life programming offered in campus housing.	High Speed Internet	49	Sewage and Garbage	10
	Bussing/Gas Required	75	Electricity	70
	24 Hour Security	15	Dishwasher	22
	1 plug-in parking stall	44	Air Conditioning	22
			Washer/Dryer	30

**2011-2012 Housing Fee Comparisons**  
3-Bedroom Family Townhomes

Description	2012-2013 Proposed U of L 3 Bdrm. TH	Current Rates		
		Courts of Columbia	Weidner Investments	Highland Parkhomes
		Security Deposit	\$1,046	\$895
Monthly Rent	\$1,046	\$895	\$1,135	\$850
Utilities				
Water and Heat	y	180	y	180
Electricity	y	105	105	105
Air Conditioning	n	n	n	n
Sewage/Garbage	y	10	10	10
High Speed Internet	17	49	49	49
Cable/Satellite	y	40	40	40
Furniture	n	n	n	n
Appliances				
Fridge & Stove	y	y	y	y
Dishwasher	n	n	-22	-22
Washer/Dryer	y	n	-30	-30
Children Permitted	y	n	y	y
Parking	n	-44	-44	-44
Pets	n	n	cats	cats
Required Lease/Term	1 year	1 year	or 12 month	1 year
24 Hour Security	0	15	15	15
Bussing Required	0	0	75	75
Application Fee (Once only,not mthly)	50	0	35	0
True Total Cost	\$1,063	\$1,250	\$ 1,333	\$1,228
12 mos. Commitment	\$13,852	\$15,895	\$16,731	\$15,486

Assumed \$100 charge for summer months which is very conservative; e.g. Westbridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one student stays for the summer, they would have to pay for the entire suite. Many private properties charge a holding fee in the summer to secure the suite for September rental. The University does not.

Avg. Mkt. TTC = \$ 1,270.33
Market Rate to Prop. U of L Variance: 20%

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
    - Access to on-campus food services
    - Access to 24 hour computer lab
    - Access to on-campus library
    - On-campus access to P.E. facilities including Olympic sized swimming pool
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities in each 3 Bedroom unit
  - Quick access to classes
  - On-campus world class art gallery teaching facility
- ORS student support and social programs, provides a partnership in managing your living space
  - Housing offers community living programs
  - Housing provides special interest groups; ie. hiking, swimming, etc.
  - One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
  - The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
  - Most private properties are older than the university apartments, however the private properties are usually bigger in sq. Footage.

## Appendix C Proposed Miscellaneous Housing Fees and Charges

<b>PROPOSED RESIDENCE RATES</b>								
<b>FOR THE RESIDENCE YEAR 2012-2013</b>								
<b>MISCELLANEOUS FEES AND CHARGES</b>	<b>PRESENT FEE</b>	<b>PROPOSED FEE</b>	<b>\$ INCREASE</b>	<b>0% INCREASE</b>	<b>Historic # AFFECTED</b>	<b>FINANCIAL IMPACT OF CHANGE</b>	<b>TOTAL REVENUE</b>	
1. Application Fee	\$ 50.00	\$ 50.00	\$ -	0%	1000	\$ -		\$ 50,000.00
2. Advance Payments (applied to rent)								
All students								
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -		Applied
Due on accepting offer of accommodation	\$ 900.00	\$ 900.00	\$ -	0%	600	\$ -		To Rent
3. Advance Payment (applied to dining plan)								
First year students	\$ 300.00	\$ 300.00	\$ -	100%	315	\$ -		Applied To Dining Plan
4. Cancellation Fee								
Before Offer of Accommodation (after June 1)	\$ 100.00	\$ 100.00	\$ -	0%	25	\$ -		\$ 2,500.00
All students (Advance Payment = \$1000)								
After Acceptance (but before July 1)	\$ 700.00	\$ 700.00	\$ -	0%	15	\$ -		\$ 10,500.00
After Acceptance (but before July 15)	\$ 800.00	\$ 800.00	\$ -	0%	2	\$ -		\$ 1,600.00
After Acceptance (but before August 1)	\$ 900.00	\$ 900.00	\$ -	0%	6	\$ -		\$ 5,400.00
After Acceptance (on or after August 15)	\$ 1,000.00	\$ 1,000.00	\$ -	0%	8	\$ -		\$ 8,000.00
5. Key Replacement Fee	\$ 75.00	\$ 75.00	\$ -	0%	10	\$ -		\$ 750.00
6. Room Change Request Fee	\$ 40.00	\$ 50.00	\$ 10.00	25%	15	\$ 150.00		\$ 750.00
7. Contract Termination Fee	\$ 300.00	\$ 300.00	\$ -	0%	10	\$ -		\$ 3,000.00
8. Mail Box Rental Fee	\$ 84.00	\$ 84.00	\$ -	0%	15	\$ -		\$ 1,260.00
9. Damage Recovery Mark-Up	\$10 + 10%	\$10 + 10%		0%	80	\$ -		\$ 1,200.00
10. Organization of Residence Students Fee	\$ 45.00	\$ 45.00	\$ -	0%	718	\$ -		\$ -
11. Security Deposit	\$ 300.00	\$ 300.00	\$ -	0%	687	\$ -		Student
12. Cleaning Charge (Hourly)	\$ 40.00	\$ 50.00	\$ 10.00	25%	100	\$ 1,000.00		\$ 5,000.00
13. Lock Out Fee	\$ 25.00	\$ 25.00	\$ -	0%	10	\$ -		\$ 250.00
14. Basic Residence Communication Fee (8-mo)	\$ 144.00	\$ 144.00	\$ -	0%	718	\$ -		\$ 103,392.00
The intent of miscellaneous fees is to reduce the number of occurrences to zero, thereby making these fees revenue neutral. Application and Emergency Response/Internet fees are required. All Internet fees are required. All revenue from the Emergency Response Internet Fee goes to Information Technology not Campus Housing.	<b>Total Miscellaneous Fees and Charges</b>						\$ 1,150.00	\$ 193,602.00

<b>NOTES ACCOMPANYING THE PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2012-2013</b>			
<b>Miscellaneous Rates and Charges</b>			
<b>1 APPLICATION FEE:</b>	This fee is assessed to cover the cost of processing the application and the applicant. This is a non-refundable fee.		
<b>No Change Proposed</b>			
	<u>Current Fees</u>		
	U. of L. \$50.00	U. of C. = \$ 50.00	
		U. of A. = \$175.00	
		L.C. = \$25.00	
<b>2 HOUSING ADVANCE PAYMENTS:</b>	These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process or not cancel at all creating empty beds in September which at that time are next to impossible to fill.		
<b>No Change Proposed</b>	The advance payments are credited towards the student's room rental upon check-in, and represent no additional expenses. Experience shows that the increase of no-shows is increasing especially with first year students. Reducing the number of "no shows" increases the chance of those students requiring Campus Housing to secure the accommodation.		
	<u>Current Fees</u>		
	U of L	\$1,000 for all students	
	U of C	\$1,000 for 1st years, \$500 for others (Non-refundable)	
	U of A	Equal to 1st month's rent OR \$350 in traditional residence	
	LC	Pay semester fees 30 days prior to arrival.	
<b>3 DINING PLAN ADVANCE PAYMENT:</b>	All 1st year students living in residence are required to participate in one of three dining plan options. The program is in place to ensure all 1st year students have money to meet their nutritional needs during the critical transitional period into a post-secondary environment. The advance payment will ensure all 1st year residents have money in place during the first weeks of school while awaiting student loans, if applicable.		
<b>No Change Proposed</b>			
	<u>Current Fee</u>		
	U of L	\$300 Advance Dining Plan Payment	
		Applied to dining plan fee and offset by student loan.	
		No additional cost to the student as it is a deposit and is fully refundable if they choose to not move into Campus Housing.	

<b>4 CANCELLATION FEES:</b>	Cancellations after the offer and room allocation will cause additional work and		
<b>No Change Proposed</b>	all assignments are reversed and replacements must be found with difficulty the closer to September.		
	No changes are proposed to the existing schedule of charges. All penalties are		
	The following schedule outlines when payments are received and penalties imposed.		
	Student Applies:	\$150.00 Paid - \$50 Application Fee and 1st Advance Payment of \$100	
	<u>Current</u>		
		All Students	
	Student Accepts Offer:	\$900.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental	
		Total upon acceptance paid: \$1000 (\$50 app. + \$100 advance + \$850 confirmation.)	
	Cancellation of Accepted Offer:		
	Admission Declined by Registrar at Any Time Charge: \$50.00 (7%)	Refund: \$900 (90%)	
	Cancellation Before July 1	Charge: \$700 (70%)	Refund: \$300 (30%)
	Before July 15th	Charge: \$800 (80%)	Refund: \$200 (20%)
	Before August 1st	Charge: \$900 (90%)	Refund: \$100 (10%)
	On or After August 15th	Charge: \$1000 (100%)	Refund: \$0 (0%)
	All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.		
<b>5 KEY REPLACEMENT OR COMBINATION CHANGE:</b>	This fee is intended as a motivator to secure keys and to recover cost of replacing		
<b>No Change Proposed</b>	The keying system used at U. of C. requires up to 4 locks to be re-coded as the result keys, resulting in a much higher cost for them. Our charge would be assessed on a		
	changed" basis.		
	<u>Current Fees</u>		
	U. of L. =	Room key/ FOB \$75.00, Mail key \$30.00, Lock change \$100.00	
	U. of C. =	\$125.00	
	U. of A. =	\$125.00 lock change for any unit key / \$50.00 room key /	
	L.C. =	\$75.00	



<b>6 ROOM CHANGE FEE:</b>	This charge is to recognize the additional administrative cost of processing student room change requests. It would not be assessed to changing rooms at the request of Housing Services. If a room change is unavailable the fee is refunded in full.	
<b>Change Proposed</b>		
	<b>Proposed</b>	<b>Current Fees</b>
	U. of L. = \$50	U. of L. = \$40.00
		U. of C. = \$25.00; Additional \$100.00 if student fails to move within 24 hours of notification.
		U. of A. = \$25.00
		L.C. = \$0.00
<b>7 CONTRACT</b>	This charge is directed at students who commit to an occupancy contract, but break of their agreement and leave residence. It is intended to help off-set the costs of mid-term replacement tenants.	
<b>TERMINATION FEE:</b>		
<b>No Change Proposed</b>		
	<b>Current</b>	<b>Current Fees</b>
	U. of L. = \$300.00	U. of L. = \$200.00
		U. of C. = \$100.00 for breaking contract before October 15.
		Full term charges apply after October 15
		U. of A. = with 1 month notice and \$300 contract cancellation
		L.C. = notice less than 30 days, charged \$275.00
<b>8 MAIL BOX RENTAL:</b>	The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's Mail box rental is included in the rent. This fee is charged to students who have and still wish to receive their mail on campus.	
<b>No Change Proposed</b>	Current: \$7.00 per month (charged to non-residents and extra mailboxes)	
<b>9 PARKING CHARGES:</b>	As per Campus Parking rates	
	U. of C. plug = \$720.00 for an 8 mo. Contract	
	U. of A. plug = \$77.04/mo. - \$73.86 mo./ non-plug	
	L.C. non-plug = \$50.00/ semester	

<b>10 SECURITY DEPOSIT:</b>	This fee is designed to cover damage, cleaning and termination charges should a residence with an outstanding balance. This must be sufficient to cover cancellation should a student leave before their lease expires. This deposit will reduce receivables debt expenses. The current dollar value of the security deposit no longer provides the incentive to minimize damage or clean units upon move-out.		
<b>No Change Proposed</b>			
	<u>Current Fees</u>	<b>Single Students</b>	<b>Family Housing</b>
		U. of L. = \$300.00	U. of L. = month rent
		U. of C. = n/c	U. of C. = month rent
		U. of A. = \$150.00	U. of A. = \$150.00
		L.C. = \$300.00	L.C. = \$400.00
<b>11 DAMAGE RECOVERY:</b>	This charge is to compensate for the administrative time used to prepare student		
<b>No Change Proposed</b>	The 10% mark-up is charged on all repairs where the individual has not voluntarily responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.		
	U. of C. Cost of repair or replacement of item. Charges vary from \$25.00 - \$75.00 per		
	U. of A. Cost of repair + 10% (damages and admin fee)		
<b>12 Cleaning Charge</b>	A cleaning charge is assessed upon move-out if a student does not leave their room in reasonably clean state. The charge is a direct cost recovery for labour and supplies to the room for the next student move-in. Cleaning charges are only levied if the time spent greater than 20 minutes. All charges are assessed in 15 minute increments.		
<b>Change Proposed</b>	<u>Proposed</u>	<u>Current</u>	
	U. of L. = \$50 per hour	U. of L. = \$40.00 per hour	
		U. of C. = \$35 per hour; \$175 for unit carpet cleaning	
		U. of A. = \$50.00 minimum; \$30.00 - \$75.00 per hour therea	
<b>13 O.R.S. Fees</b>	This fee is set by the Organization of Residence Students under their constitution and a portion of the residence life programming that is undertaken in the community. It is here because the University collects the fee from all student residents on behalf of		
<b>No Change Proposed</b>	This fee does not create revenue for the Housing Services but for the O.R.S.		
	U. of L. = \$45.00 per semester		
	U. of C. = \$45.00 per semester		
	U. of A. = varies by building (\$41.00 to \$80.00) per semester		
<b>14 Utility Surcharge</b>	This fee is required to offset any significant and unforeseen utility rates.		
<b>No Change Proposed</b>	Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.		

<b>15 Summer Discount Rates</b>	The discounted rental rate of 10% of the semester fee for the 4 month period no longer		
<b>No Change Proposed</b>	serves as an incentive to maintain summer occupancy levels. Program discontinued		
<b>16 Lock Out Fee</b>	This proposed fee is designed to reduce the number of call outs to unlock student room		
<b>No Changed Proposed</b>	to negligence in taking keys. The purpose is not to make money, but to encourage students		
	lock their doors and carry their keys with them at all times.		
	<u>Current</u>	U. of L. = \$25.00 per call out after first offence	
		U. of A. = \$30.00 per call out after first offence	
<b>17 Basic Residence</b>	This fee is required to fund an emergency response system throughout Campus Housing		
<b>Communication Fee</b>	fee is mandatory for all students and provides for internet and emergency response system		
<b>No Changed Proposed</b>	All revenue from this fee goes to Information Technology not Campus Housing.		
<b>RENTAL RATES: (per person)</b>	Proposal Attached.		

<b>RENTAL RATES: (per person)</b>	Proposal Attached.			
Comparative rates for other institutions are shown at current 2011-2012 values. While all the institutions polled indicated an intention to increase rents, the amounts have not been established. U of L rates have been converted to monthly for comparison purposes.				
<b>DORMITORY</b>	The proposed increase considers escalations in wages and utilities, and the need to revenue in line with our cost experiences.			
U. of L. proposed	<b>Double:</b> <b>\$0.00</b>	<b>Single:</b> <b>\$454.00</b>	<b>Suite Large Single:</b> <b>\$493.00</b>	
U. of C. - current	\$376.25 (double)		\$606.25 (large single)	
U. of A. - current	\$344.00 (double)		\$541.00 (large single)	
L.C. - current	has no dormitory facilities			
<b>APARTMENTS</b>	The proposed increase considers escalations in wages and utilities, and the need to revenue in line with our cost experiences.			
U. of L. proposed	<b>1-Bedroom:</b> <b>\$0.00</b>	<b>2-Bedroom:</b> <b>\$948.00</b>	<b>4-Bedroom:</b> <b>\$602.00</b>	<b>6-Bedroom:</b> <b>\$ 596.00</b>
U. of L. proposed	<b>Tsuutina (small):</b> <b>\$941.00</b>	<b>Tsuutina (large):</b> <b>\$595.00</b>	<b>New Village (Lower):</b> <b>\$0.00</b>	
U. of C. (phase 2) - current	\$877.50 (1-bdrm) \$760.00 (Studio)	\$643.75 (2-bdrm)	\$595.00 (4-bdrm)	
U. of C. (phase 3) - current	\$931.25(1-bdrm) \$841.25 (Studio)	\$740.00 (2-bdrm)	\$758.75 (4-bdrm)	
U. of C. (phase 4) - current	\$852.50 (Studio)	\$726.25 (2-bdrm)	\$676.25 (4-bdrm)	
U. of C. (phase 5) - current	n/a	\$775.00 (2-bdrm)	\$736.25 (3-bdrm)	
U. of A. ( <b>unfurnished</b> ) - current	\$919.00 (1-bdrm)	\$613.00 (2-bdrm)	\$474.00 (4-bdrm)	
L.C. - current	\$775.00 (1-bdrm)	\$570.00 (2-bdrm)	\$590.00 ( 4-bdrm units) \$622.00 (30th Ave. 4-bdrm units)	
<b>FAMILY TOWNHOMES</b>	The proposed increase considers escalations in wages and utilities, and the need to rents closer to our local market rates.			
U of L. proposed	<b>1-Bedroom<sup>1</sup>:</b> <b>\$0.00</b>	<b>2-Bedroom:</b> <b>\$639.00</b>	<b>3-Bedroom<sup>1</sup>:</b> <b>\$618.00</b>	
U. of C. - current	\$1,010.00 (1-bdrm)	\$1,110.00 (2-bdrm)	\$1,150.00 (3-bdrm)	
U. of A. - current	\$807-856 (loft style)	\$760-860 (2-bdrm)	\$992-1046 (3-bdrm)	
L.C. - current	n/a	\$930.00 (2-bdrm)	n/a	
	<sup>1</sup> Includes in-suite laundry			
Housing Services 10/1/2011				

## Appendix D Proposed Conference Services – Facility Rental Rates/Summer Accommodation Rates

**University of Lethbridge  
Conference & Event Services**

**Proposed Summer Accommodation Fees 2011-2017**

Subject to Student Housing Rates

Accommodations	PROPOSED FEE SCHEDULE										Increase in Nightly Rates From 11/12 - 15/16
	2011-2012		2012-2013		2013-2014		2013-2014		2014-2015		
	2% increase over 2010-2011 average overall increase		4.5% average overall increase		4.3% average overall increase		4.0% average overall increase		4% average overall increase		
	Nightly	Monthly	Nightly*	Monthly	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly	
<b>Aperture Park</b>											
1 Bedroom Apartment	\$ 50.00	\$ 845.00	\$ 52.50	\$ 941.00	\$ 55.00	\$ 969.00	\$ 57.00	\$ 1,028.00	\$ 59.00		18.0%
2 Bedroom Apartment	\$ 70.00	\$ 995.00	\$ 73.00	\$ 1,190.00	\$ 75.00	\$ 1,226.00	\$ 77.00	\$ 1,300.00	\$ 80.00		14.3%
4 Bedroom Apartment	\$ 110.00	\$ 1,495.00	\$ 115.00	\$ 2,356.00	\$ 121.00	\$ 2,428.00	\$ 126.00	\$ 2,576.00	\$ 131.00		19.1%
6 Bedroom Apartment			\$ 140.00	\$ 3,456.00	\$ 145.00	\$ 3,558.00	\$ 149.00	\$ 3,774.00	\$ 155.00		
<b>New Village</b>			\$ -								
1 - Bedroom (Double Bed)	\$ 90.00		\$ 94.00		\$ 98.00		\$ 102.00		\$ 106.00		17.8%
2 - Bedrooms (Double Beds)	\$ 110.00		\$ 115.00		\$ 119.00		\$ 123.00		\$ 128.00		16.4%
4 - Bedrooms	\$ 150.00	\$ 1,950.00	\$ 155.00	\$ 2,472.00	\$ 160.00	\$ 2,548.00	\$ 166.00	\$ 2,704.00	\$ 172.00		14.7%
<b>New Aperture Building</b>			\$ -								
2 - Bedrooms (without suite)			\$ -		\$ 94.00		\$ 97.00		\$ 99.00		5.1%
2 - Bedrooms (with suite)			\$ -		\$ 119.00		\$ 123.00		\$ 127.00		6.3%
4 - Bedrooms (with suite)			\$ -		\$ 160.00		\$ 165.00		\$ 171.00		6.4%
<b>University Hall</b>			\$ -								
Group rates - per bed	\$ 34.00		\$ 35.00		\$ 38.00		\$ 40.00		\$ 42.00		23.5%

\* All nightly rates will have \$6.00 parking charge and \$5.00 breakfast charge in addition to rate.

These monthly rates are inline with housing monthly rates.

**Competitive Analysis Accommodation Fees 2011-2012**

Accommodations	U of L 2012-2013				CUCCOA Average Rates	Lethbridge College			Lethbridge Lodge	Days Inn	Thriftlodge
	Daily Rates	Including parking & Breakfast	Weekly Rates (25% discount) - discounted rates do not include parking or breakfast	Monthly Rates (35- 60% Discount)		Daily Rates	Daily Rates	Weekly Rates			
<b>Aperture Park</b>											
1 Bedroom Apartment	\$ 50.00	\$ 61.00	\$ 322.00	\$ 845.00	\$ 75.00						
2 Bedroom Apartment	\$ 70.00	\$ 86.00	\$ 434.00	\$ 995.00	\$ 90.00	\$ 65.00	\$ 390.00	\$ 1,000.00			
4 Bedroom Apartment	\$ 110.00	\$ 136.00	\$ 658.00	\$ 1,650.00	\$ 200.00	\$ 120.00	\$ 700.00	\$ 1,700.00			
6 Bedroom Apartment	\$ 140.00	\$ 176.00	\$ 765.00	\$ 1,775.00							
<b>New Village</b>											
1 - Bedroom (Double Bed)	\$ 90.00	\$ 101.00	\$ 546.00			\$ 80.00	\$ 455.00	\$ 1,400.00	\$ 109.00	\$ 79.19	76.49
2 - Bedrooms (Double Beds)	\$ 110.00	\$ 126.00	\$ 658.00						\$ 134.00	\$ 79.99	
4 - Bedrooms	\$ 150.00	\$ 176.00	\$ 855.00	\$ 1,950.00	\$ 214.00	\$ 140.00	\$ 850.00	\$ 1,800.00			
<b>New Aperture Building</b>											
2 - Bedrooms (without suite)											
2 - Bedrooms (with suite)											
4 - Bedrooms (with suite)											
<b>University Hall</b>											
Group rates - per bed	\$ 34.00				\$ 50.00						

**University of Lethbridge  
Conference & Event Services**

**Proposed External Facility Rental Fees 2011 - 2017**

Facility	PROPOSED FEE SCHEDULE													
	2010-211 Daily Rates		2011-2012 Daily Rates		2012-2013 Daily Rates		2013-2014 Daily Rates		2014-2015 Daily Rates		2015-2016 Daily Rates		2016-2017 Daily Rates	
			% Increase over 2010- 2011		% Increase over 2011- 2012		% Increase over 2012- 2013		% Increase over 2013- 2014		% Increase over 2014- 2015		% Increase over 2015- 2016	
<b>Classrooms / Lecture Theatres</b>														
Up to 50 ppl	\$ 85.00	\$ 90.00	6%	\$ 95.00	6%	\$ 100.00	5%	\$ 105.00	5%	\$ 110.00	5%	\$ 115.00	5%	
50 to 100 ppl	\$ 115.00	\$ 120.00	4%	\$ 125.00	4%	\$ 130.00	4%	\$ 135.00	4%	\$ 140.00	4%	\$ 145.00	4%	
over 100 ppl	\$ 160.00	\$ 165.00	3%	\$ 170.00	3%	\$ 175.00	3%	\$ 180.00	3%	\$ 185.00	3%	\$ 190.00	3%	
<b>Conference Rooms Facilities</b>														
K/P 200	\$ 95.00	\$ 100.00	5%	\$ 105.00	5%	\$ 110.00	5%	\$ 115.00	5%	\$ 120.00	4%	\$ 125.00	4%	
K300	\$ 80.00	\$ 85.00	6%	\$ 90.00	6%	\$ 95.00	6%	\$ 100.00	5%	\$ 105.00	5%	\$ 110.00	5%	
Paterson Centre	\$ 160.00	\$ 170.00	6%	\$ 180.00	6%	\$ 190.00	6%	\$ 200.00	5%	\$ 215.00	8%	\$ 225.00	5%	
<b>Anderson Hall</b>														
AH 100	\$ 160.00	\$ 170.00	6%	\$ 180.00	6%	\$ 190.00	6%	\$ 200.00	5%	\$ 210.00	5%	\$ 220.00	5%	
AH100 & Patio	\$ 185.00	\$ 195.00	5%	\$ 200.00	3%	\$ 205.00	3%	\$ 210.00	2%	\$ 215.00	2%	\$ 220.00	2%	
<b>Board Room W646</b>	\$ 95.00	\$ 100.00	5%	\$ 105.00	5%	\$ 110.00	5%	\$ 115.00	5%	\$ 120.00	4%	\$ 125.00	4%	
<b>ATRIUMS</b>														
UHALL Atrium - Open Area	\$ 466.00	\$ 485.00	4%	\$ 500.00	3%	\$ 525.00	5%	\$ 550.00	5%	\$ 560.00	2%	\$ 575.00	3%	
UHALL Atrium - Open Area & Concourse	\$ 725.00	\$ 750.00	3%	\$ 775.00	3%	\$ 799.00	3%	\$ 825.00	3%	\$ 850.00	3%	\$ 875.00	3%	
Markin Atrium	n/a	\$ 350.00	n/a	\$ 375.00	7%	\$ 400.00	7%	\$ 425.00	6%	\$ 450.00	6%	\$ 475.00	6%	

**Competitive Analysis Accommodation Fees 2011-2012**

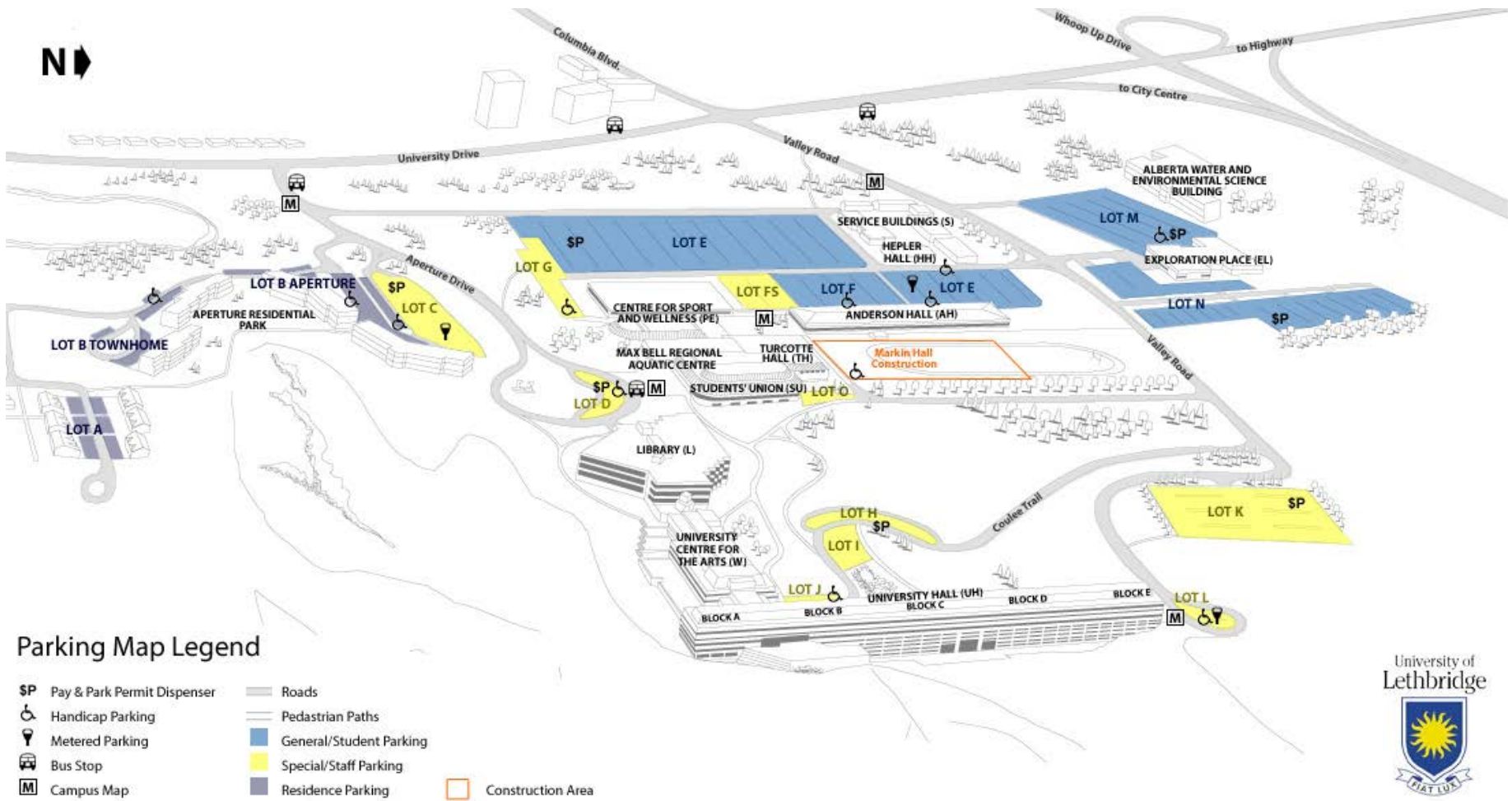
Facility	Full Day Rate Comparisons													
	U of L 2011-2012		Students' Union		Galt Museum		Lethbridge Centre		Execuserv Meeting Space		Lethbridge Lodge		Coast Hotel	
	Weekday Rate	Weekend Rate	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
<b>Classrooms / Lecture Theatres</b>														
Up to 50 ppl	\$ 90.00	\$ 100.00	\$ 150.00	\$ 250.00	\$ 85.00	\$ 275.00	\$ 100.00	\$ 350.00	\$ 80.00	\$ 350.00	\$ 175.00	\$ 195.00	\$ 250.00	\$ 350.00
50 to 100 ppl	\$ 120.00	\$ 130.00	\$ 150.00	\$ 250.00	\$ 275.00	\$ 275.00	\$ 125.00	\$ 175.00			\$ 545.00	\$ 1,685.00	\$ 500.00	\$ 1,500.00
over 100 ppl	\$ 165.00	\$ 175.00	\$ 200.00	\$ 300.00			\$ 175.00	\$ 350.00						
<b>Conference Rooms Facilities</b>														
K/P 200	\$ 100.00	\$ 110.00					\$ 75.00	\$ 150.00			\$ 175.00	\$ 195.00	\$ 250.00	\$ 350.00
K300	\$ 85.00	\$ 95.00					\$ 75.00	\$ 150.00			\$ 175.00			
Paterson Centre	\$ 170.00	\$ 180.00					\$ 75.00	\$ 175.00						
<b>Anderson Hall</b>														
AH 100	\$ 170.00	\$ 180.00	\$ 150.00	\$ 250.00	\$ 170.00	\$ 275.00	\$ 125.00	\$ 175.00			\$ 175.00	\$ 195.00	\$ 250.00	\$ 350.00
AH100 & Patio	\$ 195.00	\$ 205.00			\$ 120.00	\$ 275.00	\$ 125.00	\$ 175.00			\$ 175.00	\$ 195.00	\$ 250.00	\$ 350.00
<b>Board Room W646</b>	\$ 100.00	\$ 110.00			\$ 75.00	\$ 130.00	\$ 75.00	\$ 150.00			\$ 175.00			\$ 99.00
<b>ATRIUM</b>														
UHALL Atrium - Open Area	\$ 485.00	\$ 500.00	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00					\$ 545.00	\$ 1,685.00	\$ 500.00	\$ 1,500.00
UHALL Atrium - Open Area & Concourse	\$ 750.00	\$ 775.00	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00					\$ 545.00	\$ 1,685.00	\$ 500.00	\$ 1,500.00
Markin Atrium	\$ 350.00	\$ 360.00	\$ 300.00	\$ 575.00	\$ 500.00	\$ 750.00					\$ 545.00	\$ 1,685.00	\$ 500.00	\$ 1,500.00

All Full Day Events must be after 4:30pm

includes SMART technology and full media connection centre

Ballrooms - Hotel conference rooms are not in the same market as costs are often adjusted with the purchase of catering and guest rooms. I included as a reference and price point comparison only.

## Appendix E Parking Permit Areas



**Appendix F**  
**Student Fee Review Committee**

**November 10, 2011**

Attendees:

Andrew Hakin, Vice-President (Academic) & Provost

Nancy Walker, Vice-President (Finance & Administration)

Doug Spoulos, Associate Vice-President, Finance

Marnie Sawa, Manager, Budget and Planning, Financial Planning

Zack Moline

Alexandru Lemnaru

Kyle Hammond

Julia Adolf

Paul Klein

Brady Schnell

Armin Escher

Leyland Bradley

Lisa Rodych

Andrew Williams