

THE UNIVERSITY OF LETHBRIDGE

2011-12 FEES AND RATES

November 2010

**THE UNIVERSITY OF LETHBRIDGE
2011-12 FEES AND RATES**

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THE UNIVERSITY OF LETHBRIDGE

2011-12 FEES AND RATES NOVEMBER, 2010

INTRODUCTION

In December of each year, recommendations for changes to fees and rates, including any policies governing fees and rates are provided to the Board of Governors for approval. Throughout 2005 and early 2006 Advanced Education and Technology (AET) was reviewing Alberta's advanced education system. Included in this review was an analysis of the affordability of education conducted by a Learning Alberta Steering Committee. The Steering Committee made several recommendations concerning student fees which are described below in the Instructional Fees section of this report. As directed by Advanced Education and Technology in their 1995-96 Tuition Policy, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all annual fees charged to students. Committee membership for the Student Fee Review Committee for 2011-2012 is provided in Appendix F to this report.

INSTRUCTIONAL FEES

Tuition Fees

The new Tuition Fee Policy Guide was introduced by AET in 2007. The tuition policy states that to improve affordability for learners that the maximum allowable annual tuition fee increase be linked to the annual average Alberta CPI (Consumer Price Index), using a twelve month period ending in June. Advanced Education and Technology has directed that the CPI to be used in calculating the maximum fee increase in 2011-12 is .35% (2010-11 1.5%, 2009-10 4.1%).

Recommendation 1:

That the fees for instruction, for 2011-12 be approved effective April 1, 2011 as presented in Table I, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE I									
INSTRUCTIONAL FEES									
(Per Course Fees)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Undergrad									
Canadian	484	0.35%	485.5	1%	490	1%	495	1%	500
Foreign	1,095	0.35%	1,099	1%	1,110	1%	1,121	1%	1,132
Graduate									
Canadian	568	0.35%	570	1%	576	1%	581	1%	587
Foreign	1,267	0.35%	1,271	1%	1,284	1%	1,297	1%	1,310
Co-op Fees	592	0.35%	594	1%	600	1%	606	1%	612
Mentorship Fee Mgmt	284	0.35%	285	1%	288	1%	291	1%	294
M.Ed Fees									
Program Fee	335	0.35%	336	1%	339	1%	342	1%	345
Course Fee	568	0.35%	570	1%	576	1%	582	1%	588
Part-time term fee*	1,092	0.35%	1,096	1%	1,107	1%	1,118	1%	1,129
Full-time term fee*	1,638	0.35%	1,644	1%	1,660	1%	1,677	1%	1,693
Continuation Fee	546	0.35%	548	1%	553	1%	559	1%	564
Master of Counselling									
Program Fee	525	0.00%	525	0%	525	0%	525	0%	525
Course Fee	1,150	0.00%	1,150	0%	1,150	0%	1,150	0%	1,150
Note: International students in the M.Ed and Master of Counselling Programs are assessed tuition fees at a rate of an additional 125% over that of Canadian students.									
<i>*For student admitted to program prior to April 1, 2009</i>									

Faculty of Education Student Practicum Travel Fee

Currently all Education students enrolled in the Professional Semester I and II are charged an additional fee to offset student reimbursement costs related to the travel and living expenses incurred by students while living in centres outside of Lethbridge. Expenditures have seen significant increases in the last several years: a greater number of students are being placed at a distance thus increasing the total practicum travel costs; students currently receive a mileage rate of 28 cents per kilometre; the current weekly room and board rate paid to those who accommodate our students was set at \$142.50 in 2010-11. It is proposed to increase the Student Travel Practicum Fee rate to compensate students and accommodators for the higher costs they are incurring. The Education 2500 Practicum Fee primarily covers honoraria to teacher associates. The most popular honoraria option is the half-day release. The cost of this option has increased substantially over the past few years and now averages \$90 per teacher associate.

Recommendation 2:

That the Student Practicum Travel Fee and the Education 2500 Practicum Fee for 2011-12 be approved effective April 1, 2011 as presented in Table II, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE II									
STUDENT PRACTICUM TRAVEL FEE/EDUCATION 2500 PRACTICUM FEE (per course fees)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Student Practicum Travel Fee	370	5.4%	390	5.1%	410	4.9%	430	4.7%	450
Education 2500 Practicum Fee	85	5.9%	90	5.6%	95	5.3%	100	5.0%	105
* Student/ED2500 practicum fees not part of tuition fee policy, therefore not limited to CPI increases.									

Faculty of Education Musical Instrument Rental Fee

The Faculty of Education currently charges a fee to offset the costs related to the rental of musical instruments in two elective Music courses (Education 3875 and 3876). The students pay lower fees than if they were to rent these instruments from an external company and the University subsidizes a majority of the cost and does all the administrative paper work in renting the instruments. It is being proposed to increase the rental fee to help offset a portion of the rental costs, replacement of books, and maintenance of inventoried musical instruments as required.

Recommendation 3:

That the Musical Instrument Rental Fee for 2011-2012 be approved effective April 1, 2011, as presented in Table III, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE III									
EDUCATION MUSICAL INSTRUMENT RENTAL FEE									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
EDUC 3875 & 3876	30	16.7%	35	14.3%	40	12.5%	45	11.1%	50

Faculty of Fine Arts Music Studio Differential Fee

Music Studio course instruction provides one-on-one course instruction on various instruments. Currently the Faculty of Fine Arts charges students enrolled in Music Studio courses a differential fee to cover the additional cost of private instruction as well

as travel expenses for out-of town instructors. To ensure high quality instruction, compensation to instructors must be kept competitive with rates charged in the City and surrounding communities. The proposed increases are to offset escalating costs.

Recommendation 4:

That the Music Studio Differential Fee for 2011-12 be approved effective April 1, 2011 as presented in Table IV, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE IV									
MUSIC STUDIO DIFFERENTIAL FEE									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Music Studio Differential Fee	482	0.35%	484	1%	489	1%	494	1%	499

Faculty of Fine Arts Conservatory of Music and Ensemble Fees

The Conservatory of Music operates on a full-cost recovery basis. Fees are split between compensation for instructors (80%) and the operating costs for the Conservatory (20%). The proposed increases will allow the Conservatory to maintain the high quality instruction it is known for by paying instructors rates that are competitive in the local market as well as ensuring adequate funds are available for Conservatory of Music administration and programming. The Music Ensemble Participation fee is charged to University of Lethbridge students participating in any ensemble on a non-credit basis. Students enrolling for credit pay tuition at ½ the regular course fee. The staff rate per hour has not increased since 2008 and therefore an increase of 13.7% is suggested to bring it more in line with local instruction rates.

Recommendation 5:

That the Faculty of Fine Arts Conservatory of Music and Ensemble fees for 2011-12 be approved effective April 1, 2011 as presented in Table V, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE V									
FINE ARTS MUSIC CONSERVATORY AND ENSEMBLE FEES									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Staff Rate / Hour *	51	13.7%	58	5.2%	61	4.9%	64	4.7%	67
Senior Student Rate / Hour*	35	0.0%	35	5.7%	37	5.4%	39	5.1%	41
Ensemble participation fee / Semester	110	0.0%	110	4.5%	115	4.3%	120	5.0%	126
* includes registration fee.									

ADMINISTRATIVE FEES

Student Administrative Fee

In April 2002 the Student Administrative Fee was implemented to help offset costs associated with student services at the University of Lethbridge. It is proposed that an increase of 19% (from 10.50 to 12.50) be approved for April 1, 2011. This increase is due to initiatives stemming from the Student Recruitment/Retention committees proposal to extend services to students. These funds will be used to supplement and create a number of tools and resources that will help students succeed through their academic career. These funds will be used exclusively for student related services. The Student Administrative fee has not increased since the introduction of the fee in 2002-03.

Recommendation 6:

That the Student Administrative Fee for 2011-12 be increased effective April 1, 2011 as presented in Table VI, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Student Administrative Fee	10.50	19.0%	12.50	0.0%	12.50	0.0%	12.50	0.0%	12.50

FACULTY RENTAL AND OTHER FEES

External University Theatre/Recital Rental Rates

All income received from the rental of the Theatre and Recital Hall is used to offset costs incurred for the maintenance of the performance venues and the cost of labour for Theatre Staff including overtime premiums when applicable.

The proposed fee increases will not directly affect students. The proposed fee increases will affect external community or touring groups.

Recommendation 7:

That the Theatre and Recital Rental rates for 2011-12 be increased effective April 1, 2011 as presented in Table VII, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE VII									
THEATRE SPACE HOURLY RENTAL RATES									
(Includes GST)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Theatre Spaces									
University Theatre	42.00	5%	44.00	5%	46.00	5%	48.00	5%	50.00
Recital Hall	42.00	5%	44.00	5%	46.00	5%	48.00	5%	50.00
David Spinks Theatre	31.00	5%	32.50	5%	34.00	5%	36.00	5%	38.00
Drama Studio	31.00	5%	32.50	5%	34.00	5%	36.00	5%	38.00
Staff Charge Out*									
Technician	32.00	5%	33.50	5%	35.00	5%	37.00	5%	39.00
Front of House Manager	32.00	5%	33.50	5%	35.00	5%	37.00	5%	39.00
Box Office Staff	10.50	5%	11.00	5%	11.50	5%	12.00	5%	12.60
Ushers	10.50	5%	11.00	5%	11.50	5%	12.00	5%	12.60
Additional Fees									
Bus Shuttle **	actual cost		actual cost		actual cost		actual cost		actual cost
Piano Tuning (per tuning)	105.00	5%	110.00	5%	115.00	5%	121.00	5%	127.00
Band Equipment Usage (per event)	81.00	5%	85.00	5%	89.00	5%	93.00	5%	98.00
* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.									
** Shuttle services will be assessed on a cost recovery basis based on the actual hourly rate charged by LA Transit for any user requesting the shuttle service for a non Fine Arts Event.									

Faculty of Fine Arts - Damage Deposit

The Faculty of Fine Arts owns musical instruments and other equipment that is loaned to students for various classes including Music Studio, Photography, Printmaking, and audio production. Equipment loaned to students is sometimes returned damaged or not returned at all. The damage deposit will be collected from any student wishing to borrow equipment. If the equipment is not returned, the University would invoice the student for the replacement cost of the equipment.

Recommendation 8:

That the Fine Arts Damage Deposit rates for 2011-12 be increased effective April 1, 2011 as presented in Table VIII, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE VIII									
FINE ARTS DAMAGE DEPOSIT									
(Includes GST)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Musical Instrument *	50.00	0%	50.00	0%	50.00	0%	50.00	0%	50.00
Still Cameras *	50.00	0%	50.00	0%	50.00	0%	50.00	0%	50.00
New Media Equipment *	50.00	0%	50.00	0%	50.00	0%	50.00	0%	50.00
Printmaking Tool Kits	25.00	0%	25.00	0%	25.00	0%	25.00	0%	25.00
Digital Media Arts Equipment *	-	New	50.00	0%	50.00	0%	50.00	0%	50.00
Digital Audio Arts Equipment *	-	New	50.00	0%	50.00	0%	50.00	0%	50.00
* \$20 non refundable for equipment maintenance									

Faculty of Fine Arts - Studio One Recording Facility Rental Fees

The University of Lethbridge, Faculty of Fine Arts Music Department has recently constructed a recording facility designed by renowned acoustician and studio designer Jay Kaufman. It is a one-of-a-kind facility in Canada sporting the latest audio technology. The “Studio One” recording facility will be rented for use by artists, producers, engineers, or for commercial endeavours. While there is not a comparable facility in Alberta the fee structure suggested is in line with other recording facilities in Calgary and Edmonton. All income received from the rental of “Studio One” recording facility will be used to offset the costs incurred for the maintenance of the space. The proposed fees will not directly affect students. The proposed fees will affect external community including independent recording artists, producers/engineers, recording labels, and multi-media companies.

Facility Rental with Student Engineer

For clients interested in having BMus (DAA) students assist with their projects as engineers, assistant engineers, or technical assistants, the facility would be offered at a lower rental rate. This provides students with real world first-hand experience and clients with a savings on their rental rates.

Recommendation 9:

That effective April 1, 2011, clients renting “Studio One” will be charged a facility rental fee as presented in Table IX, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE IX									
STUDIO ONE RECORDING FACILITY RENTAL FEES									
(Hourly Rental Rates)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Studio one Recording Facility with Staff Technician	-		135.00	5%	142.00	5%	149.00	5%	156.00
Studio one Recording Facility with Student Technicia	-		100.00	5%	105.00	5%	110.00	5%	115.50
Additional Fees									
Piano Tuning (per tuning)	-		110.00	5%	115.00	5%	121.00	5%	127.00

* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.

Faculty of Management - International Exchange Fee (for out-going students)

Currently the International Exchange fee is partially refundable (\$60 refundable). It has been proposed that this fee be non-refundable due to the large amount of administration services involved in advising, planning and preparing students from all three campuses

to go on an international exchange. The portion of the non-refundable fee to the refundable fee will be phased in over four years.

Recommendation 10:

That effective April 1, 2011, the non-refundable portion will be increased to \$140 per student over a four year period as presented in Table X.

TABLE X									
INTERNATIONAL EXCHANGE FEE									
(for outgoing students)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
International Exchange Fee (outgoing students) *	\$140 - \$80 non-refundable \$60 refundable	0%	\$140 - \$90 non-refundable \$50 refundable	0%	\$140 - \$100 non-refundable \$40 refundable	0%	\$140 - \$120 non-refundable \$20 refundable	0%	\$140 - \$140 non-refundable \$0 refundable

Faculty of Management - MCPM Program Administration Fee

To adjust the FIXED administration fee:

- To a variable, cost recovery fee based on average hourly salary and benefits of Edmonton campus personnel multiplied by the number of hours required to provide services.
- To also apply to other-than-just the Masters Certificate in Project Management (MCPM) Program.

Recommendation 11:

That the 2010-11 fixed Edmonton campus facility rental administration fee be rescinded and replaced by a variable, cost-recovery administration fee that is calculated on a lessee-by-lessee basis to reflect the *average hourly salary and benefits of Edmonton campus personnel multiplied by the number of hours required to provide services* AND that it be applied to all external Edmonton campus facility lessees (not just the MCPM program lessee), as presented in Table XI.

TABLE XI									
MCPM ADMINISTRATION FEE									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
MCPM Admin Fee	386.00		cost recovery*		cost recovery*		cost recovery*		cost recovery*
* To adjust the fixed administration fee (\$386) to a variable, cost recovery fee based on average hourly salary and benefits of Edmonton campus personnel X number of hours required to provide services.									
* To also apply to other-than-just the Masters Certificate in Project Management (MCPM) Program.									

Faculty of Management – Edmonton Campus Facility Rental – Cancellation Fee

To enable the Edmonton campus Director to alter the Board-approved cancellation provisions of Edmonton campus facility rental agreements where doing so would result in a long-term benefit to the University of Lethbridge by maintaining a beneficial business relationship with the lessee.

Recommendation 12:

That the 2009-10 Edmonton campus cancellation fee provision be appended with the statement:

The Edmonton Campus Director (Faculty of Management) may alter these cancellation provisions where doing so would result in long-term benefit to the University of Lethbridge by maintaining a beneficial business relationship with the lessee.

Faculty of Management – Edmonton Campus Facility Rental – Late Entry Access

To add a Late Entry (After 5pm) fee to the facility rental rate schedule, to cover the cost to pay an Edmonton campus employee to stay late (overtime) when a facility rental contract requires it.

Recommendation 13:

That effective April 1, 2011, clients needing late entry access (after 5pm) to the Edmonton Campus Facility be charged a late entry fee as presented in Table XII.

TABLE XII									
EDMONTON CAMPUS FACILITY RENTAL - LATE ENTRY FEE									
(After 5:00 pm) Access									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Late Entry Fee	-		25.00	0%	25.00	0%	25.00	0%	25.00

REGISTRAR'S OFFICE

Application Fee

With the exception of the Apply Alberta surcharge, the University of Lethbridge has not increased application fees since 2002. In addition, the University of Lethbridge does not charge returning students the full application fee while other schools do. The fee rate is comparable to other application fees in Alberta.

Recommendation 14:

That the Application Fee for 2011-12 be increased effective April 1, 2011 as presented in Table XIII, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE XIII									
APPLICATION FEE									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Undergraduate Application Fee	75.00	33.33%	100.00	0.00%	100.00	0.00%	100.00	0.00%	100.00
Graduate Application Fee	60.00	66.67%	100.00	0.00%	100.00	0.00%	100.00	0.00%	100.00
Re-Application Fee	15.00	66.67%	25.00	0.00%	25.00	0.00%	25.00	0.00%	25.00

Convocation Application Fee

It is proposed that the Convocation Application fee be re-implemented in order to help offset the costs of convocation.

Recommendation 15:

That the Convocation Application fee be re-implemented for 2011-12 effective May 1, 2011 as presented in Table XIV, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE XIV									
CONVOCAATION APPLICATION FEE									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Convocation Application Fee	-		25.00	0.00%	25.00	0.00%	25.00	0.00%	25.00

Confirmation of Admission Deposit Fee

It is proposed that amending the Confirmation of Admissions Deposit fee to \$80.00 (from \$75.00) would simplify the payment method of individuals paying cash by having the fee in a multiple of 20. There is no net cost to students attending the University of Lethbridge, as this deposit goes toward their tuition fees owing.

Recommendation 16:

That the Admissions Deposit Fee for 2011-12 be increased effective April 1, 2011 as presented in Table XV, and that the fee increases for 2012-13 to 2014-15 be approved in principle.

TABLE XV									
DEPOSIT FEES									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Undergraduate Confirmation of Admission Deposit Fee *	75.00	6.67%	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00
Open Studies (Undergraduate) Tuition Deposit Fee *	75.00	6.67%	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00
Open Studies (Graduate) Tuition Deposit Fee *	100.00	0.00%	100.00	0.00%	100.00	0.00%	100.00	0.00%	80.00
Open Studies (Undergraduate)Registration Fee**	25.00	-20.00%	20.00	0.00%	20.00	0.00%	20.00	0.00%	20.00
Open Studies (Graduate)Registration Fee**	25.00	-20.00%	20.00	0.00%	20.00	0.00%	20.00	0.00%	20.00
* Non-refundable and applied to tuition.									
** Non-refundable.									

FACILITIES

Facilities Labour Rates

It is University policy to charge university departments and external parties for services provided by other University departments if the services are provided for activities that are not normal university business or are above the standard level of service routinely provided. These charges reflect the current rate averages in the salary ranges plus benefits as negotiated in the agreement between the University and AUPE and will include GST when applicable (external party charges). Additionally, material charges are charged out at cost plus GST.

Recommendation 17:

That effective April 1, 2011, the charge-out rates for additional services for Facilities employees be approved at the levels provided in Table XVI, and the rate adjustments for 2012-13 to 2014-15 be approved in principle.

TABLE XVI									
FACILITIES CHARGE-OUT RATES									
(Prices do not include GST when applicable)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Caretaking	21.40	5.00%	22.47	5.00%	23.59	5.00%	24.77	5.00%	26.01
Building Maintenance									
Trade	36.47	5.00%	38.29	5.00%	40.21	5.00%	42.22	5.00%	44.33
Operator	29.11	5.00%	30.57	5.00%	32.09	5.00%	33.70	5.00%	35.38
General Maintenance Worker	17.39	5.00%	18.26	5.00%	19.17	5.00%	20.13	5.00%	21.14
Grounds									
Groundswoker	29.55	5.00%	31.03	5.00%	32.58	5.00%	34.21	5.00%	35.92
Automotive Mechanic	39.30	5.00%	41.27	5.00%	43.33	5.00%	45.49	5.00%	47.77
Security Officer	27.03	5.00%	28.38	5.00%	29.80	5.00%	31.29	5.00%	32.86
Utilities									
Trade	40.39	5.00%	42.41	5.00%	44.53	5.00%	46.76	5.00%	49.09
Apprentice	25.96	5.00%	27.26	5.00%	28.62	5.00%	30.05	5.00%	31.55
Project Manager	49.37	5.00%	51.84	5.00%	54.43	5.00%	57.15	5.00%	60.01
Drafting	33.54	5.00%	35.22	5.00%	36.98	5.00%	38.83	5.00%	40.77
Engineering	65.30	5.00%	68.57	5.00%	71.99	5.00%	75.59	5.00%	79.37

Actual labour rates are calculated including benefits at 17%.

Parking Rates

In 1996, the Board of Governors passed a motion making Parking Services a full cost recovery operation, although the unit had been operating on a cost recovery basis for years. The revenue generated through parking fees are used to maintain roadways, parking lots and pathways, Safewalk operations, operating costs including utilities and some security services and to fund additional campus parking facilities. Appendix E provides a map of the various parking areas on campus.

Recommendation 18:

That the parking rates for 2011-12 as detailed in Table XVII be approved effective September 1, 2011 and the parking rates for 2012-13 to 2014-15 be approved in principle.

TABLE XVII
PARKING RATES

Parking Lot	Service Provided	Actual 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Lot A, B, F	Plug-in Stalls	410.00	6.00%	435.00	6.00%	460.00	6.00%	490.00	6.00%	520.00
Lot FS	Plug-in Stalls/Location	515.00	6.00%	545.00	6.00%	580.00	6.00%	615.00	6.00%	650.00
Lot C, H, I, K	Location/Non-Plug Stalls	425.00	6.00%	450.00	6.00%	475.00	6.00%	505.00	6.00%	535.00
Lot E	Non-Plug Stalls	310.00	6.00%	330.00	6.00%	350.00	6.00%	370.00	6.00%	390.00
Lot B, M, N	Non-Plug Stalls	275.00	6.00%	290.00	6.00%	310.00	6.00%	330.00	6.00%	350.00
Reserved Stall	Location	540.00	6.00%	570.00	6.00%	606.00	6.00%	640.00	6.00%	670.00
Special Needs	Location	275.00	6.00%	290.00	6.00%	310.00	6.00%	330.00	6.00%	350.00
Fitness/Aquatic Centre	Location	\$5/month	0.00%	\$5/month	0.00%	\$5/month	0.00%	\$5/month	0.00%	\$5/month
Monthly - M, N	Paved	40.00	6.00%	43.00	6.00%	46.00	6.00%	49.00	6.00%	52.00
Monthly - C, E, K	Location/Paved	47.00	6.00%	50.00	6.00%	53.00	6.00%	56.00	6.00%	59.00
Metered Parking Dispensers	Location	\$1.00/hr	0.00%	\$1.00/hr	0.00%	\$1.00/hr	0.00%	\$1.00/hr	0.00%	\$1.00/hr
1/2 Day Permits	Paved	4.00	0.00%	4.00	0.00%	4.00	0.00%	4.00	0.00%	4.00
Daily Permits	Paved	6.00	0.00%	6.00	0.00%	6.00	0.00%	6.00	0.00%	6.00
Weekly Permits	Paved	24.00	0.00%	24.00	0.00%	24.00	0.00%	24.00	0.00%	24.00
Anderson Hall Bookings	Paved	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00
Retired F/S Permits	Location	45.00	0.00%	45.00	0.00%	45.00	0.00%	45.00	0.00%	45.00
Permit Replacements	N/A	30.00	0.00%	30.00	0.00%	30.00	0.00%	30.00	0.00%	30.00

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

Motor Vehicle Pool Charges

The Motor Vehicle Pool (MVP) provides maintenance and repair service to University departments, for University owned vehicles and for equipment used by the Grounds department. All departments pay a monthly variable charge for this service, which includes fuel and repair costs. External repair services are utilized when repairs are beyond the capabilities or resources of University garage service equipment, scan tool, auto transmission major repairs, and other such heavy equipment repairs.

As these costs increase, it is necessary to adjust the charges to user departments, allowing the MVP to recover its operating costs. It is proposed that variable charges be increase approximately 5% per year, to account for these increasing costs.

Recommendation 19:

That the Motor Vehicle Pool charges for 2011-12 as detailed in Table XVIII be approved effective April 1, 2011 and the Motor Vehicle Pool charges for 2012-13 to 2014-15 be approved in principle.

TABLE XVIII
MOTOR VEHICLE POOL CHARGES

Per Kilometer		Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2010/11	Inc	2011/12	Inc	2012/13	Inc	2013/14	Inc	2014/15
118	Toyota 1/2 Ton	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
121	Dodge 1 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
125	Ford Tilt Truck	1.84	5.00%	1.93	5.00%	2.03	5.00%	2.13	5.00%	2.24
139	Chev 1/2 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
140	GMC Sonoma 1/2 Ton	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
142	Ford XL 1/2 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
144	Ford XL 1/2 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
145	Chevy 3/4 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
146	Ford 1 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
151	Chev Venture Van	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
153	Dodge Dakota 4 WD	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
154	Chev 1 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
156	GMC Van	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
158	Parade Car	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
160	Chevy Silerado	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
161	Dodge Dakota	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
163	Pontiac Torrent	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
164	Dodge Dakota	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
166	Dodge D150	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
167	GMC Savanna	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
168	Dodge Dakota	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
169	Dodge Ram 350	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
170	Dodge Caravan	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
171	New 1 Ton	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
172	Hyundai Accent	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
173	Dodge Dakota	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
178	Dodge Van	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
179	Dodge Dakota	0.57	5.00%	0.60	5.00%	0.63	5.00%	0.66	5.00%	0.69
180	Dodge Ram 350	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
181	GMC Savanna	0.82	5.00%	0.86	5.00%	0.90	5.00%	0.95	5.00%	1.00
Per Hour		Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2010/11	Inc	2011/12	Inc	2012/13	Inc	2013/14	Inc	2014/15
149	Daewoo Forklift	14.20	0.00%	14.20	0.00%	14.20	0.00%	14.20	0.00%	14.20
157	Genie Lift	13.25	0.00%	13.25	5.00%	13.91	5.00%	14.61	5.00%	15.34
162	J.D. 3320 Tractor	15.27	3.00%	15.73	3.00%	16.20	3.00%	16.69	3.00%	17.19
165	J.D. 1445 Mower	12.25	3.00%	12.62	3.00%	13.00	3.00%	13.39	3.00%	13.79
174	J.D. 5083 Tractor	14.15	3.00%	14.57	3.00%	15.01	3.00%	15.46	3.00%	15.93
175	Kubota RTV1100	6.06	3.00%	6.24	3.00%	6.43	3.00%	6.62	3.00%	6.82
176	Kubota RTV1100	6.06	3.00%	6.24	3.00%	6.43	3.00%	6.62	3.00%	6.82
182	Street Sweeper	14.15	3.00%	14.57	3.00%	15.01	3.00%	15.46	3.00%	15.93
183	J.D. Skid Steer	12.89	3.00%	13.28	3.00%	13.68	3.00%	14.09	3.00%	14.51
Per Month		Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
Unit #	Description	2010/11	Inc	2011/12	Inc	2012/13	Inc	2013/14	Inc	2014/15
141	J.D. Gator	63.00	5.00%	66.15	5.00%	69.46	5.00%	72.93	5.00%	76.58

CURRICULUM RE-DEVELOPMENT CENTRE (CRDC)

CRDC is partially responsible for generating funds for the operation of their unit. Operating funds are provided for services to academic units as well as partially funding activities of administrative units. All other funds must be obtained through revenue generation. Rates charged are indicated below which essentially recover labour and equipment costs.

Recommendation 20:

That effective April 1, 2011 that the fee increases for 2011-12 as indicated in Table XIX be approved and that the increases for 2012-13 to 2014-15 be approved in principle.

	Actual 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Internal Billing Rate	46.50	7.53%	50.00	6.00%	53.00	7.55%	57.00	6.00%	60.00
External Billing Rate	65.00	7.69%	70.00	7.14%	75.00	6.67%	80.00	6.25%	85.00
Video Conference Room Rental	150.00	6.67%	160.00	6.25%	170.00	5.88%	180.00	5.56%	190.00

Health Centre Physician Fees

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate provincial health care insurance plan provides cost coverage for the physician visit. There are instances where AHCIP or its equivalent does not cover physician visit costs. In these instances, it is necessary to apply appropriate charges. Periodic increases are required to cover projected costs for physician visits that are not covered by a provincial insurance plan.

Recommendation 21:

That the proposed adjustments to the Health Centre Fees for 2011-12, as indicated in Table XX, be approved for implementation April 1, 2011 and the rate adjustments for the years 2012-13 to 2014-15 be approved in principle.

TABLE XX									
HEALTH CENTRE PHYSICIAN FEES									
	Actual 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
3 rd Party Medical	55.00	0%	Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.	0%	Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.	0%	Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.	0%	Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.
Non-insured individual	Equivalent AHC bill or fee guidelines as per specific documents		Equivalent AHC bill or fee guidelines as per specific documents		Equivalent AHC bill or fee guidelines as per specific documents		Equivalent AHC bill or fee guidelines as per specific documents		Equivalent AHC bill or fee guidelines as per specific documents
Photocopy medical chart	.35/page	15%	.40/page	13%	.45/page	12%	.50/page	11%	.55/page
Legal Requests for Medical Chart Copies	-		50.00 - 150.00 per chart dependent on time spent with chart mirrors College of Physicians and Surgeons recommendations	0%	50.00 - 150.00 per chart dependent on time spent with chart mirrors College of Physicians and Surgeons recommendations	0%	50.00 - 150.00 per chart dependent on time spent with chart mirrors College of Physicians and Surgeons recommendations	0%	50.00 - 150.00 per chart dependent on time spent with chart mirrors College of Physicians and Surgeons recommendations
International student health ins. fee (per semester)	30.00	15%	35.00	15%	40.00	13%	45.00	11%	50.00

INTERNATIONAL CENTRE FOR STUDENTS

ICS Program Fees

The International Centre for Students provides English for Academic Purposes (EAP) to Visa students, Landed Immigrants and Canadian citizens on a full-time and part-time basis. Sections are offered in Writing, Reading, Grammar and Communication. The costs charged for programs and services offered through the U of L's International Centre remain competitive with fees charged for similar programs at other western Canadian Universities.

The Academic English for international graduate students is a pilot course offered over a four week period that will prepare them with the necessary language and composition skills to succeed in graduate courses and their thesis work.

Recommendation 22:

That effective April 1, 2011, the proposed fee schedule as provided in Table XXI for the International Centre for Students be approved for 2011-12 and be approved in principle for the years 2012-13 to 2014-15.

	Actual 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Tuition	3,483	0.29%	3,493	1.00%	3,528	0.99%	3,563	1.01%	3,599
Advanced Level Part-time per course	871	0.23%	873	1.03%	882	1.02%	891	1.01%	900
EAP Application Fee	55	0.00%	55	0.00%	55	0.00%	55	0.00%	55
WFU (Writing for University)	325	0.31%	326	0.92%	329	0.91%	332	1.20%	336
AUWCT	70	0.00%	70	0.00%	70	0.00%	70	0.00%	70
Academic English for Int'l Grad Studen	675	0.30%	677	1.03%	684	1.02%	691	1.01%	698
Language for Learning*	525	0.38%	527	0.95%	532	0.94%	537	0.93%	542

*Language for Learning: Enriching second language skills through intercultural explorations.

SPORTS AND RECREATION SERVICES

Locker Rental Rates

The locker rental service provided in the 1st Choice Savings Centre for Sport and Wellness is run as a cost recovery operation. The locker rates help recover the cost of the service, particularly the cost of facilities staff and future locker capital replacement expenses. It is proposed that the fees as provided in Table XXII be approved to help offset these increased costs.

Recommendation 23:

That the locker rates for 2011-12 as detailed in Table XXII be approved effective May 1, 2011, and the locker rates for 2012-13 to 2014-15 be approved in principle.

	Actual 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14	% Inc	Proposed 2014-15
Locker with Towel Service									
Half-size, 1 semester	23.00	4.00%	24.00	4.00%	25.00	4.00%	26.00	4.00%	27.00
Half-size, 2 semester	39.75	4.00%	41.25	4.00%	42.75	4.00%	44.25	4.00%	46.00
Half-size, year	59.00	4.00%	61.25	4.00%	63.50	4.00%	65.75	4.00%	68.25
Full size, 1 semester	30.50	4.00%	31.75	4.00%	33.00	4.00%	34.25	4.00%	35.50
Full size, 2 semesters	52.25	4.00%	54.25	4.00%	56.25	4.00%	58.25	4.00%	60.50
Full size, year	69.50	4.00%	72.25	4.00%	75.00	4.00%	77.75	4.00%	80.50
Deposit	20.00	0.00%	20.00	0.00%	20.00	0.00%	20.00	0.00%	20.00
Textbook lockers, per semester	20.00	4.00%	20.75	4.00%	21.50	4.00%	22.50	4.00%	23.50
Coin operated lockers	0.25	0.00%	0.25	0.00%	0.25	0.00%	0.25	0.00%	0.25
Deposit	10.00	0.00%	10.00	0.00%	10.00	0.00%	10.00	0.00%	10.00

Intramural Team Facility Charge

In January 1999, Recreation Services began levying a non-refundable charge to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the lease of additional off-campus facilities to allow for more intramural participants and more game time.

Recommendation 24:

That effective April 1, 2011 the fee increases for 2011-12 as indicated in Table XXIII be approved and that the increases for 2012-13 to 2014-15 be approved in principle.

TABLE XXIII									
INTRAMURAL TEAM FACILITY CHARGE									
(Per sport/Per semester)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Team Charge	162.00	5.00%	170.00	5.00%	178.50	5.00%	187.50	5.00%	197.00

1st Choice Savings Centre for Sport and Wellness Rental Fees

All income received from the rental of the 1st Choice Savings Centre for Sport and Wellness is an offset to Sport & Recreation Services operating costs for the maintenance of the buildings, the labour cost of staff, as well as allowing for a modest provision for equipment replacement and maintenance reserves. The proposed fee increases will affect community user groups, regular renters both internal and external, while remaining comparable with facilities within similar markets.

Recommendation 25:

That effective April 1, 2011, the rental rates for the 1st Choice Savings Centre for Sport and Wellness be approved as presented in Table XXIV, and the rates be approved in principle for 2012-13 to 2014-15.

TABLE XXIV									
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES									
(Hourly Rental Rates)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Fitness Centre	45.25	0%	45.25	6.00%	48.00	4.00%	50.00	4.00%	52.00
PE110 Dance Studio	39.50	0%	39.50	6.00%	41.75	4.00%	43.50	3.00%	44.75
PE152 Aerobics Room	39.50	0%	39.50	6.00%	41.75	4.00%	43.50	3.00%	44.75
PE157 Multipurpose room	39.50	0%	39.50	6.00%	41.75	4.00%	43.50	3.00%	44.75
1 Gym	45.25	0%	45.25	6.00%	48.00	4.00%	50.00	4.00%	52.00
2 Gyms	90.50	0%	90.50	6.00%	96.00	4.00%	99.75	4.00%	103.75
3 Gyms	135.75	0%	135.75	6.00%	144.00	4.00%	149.75	4.00%	155.75
PE255 Martial Arts Room	39.50	0%	39.50	6.00%	41.75	4.00%	43.50	3.00%	44.75
Track Training (indoors)	33.75	0%	33.75	6.00%	35.75	3.00%	36.75	3.00%	37.75
Track Meets (indoor)	58.25	0%	58.25	6.00%	61.75	4.00%	64.25	4.00%	66.75
Track Practice*	58.00	0%	58.00	6.00%	61.50	2.00%	62.75	4.00%	65.25
Track Competition*	120.00	0%	120.00	6.00%	127.25	2.00%	129.75	4.00%	135.00
Natural Turf Practice*	44.00	0%	44.00	6.00%	46.75	1.00%	47.25	4.00%	49.25
Natural Turf	54.00	0%	54.00	6.00%	57.25	2.00%	58.50	4.00%	60.75
Artificial Turf Practice*	84.00	0%	84.00	6.00%	89.00	2.00%	90.75	4.00%	94.50
Full Stadium Rental*	208.00	0%	208.00	6.00%	220.50	2.00%	225.00	4.00%	234.00
PE138 Classroom	14.00	0%	14.00	5.00%	14.75	3.00%	15.25	3.00%	15.75
PE160 Meeting Room	23.00	0%	23.00	7.00%	24.50	4.00%	25.50	4.00%	26.50
Full Pool	183.25	0%	183.25	6.00%	194.25	4.00%	202.00	4.00%	210.00
½ Pool	91.75	0%	91.75	6.00%	97.25	4.00%	101.25	3.00%	104.25
¼ Pool	66.00	0%	66.00	6.00%	70.00	4.00%	72.75	3.00%	75.00
5/8 Pool	108.25	0%	108.25	6.00%	114.75	4.00%	119.25	4.00%	124.00
Lane	11.50	0%	11.50	7.00%	12.25	4.00%	12.75	4.00%	13.25
Full Pool – Team Rate	117.00	0%	117.00	6.00%	124.00	4.00%	129.00	4.00%	134.25
½ Pool – Team Rate	58.50	0%	58.50	6.00%	62.00	4.00%	64.50	4.00%	67.00
¼ Pool – Team Rate	42.00	0%	42.00	6.00%	44.50	4.00%	46.25	4.00%	48.00
5/8 Pool – Team Rate	69.00	0%	69.00	6.00%	73.25	4.00%	76.25	4.00%	79.25
Lane – Team Rate	7.25	0%	7.25	7.00%	7.75	3.00%	8.00	3.00%	8.25
Staff Charge Out									
Lifeguard	24.25	5%	25.50	4.00%	26.50	4.00%	27.50	4.00%	28.50
Operations Staff	24.25	5%	25.50	4.00%	26.50	4.00%	27.50	4.00%	28.50
Senior Lifeguard	27.50	5%	29.00	4.00%	30.25	4.00%	31.50	4.00%	32.75
Operations Coordinator	31.50	5%	33.00	4.00%	34.25	4.00%	35.50	4.00%	37.00

* Subsidies available for schools, youth and university.

Student ARS Fee/1st Choice Savings Centre for Sport and Wellness Membership

Student ARS fees and One Pass membership revenue currently provides funds to operate Sport and Recreation Services facilities and programs, including Athletics. Through these fees, students and members have access to the Max Bell Pool, the Community Sports Stadium and all facilities within the 1st Choice Savings Centre during scheduled open times. This also includes access to basic fitness classes and discounted rates at City of Lethbridge pools during specified times. Additionally, this membership entitles the students and members to receive a reduction on the cost of

tickets for Pronghorn games, intramurals, and non-credit recreation programs offered by the University.

In 2009-10 we reached our target rates for faculty and staff memberships to be at 65% of the community adult rate and alumni/senior/youth to be at 80% of the community adult rate. The proposed fee increase is to offset the increase in casual staff costs, travelling expenses and increasing operational and maintenance expenses. The proposed fees, based on benefits provided to our members, are in line with other institutional rates and the local market.

The Max Bell Aquatic Centre will be undergoing major renovations during the late spring and summer of 2011. This will close the pool from May to September, and may cause other facility disruptions. We are recommending that we hold our 2010/11 fees through to the end of August 2011, and will implement the new fees, as presented below, in September of 2011.

Recommendation 26:

That effective September 1, 2011 the fees for 2011-12, as indicated in Table XXV, be approved and the fees for 2012-13 to 2014-15 be approved in principle.

TABLE XXV									
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP FEES									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2010-11	Inc	2011-12	Inc	2012-13	Inc	2013-14	Inc	2014-15
Semester Pass									
Student: Full-time (mandatory)	76.55	4%	79.60	4%	82.80	4%	86.10	4%	89.55
Student: Part-time (mandatory)	57.40	4%	59.70	4%	62.10	4%	64.60	4%	67.20
Faculty and Staff	111.75	4%	116.25	4%	121.00	4%	125.75	4%	130.75
Alumni/senior/youth*	137.50	4%	142.50	4%	148.25	4%	154.25	4%	160.50
Community Adult	172.00	4%	178.75	4%	186.00	4%	193.50	4%	201.25
Monthly Pass									
Student	21.75	4%	22.60	4%	23.50	4%	24.45	4%	25.45
Faculty and Staff	31.75	4%	33.00	4%	34.25	4%	35.50	4%	37.00
Alumni/senior/youth*	39.00	4%	40.50	4%	42.00	4%	43.75	4%	45.50
Community Adult	48.75	4%	50.75	4%	52.75	4%	54.75	4%	57.00
Annual Pass									
Faculty and Staff	297.00	4%	309.00	4%	321.25	4%	334.00	4%	347.25
Alumni/senior/youth*	366.00	4%	379.00	4%	394.25	4%	410.00	4%	426.50
Community Adult	457.25	4%	475.00	4%	494.00	4%	513.75	4%	534.25
Daily Pass									
Community Adult	7.50	0%	7.50	3%	7.75	0%	7.75	3%	8.00
Alumni/senior/youth*	5.50	0%	5.50	5%	5.75	0%	5.75	4%	6.00
Children 3 to 13	2.75	0%	2.75	9%	3.00	0%	3.00	8%	3.25
Family (max 5)	16.00	0%	16.00	3%	16.50	0%	16.50	3%	17.00
Ten Punch Pass									
Community Adult	60.00	0%	60.00	3%	61.75	0%	61.75	3%	63.50
Alumni/senior/youth*	44.00	0%	44.00	5%	46.25	0%	46.25	4%	48.00
Children 3 to 13	22.00	0%	22.00	9%	24.00	0%	24.00	8%	26.00
Family (max 5)	128.00	0%	128.00	3%	131.75	0%	131.75	3%	135.75

ANCILLARY SERVICES FEES

Residence Dining Plan Fee

For the four years under review, it is proposed that the Residence Dining Plan fee be increased by 3% in 2011-12 and 3% each year thereafter to cover the inflationary increases in food prices. Appendix A indicates the current charges and the anticipated increases for the four years under review.

Recommendation 27:

That the Residence Dining Plan fees for 2011-12 be approved effective July 1, 2011, as proposed in Appendix A and the fees for 2012-13 to 2014-15 be approved in principle.

Housing Services Rental Rates

The Board of Governors policy on rental rates and fees approved in February 1990 requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. There is a proposed average increase of 3.90% (without new beds) and 8.68% (with new beds) for all units in 2011-12. Appendix B indicates the current charges as well as the anticipated increases.

Recommendation 28:

That the proposed adjustments to rental rates for the 2011-12 year as indicated in Appendix B be approved effective September 1, 2011 and the rate adjustments for 2012-13 to 2014-15 be approved in principle.

Miscellaneous Housing Fees and Charges

Appendix C provides all rates being proposed by Housing.

Recommendation 29:

Effective July 1, 2011, the requested change to miscellaneous Housing fees and charges as indicated in Appendix C be approved.

Conference and Event Services

Conference and Event Services will rent out University facilities in accordance with the University's Facilities Use and Rental Policy. The proposed rates provided below reflect market rates within the City of Lethbridge for other conference facilities. Appendix D provides the current charges and the anticipated increases for the four years under review.

Recommendation 30:

Effective April 1, 2011 the requested changes in facility rental rates as indicated in Appendix D be approved, and the proposed fees for 2012-13 to 2014-15 be approved in principle.

Appendix A – Residence Dining Proposed Fees

The University of Lethbridge Residence Dining Plan 2011-2015								
8 month contract	Current 2010-2011	Bonus	Proposed 2011-2012	Bonus	% Increase 2011-2012	Projected Increase 2012-2013	Projected Increase 2013-2014	Projected Increase 2014-2015
Two - tier Plan:								
U- Hall Students								
Commuter (Small) Plan GST Exempt	\$2,557.00		\$2,634.00	GST exempt	3.0%	3%	3%	3%
Daily Equivalent Value (not counting stat. hols.)	\$12.18		\$12.54					
Value Plus Plans:								
Residence Medium Plan GST Exempt	\$3,074.00	\$300 Buffet passes	\$3,166.00	5 passes to buffets	3.0%	3%	3%	3%
Daily Equivalent Value (not counting stat. hols.)	\$14.64		\$15.08	\$300 Flex dollars GST exempt				
Projected # of dining plans:	213		273					
Aperture Park								
New High School students	\$1,836.00		\$1,891.00		3.0%	3%	3%	3%
Daily Equivalent Value (not counting stat. hols.)	\$8.74		\$9.00					
# of dining plans	118		118					
Administration Fee for Refunds/Cancellations	\$75.00		\$75.00		0	0	0	0
Notes:			391			Current UofL	Daily Averages	
Increments of \$10 or more can be added to any plan at any time.							2009-10	2008-9
Refunds are provided to a minimum commitment of the Commuter Plan in U-Hall, and the base plan in Aperture Park upon withdrawal.						Breakfast	\$ 5.02	\$ 4.97
Only food and non-alcoholic beverages may be purchased on all dining plans.						Lunch	\$ 6.98	\$ 6.98
\$100 of the commuter and Kainai dining plans is in flexible dollars for added convenience for late evenings and weekends in vending.						Dinner	\$ 8.56	\$ 8.56
\$300 of the Value Plus Plan will be in flexible dollars for added convenience for late evenings and weekends in vending.							\$ 20.56	\$ 20.51
Average cheque per transaction in September, 2010 is approximately \$4.26.								
Additions allowed in increments of \$10 increments.								
Flex Dollars are a taxable portion of the meal plans allowing participants to use their plans for vending purchases for late night/early morning snacks.								

Residence Dining Plan Proposed Fees 2011-2012											
University of Lethbridge				University of Calgary				University of Alberta (Lister Hall)			
Dining plan 8 month contract GST Exempt	Current 2010-2011 \$	Bonus	Proposed 2011-2012	Dining plan 8 month contract GST Exempt	Current 2010-2011 \$	Bonus %	Proposed 2011-2012	Dining plan 8 month contract GST Exempt	Current 2010-2011 \$	Bonus %	Proposed 2011-2012
Kainai Plan **	\$1,836	0%	\$1,891	Sampler Plan	\$1,900	0%		Plan I	\$2,310	0%	
Commuter Plan **	\$2,557	0%	\$2,634	Lighter Side Plan	\$2,850	0%	Data not available at this time	Plan II	\$2,730	0%	Data not available at this time
Value Plus Plan **	\$3,074	\$300	\$3,166	Standard Plan	\$3,475	0%		Plan III	\$3,150	0%	
				Ultimate Plan	\$4,375	0%		Plan IV	\$3,990	0%	
Projected # of plans:	391			Projected # of plans:	1,438			Projected # of plans:	1,809		
Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	\$0		
Comments:	Residual Value left at end of Spring Term U-Hall Plans 1.04% Kainai Plan 0.83%			Comments:	The Dining Plan is compulsory for all years in the traditional Residences.			Comments:	Ceased offering smallest Plan [under \$2000] in 2008-2009		
Ref Housing Fees 2011-12 > #3:	Advance payment of \$300 on Dining Plan for Fall 2011 Ensures all arriving students have min \$\$ upon arrival				Each plan includes \$100 to be spent only in the Convenience Store on campus with no discount.				The Dining Plan is compulsory for all years in traditional Residences.		
	Commuter Plan includes and bonus of \$100 added to the Flex Dollar account for use at Sodexo food outlets and vending machines				Year-end Dining Plan residual funds in excess of the level of the minimum plan (\$2,850) are credited to the Campus Card Account				Refunds are only provided to a minimum Plan I commitment of \$2310.		
	Value Plus Plan includes and bonus of \$300 added to the Flex Dollar account for use at Sodexo food outlets and vending machines				No decisions as to 2011-12 rates yet.				No decisions as to 2011-12 rates yet.		
	Year-end Dining Plan residual funds in excess of the level of the minimum Kainai Plan (\$1,891) are credited to the Flex Dollar Account								They are not allowed to purchase convenience items with their dining plans.		
	Breakfast	\$ 5.02			No daily average provided by Uof C Food Services				Breakfast	\$7.00	
	Lunch	\$ 6.98							Lunch	\$7.75	
	Supper	\$ 8.56							Supper	\$11.00	
	Daily average	\$ 20.56							Daily average	\$25.75	

Appendix B Proposed Housing Rates

APPENDIX B Proposed Housing Rates							
Housing Services							
PROPOSED RATES							
FOR THE RESIDENCE YEARS 2011-2015							
MONTHLY RENTAL RATES:	2010-2011	2011-2012	2011-2012	2012-2013	2013-2014	2014-2015	#
	PRESENT	PROPOSED	% INCREASE	PROPOSED	PROPOSED	PROPOSED	
	FEE	FEE		FEE	FEE	FEE	
DORMITORY (Per person per month - based on 8 months)							
Double Rooms	\$278	\$290	4.00%	\$301	\$313	\$326	92
Suite Single Rooms	\$419	\$436	4.00%	\$453	\$471	\$490	79
Large Single Rooms	\$456	\$474	4.00%	\$493	\$513	\$533	26
Suite Large Single Rooms	\$476	\$495	4.00%	\$514	\$535	\$556	16
Executive Suite Single Rooms * NEW *	-	\$505	-	\$525	\$546	\$568	16
Executive Large Single Room * NEW *	-	\$531	-	\$552	\$574	\$597	1
Executive Suite Large Single Rooms * NEW *	-	\$555	-	\$577	\$600	\$624	15
Total Dormitory Beds							245
APARTMENTS (Per person per month - based on 8.3 months)							
1 - Bedroom Apartment	\$883	\$923	4.50%	\$960	\$998	\$1,038	16
2 - Bedroom Apartment	\$566	\$583	3.00%	\$606	\$630	\$656	102
4 - Bedroom Apartment	\$555	\$578	4.00%	\$601	\$625	\$650	120
Total Apartment							238
TOWNHOMES (NV & Tsuutina - per person - based on 8.1 months)							
4-Bedroom NV Tow nhomes Double Executive	\$593	\$622	5.00%	\$647	\$673	\$700	48
4-Bedroom NV Tow nhomes	\$574	\$603	5.00%	\$627	\$652	\$678	48
2-Bedroom Tsuutina Tow nhomes - small room	\$531	\$558	5.00%	\$580	\$603	\$628	10
2-Bedroom Tsuutina Tow nhomes - large room	\$577	\$605	5.00%	\$630	\$655	\$681	30
1-Bedroom Tsuutina Tow nhome * NEW *	-	\$923	-	\$960	\$998	\$1,038	1
Total Apartment Beds							137
FAMILY TOWNHOMES (Per unit per month - based on 11 months)							
1 - Bedroom Unit	\$811	\$836	3.00%	\$869	\$904	\$940	1
2 - Bedroom Unit	\$926	\$954	3.00%	\$992	\$1,032	\$1,073	23
3 - Bedroom Unit	\$986	\$1,015	3.00%	\$1,056	\$1,098	\$1,142	6
2 - Bedroom Furnished Unit	\$1,099	\$1,132	3.00%	\$1,177	\$1,224	\$1,273	1
Total Townhome Units							31
Total Single Beds							620
Total Family units							31
Note: Apartment fee structure based on potential 37 bed expansion in Kainai House summer 2011.							
APARTMENTS (Per person per month - based on 8.3 months)							
1 - Bedroom Apartment	\$883	\$923	4.50%	\$960	\$998	\$1,038	9
2 - Bedroom Apartment	\$566	\$583	3.00%	\$606	\$630	\$656	88
4 - Bedroom Apartment	\$555	\$578	4.00%	\$601	\$625	\$650	88
6 - Bedroom Apartment * NEW *	-	\$555	-	\$577	\$600	\$624	90
Total							275
Terri Thomas							
Jim Booth							
October 2010							

Proposed Housing Rates		
2011-2012		
Recommendation		Rationale
1) Increase Housing Fees		- Project increase with new beds represents an additional 32 traditional Uhall rooms
Projected Increase Without New Beds	3.90%	- Inflation on supplies and contracts is estimated to be 5%.
Projected Increase With New Beds	8.77%	- Increase in salaries anticipated at approximately 8-9% or \$83,000.
These rates are effective:		- Utility costs are an ongoing concern and creates pressure on rental rates.
May 1/2011 for single students		- Utility rates are expected to increase by approximately 10% or \$44,000.
May 1/2011 for townhome residents.		- It is difficult to maintain competitive rates within the market given the volatility of the utility costs and the fact that the University sets their rental rates one year in advance of the market.
		- Low summer enrollment continues to impact capture rates for summer occupancy.
		- 12 months of operating expenses are funded from the 8-month student housing revenues.
		- Rental comparisons have been completed in August 2010.
		- Repair and maintenance items will increase as the Aperture Residential Park buildings increase in age and are currently underfunded.
		- Rentals must offset value added services in Campus Housing compared to the local market; e.g., Residence Life Programming, Residence Assistants, and application student matching. Currently this is not reflected in the 2010 comparisons.
		- The local market has been at or exceeded the proposed rates for the last year.
2) Advance Payment Increase For Returning Residents		- Increase advance payments for returning residents to match current requirement of all first year residents to reduce the amount of "no shows" and late cancellations thereby ensuring serious students will obtain on-campus housing.
3) Cancellation Fee Increase For Returning Residents		- Increase in the cancellation fee structure for returning students in conjunction with the increase in advance payment requirement. Maintain the percentage of the advance payment refunded based on established cancellation deadlines.
4) Contract Termination Fee Increase		- The current dollar value of the contract termination fee is no longer a deterrent for students to remain for the duration of their signed contract. With high demand for on-campus housing, Housing Services only offers 8-month contracts to single students and 12-month contracts for families. This strategy is to maximize occupancy and reduce room turnover at the end of Fall Term. Increasing the contract termination fee will reduce the number of single students signing 8-month contracts with the intention of only staying for 4-months.
5) All other fees to remain at the 2010-2011 level.		- Remaining fees are comparable to market rates and do not require adjustment.
Market comparisons are on facilities only and do not take into consideration Residence Life Programming.		
Housing Services September, 2010		

	PRESENT FEE	PROPOSED FEE	\$ INCREASE	Proposed % INCREASE	# ROOMS	2010-2011 TOTAL REVENUE	FINANCIAL IMPACT	2011-2012 REVENUE
DORMITORY (Per person per month - based on 8 months)								
Double Rooms	\$ 278.00	\$ 289.00	\$ 11.00	4.00%	92	\$ 204,608	\$ 8,096	\$ 212,704
Suite Single Rooms	\$ 419.00	\$ 436.00	\$ 17.00	4.00%	79	\$ 264,808	\$ 10,744	\$ 275,552
Large Single Rooms	\$ 456.00	\$ 474.00	\$ 18.00	4.00%	26	\$ 94,848	\$ 3,744	\$ 98,592
Suite Large Single Rooms	\$ 476.00	\$ 495.00	\$ 19.00	4.00%	16	\$ 60,928	\$ 2,432	\$ 63,360
Executive Suite Single Rooms * NEW *	\$ -	\$ 505.00	\$ 505.00		16	\$ -	\$ 64,640	\$ 64,640
Executive Large Single Room * NEW *	\$ -	\$ 531.00	\$ 531.00		1	\$ -	\$ 4,248	\$ 4,248
Executive Suite Large Single Rooms * NEW *	\$ -	\$ 555.00	\$ 555.00		15	\$ -	\$ 66,600	\$ 66,600
Total Dormitory Revenue					245	\$ 625,192	\$ 160,504	\$ 785,696
% increase for Dormitory							4.00%	
APARTMENTS (Per person per month - based on 8.3 months)								
1 - Bedroom Apartment	\$ 883.00	\$ 923.00	\$ 40.00	4.50%	16	\$ 117,262	\$ 5,312	\$ 122,574
2 - Bedroom Apartment	\$ 566.00	\$ 583.00	\$ 17.00	3.00%	102	\$ 479,176	\$ 14,392	\$ 493,568
4 - Bedroom Apartment	\$ 555.00	\$ 577.00	\$ 22.00	4.00%	120	\$ 552,780	\$ 21,912	\$ 574,692
Total Apartment Revenue					238	\$ 1,149,218	\$ 41,616	\$ 1,190,834
% increase for Apartments							3.62%	
SINGLE STUDENT TOWNHOMES(per person per month - based on 8.1 months)								
4-bedroom NV Tow nhomes Double Executive	\$ 593.00	\$ 623.00	\$ 30.00	5.00%	48	\$ 230,558	\$ 11,664	\$ 242,222
4-bedroom NV Tow nhomes	\$ 574.00	\$ 603.00	\$ 29.00	5.00%	48	\$ 223,171	\$ 11,275	\$ 234,446
2-bedroom Tsuutina Tow nhomes - small room	\$ 531.00	\$ 558.00	\$ 27.00	5.00%	10	\$ 43,011	\$ 2,187	\$ 45,198
2-bedroom Tsuutina Tow nhomes - large room	\$ 577.00	\$ 606.00	\$ 29.00	5.00%	30	\$ 140,211	\$ 7,047	\$ 147,258
1-bedroom Tow nhome * NEW *	\$ -	\$ 923.00	\$ 923.00		1	\$ -	\$ 7,476	\$ 7,476
Total Single Tow nhome Revenue					136	\$ 636,952	\$ 39,650	\$ 669,125
% increase for Tow nhomes							6.22%	
FAMILY TOWNHOMES (Per unit per month - based on 11 months)								
1 - Bedroom Unit	\$ 811.00	\$ 835.00	\$ 24.00	3.00%	1	\$ 8,921.00	\$ 264.00	\$ 9,185.00
2 - Bedroom Unit	\$ 926.00	\$ 954.00	\$ 28.00	3.00%	23	\$ 234,278.00	\$ 7,084.00	\$ 241,362.00
3 - Bedroom Unit	\$ 986.00	\$ 1,016.00	\$ 30.00	3.00%	6	\$ 65,076.00	\$ 1,980.00	\$ 67,056.00
2 - Bedroom Furnished Unit - non-student unit	\$ 1,099.00	\$ 1,132.00	\$ 33.00	3.00%	1	\$ 12,089.00	\$ 363.00	\$ 12,452.00
Total Tow nhome Revenue					31	\$ 320,364.00	\$ 9,691.00	\$ 330,055.00
% increase for Family Tow nhomes							3.02%	
Rental Revenue Increase (Decrease) Anticipated						\$2,731,726	\$251,461	\$2,975,710
Plus:	Est. Application fees					\$50,000		\$50,000
Total Projected Revenue - Same Beds:						\$2,781,726		\$2,890,222
% Increase in rental and misc. fees:							3.90%	
Total Projected Revenue - Est Additional 32 U-Hall & 37 Kainai Beds:						\$2,781,726		\$3,025,710
% Increase in rental and misc. fees:							8.77%	
Notes: Student housing is contracted on a semester basis. Rates show n monthly for comparative purposes only.								
Students receive interest on their security deposit as it is refundable, therefore no financial impact has been calculated.								
The intent of increasing miscellaneous fees is to decrease the occurrence of these events as they are currently escalating. Most miscellaneous fees are avoidable. If students choose to avoid the fees, we will not receive the misc. revenue. The two misc. fees we will actually receive are from applications and the proposed Internet/emergency response system.								
Kainai Conversion Scenario								
	PRESENT FEE	PROPOSED FEE	\$ INCREASE	Proposed % INCREASE	# ROOMS	2011-2012 REVENUE		
APARTMENTS (Per person per month - based on 8.3 months)								
1 - Bedroom Apartment	\$ 883.00	\$ 923.00	\$ 40.00	4.50%	9	\$ 68,948		
2 - Bedroom Apartment	\$ 566.00	\$ 583.00	\$ 17.00	3.00%	88	\$ 425,823		
4 - Bedroom Apartment	\$ 555.00	\$ 577.00	\$ 22.00	4.00%	88	\$ 421,441		
6 - Bedroom Apartment * NEW *	\$ -	\$ 555.00			90	\$ 414,585		
Total Apartment Revenue					275	\$ 1,330,797		

Rental Comparisons with Market to U of L

Market to U of L with values - 1 Bedroom Units - Single Housing				
Values used	High speed Internet	47	Water and Heat	85
Market comparison does not incorporate the value of residence life programming offered in campus housing.	Cable or Satellite	37	Sewage and Garbage	7
	Furnishings and Linen	45	Electricity	65
	Bussing/Gas Required	67	Dishwasher	20
	24 Hour Security	14	Air Conditioning	20
	1 plug-in parking stall	41	Washer/Dryer	15

2010-2011 Housing Fee Comparisons Aug/10
1-Bedroom Apartments

Description	2011-2012 Proposed U of L 1 bdrm. Apt.	Current Rates							
		Berkeley Square	Cambridge House	Maddison Heights	Princeton Place	Scenic Heights	Westwinds Apartments	Broadstreet Prop	Skyline Terrace
Security Deposit	\$300	\$500	\$840	\$775	\$725	\$805	\$800	\$700	\$845
Monthly Rent	\$923	\$675	\$840	\$775	\$725	\$805	\$800	\$945	\$845
Utilities									
Water and Heat	incl	incl	incl	incl	incl	incl	incl	incl	incl
Electricity	incl	incl	incl	65	65	65	incl	65	incl
Air Conditioning	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl
High Speed Internet	17	47	47	47	47	47	47	47	47
Cable/Satellite	y	37	37	37	37	37	37	37	37
Furniture	y	45	45	45	45	45	45	45	45
Appliances									
Fridge & Stove	y	y	y	y	y	y	y	y	y
Dishwasher	n	-20	n	-20	n	n	y	-20	-20
Washer/Dryer	n	n	n	n	n	n	n	-15	n
Children Permitted	n	y	y	n	y	y	y	y	n
Parking	n	-41	-41	-41	-41	-41	-41	-41	-41
Pets	n	n	n	y	n	n	n	y (\$300 fee)	n
Capacity	16	11		50	54	63	27	64	
Required Lease/Term	4 mos(sem)	1 year	1 year	<small>1 year, 500month for 6 month</small>	1 year	1 year	6 month	or 12 month	12 months
24 Hour Security	0	14	14	14	14	14	14	14	14
Bussing Required	0	0	0	0	67	67	67	67	0
Application Fee (once only, not mthly)	50	0	0	0	0	0	0	35	0
Window Coverings	0	n	y	y	y	y	y	y	y
True Total Cost	\$953	\$757	\$942	\$922	\$959	\$1,039	\$969	\$1,144	\$927
8 mos. Commitment	\$7,970	\$6,556	\$8,376	\$8,151	\$8,397	\$9,117	\$8,552	\$9,887	\$8,261

Assumed \$100 charge for summer months which is very conservative; e.g.Berkeley Sq. charges \$250/mo. Average Mkt. TTC= \$ 957.38
 It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer. Market Rate to Proposed U of L Variance: 1%

- Notes:**
- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - On-campus access to P.E. facilities including Olympic sized swimming pool
 - On-campus world class art gallery teaching facility
 - ORS student support and social programs, provides a partnership in managing your living space
 - Housing offers community living programs
 - Housing provides special interest groups; ie. hiking, swimming, etc.
 - One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
 - An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
 - The Residence is designed with elevators for physically challenged individuals.
 - The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas
 - Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services
 9/30/2010

Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Units - Single Housing										
Values used										
	Furnishings and Linen	65			Water and Heat	85				
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High speed internet	47			Electricity	65				
	Cable or Satellite	37			Sewage and Garbage	7				
	Bussing/Gas Required	67			Dishwasher	20				
	24 Hour Security	14			Air Conditioning	20				
	1 plug-in parking stall	41			Washer/Dryer	30				
2010-2011 Housing Fee Comparisons										
2-Bedroom Apartments										
		Aug/10								
		2011-2012 Proposed U of L								
		Current Rates								
Description	2 bdrm. Apt.	Berkeley Square	Cambridge House	Princeton Place	Scenic Heights	Broadstreet Properties	Westridge Manor	Skyline Terrace	Westwood Apartments	
Security Deposit	\$600	\$500	\$940	\$882	\$899	\$995	\$870	\$975	\$890	
Monthly Rent	\$1,166	\$785	\$940	\$882	\$899	\$995	\$870	\$975	\$890	
Utilities										
Water and Heat	incl	incl	incl	incl	incl	incl	85	incl	85	
Electricity	incl	incl	incl	65	65	65	incl	incl	65	
Air Conditioning	n	n	n	n	n	n	n	n	n	
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl	
Cable/Satellite	incl	37	37	37	37	37	37	37	37	
Internet	34	47	47	47	47	47	47	47	47	
Furniture	incl	65	65	65	65	65	65	65	65	
Appliances										
Fridge & Stove	incl	incl	incl	incl	incl	incl	incl	incl	incl	
Dishwasher	n	-20	n	n	n	-20	-20	-20	-20	
Washer/Dryer	n	n	n	n	n	-30	-30	n	-30	
Children Permitted	n	min 21	y	y	min 18	y	n	n	y	
Parking	n	-41	-41	-41	-41	-41	-41	-41	-41	
Pets	n	n	n	n	n	y	n	n	n	
Capacity	102	96		70	171		75	157	70	
Required Lease/Term	4 mos(sem)	1 year	1 year	1 year	1 year	1 year	1 year	1 year	1 year	
24 Hour Security	0	14	14	14	14	14	14	14	14	
Bussing Required	0	0	0	67	67	67	67	0	67	
Application Fee (once only, not mthly)	100	0	0	0	0	35	0	0	0	
Window Coverings	0	n	y	y	y	y	y	y	y	
True Total Cost	\$1,200	\$887	\$1,062	\$1,136	\$1,153	\$1,219	\$1,094	\$1,077	\$1,179	
8 mos. Commitment	\$10,300	\$7,596	\$9,436	\$9,970	\$10,123	\$10,782	\$9,622	\$9,591	\$10,322	
Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250/mo.						Avg. TTC = \$ 1,100.88 (Market TTC)				
It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.						Market Rate to Proposed U of L Variance: -8%				
Notes:										
1) U of L residence offers a convenience factor which cannot be compared to any other property.										
- Access to on-campus food services					- Study rooms, work-out rooms, TV rooms					
- Access to 24 hour computer lab					- Laundry facilities on each floor of the apartments					
- No worry if roommate moves out, still charged a per bed rate					- No cost to move or rent furniture, just pack a suitcase					
- Quick access to classes					- Access to on-campus library					
- On-campus access to P.E. facilities including Olympic sized swimming pool										
- on-campus world class art gallery teaching facility										
2) ORS student support and social programs, provides a partnership in managing your living space										
3) Housing offers community living programs										
4) Housing provides special interest groups; ie. hiking, swimming, etc.										
5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.										
6) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, more care, as they charge per suite, not bed.										
7) The Residence is designed with elevators for physically challenged individuals.										
8) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.										
9) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage										
Housing Services										
9/30/2010										

Rental Comparisons with Post Secondary Institutions to U of L

Market to U of L with values - 4 Bedroom Units - Single Housing				
Values used				
	Furnishings and Linen	65	Water and Heat	85
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High speed internet	47	Electricity	65
	Cable or Satellite	37	Sewage and Garbage	7
	Bussing/Gas Required	67	Dishwasher	20
	24 Hour Security	14	Air Conditioning	20
	1 plug-in parking stall	41	Washer/Dryer	30

2010-2011 Housing Fee Comparisons

Aug/10

4-Bedroom Single Townhomes (Village)

	2011-2012 Proposed U of L	2011-2012 Proposed U of L	2011-2012 Proposed U of L	Current LC
Description	4 bdrm. Apt.	4 bdrm NV- TH double Exec.	4 bdrm NV- TH single bed	30 AVE
Security Deposit	\$300	\$300	\$300	\$300
Monthly Rent	\$577	\$623	\$603	\$600
Utilities				
Water and Heat	incl	incl	incl	incl
Electricity	incl	incl	incl	incl
Air Conditioning	n	n	n	n
Sew age/Garbage	incl	incl	incl	incl
Cable/Satellite	incl	incl	incl	incl
Internet	17	17	17	incl
Furniture	incl	incl	incl	incl
Appliances				
Fridge & Stove	incl	incl	incl	incl
Microw ave	n	incl	incl	n
Dishw asher	incl	incl	incl	incl
Washer/Dryer	n	n	n	n
Television	n	incl	incl	n
Children Permitted	n	n	n	n
Parking Plug / LC non plug	41	41	41	13
Pets	n	n	n	n
Capacity	96	96	96	200
Required Lease/Term	4 mos(sem)	4 mos(sem)	4 mos(sem)	4 mos(sem)
24 Hour Security	0	0	0	0
Bussing Required	0	0	0	0
Application Fee (one-time only not monthly)	50	50	50	25
Window Coverings	0	0	0	0
True Total Cost	\$635	\$681	\$661	\$613
8 mos. Commitment	\$5,430	\$5,798	\$5,638	\$5,229

Notes:

- 1) Both Facilities offer a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services study, workout, & TV rooms
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - Laundry facilities in a central Amenities building
 - Access to on-campus library
 - No cost to move or rent furniture, just pack a suitcase
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) A UofL application fee is required as Housing does the matching between students who do not know each other.

Housing Services

9/30/2010

Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Townhomes -Family Housing				
Values used				
	Cable or Satellite	37	Water and Heat	85
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High Speed Internet	47	Sewage and Garbage	7
	Bussing/Gas Required	67	Electricity	65
	24 Hour Security	14	Dishwasher	20
	1 plug-in parking stall	41	Air Conditioning	20
			Washer/Dryer	30

2010-2011 Housing Fee Comparisons
2-Bedroom Family Townhomes

Aug/10

Description	2010-2011 Proposed U of L 2 bdrm. TH	Current Rates		
		Courts of Columbia	Weidner Investments	Highland Parkhomes
		Security Deposit	\$954	\$750
Monthly Rent	\$954	\$750	\$995	\$950
Utilities				
Water and Heat	y	85	incl	85
Electricity	y	65	65	65
Air Conditioning	n	n	n	n
Sewage/Garbage	y	7	7	7
High Speed Internet	17	47	47	47
Cable/Satellite	y	37	37	47
Furniture	n	n	n	n
Appliances				
Fridge & Stove	y	y	y	y
Dishwasher	n	n	-20	-20
Washer/Dryer	n	n	-30	-30
Children Permitted	y	n	y	y
Parking	n	0	0	0
Pets	n	n	cats	cats
Required Lease/Term	1 year	1 year	6 months or 1 year	1 year
24 Hour Security	0	41	41	41
Bussing Required	0	0	14	14
Application Fee (one-time only, not mthly)	50	0	35	0
True Total Cost	\$971	\$1,032	\$1,156	\$1,206
12 mos. Commitment	12,656	13,134	14,607	14,972
	Avg. TTC =	\$ 1,131.33		
Notes:	Market Rate to U of L Variance:			17%

* Maximum income \$21,000-\$26,500 to be eligible. Rates will vary by situation. The base rate for a 1-bedroom unit is \$425.

Currently no 2-bedrooms available.

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - Access to on-campus library
 - Quick access to classes
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities in each Townhome Building
 - on-campus world class art gallery teaching facility
 - On-campus access to P.E. facilities including Olympic sized swimming pool
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would need to purchase a U of L parking pass and pay for gas.
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services
9/30/2010

Rental Comparisons with Market to U of L

Market to U of L with values - 3 Bedroom Townhomes - Family Housing				
Values used				
	Cable or Satellite	37	Water and Heat	85
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High Speed Internet	47	Sewage and Garbage	7
	Bussing/Gas Required	67	Electricity	65
	24 Hour Security	14	Dishwasher	20
	1 plug-in parking stall	41	Air Conditioning	20
			Washer/Dryer	30

2010-2011 Housing Fee Comparisons
3-Bedroom Family Townhomes

Description	2010-2011 Proposed U of L 3 Bdrm. TH	Current Rates		
		Courts of Columbia	Weidner Investments	Highland Parkhomes
		Security Deposit	\$1,016	\$895
Monthly Rent	\$1,016	\$895	\$1,220	\$1,050
Utilities				
Water and Heat	y	85	y	85
Electricity	y	65	65	65
Air Conditioning	n	n	n	n
Sewage/Garbage	y	7	7	7
High Speed Internet	17	47	47	47
Cable/Satellite	y	37	37	37
Furniture	n	n	n	n
Appliances				
Fridge & Stove	y	y	y	y
Dishwasher	n	n	-20	-20
Washer/Dryer	y	n	-30	-30
Children Permitted	y	n	y	y
Parking	n	-41	-41	-41
Pets	n	n	cats	cats
Required Lease/Term	1 year	1 year	or 12 month	1 year
24 Hour Security	0	14	14	14
Bussing Required	0	0	67	67
Application Fee (Once only, not mthly)	50	0	35	0
True Total Cost	\$1,033	\$1,109	\$ 1,366	\$1,281
12 mos. Commitment	\$13,462	\$14,203	\$17,647	\$15,872

Assumed \$100 charge for summer months which is very conservative; e.g. Westbridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one student stays for the summer, they would have to pay for the entire suite. Many private properties charge a holding fee in the summer to secure the suite for September rental. The University does not.

Avg. Mkt. TTC = \$ 1,252.00
Market Rate to Prop. U of L Variance: 21%

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - Access to on-campus library
 - On-campus access to P.E. facilities including Olympic sized swimming pool
- Study rooms, work-out rooms, TV rooms
- Laundry facilities in each 3 Bedroom unit
- Quick access to classes
- On-campus world class art gallery teaching facility
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. Footage.

Housing Services
9/30/2010

Appendix C Proposed Miscellaneous Housing Fees and Charges

PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2011-2012								
MISCELLANEOUS FEES AND CHARGES	PRESENT FEE	PROPOSED FEE	\$ INCREASE	0% INCREASE	Historic # AFFECTED	FINANCIAL		
						IMPACT OF CHANGE	TOTAL REVENUE	
1. Application Fee	\$ 50.00	\$ 50.00	\$ -	0%	1000	\$ -	\$ 50,000.00	
2. Advance Payments (applied to rent)								
Non-first year students								
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -	Applied	
Due on accepting offer of accommodation	\$ 550.00	\$ 900.00	\$ 350.00	64%	600	\$ -	To Rent	
First year students								
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -	Applied	
Due on accepting offer of accommodation	\$ 900.00	\$ 900.00	\$ -	0%	600	\$ -	To Rent Applied To	
3. Advance Payment (applied to dining plan)	\$ 300.00	\$ 300.00	\$ -	0%	315	\$ -	Dining Plan	
4. Cancellation Fee								
Before Offer of Accommodation (after June 1)	\$ 100.00	\$ 100.00	\$ -	0%	25	\$ -	\$ 2,500.00	
Non-first year students (Advance Payment = \$1000)								
After Acceptance (but before July 1)	\$ 455.00	\$ 700.00	\$ 245.00	54%	2	\$ 490.00	\$ 1,400.00	
After Acceptance (but before July 15)	\$ 520.00	\$ 800.00	\$ 280.00	54%	1	\$ 280.00	\$ 800.00	
After Acceptance (but before August 1)	\$ 585.00	\$ 900.00	\$ 315.00	54%	1	\$ 315.00	\$ 900.00	
After Acceptance (on or after August 15)	\$ 650.00	\$ 1,000.00	\$ 350.00	54%	1	\$ 350.00	\$ 1,000.00	
First year students (Advance Payment = \$1000)								
After Acceptance (but before July 1)	\$ 700.00	\$ 700.00	\$ -	0%	15	\$ -	\$ 10,500.00	
After Acceptance (but before July 15)	\$ 800.00	\$ 800.00	\$ -	0%	1	\$ -	\$ 800.00	
After Acceptance (but before August 1)	\$ 900.00	\$ 900.00	\$ -	0%	5	\$ -	\$ 4,500.00	
After Acceptance (on or after August 15)	\$ 1,000.00	\$ 1,000.00	\$ -	0%	7	\$ -	\$ 7,000.00	
5. Key Replacement Fee	\$ 75.00	\$ 75.00	\$ -	0%	10	\$ -	\$ 750.00	
6. Room Change Request Fee	\$ 40.00	\$ 40.00	\$ -	0%	15	\$ -	\$ 600.00	
7. Contract Termination Fee	\$ 200.00	\$ 300.00	\$ 100.00		10	\$ 1,000.00	\$ 3,000.00	
8. Mail Box Rental Fee	\$ 84.00	\$ 84.00	\$ -	0%	15	\$ -	\$ 1,260.00	
9. Damage Recovery Mark-Up	\$10 + 10%	\$10 + 10%		0%	80	\$ -	\$ 1,200.00	
10. Organization of Residence Students Fee	\$ 45.00	\$ 45.00	\$ -	0%	610	\$ -	\$ -	
11. Security Deposit	\$ 300.00	\$ 300.00	\$ -	0%	586	\$ -	Student	
12. Cleaning Charge (Hourly)	\$ 40.00	\$ 40.00	\$ -	0%	100	\$ -	\$ 4,000.00	
13. Lock Out Fee	\$ 25.00	\$ 25.00	\$ -	0%	10	\$ -	\$ 250.00	
14. Emergency Response Internet Fee (8-mo)	\$ 144.00	\$ 146.80	\$ 2.80	2%	610	\$ 1,708.00	\$ 89,548.00	
The intent of miscellaneous fees is to reduce the number of occurrences to zero, thereby making these fees revenue neutral.	Total Miscellaneous Fees and Charges						\$ 4,143.00	\$ 180,008.00
Application and Emergency Response/Internet fees are required. All Internet fees are required. All revenue from the Emergency Response Internet Fee goes to Information Technology not Campus Housing.								

NOTES ACCOMPANYING THE PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2011-2012		
Miscellaneous Rates and Charges		
1 APPLICATION FEE:	This fee is assessed to cover the cost of processing the application and communication with the applicant. This is a non-refundable fee.	
No Change Proposed		
	<u>Current Fees</u>	
	U. of L. \$50.00	U. of C. = \$ 50.00
		U. of A. = \$175.00
		L.C. = \$25.00
2 HOUSING	These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process or not cancel at all creating empty beds in September which at that time are next to impossible to fill.	
ADVANCE PAYMENTS:	The advance payments are credited towards the student's room rental upon check-in, and represent no additional expenses. Experience shows that the increase of no-shows is increasing especially with first year students. Reducing the number of "no shows" increases the chance of those students requiring Campus Housing to secure the accommodation.	
Change Proposed		
	<u>Current Fees</u>	
	U of L	\$1,000 for 1st years; \$650 for non-1st years
	U of C	\$1,000 for 1st years, \$500 for others (Non-refundable)
	U of A	Equal to 1st month's rent OR \$350 in traditional residence
	LC	Pay semester fees 30 days prior to arrival.
	<u>Proposed Fee</u>	
	U of L	\$1,000 for all students
3 DINING PLAN	All 1st year students living in residence are required to participate in one of three dining plan options. The program is in place to ensure all 1st year students have money to meet their nutritional needs during the critical transitional period into a post-secondary environment. The advance payment will ensure all 1st year residents have money in place during the first weeks of school while awaiting student loans, if applicable.	
ADVANCE PAYMENT:		
No Change Proposed		
	<u>Current Fee</u>	
	U of L	\$300 Advance Dining Plan Payment
		Applied to dining plan fee and offset by student loan.
		No additional cost to the student as it is a deposit and is fully refundable if they choose to not move into Campus Housing.

4 CANCELLATION FEES:	Cancellations after the offer and room allocation will cause additional work and expenses as	
Change Proposed	all assignments are reversed and replacements must be found with difficulty the closer to	
	September.	
	No changes are proposed to the existing schedule of charges. All penalties are avoidable.	
	The following schedule outlines when payments are received and penalties imposed.	
	Student Applies:	\$150.00 Paid - \$50 Application Fee and 1st Advance Payment of \$100
	<u>Current</u>	
		Non-First Year Students
	Student Accepts Offer:	\$550.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental
		Total upon acceptance paid: \$700 (\$50 app. + \$100 advance + \$550 confirmation.)
	Cancellation of Accepted Offer:	
	Admission Declined by Registrar at Any Time Charge: \$50.00	Refund: \$585 (90%)
	Cancellation Before July 1	Charge: \$455 (70%) Refund: \$195 (30%)
	Before July 15th	Charge: \$520 (80%) Refund: \$130 (20%)
	Before August 1st	Charge: \$585 (90%) Refund: \$ 65 (10%)
	On or After August 15th	Charge: \$650 (100%) Refund: \$0 (0%)
		First Year Students
	Student Accepts Offer:	\$900.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental
		Total upon acceptance paid: \$1000 (\$50 app. + \$100 advance + \$850 confirmation.)
	Cancellation of Accepted Offer:	
	Admission Declined by Registrar at Any Time Charge: \$50.00 (7%)	Refund: \$900 (90%)
	Cancellation Before July 1	Charge: \$700 (70%) Refund: \$300 (30%)
	Before July 15th	Charge: \$800 (80%) Refund: \$200 (20%)
	Before August 1st	Charge: \$900 (90%) Refund: \$100 (10%)
	On or After August 15th	Charge: \$1000 (100%) Refund: \$0 (0%)
	Proposed	
		All Students
	Student Accepts Offer:	\$900.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental
		Total upon acceptance paid: \$1000 (\$50 app. + \$100 advance + \$850 confirmation.)
	Cancellation of Accepted Offer:	
	Admission Declined by Registrar at Any Time Charge: \$50.00 (7%)	Refund: \$900 (90%)
	Cancellation Before July 1	Charge: \$700 (70%) Refund: \$300 (30%)
	Before July 15th	Charge: \$800 (80%) Refund: \$200 (20%)
	Before August 1st	Charge: \$900 (90%) Refund: \$100 (10%)
	On or After August 15th	Charge: \$1000 (100%) Refund: \$0 (0%)
	All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.	

5 KEY REPLACEMENT OR COMBINATION CHANGE:	This fee is intended as a motivator to secure keys and to recover cost of replacing lost keys.
No Change Proposed	The keying system used at U. of C. requires up to 4 locks to be re-coded as the result of lost keys, resulting in a much higher cost for them. Our charge would be assessed on a "per lock changed" basis.
	<u>Current Fees</u>
	U. of L. = Room key/ FOB \$75.00, Mail key \$30.00, Lock change \$100.00
	U. of C. = \$125.00
	U. of A. = \$125.00 lock change for any unit key / \$50.00 room key / \$6.00 for mail key
	L.C. = \$75.00
6 ROOM CHANGE FEE:	This charge is to recognize the additional administrative cost of processing student initiated room change requests. It would not be assessed to changing rooms at the request of Housing Services. If a room change is unavailable the fee is refunded in full.
No Change Proposed	
	<u>Current Fees</u>
	U. of L. = \$40.00
	U. of C. = \$25.00; Additional \$100.00 if student fails to move within 24 hours of notification.
	U. of A. = \$25.00
	L.C. = \$0.00
7 CONTRACT TERMINATION FEE:	This charge is directed at students who commit to an occupancy contract, but break the terms of their agreement and leave residence. It is intended to recover the costs of trying to secure mid-term replacement tenants.
Change Proposed	
	<u>Proposed</u>
	U. of L. = \$300.00
	<u>Current Fees</u>
	U. of L. = \$200.00
	U. of C. = \$100.00 for breaking contract before October 15.
	Full term charges apply after October 15
	U. of A. = with 1 month notice and \$300 contract cancellation
	L.C. = notice less than 30 days, charged \$100.00
8 MAIL BOX RENTAL:	The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's mail.
No Change Proposed	Mail box rental is included in the rent. This fee is charged to students who have moved out and still wish to receive their mail on campus.
	Current: \$7.00 per month (charged to non-residents and extra mailboxes)
9 PARKING CHARGES:	As per Campus Parking rates
	U. of C. plug = \$750.00 for an 8 mo. Contract
	U. of A. plug = \$76.42/mo. - \$73.26 mo./ non-plug
	L.C. non-plug = \$50.00/ semester

10 SECURITY DEPOSIT:	This fee is designed to cover damage, cleaning and termination charges should a student leave residence with an outstanding balance. This must be sufficient to cover cancellation costs should a student leave before their lease expires. This deposit will reduce receivables and bad debt expenses. The current dollar value of the security deposit no longer provides the same incentive to minimize damage or clean units upon move-out.		
No Change Proposed			
	<u>Current Fees</u>	Single Students	Family Housing
		U. of L. = \$300.00	U. of L. = month rent
		U. of C. = n/c	U. of C. = month rent
		U. of A. = \$150.00	U. of A. = \$150.00
		L.C. = \$300.00	L.C. = \$400.00
11 DAMAGE RECOVERY:	This charge is to compensate for the administrative time used to prepare student charges.		
No Change Proposed	The 10% mark-up is charged on all repairs where the individual has not voluntarily accepted responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.		
	U. of C. Cost of repair or replacement of item. Charges vary from \$25.00 - \$75.00 per item.		
	U. of A. Cost of repair + 10% (damages and admin fee)		
12 Cleaning Charge	A cleaning charge is assessed upon move-out if a student does not leave their room in a reasonably clean state. The charge is a direct cost recovery for labour and supplies to prepare the room for the next student move-in. Cleaning charges are only levied if the time spent is greater than 20 minutes. All charges are assessed in 15 minute increments.		
No Change Proposed			
	<u>Current</u>	U. of L. = \$40.00 per hour	
		U. of C. = \$35 per hour; \$175 for unit carpet cleaning	
		U. of A. = \$50.00 minimum; \$30.00 - \$70.00 per hour thereafter	
13 O.R.S. Fees	This fee is set by the Organization of Residence Students under their constitution and covers a portion of the residence life programming that is undertaken in the community. It is included here because the University collects the fee from all student residents on behalf of ORS.		
No Change Proposed	This fee does not create revenue for the Housing Services but for the O.R.S.		
	U. of L. = \$45.00 per semester		
	U. of C. = \$45.00 per semester		
	U. of A. = varies by building (\$41.00 to \$80.00) per semester		

14 Utility Surcharge	This fee is required to offset any significant and unforeseen utility rates.	
No Change Proposed	Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.	
15 Summer Discount Rates	The discounted rental rate of 10% of the semester fee for the 4 month period no longer serves as an incentive to maintain summer occupancy levels. Program discontinued summer 2010.	
No Change Proposed		
16 Lock Out Fee	This proposed fee is designed to reduce the number of call outs to unlock student rooms due to negligence in taking keys. The purpose is not to make money, but to encourage students to lock their doors and carry their keys with them at all times.	
No Changed Proposed		
	<u>Current</u>	U. of L. = \$25.00 per call out after first offence U. of A. = \$30.00 per call out after first offence
17 Emergency Response	This fee is required to fund an emergency response system throughout Campus Housing. This fee is mandatory for all students and provides for internet and emergency response systems.	
Internet Fee		
Telecom Change Proposed	All revenue from this fee goes to Information Technology not Campus Housing. Telecom is increasing the monthly fee \$0.35 to \$18.35/month.	
RENTAL RATES: (per person)	Proposal Attached.	
Comparative rates for other institutions are shown at current 2010-2011 values. While all the institutions polled indicated an intention to increase rents, the amounts have not been established. U of L rates have been converted to monthly for comparison purposes.		

DORMITORY	The proposed increase considers escalations in wages and utilities, and the need to bring revenue in line with our cost experiences.		
U. of L. proposed	Double: \$289.00	Single: \$474.00	Suite Large Single: \$495.00
U. of C. - current	\$356.25 (double)		\$575.00 (large single)
U. of A. - current	\$341.00 (double)		\$536.00 (large single)
L.C. - current	has no dormitory facilities		
APARTMENTS	The proposed increase considers escalations in wages and utilities, and the need to bring revenue in line with our cost experiences.		
U. of L. proposed	1-Bedroom: \$923.00	2-Bedroom: \$583.00	4-Bedroom: \$577.00
U. of L. proposed	Tsuutina (small): \$558.00	Tsuutina (large): \$606.00	New Village (Lower): \$603.00
U. of C. (phase 2) - current	\$852.00 (1-bdrm) \$738.00 (Studio)	\$625.00 (2-bdrm)	\$578.00 (4-bdrm)
U. of C. (phase 3) - current	\$883.00 (1-bdrm) \$797.00 (Studio)	\$702.00 (2-bdrm)	\$719.00(4-bdrm)
U. of C. (phase 4) - current	\$901.00 (1-bdrm) \$808.00 (Studio)	\$689.00 (2-bdrm)	\$641.00 (4-bdrm)
U. of A. (unfurnished) - current	\$912.00 (1-bdrm)	\$607.00 (2-bdrm)	\$469.00 (4-bdrm)
L.C. - current	\$750.00 (1-bdrm)	\$550.00 (2-bdrm)	\$570.00 (4-bdrm units) \$600.00 (30th Ave. 4-bdrm units)
FAMILY TOWNHOMES	The proposed increase considers escalations in wages and utilities, and the need to bring rents closer to our local market rates.		
U of L. proposed	1-Bedroom¹: \$835.00	2-Bedroom: \$954.00	3-Bedroom¹: \$1,016.00
U. of C. - current	\$965.00 (1-bdrm)	\$1065.00 (2-bdrm)	\$1095.00 (3-bdrm)
U. of A. - current	\$807-856 (loft style)	\$760-860 (2-bdrm)	\$992-1046 (3-bdrm)
L.C. - current	n/a	\$900.00 (2-bdrm)	n/a
	¹ Includes in-suite laundry		
Housing Services 9/30/2010			

Appendix D Proposed Conference Services – Facility Rental Rates/Summer Accommodation Rates

**University of Lethbridge
Conference & Event Services**

Proposed Summer Accommodation Fees 2009 - 2014

Subject to Student Housing Rates

Accommodations	PROPOSED FEE SCHEDULE									
	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly
Aperture Park										
1 Bedroom Apartment	\$ 38.00	\$ 630.00	\$ 50.00	\$ 845.00	\$ 51.00		\$ 52.00		\$ 53.00	
2 Bedroom Apartment			\$ -							
1 - Bedroom	\$ 38.00		\$ 50.00		\$ 51.00		\$ 52.00		\$ 53.00	
2 - Bedrooms	\$ 65.00	\$ 780.00	\$ 70.00	\$ 995.00	\$ 72.00		\$ 74.00		\$ 76.00	
4 Bedroom Apartment			\$ -							
1 - Bedroom	\$ 38.00		\$ 50.00		\$ 51.00		\$ 52.00		\$ 53.00	
2 - Bedrooms	\$ 65.00		\$ 70.00		\$ 72.00		\$ 74.00		\$ 76.00	
3 - Bedrooms	\$ 86.00		\$ 90.00		\$ 92.00		\$ 94.00		\$ 96.00	
4 - Bedrooms	\$ 103.00	\$ 1,155.00	\$ 110.00	\$ 1,495.00	\$ 113.00		\$ 116.00		\$ 119.00	
New Village			\$ -							
1 - Bedroom (Double Bed)			\$ -							
Single Occupant	\$ 44.00		\$ 90.00		\$ 92.00		\$ 94.00		\$ 96.00	
Double Occupancy	\$ 55.00		\$ 90.00		\$ 92.00		\$ 94.00		\$ 96.00	
2 - Bedrooms (Double Beds)			\$ -							
Single Occupant	\$ 71.00		\$ 110.00		\$ 113.00		\$ 116.00		\$ 119.00	
Double Occupancy	\$ 92.00		\$ 110.00		\$ 113.00		\$ 116.00		\$ 119.00	
3 - Bedrooms	\$ 110.00		\$ 130.00		\$ 133.00		\$ 136.00		\$ 139.00	
4 - Bedrooms	\$ 131.00	\$ 1,365.00	\$ 150.00	\$ 1,950.00	\$ 154.00		\$ 158.00		\$ 162.00	
University Hall			\$ -							
Single	\$ 21.00	\$ 355.00	\$ 21.00		\$ 22.00		\$ 23.00		\$ 24.00	
Double	\$ 34.00	\$ 370.00	\$ 35.00		\$ 36.00		\$ 37.00		\$ 38.00	
4 Bedrooms (Suite)	\$ 79.00	\$ 1,260.00	\$ 81.00		\$ 83.00		\$ 85.00		\$ 87.00	

Competitive Analysis Accommodation Fees 2010-2011

Accommodations	U of L 2011-2012				CUCCOA Average Rates	Lethbridge College			Lethbridge Lodge	Days Inn	Thriftlodge
	Daily Rates	Including parking & housekeeping	Weekly Rates (25% discount)	Monthly Rates (35-60% Discount)		Daily Rates	Daily Rates	Weekly Rates			
Aperture Park											
1 Bedroom Apartment	\$ 50.00	\$ 56.00	\$ 322.00	\$ 845.00	\$ 115.51	\$ 33.35	\$ 183.54	\$ 500.00	\$ 129.99	\$ 79.19	\$ 76.49
2 Bedroom Apartment	\$ 70.00	\$ 76.00	\$ 434.00	\$ 995.00				\$ 800.00		\$ 129.00	
4 Bedroom Apartment											
2 - Bedrooms	\$ 70.00	\$ 76.00	\$ 434.00	\$ 995.00					\$ 159.99		
3 - Bedrooms	\$ 90.00	\$ 96.00	\$ 546.00	\$ 1,495.00							
4 - Bedrooms	\$ 110.00	\$ 116.00	\$ 658.00	\$ 1,495.00	\$ 165.00			\$ 1,200.00			
New Village											
1 - Bedroom (Double Bed)	\$ 90.00	\$ 96.00	\$ 546.00								
Single Occupant						\$ 25.00	\$ 150.00	\$ 500.00	\$ 129.99	\$ 79.19	\$ 76.49
Double Occupancy								\$ 800.00	\$ 154.99	\$ 79.19	\$ 76.49
2 - Bedrooms (Double Beds)	\$ 110.00	\$ 116.00	\$ 658.00								
Single Occupant								\$ 500.00	\$ 139.99	\$ 129.00	
Double Occupancy								\$ 800.00	\$ 154.99	\$ 129.00	
3 - Bedrooms	\$ 130.00	\$ 146.00	\$ 770.00	\$ 1,950.00					\$ 159.99		
4 - Bedrooms	\$ 150.00	\$ 156.00	\$ 826.00	\$ 1,950.00	\$ 214.00	\$ 100.00	\$ 300.00	\$ 1,200.00			
University Hall											
Single					\$ 50.00						
Double					\$ 55.00						
4 Bedrooms (Suite)											

unknown rates for 2011-2012

Value added options: [al a carte]											
Television Rental	\$ 10.00	per day	\$ 30.00	per week	\$ 50.00	per month					
Pool pass	\$ 7.50	per day	\$ 16.00	family	\$ 50.00	monthly pass					
Breakfast coupon	\$ 5.00	per day									
A/C rental	\$ 10.00	per day	\$ 30.00	per week	\$ 50.00	per month					
Telephone [not LD]	\$ 10.00	per week									

**University of Lethbridge
Conference & Event Services**

Proposed Facility Rental Fees 2009 - 2014

Facility	PROPOSED FEE SCHEDULE											
	2010-2011		2011-2012				2012-2013		2013-2014		2014-2015	
	Daily Rates		Daily Rates		Daily Rates		Daily Rates		Daily Rates			
	Weekday Rate	Weekend Rate & Evenings **	Weekday Rate	% Increase	Weekend Rate & Evenings **	% Increase	Weekday Rate	Weekend Rate & Evenings **	Weekday Rate	Weekend Rate & Evenings **	Weekday Rate	Weekend Rate & Evenings **
Classrooms / Lecture Theatres												
Up to 50 ppl	\$ 85.00	\$ 95.00	\$ 90.00	6%	\$ 100.00	5%	\$ 95.00	\$ 105.00	\$ 100.00	\$ 110.00	\$ 105.00	\$ 115.00
50 to 100 ppl	\$ 115.00	\$ 125.00	\$ 120.00	4%	\$ 130.00	4%	\$ 125.00	\$ 135.00	\$ 130.00	\$ 140.00	\$ 135.00	\$ 145.00
over 100 ppl	\$ 160.00	\$ 170.00	\$ 165.00	3%	\$ 175.00	3%	\$ 170.00	\$ 180.00	\$ 175.00	\$ 185.00	\$ 180.00	\$ 190.00
Conference Rooms Facilities												
K/P 200	\$ 95.00	\$ 105.00	\$ 100.00	5%	\$ 110.00	5%	\$ 105.00	\$ 115.00	\$ 110.00	\$ 120.00	\$ 115.00	\$ 125.00
K300	\$ 80.00	\$ 90.00	\$ 85.00	6%	\$ 95.00	6%	\$ 90.00	\$ 100.00	\$ 95.00	\$ 105.00	\$ 100.00	\$ 110.00
Paterson Centre	\$ 160.00	\$ 170.00	\$ 170.00	6%	\$ 180.00	6%	\$ 175.00	\$ 185.00	\$ 180.00	\$ 190.00	\$ 185.00	\$ 195.00
Anderson Hall												
AH 100	\$ 160.00	\$ 170.00	\$ 170.00	6%	\$ 180.00	6%	\$ 175.00	\$ 185.00	\$ 180.00	\$ 190.00	\$ 185.00	\$ 195.00
AH100 & Patio	\$ 185.00	\$ 195.00	\$ 195.00	5%	\$ 205.00	5%	\$ 200.00	\$ 210.00	\$ 205.00	\$ 215.00	\$ 215.00	\$ 225.00
Sweat Lodge & Breezeway												
Internal Groups	\$ 15.00	\$ 15.00	\$ 15.00	0%	\$ 15.00	0%	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
External Groups	\$ 55.00	\$ 80.00	\$ 60.00	9%	\$ 85.00	6%	\$ 65.00	\$ 90.00	\$ 70.00	\$ 95.00	\$ 75.00	\$ 100.00
Board Room W646	\$ 95.00	\$ 105.00	\$ 100.00	5%	\$ 110.00	5%	\$ 105.00	\$ 115.00	\$ 110.00	\$ 120.00	\$ 115.00	\$ 125.00
LINC Patios	\$ 55.00	\$ 65.00	\$ 60.00	9%	\$ 70.00	8%	\$ 65.00	\$ 75.00	\$ 70.00	\$ 80.00	\$ 75.00	\$ 85.00
L1050 Foyer	\$ 95.00	\$ 105.00	\$ 100.00	5%	\$ 115.00	10%	\$ 105.00	\$ 120.00	\$ 110.00	\$ 125.00	\$ 115.00	\$ 130.00
ATRIUM												
Atrium - Open Area	\$ 466.00	\$ 481.00	\$ 485.00	4%	\$ 500.00	4%	\$ 495.00	\$ 510.00	\$ 500.00	\$ 520.00	\$ 525.00	\$ 545.00
Atrium - Open Area & Concourse	\$ 725.00	\$ 740.00	\$ 750.00	3%	\$ 775.00	5%	\$ 760.00	\$ 785.00	\$ 770.00	\$ 795.00	\$ 800.00	\$ 825.00

** Evenings - After 17:00.

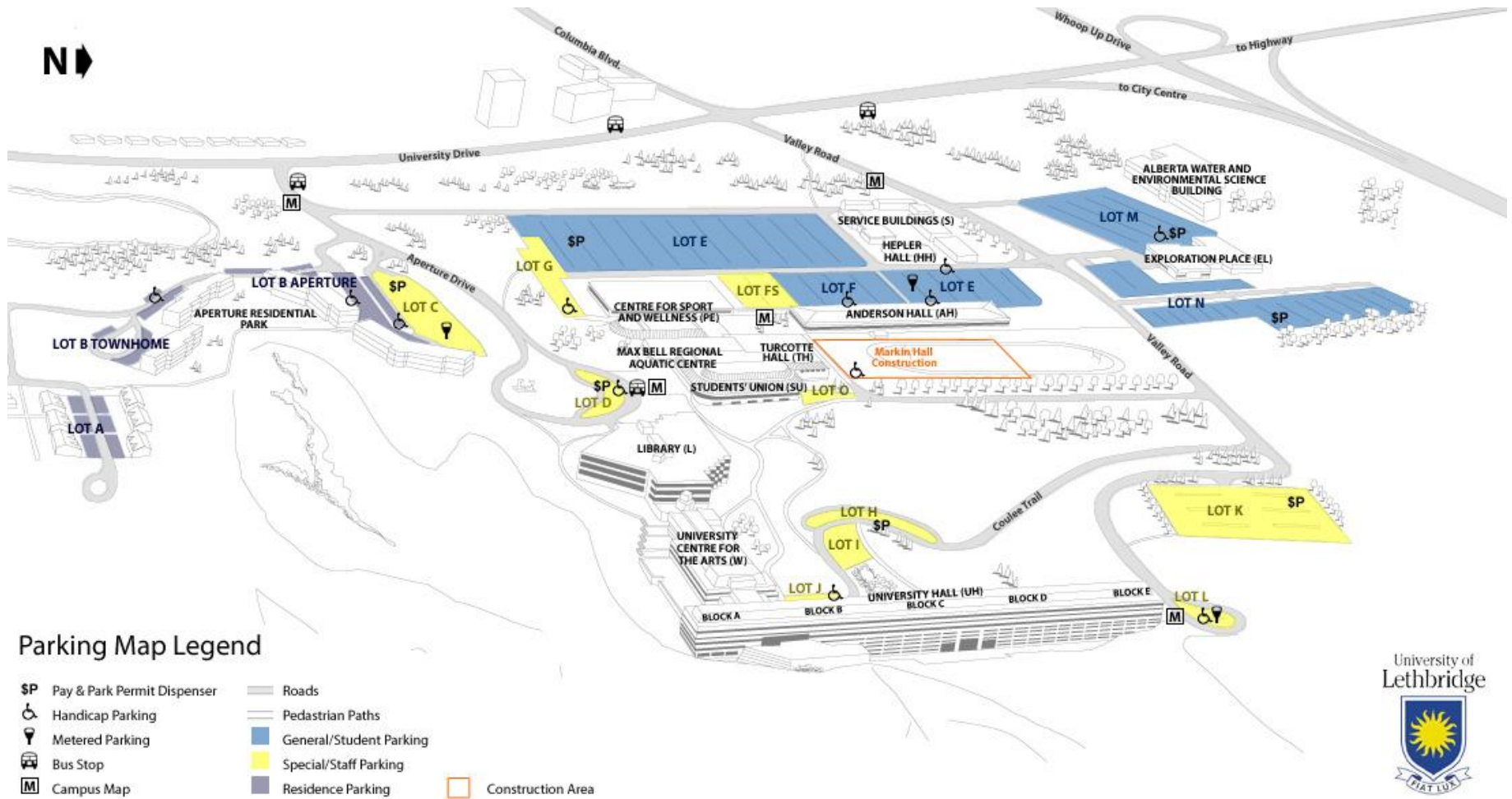
Competitive Analysis Accommodation Fees 2009-2010

Facility	Full Day Rate Comparisons									
	U of L 2010-2011		Students' Union		Galt Museum		Lethbridge Centre		Lethbridge Lodge	
	Weekday Rate	Weekend Rate	Min	Max	Min	Max	Min	Max	Min	Max
Classrooms / Lecture Theatres										
Up to 50 ppl	\$ 90.00	\$ 100.00	\$ 100.00	\$ 250.00	\$ 85.00	\$ 275.00	\$ 75.00	\$ 150.00		\$ 175.00
50 to 100 ppl	\$ 120.00	\$ 130.00	\$ 100.00	\$ 300.00		\$ 275.00	\$ 125.00	\$ 175.00		\$ 195.00
over 100 ppl	\$ 165.00	\$ 175.00	\$ 100.00	\$ 750.00			\$ 175.00	\$ 350.00	\$ 545.00	\$ 1,685.00
Conference Rooms Facilities										
K/P 200	\$ 100.00	\$ 110.00					\$ 75.00	\$ 150.00	\$ 175.00	\$ 195.00
K300	\$ 85.00	\$ 95.00					\$ 75.00	\$ 150.00		\$ 175.00
Paterson Centre	\$ 170.00	\$ 180.00					\$ 75.00	\$ 175.00		
Anderson Hall										
AH 100	\$ 170.00	\$ 180.00	\$ 170.00	\$ 180.00	\$ 170.00	\$ 275.00	\$ 125.00	\$ 175.00	\$ 175.00	\$ 195.00
AH100 & Patio	\$ 195.00	\$ 205.00	\$ 195.00	\$ 205.00	\$ 120.00	\$ 275.00	\$ 125.00	\$ 175.00	\$ 175.00	\$ 195.00
Sweat Lodge & Breezeway										
Internal Groups										
External Groups										
Board Room W646	\$ 100.00	\$ 110.00			\$ 75.00	\$ 130.00	\$ 75.00	\$ 150.00		\$ 175.00
LINC Patios	\$ 60.00	\$ 70.00								
L1050 Foyer										
ATRIUM										
Atrium - Open Area	\$ 485.00	\$ 500.00	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00			\$ 545.00	\$ 1,685.00
Atrium - Open Area & Concourse	\$ 750.00	\$ 775.00	\$ 500.00	\$ 750.00	\$ 500.00	\$ 750.00				

All Full Day Events must be after 4:30pm Rates will increase 15-20% for 2011-2012

Ballrooms

Appendix E Parking Permit Areas



Appendix F
Student Fee Review Committee Membership

Marnie Sawa, Chair, Manager, Budget and Planning, Financial Planning

Karen Clearwater, Associate Vice-President, Financial Planning

Armin Escher

Alan Hall

Kyle Hammond

Taz Kassam

Keith McLaughlin

Zach Moline

Karen Ogilvie

Paul Walz