

THE UNIVERSITY OF LETHBRIDGE
2009-10 FEES AND RATES

November 2008

**THE UNIVERSITY OF LETHBRIDGE
2009-10 FEES AND RATES**

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INTRODUCTION

In December of each year, changes to fees and rates, including any policies governing fees and rates are provided to the Board of Governors for approval. Throughout 2005 and early 2006 Advanced Education and Technology was reviewing Alberta's advanced education system. Included in this review was an analysis of the affordability of education conducted by a Learning Alberta Steering Committee. The Steering Committee has made several recommendations concerning student fees which are described below in the Instructional Fees section of this report. As directed by Advanced Education and Technology in their 1995-96 Tuition Policy, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all annual fees charged to students. Committee membership for the Student Fee Review Committee for 2008-2009 is provided in Appendix F to this report.

INSTRUCTIONAL FEES

Tuition Fees

The new Tuition Fee Policy Guide was introduced in 2007. The tuition policy states that to improve affordability for learners that the maximum allowable annual tuition increase be linked to the annual average Alberta CPI (Consumer Price Index), using a twelve month period ending in June. Advanced Education and Technology has indicated that the CPI to be used in calculating the fee increase in 2009-10 is 4.1% (2008-09 4.6%).

Recommendation 1:

That the fees for instruction, for 2009-10 be approved effective April 1, 2009 as presented in Table I, and that the fee increases for 2010-11 to 2012-13 be approved in principle.

**TABLE I
INSTRUCTIONAL FEES
(Per Course Fees)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Undergrad									
Canadian	458	4.1%	477	3.0%	491	3.0%	506	3.0%	521
Foreign	1,037	4.1%	1,079	3.0%	1,111	3.0%	1,145	3.0%	1,179
Graduate									
Canadian	538	4.1%	560	3.0%	577	3.0%	594	3.0%	612
Foreign	1,200	4.1%	1,249	3.0%	1,286	3.0%	1,325	3.0%	1,365
Co-op Fees	560	4.1%	583	3.0%	600	3.0%	618	3.0%	637
M.Ed Fees									
Program fee	317	4.1%	330	3.0%	340	3.0%	350	3.0%	360
Course fee	538	4.1%	560	3.0%	577	3.0%	594	3.0%	612
Part-time term fee*	1,034	4.1%	1,076	3.0%	1,108	3.0%	1,141	3.0%	1,175
Full-time term fee*	1,551	4.1%	1,614	3.0%	1,662	3.0%	1,712	3.0%	1,763
Master of Counselling									
Program fee	504	4.1%	525	3.0%	540	3.0%	555	3.0%	570
Course fee	1,105	4.1%	1,150	3.0%	1,185	3.0%	1,220	3.0%	1,225

Note: International students in the M.Ed and Master of Counselling Programs are assessed tuition fees at a rate of an additional 125% over that of Canadian students.

***For admitted students only**

Faculty of Education Student Practicum Travel Fee

Currently all Education students enrolled in the Professional Semester I and II are charged an additional fee to offset student reimbursement costs related to the travel and living expenses incurred by students while living in centres outside of Lethbridge. Expenditures have seen significant increases in the last several years: a greater number of students are being placed at a distance thus increasing the total practicum travel costs; students currently receive a mileage rate of 28 cents per kilometre; the current weekly room and board rate paid to those who accommodate our students is set at \$115 which is being increased to \$125 in 2009-10. It is proposed to increase the Student Travel Practicum Fee rate to compensate students and accommodators for the higher costs they are incurring. The Education 2500 Practicum Fee primarily covers honoraria to teacher associates. The most popular honoraria option is the half-day release. The cost of this option has increased substantially over the past few years and now averages \$88 per teacher associate.

Recommendation 2:

That the Student Practicum Travel Fee and the Education 2500 Practicum Fee for 2009-10 be approved effective April 1, 2009 as presented in Table II, and that the fee increases for 2010-11 to 2012-13 be approved in principle.

**TABLE II
STUDENT PRACTICUM TRAVEL FEE/EDUCATION 2500 PRACTICUM FEE (per course fees)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Student Practicum Travel Fee	345	6%	365	5%	385	5%	405	5%	425
Education 2500 Practicum Fee	75	6%	80	6%	85	6%	90	5.5%	95

Faculty of Education Musical Instrument Rental Fee

The Faculty of Education currently charges a fee to offset the costs related to the rental of musical instruments in two elective Music courses (Education 3875 and 3876). The students pay lower fees than if they were to rent these instruments from an external company and the University subsidizes a majority of the cost and does all the administrative paper work in renting the instruments. It is being proposed to increase the rental fee to help offset higher rental costs.

Recommendation 3:

That effective April 1, 2009, students participating in Education 3875 and 3876 will be charged a musical instrument rental fee as presented in Table III, and that the fee increases for 2010-11 to 2012-13 be approved in principle.

**TABLE III
EDUCATION MUSICAL INSTRUMENT RENTAL FEE**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Musical Instrument Rental	25	10%	27.50	9%	30	0%	30	0%	30

Faculty of Fine Arts Music Studio Differential Fee

Music Studio course instruction provides one-on-one course instruction for various instruments. Currently the Faculty of Fine Arts charges students enrolled in Music Studio courses a differential fee to cover the additional cost of private instruction as well as travel expenses for out-of town instructors. To ensure high quality instruction, compensation to instructors must keep competitive with rates charged in the City and surrounding communities. The proposed increases are to offset escalating costs.

Recommendation 4:

That the Music Studio Differential Fee or 2009-10 be approved effective April 1, 2009 as presented in Table IV, and that the fee increases for 2010-11 to 2012-13 be approved in principle.

**TABLE IV
MUSIC STUDIO DIFFERENTIAL FEE**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Music Studio Differential	450	5%	475	5%	500	5%	525	5%	550

Faculty of Fine Arts Conservatory of Music and Ensemble Fees

The Conservatory of Music operates on a full-cost recovery basis. Fees are split between compensation for instructors (80%) and the operating costs for the Conservatory (20%). The proposed increases will allow the Conservatory to maintain the high quality instruction it is known for by paying instructors rates that are competitive in the local market as well as ensuring adequate funds are available for Conservatory of Music administration and programming. The Music Ensemble Participation fee is charged to U of L students participating in any ensemble on a non-credit basis. Students enrolling for credit pay tuition at ½ the regular course fee.

Recommendation 5:

That the Faculty of Fine Arts Conservatory of Music and Ensemble fees for 2009-10 be approved effective April 1, 2009 as presented in Table V, and that the fee increases for 2010-11 to 2012-13 be approved in principle.

**TABLE V
FINE ARTS MUSIC CONSERVATORY AND ENSEMBLE FEES**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Staff rate/hour*	51	5%	53	5%	56	5%	59	5%	62
Sr. Student rate/hour*	31	5%	33	5%	35	5%	37	5%	39
Ensemble rate/year*	200	6%	212	6%	225	5%	235	5%	250
Ensemble Participation/semester*	115	5%	120	5%	125	5%	130	5%	135

*includes registration fee

FACULTY OF FINE ARTS RENTAL RATES

Gushul Studio and Writer's Cottage Rental Rates

The Gushul Studio and Writer's Cottage are located in the town of Blairmore, Alberta. The studios were opened in 1988 with the purpose of attracting professional artists and writers to work and interact within the Crowsnest Pass communities. The proposed increases in the rental rates reflect the increases in costs required to operate and maintain the buildings.

Recommendation 6:

That the Gushul Studio and Writer's Cottage rental rates for 2009-10 be approved

effective April 1, 2009 as presented in Table VI and that the increases for 2010-11 to 2012-13 be approved in principle.

**TABLE VI
GUSHUL STUDIO/WRITER'S COTTAGE MONTHLY RENTAL RATES**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Gushul Studio	650	4%	675	4%	700	4%	725	3%	750
Writer's Cottage	450	5%	475	5%	500	5%	525	5%	550

External University Theatre/Recital Rental Rates

All income received from the rental of the Theatre and Recital Hall is used to offset costs incurred for the maintenance of the performance venues and the cost of labour for Theatre Staff including overtime premiums when applicable.

The proposed fee increases will not directly affect students. The proposed fee increases will affect external community or touring groups.

Recommendation 7:

That the Theatre and Recital Rental rates for 2009-10 be increased effective April 1, 2009 as presented in Table VII, and that the fee increases for 2010-11 to 2012-13 be approved in principle.

**TABLE VII
THEATRE SPACE HOURLY RENTAL RATES
(Includes GST)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
University Hall	38.00	4%	40.00	4%	42.00	4%	44.00	4%	46.00
Recital Hall	38.00	4%	40.00	4%	42.00	4%	44.00	4%	46.00
David Spinks Theatre	38.00	-21%	30.00	4%	31.00	4%	32.00	4%	34.00
Drama Studio	38.00	-21%	30.00	4%	31.00	4%	32.00	4%	34.00
Staff Charge Out*									
Technician	28.00	5%	30.00	5%	32.00	5%	34.00	5%	36.00
Front of House Manager	28.00	5%	30.00	5%	32.00	5%	34.00	5%	36.00
Box Office Staff	9.50	5%	10.00	5%	10.50	5%	11.00	5%	11.55
Ushers	9.50	5%	10.00	5%	10.50	5%	11.00	5%	11.55
Additional Services									
Bus Shuttle**	65.00		actual cost		actual cost		actual cost		actual cost
Piano Tuning (per tuning)	95.00	5%	100.00	5%	105.00	5%	110.00	5%	115.00
Band Equipment usage per event	75.00	4%	78.00	4%	81.00	4%	84.00	4%	87.00

* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.

**Shuttle services will be assessed on a cost recovery basis based on the actual hourly rate charged by LA Transit for any user requesting the shuttle service for a non Fine Arts Event.

Faculty of Management – Facility Rental - Edmonton Campus

In 2007-08 the Director of the Edmonton Campus proposed to charge external users classroom and audio visual equipment rental rates that are higher than those proposed by Conference and Event Services for Lethbridge campus facilities. The proposed rates were in accordance with current Edmonton market conditions for similar facilities. This year, two new fees are being proposed that would recover the direct costs associated with the rental of the space. The early entry charge approximates the cost of overtime for employees to open the facility. The security charge is a direct cost recovery assessed by the landlord to provide security outside of normal hours of operation.

Recommendation 8:

That effective April 1, 2009, the facility rental charges as presented in Table VIII be approved.

**TABLE VIII
FACILITY RENTAL CHARGES**

	When Applied	Manner Applied	Proposed 2009-10
Early Entry	Before 7:30 am	Per session	25.00
Security	Saturdays May-Aug Sundays/Holidays Sept-Apr	Per hour	25.00

Recommendation 9:

That the Facility Rental cancellation rates for contracts totalling \$2500 or more for the Edmonton Campus for 2009-10 be approved effective April 1, 2009 as presented in Table IX.

**TABLE IX
FACULTY OF MANAGEMENT
RENTAL CANCELLATION RATES – Edmonton Campus
(Includes GST)**

	Proposed Cancellation Fees
Greater than 60 days	Total refund
30 to 60 days	25% of total cost
15 to 29 days	50% of total cost
0 to 14 days	100% of total cost

STUDENTS’ UNION/GRADUATE STUDENTS’ ASSOCIATION CHARGES

Students’ Union Fees

The Students’ Union operations fees are used to maintain the day to day operations of the ULSU. In October, ULSU went to referendum on increasing fees in 2009-10 of which 59% of the students voted in favour of a fee increase.

Recommendation 10:

That effective September 1, 2009, the Student' Union fees increase from \$42.54/year (\$21.27/semester) to \$47.44/year (\$23.72/semester) for full time students and from \$20.86/year (\$10.43/semester) to \$23.08/year (\$11.54/semester) for part-time students.

Graduate Student U-Pass

In 2008, the GSA implemented the U-Pass in conjunction with the City of Lethbridge. The pass allows graduate students who are on campus for three or more months per semester to receive a 12 month city wide bus pass (UPASS). The requested increases reflect the City of Lethbridge transit fee increases.

Recommendation 11:

That effective April 1, 2009 that the U-Pass rates increase from \$52.50 for the Fall and Spring semesters to \$65.25 for the Fall Semester and \$69.00 for the Spring semester. In addition, an increase to \$69.00 for the 2010 Fall semester be approved in principle.

FACILITIES

Facilities Labour Rates

It is University policy to charge university departments and external parties for services provided by other University departments, if the services are provided for activities that are not normal university business or are above the standard level of service routinely provided. These charges reflect the current rate averages in the salary ranges plus benefits as negotiated in the agreement between the University and AUPE and will include GST when applicable (external party charges). Additionally, material charges are charged out at cost plus GST.

Recommendation 12:

That effective April 1, 2009, the charge-out rates for additional services for Facilities employees be approved at the levels provided in Table X, and the rate adjustments for 2010-11 to 2012-13 be approved in principle.

**TABLE X
FACILITIES CHARGE-OUT RATES (Per Hour)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Security	24.29	5%	25.50	5%	26.78	5%	28.12	5%	29.52
Caretaking	19.23	5%	20.19	5%	21.20	5%	22.26	5%	23.37
Building Maintenance									
Trade	32.77	5%	34.41	5%	36.13	5%	37.94	5%	39.83
Operator	26.15	5%	27.46	5%	28.83	5%	30.27	5%	31.79
Maintenance Worker	15.63	5%	16.41	5%	17.23	5%	18.09	5%	19.00
Grounds									
Groundswoker	26.55	5%	27.88	5%	29.27	5%	30.73	5%	32.27
Mechanic	35.31	5%	37.08	5%	38.93	5%	40.88	5%	42.92
Utilities									
Trade	36.29	5%	38.10	5%	40.01	5%	42.01	5%	44.11
Apprentice	23.32	5%	24.49	5%	25.71	5%	27.00	5%	28.35

Parking Rates

In 1996, the Board of Governors passed a motion making Parking Services a full cost recovery operation although the unit had been operating on a cost recovery basis for years. The revenue generated through parking fees are used to maintain roadways, parking lots and pathways, operating costs including utilities and some security services and to fund additional campus parking facilities. Appendix E provides a map of the various parking areas on campus.

**TABLE XI
PARKING RATES**

(Prices include GST)	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Annual Permits									
Far West, West Lot - Non-Plug	275	5%	290	5%	305	5%	320	5%	335
West, Aperture, Residence - Plug-in	365	5%	385	5%	405	5%	425	5%	445
West Faculty/Staff – Plug-in	460	5%	485	5%	510	5%	535	5%	560
North/South/East/Athletic/ Coulee Trail - non-plug	380	5%	400	5%	420	5%	440	5%	460
Aperture, Res Village, NW, Exploration Place – Non-Plug	250	5%	260	5%	275	5%	290	5%	305
Reserved Stall	485	5%	510	5%	535	5%	560	5%	590
Special Needs	250	5%	260	5%	275	5%	290	5%	305
Monthly Permits									
Fitness/Aquatic/Community	5/mo	0%	5/mo	0%	5/mo	0%	5/mo	0%	5/mo
Monthly-Far West Non-Plug, Exploration Place, Northwest	35	5%	37	5%	39	5%	41	5%	43
Monthly-North, south, west	42	5%	44	5%	46	5%	48	5%	50
Other									
½ Day Permit	4	0%	4	0%	4	0%	4	0%	4
Daily Permit	6	0%	6	0%	6	0%	6	0%	6
Weekly Permit	24	0%	24	0%	24	0%	24	0%	24
Anderson Hall external booking (day use only)	50	0%	50	0%	50	0%	50	50 %	75
Retired Faculty/staff Permit	45	0%	45	0%	45	0%	45	0%	45
Metered/Dispenser	1.00/hr	0%	1.00/hr	0%	1.00/hr	0%	1.00/hr	0%	1.00/hr
Permit Replacement	30	0%	30	0%	30	0%	30	16 %	35

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

Recommendation 13:

That the parking rates for 2009-10 as detailed in Table XI be approved effective September 1, 2009 and the parking rates for 2010-11 to 2012-13 be approved in principle.

INFORMATION TECHNOLOGY

Telecommunications

Telecommunications began operations as a full cost recovery ancillary operation in 1998. There are three primary services provided by this operation: telephones, data network and remote access. In December of 2006, the Board of Governors approved the Unified Communications initiative which would move the current communications system from a PABX non-scalable platform to a core unified communications system. Implementation of this system was completed in the summer of 2008.

The telephone cost increases are projected to continue to track the estimates provided in the Telecommunications Business Plan. The increases requested are to cover the increased staff costs, additional staff requirements and hardware/software maintenance costs.

Major factors such as bandwidth and communications hardware/software costs are impacting the costs to provide the data network service. Although communications hardware costs are decreasing we have experienced increased capacity requirements. The end result is that we get more capacity for the same cost but increased capacity is required.

Recommendation 14:

That effective April 1, 2009, the 2009-10 rental rates for telephone services as provided in Table XII, the charges for on-campus data network connections as provided in Table XIII and the charges for off-campus remote access modem connection as provided in Table XIV be approved and the rates for 2010-11 to 2012-13 be approved in principle.

**TABLE XII
TELEPHONE CHARGES (per month)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
IP Tel Standard voice only	25.00	2%	25.50	2%	26.00	2%	26.50	2%	27.00
IP Tel Enhanced voice only	34.40	2%	35.10	2%	35.80	2%	36.50	2%	37.25
IP Tel Communication voice and data service	43.00	2%	43.85	2%	44.70	2%	45.55	2%	46.45
IP Tel Communication voice/data enhanced	52.40	2%	53.45	2%	54.50	2%	55.55	2%	56.70
Residential Service	21.80	2%	22.25	2%	22.70	2%	23.15	2%	23.60
Phone Options (caller ID, call waiting, etc.)	3.00	0%	3.00		N/A		N/A		N/A
Voice Mail/Mail Box (Students)	5.30	0%	5.30	0%	5.30	0%	5.30	0%	5.30
Moves/adds/changes	12.80	0%	12.80	0%	12.80	2%	13.05	2%	13.30

Moves/adds/changes - prime time* (excludes new students)	25.70	0%	25.70	0%	25.70	2%	26.20	2%	26.70
Programming	5.40	0%	5.40	0%	5.40	2%	5.50	2%	5.60

*prime time - last week of August to September 15 and first two weeks of January

**TABLE XIII
DATA NETWORK CONNECTION CHARGES (per month)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
100 Mb Port	18.00	2%	18.35	2%	18.70	2%	19.05	2%	19.45
1000 Mb Port	90.00	-11%	80.00	-37%	50.00	-20%	40.00	-25%	30.00

**TABLE XIV
REMOTE ACCESS MODEM CONNECTION CHARGES (per month)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Wireless	18.00	0%	18.00	0%	18.00	2%	18.35	2%	18.75
Residence data	16.00	6%	17.00	6%	18.00	2%	18.35	2%	18.75

Web Services

Web Services provides web development services to the University community beyond its core funded services. Research projects and other externally and internally funded special projects that require web services are billed on a cost recovery basis to keep costs as low as possible and to enable development that otherwise would not be completed or would be outsourced at a much higher cost.

Recommendation 15:

That effective April 1, 2009 that the fee increases for 2009-10 as indicated in Table XV be approved and that the increases for 2010-11 to 2012-13 be approved in principle.

**TABLE XV
WEB SERVICES CHARGE-OUT RATES**

Hourly rates	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Internal billing rate	41.38	5%	43.45	5%	45.62	5%	47.90	5%	50.00
External billing rate	57.75	5%	60.00	5%	64.00	5%	67.00	5%	70.00

CURRICULUM RE-DEVELOPMENT CENTRE (CRDC)

CRDC is partially responsible for generating funds for the operation of their unit. Operating funds are provided to provide service to academic units as well as partially

funding activities of administrative units. All other funds must be obtained through revenue generation. Rates charged are indicated below which essentially recover labour and equipment costs.

Recommendation 16:

That effective April 1, 2009 that the fee increases for 2009-10 as indicated in Table XVI be approved and that the increases for 2010-11 to 2012-13 be approved in principle.

**TABLE XVI
CRDC CHARGE-OUT RATES**

Hourly rates	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Internal billing rate	41.38	5%	43.45	5%	45.62	5%	47.90	5%	50.00
External billing rate	57.75	5%	60.00	5%	64.00	5%	67.00	5%	70.00

HEALTH CENTRE

Health Centre Physician Fees

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate provincial health care insurance plan provides cost coverage for the physician visit. There are instances where AHCIP or its equivalent does not cover physician visit costs. In these instances, it is necessary to apply appropriate charges. Periodic increases are required to cover projected costs for physician visits that are not covered by a provincial insurance plan.

Recommendation 17:

That the proposed adjustments to the Health Centre Fees for 2009-10, as indicated in Table XVII, be approved for implementation September 1, 2009 and the rate adjustments for the years 2010-11 to 2012-13 be approved in principle.

**TABLE XVII
HEALTH CENTRE PHYSICIAN FEES**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
3 rd Party Medical	50	9%	55	8%	60	8%	65	0%	65
Non-insured individual	AHC bill		AHC bill		AHC bill		AHC bill		AHC bill
Photocopy medical chart	.25/page	20%	.30/page	16%	.35/page	14%	.40/page	0%	.40/page
International student health ins. fee (per semester)	20	25%	25	20%	30	16%	35	0%	35

INTERNATIONAL CENTRE FOR STUDENTS

ICS Program Fees

The International Centre for Students provides English for Academic Purposes (EAP) to Visa students, Landed Immigrants and Canadian citizens on a full-time and part time basis. Sections are offered in Writing, Reading, Grammar and Communication. The costs charged for programs and services offered through the U of L's International Centre continue to remain below the average for similar programs at other western Canadian Universities. In the current year, the International Centre is restructuring courses so they will be offered in equal hours of instruction and as such the fee structure has been changed to reflect this.

The increases in 2009-10 will bring the Universities language programs in-line with tuition charges within the post-secondary environment in Lethbridge and other Alberta universities.

Recommendation 18:

That effective April 1, 2009, the proposed fee schedule as provided in Table XVIII for the International Centre for Students be approved for 2009-10 and be approved in principle for the years 2010-11 to 2012-13.

**TABLE XVIII
INTERNATIONAL CENTRE FOR STUDENTS FEES (per semester)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Full-time									
Tuition	3,100	11%	3432	3.5%	3,552	3%	3,648	2.7%	3,748
Advanced Level Part-time									
Writing	775	11%	858	3.5%	888	5%	912	2.7%	937
Reading	775	11%	858	3.5%	888	5%	912	2.7%	937
Grammar	775	11%	858	3.5%	888	5%	912	2.7%	937
Communication	775	11%	858	3.5%	888	5%	912	2.7%	937
Other									
Application Fee	55	0%	55	0%	55	0%	55	0%	55
WFU (Writing for University)	260	4%	270	4%	280	3.5%	290	3.5%	300
AUWCT	70	0%	70	0%	70	0%	70	0%	70

SPORT AND RECREATION SERVICES

Locker Rental Rates

The locker rental service provided in the 1st Choice Savings Centre for Sport and Wellness is run as a cost recovery operation. The locker rates help recover the cost of the service, particularly the cost of facilities staff and future locker capital replacement expenses. It is proposed that the fees as provided in Table XIX be approved to help offset these increased costs.

Recommendation 19:

That the locker rates for 2009-10 as detailed in Table XIX be approved effective May 1, 2009, and the locker rates for 2010-11 to 2012-13 be approved in principle.

**TABLE XIX
LOCKER RENTAL RATES**

Prices include GST	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Lockers with Towel Service									
Half-size, 1 semester	21.00	5%	22.00	5%	23.00	4%	24.00	4%	25.00
Half-size, 2 semesters	36.75	4%	38.25	4%	39.75	4%	41.25	4%	42.75
Half-size, year	54.50	4%	56.75	4%	59.00	4%	61.25	4%	63.50
Full size, 1 semester	28.00	4%	29.25	4%	30.50	4%	31.75	4%	33.00
Full size, 2 semesters	48.25	4%	50.25	4%	52.25	4%	54.25	4%	56.25
Full size, year	64.00	4%	66.75	4%	69.50	4%	72.25	4%	75.00
Deposit	20.00	0%	20.00	0%	20.00	0%	20.00	0%	20.00
Textbook lockers, per semester	18.50	4%	19.25	4%	20.00	4%	20.75	4%	21.50
Coin operated lockers	.25	0%	.25	0%	.25	0%	.25	0%	.25
Deposit	10.00	0%	10.00	0%	10.00	0%	10.00	0%	10.00

1st Choice Savings Centre for Sport and Wellness Rental Fees

All income received from the rental of the 1st Choice Savings Centre for Sport and Wellness is an offset to Sport & Recreation Services operating costs for the maintenance of the buildings, the cost of staff, as well as allowing for a modest provision for equipment replacement and maintenance reserves. The proposed fee increases will affect community user groups, regular renters both internal and external, while remaining comparable with facilities within similar markets.

Recommendation 20:

That effective April 1, 2009, the rental rates for the 1st Choice Savings Centre for Sport and Wellness be approved as presented in Table XX, and the rates be approved in principle for 2010-11 to 2012-13.

TABLE XX

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES (Hourly Rental Rates)

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Fitness Centre	41.75	4%	43.50	4%	45.25	4%	47.00	4%	48.75
PE110 Dance Studio	36.50	4%	38.00	4%	39.50	4%	41.00	4%	42.50
PE152 Aerobics Room	36.50	4%	38.00	4%	39.50	4%	41.00	4%	42.50
PE157 Multipurpose room	36.50	4%	38.00	4%	39.50	4%	41.00	4%	42.50
1 Gym	41.75	4%	43.50	4%	45.25	4%	47.00	4%	48.75
2 Gyms	83.50	4%	87.00	4%	90.50	4%	94.00	4%	97.50
3 Gyms	125.25	4%	130.50	4%	135.75	4%	141.00	4%	146.25
PE255 Martial Arts Room	36.50	4%	38.00	4%	39.50	4%	41.00	4%	42.50
Track Training (indoors)	31.25	4%	32.50	4%	33.75	4%	35.00	4%	36.25
Track Meets (indoor)	53.75	4%	56.00	4%	58.25	4%	60.50	4%	62.75
Track Practice*	n/a		58.00	4%	60.30	4%	62.70	4%	65.20
Track Competition*	n/a		120.00	4%	124.80	4%	130.00	4%	135.20
Natural Turf Practice*	n/a		43.00	4%	44.70	4%	46.50	4%	48.40
Natural Turf Competition*	n/a		52.00	4%	54.00	4%	56.15	4%	58.40
Artificial Turf Practice*	n/a		80.00	4%	83.20	4%	86.50	4%	90.00
Full Stadium Rental*	n/a		200.00	4%	208.00	4%	216.30	4%	224.95
PE138 Classroom	13.00	4%	13.50	4%	14.00	4%	14.50	3%	15.00
PE160 Meeting Room	21.00	5%	22.00	5%	23.00	4%	24.00	4%	25.00
Full Pool	169.50	4%	176.25	4%	183.25	4%	190.50	4%	198.00
½ Pool	84.75	4%	88.25	4%	91.75	4%	95.25	4%	98.78
¼ Pool	61.00	4%	63.50	4%	66.00	4%	68.50	4%	71.00
5/8 Pool	100.00	4%	104.00	4%	108.25	4%	112.50	4%	117.00
Lane	10.75	2%	11.00	5%	11.50	4%	12.00	4%	12.50
Full Pool – Team Rate	108.00	4%	112.50	4%	117.00	4%	121.50	4%	126.00
½ Pool – Team Rate	54.00	4%	56.25	4%	58.50	4%	60.75	4%	63.00
¼ Pool – Team Rate	38.75	4%	40.45	4%	42.00	4%	43.75	4%	45.50
5/8 Pool – Team Rate	63.75	4%	66.30	4%	69.00	4%	71.75	4%	74.50
Lane – Team Rate	6.75	4%	7.00	4%	7.25	3%	7.50	3%	7.75
Staff Charge Out									
Lifeguard	22.00	5%	23.00	5%	24.25	4%	25.25	4%	26.25
Operations Staff	22.00	5%	23.00	5%	24.25	4%	25.25	4%	26.25
Senior Lifeguard	25.00	5%	26.25	5%	27.50	4%	28.50	4%	29.50
Operations Coordinator	28.50	5%	30.00	5%	31.50	4%	32.75	4%	34.00

*** Subsidies available for schools, youth and university.**

Student ARS Fee/1st Choice Savings Centre for Sport and Wellness Membership

Student ARS fees and One Pass membership revenue currently provides funds to operate Sport and Recreation Services programs, including Athletics, staff costs, and maintenance of facilities. Through these fees, students and members have access to the Max Bell Pool and all facilities within the Centre (fitness centre, gyms, indoor / outdoor track, climbing wall, change rooms, and other amenities) during scheduled open times. This also includes access to basic fitness classes and discounted rates at City of Lethbridge pools during specified times. Additionally, this membership entitles the students and members to receive a reduction on the cost of tickets for Pronghorn games, intramurals, and non-credit recreation programs offered by the University.

By 2009-10 we will reach our target rates for faculty and staff memberships to be at 65% of the community adult rate and alumni/senior/youth to be at 80% of the community adult rate. The transition to these targets is why some of the proposed increases exceed the University fee increase guidelines. These rates are comparable to what is being charged in the local community.

Recommendation 21:

That effective April 1, 2009 the fees for 2009-10, as indicated in Table XXI, are approved and the fees for 2010-11 to 2012-13 be approved in principle.

**TABLE XXI
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP**

Prices include GST	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Semester Pass									
Student-Full-time (mandatory)	70.50	4%	73.25	4%	76.25	4%	79.30	4%	82.47
Student-Part-time(mandatory)	52.90	4%	54.95	4%	57.20	4%	59.45	4%	61.85
Faculty and Staff	100.00	7%	107.25	4%	111.50	4%	115.65	4%	120.20
Alumni/senior/youth*	124.00	6%	132.00	4%	137.25	4%	142.20	4%	147.85
Community Adult**	160.25	3%	165.00	4%	171.50	4%	177.75	4%	184.80
Monthly Pass									
Student	19.75	5%	20.75	4%	21.50	4%	22.45	4%	23.35
Faculty and Staff	28.00	9%	30.50	4%	31.75	3%	32.85	4%	34.15
Alumni/senior/youth*	34.50	9%	37.50	4%	39.00	4%	40.40	4%	42.00
Community Adult	44.50	5%	46.75	4%	48.50	4%	50.50	4%	52.50
Annual Pass									
Faculty and Staff	265.50	7%	283.75	4%	295.00	4%	307.50	4%	319.65
Alumni/senior/youth*	324.50	8%	349.25	4%	363.25	4%	378.15	4%	393.10
Community Adult	428.50	2%	439.00	4%	456.50	4%	472.70	4%	491.40
Daily Pass									
Community Adult	7.00	0%	7.00	4%	7.25	3%	7.50	3%	7.75
Alumni/senior/youth*	5.00	0%	5.00	5%	5.25	5%	5.50	5%	5.75
Children 3 to 13	2.50	0%	2.50	10%	2.75	9%	3.00	8%	3.25
Family (max 5)	15.00	0%	15.00	3%	15.50	3%	16.00	5%	16.75
Ten Punch Pass									
Community Adult	56.00	0%	56.00	4%	58.00	3%	60.00	3%	62.00
Alumni/senior/youth*	40.00	0%	40.00	5%	42.00	5%	44.00	5%	46.00
Children 3-13	20.00	0%	20.00	10%	22.00	9%	24.00	8%	26.00
Family (max 5)	120.00	0%	120.00	3%	124.00	3%	128.00	5%	134.00

*Includes other Post-secondary students

Intramural Team Facility Charge

In January 1999, Recreation Services began levying a non-refundable charge to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the lease of additional off-campus facilities to allow for more intramural participants and more game time.

Recommendation 22:

That effective April 1, 2009 the fee increases for 2009-10 as indicated in Table XXII be approved and that the increases for 2010-11 to 2012-13 be approved in principle.

**TABLE XXII
Intramural Team Facility Charge
(Per sport /Per semester)**

	Actual 2008-09	% Inc	Proposed 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13
Team Charge	147	5%	154	5%	162	5%	170	5%	179

ANCILLARY SERVICES FEES

Residence Dining Plan Fee

For the three years under review, it is proposed that the Residence Dining Plan fee be increased by approximately ten to fifteen percent in 2009-10 and 5% each year after to cover the inflationary increases in food prices. Appendix A indicates the current charges and the anticipated increases for the four years under review.

Recommendation 23:

That the Residence Dining Plan fees for 2009-10 be approved effective July 1, 2009, as proposed in Table XXIII (Appendix A) and the fees for 2010-11 to 2012-13 be approved in principle.

Housing Services Rental Rates

The Board of Governors policy on rental rates and fees approved in February 1990 requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. There is a proposed average increase of 8.0% for all units in 2009-10. Appendix B indicates the current charges as well as the anticipated increases.

Recommendation 24:

That the proposed adjustments to rental rates for the 2009-10 year as indicated in Table XXIV (Appendix B) be approved effective September 1, 2009 and the rate adjustments for 2010-11 to 2012-13 be approved in principle.

Miscellaneous Housing Fees and Charges

Housing is proposing several increases in miscellaneous housing fees for 2009-10. Appendix C provides both rate increases being proposed by Housing and an explanation for the increases.

Recommendation 25:

Effective May 1, 2009, the requested changes to miscellaneous Housing fees and charges as indicated in Table XXV (Appendix C) be approved.

Conference and Event Services

Conference and Event Services will rent out University facilities in accordance with the University's Facilities Use and Rental Policy. The proposed rates provided below reflect market rates within the City of Lethbridge for other conference facilities. Appendix D provides the current charges and the anticipated increases for the four years under review.

Recommendation 26:

Effective May 1, 2009 the requested changes in facility rental rates as indicated in Table XXVI (Appendix D) be approved, and the proposed fees for 2010-11 to 2012-13 be approved in principle.

APPENDIX A

RESIDENCE DINING PLAN PROPOSED FEES

**Residence Dining Plan Proposed Fees
2009 - 10**

TABLE XXIII

Dining plan 8 month contract GST Exempt	University of Calgary			Dining plan 8 month contract GST Exempt	University of Alberta (Lister Hall)		
	Current 2008-2009 \$	Bonus %	Proposed 2009-2010		Current 2008-2009 \$	Bonus %	Proposed 2009-2010
Plan A	\$2,600	0%	Data not available at this time	Plan A	\$3,990	0%	Data not available at this time
Plan B	\$3,200	0%		Plan B	\$3,150	0%	
Plan C	\$4,000	0%		Plan C	\$2,730	0%	
				Plan D	\$2,310	0%	
				Plan E	Removed	0%	
Projected # of plans:	700	New residences under construction.		Projected # of plans:	1,809		
Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	0		
Comments:	<p>The Dining Plan is compulsory for all years in the traditional Residences.</p> <p>In September, the entire dining plan funds are put in their account for purchases from September to April. They can make installment payments in September and January, however that is subject to a \$50 admin. fee.</p> <p>Refunds are provided to the level of the minimum plan (\$2,600).</p> <p>No decisions as to 2009-10 rates yet.</p> <p>Each plan includes \$100 to be spent only in the Convenience Store on campus with no discount.</p> <p>Additions allowed in \$100 increments.</p>			Comments:	<p>The Dining Plan is compulsory for all years in traditional Residences.</p> <p>Refunds are only provided to a minimum commitment of \$2310.</p> <p>No decisions as to 2009-10 rates yet.</p> <p>Additions allowed in increments of \$50 increments.</p> <p>They are not allowed to purchase convenience items with their dining plans.</p>		

**The University of Lethbridge
Residence Dining Plan
2009-2013**

8 month contract	Current 2008-2009	Discount	Proposed 2009-2010 10%	Bonus	% Increase 2009-2010	Projected Increase 2010-2011	Projected Increase 2011-2012	Projected Increase 2012-2013
Two - tier Plan:								
<u>U-Hall Students</u>								
Commuter (Small) Plan GST Exempt (5%)	\$2,173.00		\$2,390.00		10.00%	5%	5%	5%
Daily Equivalent Value (not counting stat. hols.)	\$10.35		\$11.38					
<u>Value Plus Plans:</u>								
Residence Medium Plan GST Exempt (5%)	\$2,498.00	4.1% Discount	\$2,873.00	8 free passes to	15.00%	5%	5%	5%
Daily Equivalent Value (not counting stat. hols.)	\$11.90	at POS with	\$13.68	Residence Buffets				
		Full Payment in Sept.		\$100 value				
Projected # of dining plans U-Hall:	214		213					
<u>Aperture Park</u>								
New High School students	\$1,545.00		\$1,700.00		10.00%	5%	5%	5%
Daily Equivalent Value (not counting stat. hols.)	\$7.36		\$8.10					
Projected # of dining plans Aperture:	110		118					
Administration Fee for Refunds/Cancellations	\$40.00		\$75.00			0	0	0

Notes: Any amount can be added to any plan at any time.

Refunds are provided to a minimum of the Commuter Plan in U-Hall, and the base plan in Aperture Park upon withdrawal from University.

Only food and non-alcoholic beverages may be purchased on all dining plans.

\$100 of the commuter dining plan is in flexible dollars for added convenience for late evenings and weekends in vending.

\$300 of the Value Plus Plan will be in flexible dollars for added convenience for late evenings and weekends in vending.

Aperture students can upgrade to the U-Hall plan at any time. Any student on campus can purchase any of the dining plans.

Average daily expenditures in September, 2008 are as follows: Breakfast \$5.00, Lunch \$7.50, and Dinner \$11.00.

Average cheque per transaction in September, 2008 is \$4.46.

Utility increases are projected as follows: 2009/10 -12.6%, 2010/11 -21%, 2011/12 - 16.3%, 2012/13 - 3.1%

Wages are expected to rise 6-8%

Fuel surcharges are now applied by suppliers on shipments out of Calgary.

Excerpt from Alberta Finance Budget and Fiscal Planning June 28, 2007

Excerpts from Consumer Prices: The Year 2007 in Review:

On a provincial basis, consumer prices varied considerably in 2007. In fact, provincial consumer prices experienced their greatest degree of divergence since 1994. Increases ranged from a high of 5.0% in Alberta to a low of 1.5% in Newfoundland and Labrador.

Out of the eight major components in the Consumer Price Index (CPI) basket, consumer price increases in 2007 were driven up by increases for two of life's basic necessities: food and shelter. In 2006, costs for shelter and transportation were the major propellers of consumer price increases.

A 13.0% rise in prices for fruit juices, primarily due to orange juice, propelled food inflation upwards. Poor weather conditions in 2007, combined with two major hurricane seasons compounded by drought and crop disease in the 2004/2005 and 2005/2006 crop years, challenged orange growers in Florida to maintain consistent production levels. Florida is the world's second-largest producer of juice oranges, behind Brazil. A crop freeze in California at the beginning of 2007 also drove up orange and orange juice prices.

Increases in prices of several food products related to grain occurred in the wake of a surge in world grain prices. Grain prices increased substantially in 2007 as a result of a tight supply-demand situation for wheat, caused by poor northern hemisphere harvests and all-time low world wheat

Excerpts from Stats Canada Consumer Price Index Released September 23, 2008

Consumer prices rose 3.5% from August 2007 to August 2008, largely driven by higher prices for gasoline. On a monthly basis, consumer prices after seasonal adjustment rose 0.2% from July to August 2008.

The 12-month increase in the Consumer Price Index (CPI) in August was the largest since the 12-month rate of growth of 4.2% in March 2003.

Of the eight major CPI components, transportation costs rose the most in the 12 months to August 2008, followed by price increases for shelter and food. The Canadian consumer faced on average a 5.8% rise in costs for transportation, largely the result of a 26.3% increase in prices for gasoline over the 12 months to August.

After rising at a 12-month rate of 3.7% in July, food prices rose 4.5% over the 12 months to August and continued to exert upward pressure on the CPI. Prices for food purchased from stores rose 5.2%, the largest 12-month rise since June 2001.

Prices for bakery and cereal products (+14.9%) continued to exert the strongest upward pressure on prices for food purchased from stores. Prices for bakery and cereal products have been trending upward since late 2007 and posted the largest increase since

Over the 12 months to August, a 9.2% rise in fresh vegetable prices also pushed up prices for food, partly the result of higher transportation costs related to fuel.

APPENDIX B
PROPOSED HOUSING RATES

Housing Services
PROPOSED RATES
FOR THE RESIDENCE YEARS 2009-2013

TABLE XXIV

MONTHLY RENTAL RATES:	2008-2009 PRESENT FEE	2009-2010 PROPOSED FEE	2009-2010 PROPOSED % INCREASE	2010-2011 PROPOSED FEE	2011-2012 PROPOSED FEE	2012-2013 PROPOSED FEE	# ROOMS
DORMITORY (Per person per month - based on 8 months)							
Double Rooms	\$249	\$269	8.00%	\$280	\$291	\$302	92
Suite Single Rooms	\$369	\$399	8.00%	\$414	\$431	\$448	79
Large Single Rooms	\$402	\$434	8.00%	\$452	\$470	\$488	26
Suite Large Single Rooms	\$419	\$453	8.00%	\$471	\$489	\$509	16
Total Dormitory Beds							213
APARTMENTS (Per person per month - based on 9.5 months)							
1 - Bedroom Apartment	\$765	\$803	5.00%	\$835	\$869	\$904	16
2 - Bedroom Apartment	\$481	\$539	12.00%	\$560	\$583	\$606	102
4 - Bedroom Apartment	\$460	\$529	15.00%	\$550	\$572	\$595	120
Total Apartment							238
TOWNHOMES (NV & Tsuutina - per person - based on 8 months)							
4-bedroom NV Townhomes Double Executive	\$504	\$554	10.00%	\$577	\$600	\$624	48
4-bedroom NV Townhomes	\$497	\$547	10.00%	\$569	\$591	\$615	48
2-bedroom Tsuutina Townhomes - small room	\$460	\$492	7.00%	\$512	\$532	\$554	10
2-bedroom TsuutinaTownhomes - large room	\$504	\$544	8.00%	\$566	\$589	\$612	28
Total Apartment Beds							134
FAMILY TOWNHOMES (Per unit per month - based on 11 months)							
1 - Bedroom Unit	\$740	\$784	6.00%	\$816	\$848	\$882	2
2 - Bedroom Unit	\$787	\$842	7.00%	\$876	\$911	\$947	24
3 - Bedroom Unit	\$862	\$896	4.00%	\$932	\$970	\$1,008	6
2 - Bedroom Furnished Unit	\$942	\$999	6.00%	\$1,038	\$1,080	\$1,123	1
Total Townhome Units							33

Proposed Housing Rates 2009-2010

Recommendation	Rationale
<p>1) Increase Housing fees by: 9.99%</p> <p>These rates are effective: Sept. 1/2009 for single students For family townhomes the rates will become effective on renewal or at the beginning of new leases in 2009.</p>	<ul style="list-style-type: none"> - Inflation on supplies and contracts is estimated to be 3%. - Increase in salaries anticipated at approximately 8-9% or \$63,000. - Utility costs are an ongoing concern and creates pressure on rental rates. Utility rates are expected to increase by 12.6% in 2009 or \$55,000 and 21% in 2010 or \$103,000. - It is difficult to maintain competitive rates within the market given the volatility of the utility costs and the fact that the University sets their rental rates one year in advance of the market. - Decreased summer enrollment continues to impact capture rates for summer occupancy. - 12 months of operating expenses are funded from the 8-month student housing revenues. - Rental comparisons have been completed in Sept/08. - Repair and maintenance items will increase as the Aperture Residential Park buildings increase in age and are currently underfunded. - Rentals must offset value added services in Campus Housing compared to the local market; e.g., Residence Life Programming, Residence Assistants, and application student matching. - The local market has been at or exceeded the proposed rates for the last year.
2) Maintain summer discount program	<ul style="list-style-type: none"> - The discount will be set at 10% for the 4 summer months, giving students incentive to stay with us, but to recognize and offset the high utility and other costs.
3) Room change request fee	<ul style="list-style-type: none"> - The increase in the number of first year residents has resulted in a subsequent increase in the volume of room change requests in the initial months of the academic term. The fee increase will offset the additional administrative costs involved in meeting the student requests.
4) Security Deposit Increase	<ul style="list-style-type: none"> - The current dollar value of the security deposit is no longer a motivation for students to clean their units upon move-out or monitor damages beyond the general wear and tear. It tends to be perceived as disposable. - Lethbridge College has recently increased their security deposit requirement from \$100 to \$300 in response to this growing trend.
5) Cleaning Charge (Hourly Rate)	<ul style="list-style-type: none"> - The charge increase is a direct cost recovery for labour and supplies during the annual student room turnover in April. - Cleaning charges are only levied if the time spent is greater than 20 minutes. All charges are assessed in 15 minute increments.
6) Advance Payment Increase	<ul style="list-style-type: none"> - Advance payments to increase to match those at U of C in order to reduce the amount of "no shows" thereby ensuring serious students will obtain Campus Housing accommodation.
7) Emergency Response/Internet Digital System	<ul style="list-style-type: none"> - Currently there is no communication system within the residences for emergency response in the case of critical incidents. This fee is required to fund an emergency response system throughout Campus Housing. As a tie in it will also provide for Internet access to each room. The previous Internet fee was \$112/8 mos. with a 98% subscription rate. This new fee will be mandatory for all students and will provide for Internet and emergency response systems as well as the ongoing maintenance for these systems and related equipment.
8) All other fees to remain at the 2008-2009 level.	<ul style="list-style-type: none"> - Remaining fees are comparable to market rates and do not require adjustment.

Housing Services
October, 2008

	PRESENT FEE	PROPOSED FEE	\$ INCREASE	Proposed % INCREASE	# ROOMS	2008-2009 TOTAL REVENUE	FINANCIAL IMPACT	2009-2010 REVENUE
DORMITORY (Per person per month - based on 8 months)								
Double Rooms	\$ 249.00	\$ 269.00	\$ 20.00	8.00%	92	\$ 178,682	\$ 14,352	\$ 193,034
Suite Single Rooms	\$ 369.00	\$ 399.00	\$ 30.00	8.00%	79	\$ 227,378	\$ 18,486	\$ 245,864
Large Single Rooms	\$ 402.00	\$ 434.00	\$ 32.00	8.00%	26	\$ 83,616	\$ 6,656	\$ 90,272
Suite Large Single Rooms	\$ 419.00	\$ 453.00	\$ 34.00	8.00%	16	\$ 53,632	\$ 4,352	\$ 57,984
Total Dormitory Revenue					213	\$ 543,308	\$ 43,846	\$ 587,154
% increase for Dormitory							8.07%	
APARTMENTS (Per person per month - based on 8.3 months)								
1 - Bedroom Apartment	\$ 765.00	\$ 803.00	\$ 38.00	5.00%	16	\$ 101,592	\$ 5,046	\$ 106,638
2 - Bedroom Apartment	\$ 481.00	\$ 539.00	\$ 58.00	12.00%	102	\$ 407,215	\$ 49,103	\$ 456,317
4 - Bedroom Apartment	\$ 460.00	\$ 529.00	\$ 69.00	15.00%	120	\$ 441,600	\$ 66,240	\$ 507,840
Total Apartment Revenue					238	\$ 950,407	\$ 120,389	\$ 1,070,796
% increase for Apartments							12.67%	
SINGLE STUDENT TOWNHOMES(per person per month - based on 8.1 months)								
4-bedroom NV Townhomes Double Executive	\$ 504.00	\$ 554.00	\$ 50.00	10.00%	48	\$ 195,955	\$ 19,440	\$ 215,395
4-bedroom NV Townhomes	\$ 497.00	\$ 547.00	\$ 50.00	10.00%	48	\$ 193,234	\$ 19,440	\$ 212,674
2-bedroom Tsuutina Townhomes - small room	\$ 460.00	\$ 492.00	\$ 32.00	7.00%	10	\$ 37,260	\$ 2,592	\$ 39,852
2-bedroom TsuutinaTownhomes - large room	\$ 504.00	\$ 544.00	\$ 40.00	8.00%	28	\$ 114,307	\$ 9,072	\$ 123,379
Total Single Townhome Revenue					134	\$ 540,756	\$ 50,544	\$ 591,300
% increase for Townhomes							9.35%	
FAMILY TOWNHOMES (Per unit per month - based on 11 months)								
1 - Bedroom Unit	\$ 740.00	\$ 784.00	\$ 44.00	6.00%	2	\$ 16,280.00	\$ 968.00	\$ 17,248.00
2 - Bedroom Unit	\$ 787.00	\$ 842.00	\$ 55.00	7.00%	25	\$ 216,425.00	\$ 15,125.00	\$ 231,550.00
3 - Bedroom Unit	\$ 862.00	\$ 896.00	\$ 34.00	4.00%	6	\$ 56,892.00	\$ 2,244.00	\$ 59,136.00
2 - Bedroom Furnished Unit - non-student unit	\$ 942.00	\$ 999.00	\$ 57.00	6.00%	1	\$ 10,362.00	\$ 627.00	\$ 10,989.00
Total Townhome Revenue					34	\$ 299,959.00	\$ 18,964.00	\$ 318,923.00
% increase for Family Townhomes							6.32%	
Rental Revenue Increase (Decrease) Anticipated						\$2,334,430	\$233,743	\$2,568,173
Plus:	Application, Internet/emergency response fees					\$116,976		\$128,080
Total Projected Revenue:						\$2,451,406		\$2,696,253
% Increase in rental and misc. fees:							9.99%	

Notes: Student housing is contracted on a semester basis. Rates shown monthly for comparative purposes only.

Students receive interest on their security deposit as it is refundable, therefore no financial impact has been calculated.

The intent of increasing miscellaneous fees is to decrease the occurrence of these events as they are currently escalating. Most miscellaneous fees are avoidable. If students choose to avoid the fees, we will not receive the misc. revenue. The two misc. fees we will actually receive are from applications and the proposed Internet/emergency response system.

Rental Comparisons with Market to U of L

Market to U of L with values - 1 Bedroom Units - Single Housing

Values used	High speed Internet	41	Water and Heat	79
	Cable or Satellite	35	Sewage and Garbage	5
	Furnishings and Linen	45	Electricity	56
	Bussing/Gas Required	55	Dishwasher	20
	24 Hour Security	10	Air Conditioning	20
	1 plug-in parking stall	36	Washer/Dryer	15

2008-2009 Housing Fee Comparisons

Oct/08

1-Bedroom Apartments

Description	2009-2010 Proposed U of L 1 bdrm. Apt.	Current Rates									
		Berkeley Square	Cambridge House	Maddison Heights	Princeton Place	Scenic Heights	Westwinds Apartments	Broadstreet Prop	Skyline Terrace	Braemore Management	Westwood Apartments
Security Deposit	\$300	\$500	\$799	\$775	\$799	510	695	\$800	\$799	\$650	\$550
Monthly Rent	803	570	799	775	799	510	695	800	799	650	550
Utilities											
Water and Heat	incl	incl	incl	incl	incl	incl	incl	incl	incl	79	79
Electricity	incl	incl	incl	56	56	56	incl	56	incl	56	56
Air Conditioning	n	n	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl
High Speed Internet	16	41	41	41	41	41	41	41	41	41	41
Cable/Satellite	y	35	35	35	35	35	35	35	35	35	35
Furniture	y	45	45	45	45	45	45	45	45	45	45
Appliances											
Fridge & Stove	y	y	y	y	y	y	y	y	y	y	y
Dishwasher	n	-20	n	-20	n	n	y	n	-20	n	n
Washer/Dryer	n	n	n	n	n	n	n	-15	n	n	n
Children Permitted	n	y	y	n	y	y	n	y	n	y	n
Parking	n	-36	-36	-36	-36	-36	-36	-36	-36	-36	-36
Pets	n	n	n	n	n	n	n	n	n	n	n
Capacity	16	11		50	54	63	27	64			
Required Lease/Term	4 mos(sem)	1 year	6 month	month to month	6 month	8 month	6 month	1 year	6 months	6 months	6 months
24 Hour Security	0	10	10	10	10	10	10	10	10	10	10
Bussing Required	0	0	0	0	55	55	55	55	0	55	55
Application Fee (once only, not mthly)	50	0	0	0	0	0	0	35	0	0	0
Window Coverings	0	n	y	y	y	y	y	0	y	y	y
True Total Cost	\$819	\$645	\$894	\$906	\$1,005	\$716	\$845	\$1,006	\$874	\$935	\$835
8 mos. Commitment	\$6,902	\$6,060	\$7,951	\$8,023	\$8,839	\$6,238	\$7,455	\$9,283	\$7,791	\$8,130	\$7,230

Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250/mo. Westridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.

Avg. Mkt. TTC=	\$ 866.10
Market Rate to Proposed U of L Variance:	6%

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - On-campus access to P.E. facilities including Olympic sized swimming pool
 - On-campus world class art gallery teaching facility
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- The Residence is designed with elevators for physically challenged individuals.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services
10/8/2008

Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Units

Values used			
Furnishings and Linen	65	Water and Heat	79
High speed internet	41	Electricity	56
Cable or Satellite	35	Sewage and Garbage	5
Bussing/Gas Required	55	Dishwasher	20
24 Hour Security	10	Air Conditioning	20
1 plug-in parking stall	36	Washer/Dryer	30

2008-2009 Housing Fee Comparisons

2-Bedroom Apartments		Oct/08									
Description	2009-2010 Proposed U of L 2 bdrm. Apt.	Current Rates									
		Berkeley Square	Cambridge House	Maddison Heights	Princeton Place	Scenic Heights	Broadstreet Properties	Westridge Manor	Glen Arbour Condos	Skyline Terrace	Braermore Manor
Security Deposit	\$600	500	899	900	899	615	1105	600	825	899	1025
Monthly Rent	1078	650	899	900	899	615	1105	820	825	899	1025
Utilities											
Water and Heat	incl	incl	incl	incl	incl	incl	incl	79	79	incl	79
Electricity	incl	incl	incl	56	56	56	56	incl	56	incl	56
Air Conditioning	n	n	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl
Cable/Satellite	incl	35	35	35	35	35	35	35	35	35	35
Internet	16	41	41	41	41	41	41	41	41	41	41
Furniture	incl	65	65	65	65	65	65	65	65	65	65
Appliances											
Fridge & Stove	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl
Dishwasher	n	-20	n	-20	n	n	n	-20	-20	-20	n
Washer/Dryer	n	n	n	n	n	n	-20	-30	-30	n	n
Children Permitted	n	min 21	y	min19	y	min 18	-30	n	y	n	y
Parking	n	-36	-36	-36	-36	-36	-36	-36	-36	-36	-36
Pets	n	n	n	n	n	n	y	n	n	n	n
Capacity	102	96		122	70	171		75	36	157	70
Required Lease/Term	4 mos(sem)	1 year	6 month	month to month	6 month	8 months	1 year	1 year	1 year	6 month	6 month
24 Hour Security	0	10	10	10	10	10	10	10	10	10	10
Bussing Required	0	0	0	0	55	55	55	55	55	0	55
Application Fee (once only, not mthly)	50	0	0	0	0	0	35	n	n	0	0
Window Coverings	0	n	y	y	y	y	y	y	y	y	y
True Total Cost	\$1,094	\$745	\$1,014	\$1,051	\$1,161	\$841	\$1,281	\$1,019	\$1,116	\$994	\$1,330
8 mos. Commitment	\$9,402	\$6,860	\$9,011	\$9,308	\$10,187	\$7,343	\$11,788	\$9,152	\$10,153	\$8,851	\$11,665

Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250/mo. Westridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge a to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.

Avg. TTC =	\$ 1,024.67 (Market TTC)
Excluding Braermore Manor	
Market Rate to Proposed U of L Variance:	-6%

Notes:

- U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - On-campus access to P.E. facilities including Olympic sized swimming pool
 - on-campus world class art gallery teaching facility
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities on each floor of the apartments
 - No cost to move or rent furniture, just pack a suitcase
 - Access to on-campus library
- ORS student support and social programs, provides a partnership in managing your living space
- Housing offers community living programs
- Housing provides special interest groups; ie. hiking, swimming, etc.
- One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- The Residence is designed with elevators for physically challenged individuals.
- The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas
- Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services
10/8/2008

Rental Comparisons with Post Secondary Institutions to U of L

Market to U of L with values - 4 Bedroom Units

Values used				
	Furnishings and Linen	65	Water and Heat	79
	High speed internet	41	Electricity	56
	Cable or Satellite	35	Sewage and Garbage	5
	Bussing/Gas Required	55	Dishwasher	20
	24 Hour Security	10	Air Conditioning	20
	1non-plug parking stall	36	Washer/Dryer	30

2009-2010 Housing Fee Comparisons

4-Bedroom Single Townhomes (Village)

Oct/08

Description	2009-2010 Proposed	2009-2010 Proposed	2009-2010 Proposed	Current LC
	U of L 4 bdrm. Apt.	U of L 4 bdrm NV- TH double Exc.	U of L 4 bdrm NV- TH single bed	30 AVE
Security Deposit	\$300	\$300	\$300	\$300
Monthly Rent	529	554	547	543
Utilities				
Water and Heat	incl	incl	incl	incl
Electricity	incl	incl	incl	incl
Air Conditioning	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl
Cable/Satellite	incl	incl	incl	incl
Internet	16	14	14	incl
Furniture	incl	incl	incl	incl
Appliances				
Fridge & Stove	incl	incl	incl	incl
Microwave	n	incl	incl	n
Dishwasher	incl	incl	incl	incl
Washer/Dryer	n	n	n	n
Television	n	incl	incl	n
Children Permitted	n	n	n	n
Parking Plug / LC non plug	36.00	36.00	36.00	13.00
Pets	n	n	n	n
Capacity	96	96	96	200
Required Lease/Term	4 mos(sem)	4 mos(sem)	4 mos(sem)	4 mos(sem)
24 Hour Security	0	0	0	0
Bussing Required	0	0	0	0
Application Fee (one-time only not monthly)	50	50	50	25
Window Coverings	0	0	0	0
True Total Cost	\$581	\$604	\$597	\$556
8 mos. Commitment	\$4,998	\$5,182	\$5,126	\$4,773

Notes:

- 1) Both Facilities offer a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services study, workout, & TV rooms
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - Laundry facilities in a central Amenities building
 - Access to on-campus library
 - No cost to move or rent furniture, just pack a suitcase
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) A UofL application fee is required as Housing does the matching between students who do not know each other.

Housing Services

10/8/2008

Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Townhomes			
Values used			
			Water and Heat 79
	Cable or Satellite	40	Sewage and Garbage 5
	High Speed Internet	41	Electricity 56
	Bussing/Gas Required	55	Dishwasher 20
	24 Hour Security	10	Air Conditioning 20
	1 plug-in parking stall	36	Washer/Dryer 30

2008-2009 Housing Fee Comparisons

2-Bedroom Family Townhomes

Description	2009-2010 Proposed U of L 2 bdrm. TH	Oct./08 Current Rates						
		West River	Courts of	Westlake	Weidner	Highland	27 Highlands	* Lethbridge
		Heights	Columbia	Manor	Investments	Parkhomes	Hsg Auth	
Security Deposit	\$842	600	750	515	938	750	900	250
Monthly Rent	\$842	600	750	515	938	955	900	425
Utilities								
Water and Heat	y	79	79	79	incl	79	79	79
Electricity	y	56	56	56	56	56	56	inclu
Air Conditioning	n	n	n	n	n	n	n	n
Sewage/Garbage	y	5	5	5	5	5	5	5
High Speed Internet	16	41	41	41	41	41	41	41
Cable/Satellite	y	40	40	40	40	40	40	40
Furniture	n	n	n	n	n	n	n	n
Appliances								
Fridge & Stove	y	y	y	y	y	y	y	y
Dishwasher	n	n	n	n	-20	-20	-20	n
Washer/Dryer	n	n	n	n	-30	-30	-30	n
Children Permitted	y	y	n	n	y	y	y	y
Parking	n	-36	-36	-36	-36	-36	-36	-36
Pets	n	n	n	n	cats	cats	n	n
Required Lease/Term	1 year	6 Months	1 year	6 month	1 year	1 year	6 months	Need Basis
24 Hour Security	0	10	10	10	10	10	10	10
Bussing Required	0	0	0	0	55	55	55	55
Application Fee (one-time only, not mthly)	50	0	0	0	25	0	0	0
True Total Cost	\$858	795	945	710	1059	1155	1100	619
12 mos. Commitment	11,188	10,140	12,090	9,035	13,671	14,610	14,100	7,678

Avg. TTC =	\$ 960.67	Excluding Lethbridge Hsg Auth.
Market Rate to U of L Variance:	12%	

Notes:

* Maximum income \$21,000-\$26,500 to be eligible. Rates will vary by situation.

The base rate for a 1-bedroom unit is \$425. Currently no 2-bedrooms available.

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - Access to on-campus library
 - Quick access to classes
 - Study rooms, work-out rooms, TV rooms
 - Laundry facilities in each Townhome Building
 - on-campus world class art gallery teaching facility
 - On-campus access to P.E. facilities including Olympic sized swimming pool
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) The above only accounts for those students taking the bus from off-campus. Those students driving a car would need to purchase a U of L parking pass and pay for gas.
- 7) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Housing Services

10/8/2008

Rental Comparisons with Market to U of L

Market to U of L with values - 3 Bedroom Townhomes			
Values used			
			Water and Heat 79
Cable or Satellite	40		Sewage and Garbage 5
High Speed Internet	41		Electricity 56
Bussing/Gas Required	55		Dishwasher 20
24 Hour Security	10		Air Conditioning 20
1 plug-in parking stall	36		Washer/Dryer 30

2008-2009 Housing Fee Comparisons

Description	2009-2010 Proposed U of L 3 Bdrm. TH	Oct./08 Current Rates						
		#1 Laval Court	#3 Ryerson Road	Courts of Columbia	Westlake Manor	Weidner Investments	Highland Parkhomes	* Lethbridge Hsg Auth
		Security Deposit	896	650	650	750	575	1115
Monthly Rent	896	650	650	750	575	1115	1145	425
Utilities								
Water and Heat	y	79	79	79	79	y	79	79
Electricity	y	56	56	56	56	56	56	inclu
Air Conditioning	n	n	n	n	n	n	n	n
Sewage/Garbage	y	5	5	5	5	5	5	5
High Speed Internet	16	41	41	41	41	41	41	41
Cable/Satellite	y	40	40	40	40	40	40	40
Furniture	n	n	n	n	n	n	n	n
Appliances								
Fridge & Stove	y	y	y	y	y	y	y	y
Dishwasher	n	n	n	n	n	-20	-20	n
Washer/Dryer	y	n	n	n	n	-30	-30	n
Children Permitted	y	y	y	n	n	y	y	y
Parking	n	-36	-36	-36	-36	-36	-36	-36
Pets	n	n	n	n	n	cats	cats	n
Required Lease/Term	1 year	6 month	6 month	1 year	6 months	1 year	1 year	Need Basis
24 Hour Security	0	10	10	10	10	10	10	10
Bussing Required	0	0	0	0	0	55	55	55
Application Fee (Once only, not mthly)	50	0	0	0	0	25	0	0
True Total Cost	\$912	\$845	\$845	\$945	\$770	1236	\$1,345	619
12 mos. Commitment	\$11,890	\$10,790	\$10,790	\$12,090	\$9,815	\$15,972	\$16,890	\$7,678

Assumed \$100 charge for summer months which is very conservative; e.g. Westsbridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one student stays for the summer, they would have to pay for the entire suite. Many private properties charge a holding fee in the summer to secure the suite for September rental. The University does not.

Avg. Mkt. TTC = \$ 928.20	Excluding Lethbridge Hsg Auth.
	Excluding Highland Parkhomes
Market Rate to Prop. U of L Variance:	2%

Notes:

* Maximum income \$21,000-\$26,500 to be eligible. Rates will vary by situation. The base rate for a 1-bedroom unit is \$425.

Currently no 3-bedrooms available.

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services
 - Access to 24 hour computer lab
 - Access to on-campus library
 - On-campus access to P.E. facilities including Olympic sized swimming pool
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- 7) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

**APPENDIX C
PROPOSED RESIDENCE
MISCELLANEOUS FEES AND CHARGES**

**PROPOSED RESIDENCE RATES
FOR THE RESIDENCE YEAR 2009-2010**

TABLE XXV

MISCELLANEOUS FEES AND CHARGES	PRESENT FEE	PROPOSED FEE	\$ INCREASE	0% INCREASE	Historic # AFFECTED	FINANCIAL IMPACT OF CHANGE	TOTAL REVENUE
1. Application Fee	\$ 50.00	\$ 50.00	\$ -	0%	1000	\$ -	\$ 50,000.00
2. Advance Payments (applied to rent)							
Non-first year students							
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -	Applied
Due on accepting offer of accommodation	\$ 350.00	\$ 550.00	\$ 200.00	57%	600	\$ -	To Rent
First year students							
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -	Applied
Due on accepting offer of accommodation	\$ 350.00	\$ 900.00	\$ 550.00	157%	600	\$ -	To Rent
3. Cancellation Fee							
Before Offer of Accommodation (after June 1)	\$ 100.00	\$ 100.00	\$ -	0%	25	\$ -	\$ 2,500.00
Non-first year students (Advance Payment = \$650)							
After Acceptance (but before July 1)	\$ 375.00	\$ 455.00	\$ 80.00	21%	2	\$ 160.00	\$ 910.00
After Acceptance (but before July 15)	\$ 400.00	\$ 520.00	\$ 160.00	40%	1	\$ 160.00	\$ 520.00
After Acceptance (but before August 1)	\$ 450.00	\$ 585.00	\$ 180.00	40%	1	\$ 180.00	\$ 585.00
After Acceptance (on or after August 15)	\$ 500.00	\$ 650.00	\$ 200.00	40%	1	\$ 200.00	\$ 650.00
First year students (Advance Payment = \$1000)							
After Acceptance (but before July 1)	\$ 375.00	\$ 700.00	\$ 325.00	87%	15	\$ 4,875.00	\$ 10,500.00
After Acceptance (but before July 15)	\$ 400.00	\$ 800.00	\$ 400.00	100%	1	\$ 400.00	\$ 800.00
After Acceptance (but before August 1)	\$ 450.00	\$ 900.00	\$ 450.00	100%	5	\$ 2,250.00	\$ 4,500.00
After Acceptance (on or after August 15)	\$ 500.00	\$ 1,000.00	\$ 500.00	100%	7	\$ 3,500.00	\$ 7,000.00
4. Key Replacement Fee	\$ 75.00	\$ 75.00	\$ -	0%	10	\$ -	\$ 750.00
5. Room Change Request Fee	\$ 30.00	\$ 40.00	\$ 10.00	33%	15	\$ 150.00	\$ 600.00
6. Contract Termination Fee	\$ 200.00	\$ 200.00	\$ -	0%	10	\$ -	\$ 2,000.00
7. Mail Box Rental Fee	\$ 84.00	\$ 84.00	\$ -	0%	15	\$ -	\$ 1,260.00
8. Damage Recovery Mark-Up	\$10 + 10%	\$10 + 10%		0%	80	\$ -	\$ 1,200.00
9. Organization of Residence Students Fee	\$ 45.00	\$ 45.00	\$ -	0%	610	\$ -	\$ -
10. Security Deposit	\$ 200.00	\$ 300.00	\$ 100.00	50%	586	\$ -	Returned to Student
11. Cleaning Charge (Hourly)	\$ 25.00	\$ 40.00	\$ 15.00	60%	75	\$ 1,125.00	\$ 3,000.00
12. Lock Out Fee	\$ 25.00	\$ 25.00	\$ -	0%	40	\$ -	\$ 1,000.00
13. Internet Access	\$ 112.00	\$ -	-\$ 112.00	0%	598	-\$ 66,976.00	\$ -
14. Emergency Response Digital System (8-mo)		\$ 128.00	\$ 128.00	0%	610	\$ 78,080.00	\$ 78,080.00
Total Miscellaneous Fees and Charges						\$ 24,104.00	\$ 165,855.00

The intent of miscellaneous fees is to reduce the number of occurrences to zero, thereby making these fees revenue neutral. Application and Emergency Response/Internet fees are required.

**NOTES ACCOMPANYING
THE PROPOSED RESIDENCE RATES
FOR THE RESIDENCE YEAR 2009-2010**

Miscellaneous Rates and Charges

1 APPLICATION FEE: This fee is assessed to cover the cost of processing the application and communication with the the applicant. This is a non-refundable fee.

No Change Proposed

				<u>Current Fees</u>	
U. of L.	\$50.00	U. of C.	= \$ 50.00		
		U. of A.	= \$175.00	=	\$150.00 becomes Security deposit after move-in
		L.C.	= \$25.00		Security deposit after move-in

2 ADVANCE PAYMENTS: These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process or not cancel at all creating empty beds in September which at that time are next to impossible to fill.

Change Proposed

The advance payments are credited towards the student's room rental upon check-in, and represent no additional expenses. Experience shows that the increase of no-shows is increasing especially with first year students. Reducing the number of "no shows" increases the chance of those students requiring Campus Housing to secure the accommodation.

		<u>Proposed</u>		<u>Current Fees</u>	
U. of L.	\$1,000 for 1st years	U. of C.	=	\$1,000 for 1st years, \$450 for others and proposing to increase this amount in 2009.	
U. of L.	\$650 for non-1st years	U. of A.	=	Equal to 1st month's rent OR \$350 in traditional residence	
U. of L.	\$450 - Current	L.C.	=	Pay semester fees 30 days prior to arrival	

3 CANCELLATION FEES: Cancellations after the offer and room allocation will cause additional work and expenses as all assignments are reversed and replacements must be found with difficulty the closer to September.

Change Proposed

No changes are proposed to the existing schedule of charges. All penalties are avoidable. The following schedule outlines when payments are received and penalties imposed.

Student Applies: \$150.00 Paid - \$50 Application Fee and 1st Advance Payment of \$100

Non-first-year students

Student Accepts Offer:	\$550.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental	
	Total upon acceptance paid: \$700 (\$50 app. + \$100 advance + \$550 confirmation.)	
Cancellation of Accepted Offer:		
Admission Declined by Registrar at Any Time Charge:	\$50.00	Refund: \$585 (90%)
Cancellation Before July 1	Charge: \$455 (70%)	Refund: \$195 (30%)
Before July 15th	Charge: \$520 (80%)	Refund: \$130 (20%)
Before August 1st	Charge: \$585 (90%)	Refund: \$ 65 (10%)
On or After August 15th	Charge: \$650 (100%)	Refund: \$0 (0%)

Proposed Change First Year Students

Student Accepts Offer:	\$900.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental	
	Total upon acceptance paid: \$1000 (\$50 app. + \$100 advance + \$850 confirmation.)	
Cancellation of Accepted Offer:		
Admission Declined by Registrar at Any Time Charge:	\$50.00	Refund: \$900 (90%)
Cancellation Before July 1	Charge: \$700 (70%)	Refund: \$300 (30%)
Before July 15th	Charge: \$800 (80%)	Refund: \$200 (20%)
Before August 1st	Charge: \$900 (90%)	Refund: \$100 (10%)
On or After August 15th	Charge: \$1000 (100%)	Refund: \$0 (0%)

Current Policy

Student Accepts Offer:	\$350.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental	
	Total upon acceptance paid: \$500 (\$50 app. + \$100 advance + \$350 confirmation.)	
Cancellation of Accepted Offer:		
Admission Declined by Registrar at Any Time Charge:	\$50.00	Refund: \$450 (90%)
Cancellation Before July 1	Charge: \$375 (75%)	Refund: \$125 (25%)
Before July 15th	Charge: \$400 (80%)	Refund: \$100 (20%)
Before August 1st	Charge: \$450 (90%)	Refund: \$ 50 (10%)
On or After August 15th	Charge: \$500 (100%)	Refund: \$0 (0%)

All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.

- 4 KEY REPLACEMENT OR COMBINATION CHANGE:** This fee is intended as a motivator to secure keys and to recover cost of replacing lost keys. The keying system used at U. of C. requires up to 4 locks to be re-coded as the result of lost keys, resulting in a much higher cost for them. Our charge would be assessed on a "per lock changed" basis.
- No Change Proposed**
- Current Fees
- U. of L. = Room key/ FOB \$75.00, Mail key \$30.00, Lock change \$100.00
 U. of C. = \$120.00 / \$10.00 for mail key only
 U. of A. = \$95 lock change for any unit key / \$6.00 for mail key
 L.C. = \$75.00
- 5 ROOM CHANGE FEE:** This charge is to recognize the additional administrative cost of processing student initiated room change requests. It would not be assessed to changing rooms at the request of Housing Services.
- Change Proposed**
- Current Fees
- U. of L. = \$40.00 - Proposed U. of C. = \$0.00
 U. of L. = \$30.00 - U. of A. = \$25.00
 L.C. = \$0.00
- 6 CONTRACT TERMINATION FEE:** This charge is directed at students who commit to an occupancy contract, but break the terms of their agreement and leave residence. It is intended to recover the costs of trying to secure mid-term replacement tenants.
- No Change Proposed**
- Current Fees
- U. of L. = \$200.00 U. of C. = \$100 for breaking contract
 U. of A. = no notice is per diem rate +one/half month (Traditional Rez)
 = with 1 month notice and \$300 contract cancellation
 L.C. = notice less than 30 days, charged \$100.00
- 7 MAIL BOX RENTAL:** The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's mail. Mail box rental is included in the rent. This fee is charged to students who have moved out and still wish to receive their mail on campus.
- No Change Proposed**
- Current: \$7.00 per month (charged to non-residents and extra mailboxes)
- 8 PARKING CHARGES:** As per Campus Parking rates
- U. of C. plug = \$700 for an 8 mo. Contract
 U. of A. plug = \$72.00/mo. - \$67 mo./ non-plug
 L.C. non-plug = \$50.00/ semester
- 9 SECURITY DEPOSIT:** This fee is designed to cover damage, cleaning and termination charges should a student leave residence with an outstanding balance. This must be sufficient to cover cancellation costs should a student leave before their lease expires. This deposit will reduce receivables and bad debt expenses. The current dollar value of the security deposit no longer provides the same incentive to minimize damage or clean units upon move-out.
- Change Proposed**
- | Single Students | <u>Current Fees</u> | Family Housing |
|--------------------------------|---------------------|---|
| U. of L. = \$300.00 - Proposed | U. of C. = n/c | U. of L. = month rent U. of C. = month rent |
| U. of L. = \$200.00 - Current | U. of A. = \$150.00 | U. of A. = \$150.00 |
| | L.C. = \$300.00 | L.C. = \$300.00 |
- 10 DAMAGE RECOVERY:** This charge is to compensate for the administrative time used to prepare student charges. The 10% mark-up is charged on all repairs where the individual has not voluntarily accepted responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.
- No Change Proposed**
- U. of C. \$35.00/hr for cleaning charges plus damage charges
- 11 Cleaning Charge** A cleaning charge is assessed upon move-out if a student does not leave their room in a reasonably clean state. The charge is a direct cost recovery for labour and supplies to prepare the room for the next student move-in. Cleaning charges are only levied if the time spent is greater than 20 minutes. All charges are assessed in 15 minute increments.
- Change Proposed**
- Proposed: \$40 per hour
 Current: \$25 per hour

<p>12 O.R.S. Fees No Change Proposed</p>	<p>This fee is set by the Organization of Residence Students under their constitution and covers a portion of the residence life programming that is undertaken in the community. It is included here because the University collects the fee from all student residents on behalf of ORS. This fee does not create revenue for the Housing Services but for the O.R.S.</p> <p>U. of L. = \$45.00 per semester U. of C. = \$45.00 per semester U. of A. = varies by building (\$41.00 to \$80.00) per semester</p>
<p>13 Utility Surcharge No Change Proposed</p>	<p>This fee is required to offset any significant and unforeseen utility rates. Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.</p>
<p>14 Summer Discount Rates Change Proposed</p>	<p>Discounted rental rate of 10% of the semester fee for the 4 month period in the room type they choose. Students staying in Campus Housing for the two month Summer Session I or the Summer session 11/111, will receive a 7% discount for those two months. Previously the semester discount rate was 15% and the summer session rate was 10%.</p>
<p>15 Lock Out Fee No Changed Proposed</p>	<p>This proposed fee is designed to reduce the number of call-outs to unlock student rooms due to negligence in taking keys. The purpose is not to make money, but to encourage students to lock their doors and carry their keys with them at all times.</p>
<p>16 Emergency Response/ Internet Digital System New Fee Proposal</p>	<p>Currently there is no communication system within the residences for emergency response in the case of critical incidents. This fee is required to fund an emergency response system throughout Campus Housing. As a tie in it will also provide for Internet access to each room. The previous Internet fee was \$112/8 mos. with a 98% subscription rate. This new fee will be mandatory for all students and will provide for Internet and emergency response systems.</p>

APPENDIX D

PROPOSED CONFERENCE SERVICES – FACILITY RENTAL RATES

**University of Lethbridge
Conference & Event Services
Proposed Facility Rental Fees 2009 - 2013**

TABLE XXVI

Facility	PROPOSED FEE SCHEDULE									
	2008-2009		2009-2010		2010-2011		2011-2012		2012-2013	
	Daily Rates		Daily Rates		Daily Rates		Daily Rates		Daily Rates	
	Weekday Rate	Weekend Rate	Weekday Rate	Weekend Rate	Weekday Rate	Weekend Rate	Weekday Rate	Weekend Rate	Weekday Rate	Weekend Rate
			3.5%	3.5%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Classrooms / Lecture Theatres										
Up to 50 ppl	\$ 80.00	\$ 90.00	\$ 83.00	\$ 93.00	\$ 85.00	\$ 96.00	\$ 88.00	\$ 99.00	\$ 91.00	\$ 102.00
50 to 100 ppl	\$ 110.00	\$ 120.00	\$ 114.00	\$ 124.00	\$ 117.00	\$ 128.00	\$ 121.00	\$ 132.00	\$ 125.00	\$ 136.00
over 100 ppl	\$ 150.00	\$ 160.00	\$ 155.00	\$ 166.00	\$ 160.00	\$ 171.00	\$ 165.00	\$ 176.00	\$ 170.00	\$ 181.00
Conference Rooms Facilities										
K/P 200	\$ 90.00	\$ 100.00	\$ 93.00	\$ 104.00	\$ 96.00	\$ 107.00	\$ 99.00	\$ 110.00	\$ 102.00	\$ 113.00
K300	\$ 75.00	\$ 85.00	\$ 78.00	\$ 88.00	\$ 80.00	\$ 91.00	\$ 82.00	\$ 94.00	\$ 84.00	\$ 97.00
Paterson Centre	\$ 150.00	\$ 160.00	\$ 155.00	\$ 166.00	\$ 160.00	\$ 171.00	\$ 165.00	\$ 176.00	\$ 170.00	\$ 181.00
Anderson Hall										
AH 100	\$ 150.00	\$ 160.00	\$ 155.00	\$ 166.00	\$ 160.00	\$ 171.00	\$ 165.00	\$ 176.00	\$ 170.00	\$ 181.00
AH100 & Patio	\$ 175.00	\$ 185.00	\$ 181.00	\$ 191.00	\$ 186.00	\$ 197.00	\$ 192.00	\$ 203.00	\$ 198.00	\$ 209.00
Sweat Lodge & Breezeway										
Internal Groups	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00
External Groups	\$ 50.00	\$ 75.00	\$ 52.00	\$ 78.00	\$ 54.00	\$ 80.00	\$ 56.00	\$ 82.00	\$ 58.00	\$ 84.00
Board Room W646	\$ 90.00	\$ 100.00	\$ 93.00	\$ 104.00	\$ 96.00	\$ 107.00	\$ 99.00	\$ 110.00	\$ 102.00	\$ 113.00
LINC Patios	\$ 50.00	\$ 60.00	\$ 52.00	\$ 62.00	\$ 54.00	\$ 64.00	\$ 56.00	\$ 66.00	\$ 58.00	\$ 68.00
L1050 Foyer	\$ 90.00	\$ 100.00	\$ 93.00	\$ 104.00	\$ 96.00	\$ 107.00	\$ 99.00	\$ 110.00	\$ 102.00	\$ 113.00
ATRIUM										
Atrium - Open Area	\$ 450.00	\$ 465.00	\$ 466.00	\$ 481.00	\$ 480.00	\$ 495.00	\$ 494.00	\$ 510.00	\$ 509.00	\$ 525.00
Atrium - Open Area & Concourse	\$ 700.00	\$ 715.00	\$ 725.00	\$ 740.00	\$ 747.00	\$ 762.00	\$ 769.00	\$ 785.00	\$ 792.00	\$ 809.00

Competitive Analysis Accommodation Fees 2008-2009

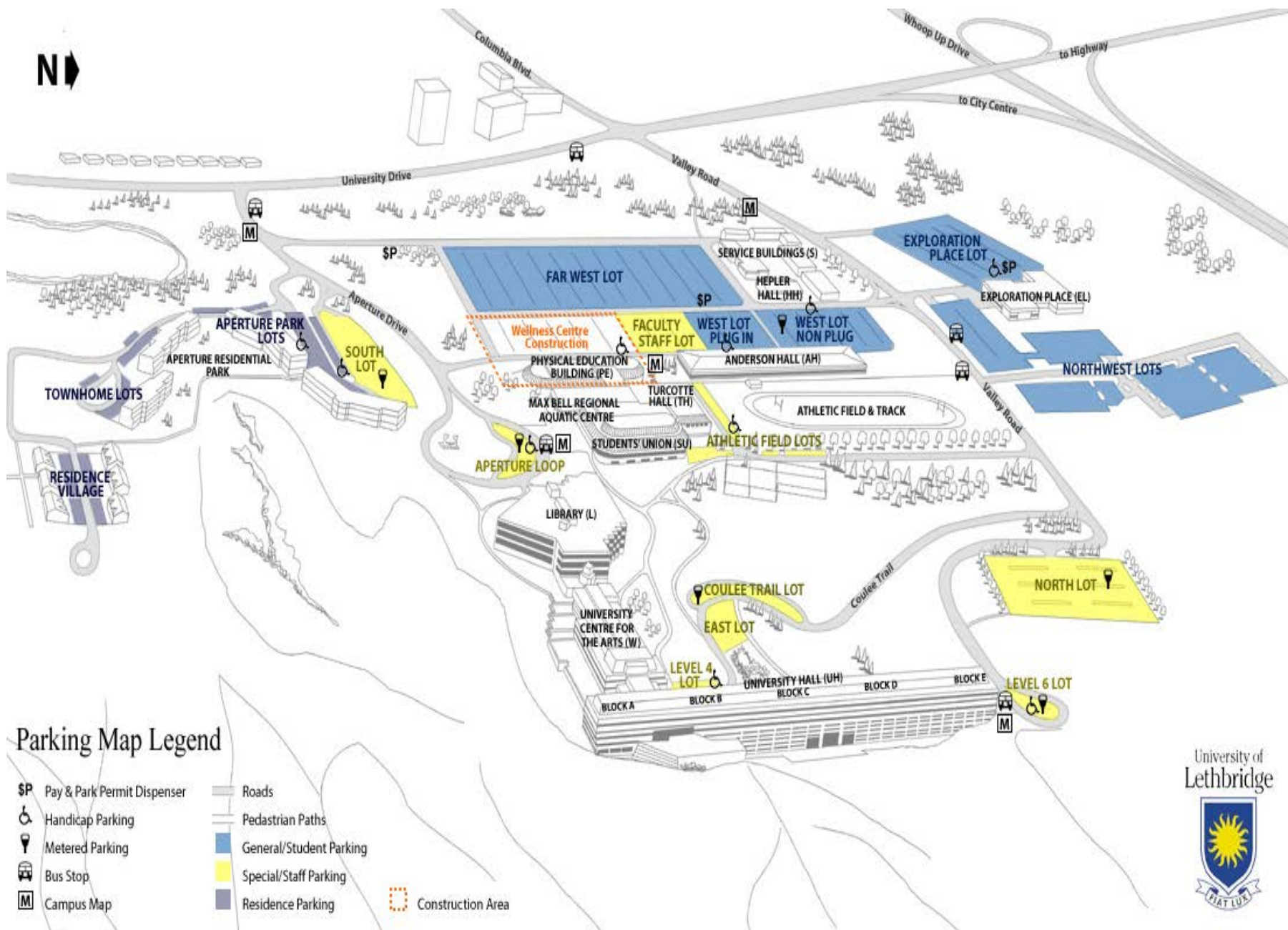
Facility	Full Day Rate Comparisons							
	U of L 2008-2009		Galt Museum		Lethbridge Centre		Lethbridge Lodge	
	Weekday Rate	Weekend Rate	Min	Max	Min	Max	Min	Max
Classrooms / Lecture Theatres								
Up to 50 ppl	\$ 80.00	\$ 90.00	\$ 85.00	\$ 275.00	\$ 150.00	\$ 175.00	\$ 175.00	\$ 1,685.00
50 to 100 ppl	\$ 110.00	\$ 120.00	\$ 275.00		\$ 175.00	\$ 195.00		
over 100 ppl	\$ 150.00	\$ 160.00			\$ 425.00			
Conference Rooms Facilities								
K/P 200	\$ 90.00	\$ 100.00			\$ 150.00	\$ 195.00	\$ 195.00	
K300	\$ 90.00	\$ 100.00			\$ 150.00	\$ 175.00		
Paterson Centre	\$ 150.00	\$ 160.00			\$ 175.00			
Anderson Hall								
AH 100	\$ 150.00	\$ 160.00	\$ 275.00		\$ 175.00	\$ 195.00		
AH100 & Patio	\$ 175.00	\$ 185.00	\$ 275.00		\$ 175.00	\$ 195.00		
Sweat Lodge & Breezeway								
Internal Groups	\$ 12.00	\$ 12.00						
External Groups	\$ 50.00	\$ 75.00						
Board Room W646	\$ 90.00	\$ 100.00	\$ 85.00	\$ 130.00	\$ 150.00	\$ 175.00		
LINC Patios	\$ 50.00	\$ 60.00						
L1050 Foyer								
ATRIUM								
Atrium - Open Area	\$ 450.00	\$ 465.00	\$ 400.00	\$ 750.00		\$ 545.00	\$ 1,685.00	
Atrium - Open Area & Concourse	\$ 700.00	\$ 715.00	\$ 400.00	\$ 750.00				

All Full Day Events must be after 4:30pm

Ballrooms

Parking is an additional cost to the rentals at the University.

APPENDIX E
PARKING PERMIT AREAS



APPENDIX F

STUDENT FEE REVIEW COMMITTEE
MEMBERSHIP

**The University of Lethbridge
Student Fee Review Committee
November, 2008**

**Karen Clearwater - Chair, Associate Vice-President (Financial Planning)
Kyle Shaw
Joey Baranyay
Jenn Prosser
Dave Ladner
Tim Coker
Kiera Prentice
Annabree Fairweather**