## THE UNIVERSITY OF LETHBRIDGE 2005-06 PROPOSED FEES AND RATES

November 2004

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#### THE UNIVERSITY OF LETHBRIDGE 2005-06 PROPOSED FEES AND RATES NOVEMBER, 2004

#### **INTRODUCTION**

In December of each year, changes to fees and rates, including any policies governing fees and rates are provided to the Board of Governors for approval. In accordance with Alberta Learning's 1995-96 Tuition Fee Policy, fee increases for the subsequent three year period are provided in this document and will be published in the University Calendar. In addition, as directed by Alberta Learning, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all annual fees charged to students. Committee membership for the Student Fee Review Committee for 2005-2006 is provided in Appendix D to this report.

#### **INSTRUCTIONAL FEES**

#### **Tuition Fees**

The provincial government introduced the new tuition fee policy in 1995-96. This policy states that in the future:

- 1. Students will pay for a greater share of their learning in line with the benefits they receive.
- 2. Consultation will replace regulation, but government will still have to set some rules for tuition levels.
- 3. Institutions will be accountable to students for the level of tuition set and the services provided.
- 4. Tuition fee increases will be both reasonable and predictable.
- 5. Increases in tuition cannot be a substitute for institutions realizing operating efficiencies or for becoming more effective in delivering quality learning opportunities.

Specifically, in 1994-95, the provincial government set annual increases in fees for instruction at a level not to exceed an average of \$215.50 per full-time equivalent student. For 1995-96 and beyond, this limit is adjusted by the cumulative actual change in the Alberta Consumer Price Index [1994-95 being the base year]. In addition, for each institution, revenues from fees for instruction must be less than 30% of its annual net operating expenditures to the year 2000 and shall not exceed 30% after that. The current University of Lethbridge tuition fee cap is 28.9% (2003-04 financial data) allowing the institution to increase fees by the full amount in the coming year. The annual increase for 2005-06 allowed by Alberta Learning is \$282 per full time equivalent student or \$28 per course. The institution is proposing to increase tuition fees by the full amount in the current year and based on current projections to the maximum allowed for the following two years.

#### **Recommendation 1:**

That the fees for instruction, including tuition and materials and service fees for 2005-06 be increased effective April 1, 2005 as presented in Table I, and that the fee increases for 2006-07 and 2007-08 be approved in principle.

#### TABLE I INSTRUCTIONAL FEES (Per Course Fees)

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Undergrad							
Canadian	400	7%	428	6.5%	456	6.4%	485
Foreign	800	7%	856	6.5%	912	6.4%	970
Graduate							
Canadian	475	6%	503	5.5%	531	5.5%	560
Foreign	950	6%	1006	5.5%	1062	5.5%	1120
Materials & Service	24	0%	24	0%	24	0%	24
M.Ed. Term Fee							
Part-time	925	6%	980	5.5%	1034	5.5%	1091
Full-time	1387.50	6%	1470	5.5%	1551	5.5%	1636

#### **Student Practicum Travel Fee (Formerly Practicum Fee)**

Currently all Education students enrolled in the Professional Semester I and II are charged an additional fee to offset student reimbursement costs related to the travel and living expenses incurred by students while living in centres away from Lethbridge. Expenditures have seen significant increases in the last several years: a greater number of students are being placed at a distance thus increasing the total practicum travel costs; students currently receive a mileage rate of 20 cents a kilometre (formerly they received 15 cents); it is also likely that the weekly room & board rate paid to those who accommodate our students will have to be increased (this has not increased since 1998). It is proposed to increase the Student Travel Practicum Fee rate to compensate both students and accommodators for the higher costs they are incurring.

#### **Recommendation 2:**

That the Student Practicum Travel Fee (formerly Practicum Fee) for 2005-06 be increased effective April 1, 2005 as presented in Table II, and that the fee increases for 2006-07 and 2007-08 be approved in principle.

TABLE II STUDENT PRACTICUM TRAVEL FEE

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Student Practicum Travel Fee	304	7%	325	6%	345	5.8%	365

#### Faculty of Management International Exchange Application Fee

Currently, students can apply for an international exchange in the Faculty of Management without having to pay an application fee. This has led to a number of students applying that aren't serious about the exchange and then backing out at the last minute. Students that do participate in an international exchange pay a fee of \$140. Processing the applications and setting up the exchanges is quite labour intensive and spending time setting everything up just to have students back out at the last minute without any consequence is wasting time and energy that could be directed elsewhere. It is proposed to make the fee now being charged to students participating in exchanges a partial non-refundable application fee of \$80 so that only students serious about the exchanges apply. The students that apply and withdraw late also prevent other students from entering a particular exchange. Essentially, it is an opportunity lost that another student could have had, and a non-refundable application fee should deter students from taking a spot they had no intention of taking.

#### **Recommendation 3:**

That effective April 1, 2005, the Faculty of Management International Exchange Fee now charged to students participating in the international exchange program is changed to a partial non-refundable application fee of \$80 per application, with the remainder of \$60 payable prior to departure.

#### Faculty of Fine Arts Music Studio Courses

Music Studio course instruction provides one-on-one instruction with various instruments. A differential fee was assessed to students in these courses to cover the additional cost of private instruction as well as travel expenses for out-of-town instructors. To ensure high quality instruction, compensation to instructors must keep competitive with the rates charged in the community and in surrounding communities. As well, travel is costing more for remote instructors. The proposed fee increases will help offset these escalating costs.

#### **Recommendation 4:**

That the Faculty of Fine Arts Music Studio fee for 2005-06 be increased effective April 1, 2005 as presented in Table III, and that the fee increases for 2006-07 and 2007-08 be approved in principle.

Table III Music Studio Differential Fee

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Music Studio Differential	350	7%	375	6.5%	400	6.4%	425

#### **Music Practice Room Rental Rates**

All income received from the rental of the Music Practice room facilities is an offset to the Music Departments operating costs for the maintenance/tuning contract of the pianos, as well as a modest provision for replacement and maintenance reserves. This fee does not affect Music Studio students as there is no current fee for the use of the practice rooms by Music Studio students. This proposed fee is strictly for current Conservatory of Music students who are enrolled for instruction through the Conservatory of Music.

#### **Recommendation 5:**

That the Music Practice Room Rental fee for Conservatory of Music students for 2005-06, 2006-07 and 2007-08 be approved as provided in Table IV.

Table IV
Music Practice Room Rental Fee

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Per month	30	0%	30	0%	30	0%	30
Per semester	100	0%	100	0%	100	0%	100

#### **External University Theatre/Recital Hall Rental Rates**

All income received from the rental of the Theatre and Recital Hall is used to offset the costs incurred for the maintenance of the performance venues, the cost of labour for theatre staff as well as allowing for a modest provision for equipment replacement and maintenance reserves. Overtime premiums have been factored in when applicable.

The proposed fee increases will not directly affect students. The proposed fee increases will affect external community or touring groups. While the nature of the operations is not comparable with other venues in the local community, the rates are reasonable in comparison to the Yates Theatre.

#### **Recommendation 6:**

That the Theatre and Recital Rental rates for non-university functions for 2005-06 be increased effective April 1, 2005 as presented in Table V and VI, and that the fee increases for 2006-07 and 2007-08 be approved in principle.

Table V
Theatre and Recital Rental Rates
Set up, Rehearsal time and 1 Performance (Includes GST)

Level of Service	# of Hours	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Full service	4 hr.	735	5%	770	5%	810	5%	850
	8 hr.	1,050	5%	1,100	5%	1,155	5%	1,210
	12 hr.	1,625	5%	1,705	5%	1,790	5%	1,880
Reduced service	4 hr.	525	5%	550	5%	580	5%	610
	8 hr.	785	5%	825	5%	865	5%	910
	12 hr.	1,210	5%	1,270	5%	1,335	5%	1,400
Minimum Service	4 hr.	420	5%	440	5%	460	5%	485
	8 hr.	580	5%	610	5%	640	5%	670
	12 hr.	785	5%	825	5%	865	5%	910

Table VI
Theatre and Recital Rental Rates
Set up, Rehearsal time and No Performance
No Front of House Staff or Ushers
(Includes GST)

Level of Service	# of Hours	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Full service	4 hr.	470	5%	495	5%	520	5%	545
	8 hr.	785	5%	825	5%	865	5%	910
	12 hr.	1,365	5%	1,435	5%	1,505	5%	1,580
Reduced service	4 hr.	365	5%	385	5%	405	5%	425
	8 hr.	580	5%	610	5%	640	5%	675
	12 hr.	1,000	5%	1,050	5%	1,100	5%	1,155
Minimum Service	4 hr.	260	5%	275	5%	290	5%	305
	8 hr.	365	5%	385	5%	405	5%	425
	12 hr.	630	5%	660	5%	695	5%	730

#### **Theatre Bus Shuttle**

The Bus Shuttle service was first provided in 2001 on an interim basis to provide Fine Arts' Theatre patrons accessibility to the Centre for the Arts building during the construction of LINC. This shuttle has become a continuing service because even with LINC completed, parking and accessibility are still concerns. LA Transit is contracted to provide service for all Fine Arts performances ¾ hour prior to and ¾ hour after the performance. The proposed fee would be assessed to any user group requesting shuttle service for a non Fine Arts event or requesting the shuttle for longer than the standardized time. The fee would be assessed on a cost recovery basis based on the actual hourly rate charged by LA Transit. The charge is currently \$55 per hour plus GST.

#### **Recommendation 7:**

That effective April 1, 2005, non Fine Arts events users be charged \$55 per hour plus GST for the use of the Theatre Bus Shuttle Service.

#### **REGISTRAR'S OFFICE**

#### **Counselling Service Assessment Fee**

The Registrar's Office and Students Services, Counselling Services would like to implement a new \$20 fee to cover the costs of assessment and evaluation tools used in the career and personal counselling process. These tools are purchased from external vendors and are scored/evaluated externally as well. The Counselling Services office currently conducts approximately 300 assessments per year in the areas of career and personality evaluations.

#### **Recommendation 8:**

That effective April 1, 2005, that a \$20 Counselling Service Assessment Fee be charged to cover the costs of assessment and evaluation tools used in the career and personal counselling process.

#### PHYSICAL PLANT

#### **Physical Plant Labour Rates**

It is University policy to charge university departments and external parties for services provided by other University departments, if the services are provided for activities that are not normal university business. These charges reflect the current rate averages in the salary ranges plus benefits as negotiated in the agreement between the University and the AUPE and will include GST when applicable (external party charges). Additionally, material charges are charged out at cost plus GST.

#### **Recommendation 9:**

That effective April 1, 2005, that the charge-out rates for additional services for Physical Plant employees be increased to the levels provided in Table VII, and the rate adjustments for the years 2006-07 and 2007-08 be approved in principle.

TABLE VII
PHYSICAL PLANT CHARGE-OUT RATES (Per Hour)

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Security	20.56	4%	21.38	4%	22.24	4%	23.13
Caretaking	16.28	4%	16.93	4%	17.61	4%	18.31
Building Maintenance							
Trade	27.75	4%	28.86	4%	30.01	4%	31.21
Operator	22.13	4%	23.02	4%	23.94	4%	24.90
General Maintenance	13.24	4%	13.77	4%	14.32	4%	14.89
Grounds							
Groundsworker	22.48	4%	23.38	4%	24.32	4%	25.29
Automotive Mechanic	29.90	4%	31.10	4%	32.34	4%	33.63
Utilities							
Trade	30.72	4%	31.95	4%	33.23	4%	34.56
Apprentice	19.75	4%	20.54	4%	21.36	4%	22.21

#### **Parking Rates**

On February 13<sup>th</sup>, 1996, the Board of Governors passed a motion making Parking Services a full cost recovery operation effective April 1, 1997 although the organization had been operating on a cost recovery basis for a number of years. The revenue generated through parking fees are used to maintain all roadways, parking lots, pathways and sidewalks, general operating costs including utilities and some security services and to fund additional campus parking facilities. Appendix C attached is a map showing the various parking areas on campus.

#### **Recommendation 10:**

That the parking rates for 2005-06 as detailed in Table VIII be approved effective September 1, 2005 and the parking rates for 2006-07 and 2007-08 be approved in principle.

TABLE VIII PARKING RATES

(Prices include GST)	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Annual Permits							
Far West, Aperture, Res Non-Plug	220	5%	230	5%	240	4%	250
West Non-Plug	235	5%	245	5%	260	5%	275
West, Aperture, Residence Plug-in	300	5%	315	5%	330	5%	345
West Faculty/Staff	385	5%	400	5%	420	5%	440
North/south/east/athletic lots	315	5%	330	5%	345	5%	360
Northwest lot	220	5%	230	5%	240	5%	250
Exploration Place lot	170	5%	175	5%	185	5%	195
Reserved Stall	400	5%	420	5%	440	5%	460
Special Needs	220	5%	230	5%	240	5%	250
Monthly Permits							
Fitness/Aquatic/Community	20/6 mo	0%	20/6 mo	25%	25/6 mo	0%	25/6 mo
Monthly-Far West Non-Plug, Exploration Place, Northwest	29.50	0%	29.50	5%	31	0%	31
Monthly-North, south, west	38	0%	38	5%	40	0%	40
Other							
Weekly Permit	24	0%	24	0%	24	0%	24
Daily Permit	6	0%	6	0%	6	0%	6
Four Hour Permit	4	0%	4	0%	4	0%	4
Metered Parking	1.00/hr	0%	1.00/hr	0%	1.00/hr	0%	1.00/hr
Permit Replacement	25	20%	30	0%	30	0%	30

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

#### **Motor Vehicle Pool Variable Charges**

The Motor Vehicle Pool provides maintenance and repair for University owned vehicles and motorized equipment. All departments using Motor Vehicle Pool equipment pay a monthly fee for major repairs as well as the eventual replacement of the equipment.

Variable charges for vehicles are based on the number of kilometers driven each month. This charge is to recover the cost of gas, oil, minor repairs and insurance as well as the general expenses of the Motor Vehicle Pool. As these costs have increased, it is necessary to adjust the variable charges to reflect this. A three-year projection for these charges is outlined in the table.

#### **Recommendation 11:**

That the MVP charges as provided in Tables IX and X below for 2005-06 be approved effective April 1, 2005, and the charges for 2006-07 and 2007-08 be approved in principle.

TABLE IX VEHICLE CHARGES (Per Hour)

	Actual 2004- 05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
JD Skidsteer	10.90	3%	11.20	3%	11.50	3%	11.70
Street Sweeper #114	11.90	3%	12.25	3%	12.60	3%	12.95
JD Tractor #127	14.40	0%	14.40	0%	14.40	0%	14.40
JD Tractor #129	11.90	3%	12.25	3%	12.60	3%	12.95
Toro Motor #138	10.30	3%	10.60	3%	10.90	3%	11.20
JD Gator #141	50/mo	4%	52/mo	4%	54/mo	4%	56/mo
Daewood Forklift #149	13.00	3%	13.4	3%	13.80	3%	14.20

TABLE X VEHICLE CHARGES (Per Kilometer)

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Vehicle 91 – Ford ½ Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle 117 - Toyota ½ Ton	.44	4%	.46	4%	.48	4%	.50
Vehicle 118 - Toyota ½ Ton	.44	4%	.46	4%	.48	4%	.50
Vehicle 121 - Dodge One Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle 122 - Dodge One Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle 125 - Ford Tilt Truck	1.56	4%	1.62	4%	1.68	4%	1.74
Vehicle 128 - Ford Ranger	.44	4%	.46	4%	.48	4%	.50
Vehicle 131 - GMC Delivery Van	.64	4%	.67	4%	.69	4%	.72
Vehicle 139 - Chev ½ Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle 140 - GMC ½ Ton	.44	4%	.46	4%	.48	4%	.50
Vehicle 142 - Ford ½ Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle 143 - GMC Safari Van	.44	4%	.46	4%	.48	4%	.50
Vehicle 144 - Ford ½ Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle 145 - Chev 3/4 Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle #146 - Ford 1 Ton	.64	4%	.67	4%	.69	4%	.72
Vehicle #150 - GMC Safari Van	.44	4%	.46	4%	.48	4%	.50
Vehicle #151 - Chev Venture Van	.44	4%	.46	4%	.48	4%	.50
Vehicle #152 - Chev Astro Van	.44	4%	.46	4%	.48	4%	.50
Vehicle #153 – Dodge Dakota	.44	4%	.46	4%	.48	4%	.50
Vehicle #154 – Chev 1 ton	.64	4%	.67	4%	.69	4%	.72
Vehicle #156 – GMC Van	.64	4%	.67	4%	.69	4%	.72

#### **INFORMATION TECHNOLOGY**

#### **Telecommunications**

Telecommunications began operations as a full cost recovery ancillary operation on April 1, 1998. There are three primary services provided by this operation: telephones, data network and remote access.

The telephone cost increases are projected to continue to track the estimates provided in the Telecommunications Business Plan. The increases are due to projected increases in staff costs and in hardware/software maintenance costs.

Major factors, bandwidth and communications hardware/software costs are impacting the costs to provide the data network service. Although communications hardware costs are decreasing we have experienced increased capacity requirements. The end result is that we get more capacity for the same cost but increased capacity is required.

#### **Recommendation 12:**

That effective April 1, 2005, the 2005-06 rental rates for telephone services as provided in Table XI, the charges for on-campus data network connections as provided in Table XII and the charges for off-campus remote access modem connection as provided in Table XIII be implemented and the rates for 2006-07 and 2007-08 be approved in principle.

TABLE XI TELEPHONE CHARGES

TELEX HONE CHARGES											
Per month	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08				
Standard Office Set	23.50	2%	24.00	2%	24.50	2%	24.75				
SL-1 Set	34.00	0%	34.00	0%	34.00	0%	34.00				
Digital Set	34.00	0%	34.00	0%	34.00	0%	34.00				
Residential Service	20.80	1%	21.00	1%	21.25	1%	21.50				
Phone Options	2.80	1%	2.85	1%	2.90	1%	2.95				
Voice Mail/Mail Box	5.10	1%	5.15	1%	5.20	1%	5.25				
Moves/adds/changes- regular	11.00	4%	11.40	4%	11.90	4%	12.40				
Moves/adds/changes - prime time* (excluding new students)	22.00	4%	22.80	4%	23.80	4%	24.80				

<sup>\*</sup>prime time - last week of August to September 15 and first two weeks of January

TABLE XII
DATA NETWORK CONNECTION CHARGES

Per month	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
100 Mb Port	16.00	1%	16.15	1%	16.30	1%	16.50
1000 Mb Port	500.00	-50%	250.00	-30%	175.00	0%	175.00

TABLE XIII
REMOTE ACCESS MODEM CONNECTION CHARGES

Per month	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
56K Dial Up	13.75	1%	13.90	1%	14.00	1%	14.15
VPN	13.75	1%	13.90	1%	14.00	1%	14.15

#### **HEALTH CENTRE**

#### **Health Centre Physician Fees**

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate provincial health care insurance plan, provides cost coverage for the physician visit. There are instances where AHCIP or its equivalent does not cover physician visit costs. In these instances, it is necessary to apply appropriate charges. Periodic increases are required to cover projected costs for physician visits that are not covered by a provincial insurance plan.

#### **Recommendation 13:**

That the proposed adjustments to the Health Centre Fees for 2005-06, as indicated in Table XIV, be approved for implementation September 1, 2005 and the rate adjustments for the years 2006-07 and 2007-08 be approved in principle.

TABLE XIV HEALTH CENTRE PHYSICIAN FEES

	Actual 2004-05	Proposed 2005-06	Proposed 2006-07	Proposed 2007-08
Third Party Medicals - approx. 10 min	*	*	*	*
Third Party Medicals - approx. 25 min	*	*	*	*
Non-insured individuals	*	*	*	*
Requests for copies of medical charts	.20 per page	.25 per page	.30 per page	.35 per page

<sup>\*</sup> costs as per AHCIP billing schedule (rounded to nearest dollar)

#### **Health Centre Health Insurance Fees**

In 1996, the Board of Governors passed a motion stating that international students must have health insurance during their time at the University. The Health Centre currently spends many hours assisting both non-credit English as a Second Language students and credit international visa students in accessing the appropriate health care insurance coverage. As the enrolment increases in these areas, it becomes very difficult to service these students without additional resources.

#### Recommendation 14:

That the proposed Health Insurance Fees for 2005-06 as provided in Table XV be approved for implementation April 1, 2005 and the rate adjustments for 2006-07 and 2007-08 be approved in principle.

TABLE XV HEALTH INSURANCE FEES

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Credit international							
visa students &							
non-credit ESL	\$20/semester	0%	\$20/semester	0%	\$20/semester	25%	\$25/semester
Non-credit ESL	5% of		5% of		5% of		5% of
	insurance	0%	insurance	0%	insurance	0%	insurance

#### INTERNATIONAL CENTRE FOR STUDENTS

#### **ICS Program Fees**

The International Centre for Students provides English for Academic Purposes (EAP) to Visa students, Landed Immigrants and Canadian citizens on a full-time and part-time basis. Sections are offered in Writing, Reading, Grammar and Communication. The recent surge in international applications and admissions has led to a large increase in student numbers, increased class sizes beyond the maximum capacity for optimal instruction. The resulting need for additional EAP instructors and operational cost increases as well as the creation of a new International Marketing Officer has led to increases in existing fees. Despite these increases, the costs charged for programs and services offered through the U of L's International Centre continue to remain below the average for similar programs at other western Canadian universities.

#### **Recommendation 15:**

That effective April 1, 2005, the proposed fee schedule as provided in Table XVI for the International Centre for Students be adopted for 2005-06 and be approved in principle for the years 2006-07 and 2007-08.

TABLE XVI
INTERNATIONAL CENTRE FOR STUDENTS FEES

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Full-time							
Tuition	2,455	7%	2,625	6.5%	2,795	6.4%	2,975
Advanced Level Part- time							
Writing	940	7%	1,005	6.5%	1,070	6.4%	1,140
Reading	735	7%	786	6.5%	835	6.4%	887
Grammar	390	7%	417	6.5%	445	6.4%	474
Communication	390	7%	417	6.5%	445	6.4%	474
Other							
Application Fee	50	0%	50	0%	50	20%	60
Reception Service	125	0%	125	0%	125	20%	150
WFU (Writing for University Course)	225	0%	225	11%	250	0%	250
AUWCT (Alberta Universities Writing Competence Test)	65	0%	65	0%	65	15%	75

#### THE CAMPUS WOMEN'S CENTRE

The Campus Women's Centre at the University of Lethbridge was established in August of 1998, due to the joint efforts of dedicated University of Lethbridge students, Womanspace Resource Centre and the 1998-99 Students' Union executive. It is funded through federal, provincial and private funding. In February, 2000, the Campus Women's Centre gained independence from Womanspace.

At the 2004 General Election, the University of Lethbridge Students' Union administered the following question:

"Do you approve of:

The addition of a fee of \$1.00 a semester per student to the University of Lethbridge tuition fees as of September 2005 to fund the Campus Women's Centre; and the transfer of the above money directly to the Women's Centre.

And that any student who does not wish to support the Campus Women's Centre shall have the opportunity to obtain a refund directly from the Campus Women's Centre."

The question was passed by a 76% majority of the voting students (772 voted: 586 voted yes).

#### **Recommendation 16:**

That, effective September 1, 2005, the Students' Union fee be increased by \$1 per semester for all full-time and part-time undergraduate students both on and off campus for the Fall and Spring semesters only in support of the Campus Women's Centre.

#### SPORT AND RECREATION SERVICES

#### 2006-07 Fee Reductions

The PE Facilities will be undergoing major renovations during the 2006-07 year, while most activity spaces will be open there will be very little in the way of support (change rooms and showers). As indicated in various tables provided below, there are recommended decreases in rates for the 2006-07 year to accommodate the decreases in service.

#### **Locker Rental Rates**

The locker rental service provided in the Physical Education Building is run as a cost recovery operation. To recover the cost of the lockers and towel service, particularly the cost of P.E. Facilities Staff, it is proposed that the fees as provided in Table XVII be approved.

#### **Recommendation 17:**

That the locker rates for 2005-06 as detailed in Table XVII be approved effective May 1, 2005, and the locker rates for 2006-07 and 2007-08 be approved in principle.

TABLE XVII LOCKER RENTAL RATES

Prices include GST	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Lockers with Towel Service						over 2005-06	
Half-size, one semester	15.75	4%	16.50	-50%	8.25	4%	17.25
Half-size, two semesters	28.00	4%	29.25	-50%	14.75	4%	30.50
Half-size, year	41.75	4%	43.50	-50%	21.75	4%	45.25
Full size, one semester	21.25	4%	22.25	-50%	11.25	4%	23.25
Full size, two semesters	37.00	4%	38.50	-50%	19.25	4%	40.25
Full size, year	49.25	4%	51.25	-50%	21.75	4%	53.50
Lockers without Towel Service							
One year	15.50	4%	16.25	-50%	8.00	4%	16.75

#### **Physical Education Facility Fees**

All income received from the rental of the Physical Education Facilities is an offset to Physical Plant operating costs for the maintenance of the buildings, the cost of staff (lifeguards, PE equipment room staff) as well as allowing for a modest provision for equipment replacement and maintenance reserves. The higher cost for the gymnasiums is required to offset the additional caretaking expenses necessary to properly maintain the gym floor.

There are no proposed fee increases that will directly affect students. The proposed fee increases will affect swim teams and community user groups and are in keeping with comparable facilities within similar markets. In accordance with the agreement between the City of Lethbridge and the Max Bell Regional Aquatic Centre, public admission rates to the Aquatic Centre will be increased to match the City of Lethbridge rates.

#### **Recommendation 18:**

That rental rates for the Physical Education facilities be increased in accordance with Tables XVIII (Physical Education Facilities) and XIX (Max Bell Regional Aquatic Centre).

In accordance with the agreement regarding public swim admission rates, between the City of Lethbridge and the University, Aquatic Centre public admission rates will be increased to match City rates for 2005-06.

TABLE XVIII
PHYSICAL EDUCATION FACILITIES RENTAL

Hourly Rental Charges	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Fitness Centre	38.75	3%	40.00	0%	Na	87%	75.00
PE100 Dance Studio	27.75	3%	28.75	0%	Na	5%	30.20
Aerobics Room	0		0		0	new	30.75
Large Multipurpose room	0		0		0	new	40.00
PE101 Main Gym	70.75	5%	74.50	5%	78.25	new	40.00/crt.
PE118 Judo Dojo	21.75	3%	22.50	0%	Na	37%	30.75
Track Training (indoors)	0		0		0	new	40.00
Track Meets (outdoors)	34.25	3%	35.50	3%	36.75	3%	38.00
Track Training (outdoors)	17.75	3%	18.50	3%	19.25	3%	20.00
Soccer Games	34.25	3%	35.50	3%	36.75	3%	38.00
Staff Charge Out per hr							
Lifeguard	18.25	4%	19.00	4%	20.00	4%	20.80
Facility Attendant	18.25	4%	19.00	4%	20.00	4%	20.80
Senior Lifeguard	21.00	4%	22.00	4%	23.00	4%	24.00
Pool Operator	24.25	4%	25.25	4%	26.25	4%	27.25

TABLE XIX
MAX BELL REGIONAL AQUATIC CENTRE

Hourly Rental Charges	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Public - Whole Pool	106.53	6%	112.90	4%	117.42	6%	124.47
Public - Quarter Pool	38.16	6%	40.45	4%	42.07	6%	44.59
Public - Lane Rate	6.66	6%	7.10	4%	7.38	6%	7.82
Teams - Whole Pool	88.00	6%	93.25	4%	96.98	6%	102.80
Teams - Quarter Pool	36.57	6%	38.75	4%	40.30	6%	42.72
Teams - Lane Rate	5.55	6%	5.90	4%	6.14	6%	6.51
Commercial Group	212.80	6%	225.55	4%	234.57	6%	248.64
Swim Meets	127.00	6%	135.00	4%	140.40	6%	148.82
Non-Regional Teams	119.00	6%	126.10	4%	131.14	6%	139.00

#### **Recommendation 19:**

That the pool passes for community users provided in Table XX be increased April 1, 2005 for 2005-06 and be approved in principle for 2006-07 and 2007-08.

TABLE XX POOL PASS

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Daily Adult	3.50	7%	3.75	0%	3.75	7%	4.00
Senior/child	2.00	11%	2.25	0%	2.25	11%	2.50
Preschool 0 to 2	free	0%	free	0%	free	0%	free
Family	9.50	11%	10.50	0%	10.50	14%	12.00
One month	24.00	5%	25.00	0%	25.00	3%	25.75
Four month	84.00	5%	88.25	0%	88.25	3%	91.00
Six month	122.00	5%	128.00	0%	128.00	3%	132.00
1 year pass	229.25	5%	241.00	0%	241.00	3%	248.00
7 week child/youth summer pass	23.75	5%	25.00	0%	25.00	3%	25.75

#### **Athletics and Recreation Service Fee**

Athletics and Recreation Services fees currently provide the funds required to operate the Recreation Services Program, the Athletics Program and to maintain Physical Education Facilities. ARS fees provide recreational opportunities for all members. Membership gives individuals access to all recreation facilities on campus, access to all City of Lethbridge pools,

access to all basic fitness classes, use of all basic sporting equipment, intramural programs and access to Pronghorn Games and non-credit recreation programs at reduced rates. The Facility Pass provides access to University facilities, open recreation and equipment.

#### **Recommendation 20:**

That effective April 1, 2005 that the fee increases for 2005-06 as indicated in Tables XXI and XXII be approved and that the increases for 2006-07 and 2007-08 be approved in principle.

TABLE XXI FULL PRIVILEGE A.R.S.

Prices include GST	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Semester Pass Student-Full-time(mandatory) -Part-time (mandatory) Faculty and Staff High School Alumni Community Users	58.25 29.13 78.50 97.00 97.00* 138.00*	3% 3% .6% .5% .5%	60.00 30.00 79.00 97.50 97.50* 140.00*	-15% -15% -15% -15% -15% -15%	51.00 25.50 67.50 83.00 83.00* 119.00*	Over 05/06 3% 3% 2% 3% 3% 3% 1%	61.75 30.88 80.50 100.50 100.50* 141.50*
Monthly Pass Student** Faculty and Staff Alumni Community Users	17.00 23.00 28.25* 37.50*	0% 1% 1% 1%	17.00 23.25 28.50* 38.00*	-15% -15% -15% -15%	14.50 19.75 24.25* 32.50*	3% 1% 1% 1.5%	17.50 23.50 28.75* 38.50*
Annual Pass Faculty and Staff Alumni Community Users	211.50 264.00* 372.00*	.7% .7% .5%	213.00 266.00* 374.00*	-15% -15% -15%	181.00 226.00* 318.00*	3% 3% .3%	219.25 274.00* 375.00*

<sup>\*</sup> includes parking; \*\* only available in the summer

#### TABLE XXII FACILITY PASS

Prices include GST	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Semester Pass Faculty and Staff Alumni Community Users High School Student	60.50 80.25* 116.00* 80.25	5% 5% .8% 5%	63.50 84.25* 117.00* 84.25	-15% -15% -15% -15%	54.00 71.50* 99.50* 71.50	Over 05/06 5% 5% 3% 5%	66.50 88.50* 120.50* 88.50
Monthly Pass Faculty and Staff Faculty/Staff Payroll Deduction Alumni Community Users High School Student	18.25 13.70 23.50* 33.00* 23.50	4% 5% 4% 1% 4%	19.00 14.50 24.50* 33.25* 24.50	-15% -15% -15% -15% -15%	16.25 13.00 21.00* 28.25* 21.00	5% 5% 5% 3% 5%	20.00 15.25 25.75* 34.25* 25.75
Annual Pass Faculty and Staff Alumni Community Users	164.50 219.00* 316.50*	5% 5% 1%	172.75 230.00* 319.00*	-15% -15% -15%	146.84 195.50* 271.75*	5% 5% 3%	181.50 241.50* 328.75*
Daily User Fee	6.00	8%	6.50	-15%	5.50	8%	7.00

#### **Intramural Team Facility Charge**

In January 1999, Recreation Services began levying a non-refundable charge to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the lease of additional off-campus facilities which allows for more intramural participants and more game time. This charge is not assessed to non-intramural participants.

Floor hockey was moved off-campus to protect the new gym floor, which has significantly increased the cost of delivering the intramural program. In addition to the increased hours required at the Lethbridge Soccer Centre due to moving floor hockey over to this facility, additional hours are required to deal with the increased registration to all participants. To make this increase feasible for students we incorporated the fee increase over a two-year period, this is the second year of the fee increase.

#### **Recommendation 21:**

That effective April 1, 2005 that the fee increases for 2005-06 as indicated in Table XXIII be approved and that the increases for 2006-07 and 2007-08 be approved in principle.

TABLE XXIII
INTRAMURAL TEAM FACILITY CHARGE
(Per sport /Per semester)

	Actual 2004-05	% Increase	Proposed 2005-06	% Increase	Proposed 2006-07	% Increase	Proposed 2007-08
Team Charge	125.00	4%	130.00	4%	135.00	4%	140.00

#### **ANCILLARY SERVICES FEES**

#### **Dormitory Residence Dining Plan Fee**

For the three years under review, it is proposed that the Residence Dining Plan fee be increased by approximately two percent each year to cover the inflationary increases in food prices. Appendix A indicates the current charges and the anticipated increases for the three years under review.

#### **Recommendation 22:**

That the Dormitory Residence Dining Plan fees for 2005-06 be increased effective July 1, 2005, as proposed in Table XXIV (attached) and the fees for 2006-07 and 2007-08 be approved in principle.

#### **Housing Services Rental Rates**

The Board of Governors policy on rental rates and fees approved in February 1990, requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. There is a proposed average increase of 5.0% for all units in 2005-06 and a 3% increase for all units for 2006-07 and 2007-08. Appendix B indicates the current charges as well as the anticipated increases.

#### **Recommendation 23:**

That the proposed adjustments to rental rates for the 2005-06 year as indicated in Table XXV be approved effective September 1, 2005 and the rate adjustments for 2006-07 and 2007-08 be approved in principle.

#### **Discounted Summer Rates for Campus Housing**

There are approximately 60% fewer students taking advantage of the rent freeze guaranteed to those single students on 12-month contracts than three years ago. In order to try and increase the number of students staying on campus during the summer months a discounted rate is being proposed which will replace the rental freeze with a 12-month contract currently offered.

#### **Recommendation 24:**

Effective April 1, 2005, students living in Campus Housing for two consecutive summer months will receive a 10% discount on summer room rentals, and students living in Campus Housing for four consecutive summer months will receive a 20% discount on summer room rentals.

#### **APPENDIX A**

#### RESIDENCE DINING PLAN PROPOSED FEES

# The University of Lethbridge Residence Dining Plan 3-Year Projection

				C	à	Detociona	Projected
8 month contract GST Exempt	Current 2004-2005	Bonus \$	Proposed 2005-2006	Bonus Bridge Buck\$\$ \$	% Increase 2005-2006	Increase 2006-2007	Increase 2007-2008
Three - tier Plan:							
Commuter (Small) Plan Add Bridge Buck\$\$	\$1,856 \$100	0\$	\$1,893 \$100	0\$	5%	5%	2%
Total % Increase	\$1,956	ı	\$1,993				
Value Plus Plans: Residence Medium Plan	\$2,297	\$100					
Large Plan	\$2,342	\$100					
Value Plus Plan:			\$2,300	\$100	%0	2%	2%
Projected # of plans:	210		260				
Heather Mirau September 13, 2004				÷			
	٠						

## Residence Dining Plan Proposed Fees 2005-2006

Dining plan			Univ	ersit	y of Leth	bridge		
8 month contract GST Exempt	Current 2004-05	Bonus \$	Bonus % *	Pro 2005	posed 5-06	Bonus \$	Bonus %	% Increase
Three - tier Plan:		and the second s						
Commuter (Small)	\$1,856	\$0	0%		\$1,893	\$0.00	0%	2.0%
Plan Add Bridge Buck\$\$	\$100				\$100			
Total % Increase	\$1,956				\$1,993			1.9%
Value Plus Plans: Medium	\$2,297	\$100	4.35%	,				
Large Plan	\$2,342	\$100	4.27%	•				
Value Plus Plan				\$	2,300	\$100	4.35%	0%
# of plans:	210				260			
Administration Fee for Refunds/Cancellati	\$40 ons				\$40			

September 13, 2004 Heather Mirau **Notes to Fees:** 

Changes:

- 1) Offer one value plus plan only, as the plans are now so flexible that students can add any amount over the Value Plus Plan and earn \$100 bonus plus receive 7% GST free.
- 2) Extend \$100 Bridge Buck\$\$ to second year residence students. These students will carry on with the Bridge Buck\$\$ plan that they participated in in 2004-05. Bridge Buck\$\$ can be carried over year-to-year and also used in partner commercial outlets in the City such as Pita Pit.

Bonus dollars on the Value Plus Plans will be in the form of Bridge Buck\$\$. Bonus dollars are extra spending dollars provided to students buying the Medium and Large plans. The student will have a choice of converting any amount above the Commuter base plan to Bridge Buck\$\$. Bridge Buck\$\$ can be carried over from year-to-year. Bridge Buck\$\$ can also be used in all Food Service outlets and vending, as well as at partner commercial outlets in the City; e.g., Pita Pit.

The proposed increase to the Commuter Plan is to maintain student purchasing power to offset increased inflation in retail prices. The commuter plan works out to \$9.01/day for 3 meals and snacks based on 210 days. \$100 in Bridge Buck\$\$ is less than \$.50/day.

Refunds are provided to a minimum of the Commuter Plan. Limited arrangements can be made for vegans, and all plans are prorated for students withdrawing from the University, or for those participating in professional semesters.

All students living in the University Dormitory Residence are required to participate in a dining plan (summer session excluded). The dining plan is required to provide students with a variety of food choices.

The students sign an 8-month contract, similar to the Housing contract. All dining plans are GST free. Bridge Buck\$\$ are not GST free, however they have a 5% discount.

Residence dining plans may only be used to purchase food at University operated outlets.

Any amount can be added to the above plans at any time.

Residence Dining Plan Proposed Fees

	University of Calgary	şary			University of Alberta (Lister Hall)	ster Hall)	
Dining plan 8 month contract GST Exempt \$	Current 2004-2005 \$	Bonus %	Proposed 2005-2006	Uning plan 8 month contract GST Exempt	Current 2004-2005 \$	Bonus %	Proposed 2005-2006
A. Munch Plan (Breakfast and Lunch Plan)	\$2,111	%0	Data not	Plan A	\$3,000	%0	Data not
B. Lite Plan	\$2,268	%0	avallable at this time	Plan B	\$2,600	%0	avallable at this time
C. On-the-Go Plan	\$2,646	%0		Plan C	\$2,200	%0	
D. Hearty Plan (Athlete Plan)	\$3,402			Plan D	\$1,800		
Projected # of plans:	700		·	Projected # of plans:	1,809		
Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	0		
Comments:	The Dining Plan is compuls the traditional Residences.	The Dining Plan is compulsory for all years in the traditional Residences.	/ears in	Comments:	The Dining Plan is compuin traditional Residences.	The Dining Plan is compulsory for all years in traditional Residences.	ll years
	In September, the their account for p	In September, the entire dining plan funds are put in their account for purchases from September to April.	ınds are put in ember to April.		The U of A requires students t contract in Sept. of each year. Some arrangements can be m	The U of A requires students to buy into an 8 month contract in Sept. of each year. Some arrangements can be made.	into an 8 month
	Refunds are provided to minimum plan (\$2010).	Refunds are provided to the level of the minimum plan (\$2010).	<u>.</u>		Refunds are only of \$1800	Refunds are only provided to a minimum commitment of \$1800	num commitment
	No decisions as to	No decisions as to 2005-06 rates yet.			No decisions as t	No decisions as to 2005-06 rates yet.	نب
	Each plan includes ( Convenience Store.	Each plan includes \$100 to be spent In the Convenience Store.	n the				

## APPENDIX B PROPOSED HOUSING RATES

PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEARS 2005-2008

				0000		
MONTHLY RENTAL RATES:	2004-2005 PRESENT FEE	2005-2006 PROPOSED FEE	2006-2007 PROPOSED FEE	2007-2008 PROPOSED FEE	# ROOMS	
DORMITORY (Per person per month - based on 8 months) Double Rooms Suite Single Rooms Large Single Rooms Suite Large Single Rooms	\$210 \$303 \$316 \$345 \$358 Total Dormitory Beds	5.00% \$221 \$318 \$332 \$362 \$362 \$376	3.00% \$227 \$328 \$342 \$373 \$387	3.00% \$234 \$338 \$352 \$384 \$399	92 1 79 26 16	
APARTMENTS (Per person per month - based on 9.5 months) 1 - Bedroom Apartment 2 - Bedroom Apartment 4-Bedroom Apartment 4 - Bedroom Townhomes	\$668 \$428 \$401 \$442 Total Aperture Beds	5.00% \$701 \$449 \$421 \$464	3.00% \$722 \$463 \$434 \$478	3.00% \$744 \$477 \$413 \$492	16 102 120 96 334	
TOWNHOMES (Per unit per month - based on 12 months) 1 - Bedroom Unit 2 - Bedroom Unit 3 - Bedroom Unit - increase of 2% 2 - Bedroom Furnished Unit	\$645 \$687 \$774 \$822 Total Townhome Units	\$5.00% \$677 \$721 \$789 \$863	3.00% \$698 \$743 \$813 \$889	3.00% \$718 \$765 \$838 \$916	2 43 6 1	
					548 52	

Total Single Beds Total Family units

MONTHLY RENTAL RATES:	2004-2005 PRESENT FEE	2005-2006 PROPOSED FEE	\$ INCREASE	Average 4.92% INCREASE	# ROOMS	2004-2005 TOTAL REVENUE	FINANCIAL IMPACT AT 4.92%	2005-2006 REVENUE AT 4.82%
DORMITORY (Per person per month - based on 8 months) Double Rooms Single Rooms Suite Single Rooms I arre Single Rooms	\$210 \$303 \$316 \$345	221 318 332 362	\$10.50 \$15.15 \$15.80 \$17.25	5.00% 5.00% 5.00% 5.00%	92 79 26 16	\$154,560 \$2,424 \$199,712 \$71,760 \$45,824	\$7,728 \$121 \$9,986 \$3,588 \$2,291	\$162,288 \$2,545 \$209,698 \$75,348 \$48,115
Suite Large Single Rooms	\$358 Tote	376 \$ Total Dormitory Revenue	enue		214	\$474,280	\$23,714	\$497,994
APARTMENTS (Per person per month - based on 8.3 morths) 1 - Bedroom Apartment 2 - Bedroom Apartment 4 - Bedroom Apartment	\$668 \$428 \$401 Tot	\$701 \$: \$449 \$: \$421 \$: Total Apartment Revenue	\$33.40 \$21.40 \$20.05 wenue	5.00% 5.00% 5.00%	16 102 120 238	\$88,710 \$362,345 \$399,396 \$850,451	\$4,436 \$18,117 \$19,970 \$42,523	\$93,146 \$380,462 \$419,366 \$892,974
SINGLE STUDENT TOWNHOMES(per person per month - based on 8.1 months)  \$442 Total Town	sed on 8.1 mor \$442 Total	.1 months) 42 \$464 Total Townhome Revenue	\$22.10 enue	2.00%	96	\$343,699	\$17,185	\$360,884
TOWNHOMES (Per unit per month - based on 11.5 months) 1 - Badroom Unit 2 - Badroom Unit 3 - Badroom Unit 2 - Badroom Furnished Unit	\$645 \$687 \$774 \$822 To	\$677 \$5 \$721 \$5 \$789 \$1 \$863 \$4 Total Townhome Revenue	\$32.25 \$34.35 \$15.48 \$41.10	5.00% 5.00% 2.00% 5.00%	2 4 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	\$14,835 \$339,722 \$53,406 \$9,453 \$417,416	\$742 \$16,986 \$1,068 \$473 \$19,269	\$15,577 \$356,708 \$54,474 \$9,926 \$436,684
	Total Rents Less: Allo <b>Actual Re</b> l Plus: Rent	Total Rental Income Potential from 5.00% Increase Less: Allowance for Rental Guarantee Based on actual exp. <b>Actual Revenue Decrease/Increase Anticipated</b> Plus: Rental Revenue without Increase Total Rental Revenue Anticipated	come Potential from 5.00% Incres ce for Rental Guarantee Based on ue Decrease/Increase Anticipate tevenue without Increase Total Rental Revenue Anticipated	, increase ised on actual e it <b>cipated</b> cipated	ġ	4.92% 0.44% 4.49%	\$102,690 \$9,115 \$93,575 \$2,085,846	\$3
	Plus: Misc	Plus: Miscellaneous Revenue From Previous Páge Total Revenue	nue From Previ Iue basis.	ous Páge	Variance	a	\$82,075 \$2,167,921	\$82,075 11 \$2,261,496 \$93,575

Note: While rates shown are monthly, single student housing is contracted on a semester basis.
Security deposits of \$200 for single housing and one month rent for Family Townhomes are required.
As students will receive interest on their security deposit, no financial impact has been calculated.

#### **NOTES ACCOMPANYING** THE PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2005-2006

Miscellaneous Rates and Charges

1 APPLICATION FEE: No Change Proposed

This fee is assessed to cover the cost of processing the application and communication with the the applicant.

U. of L. \$45.00

U. of  $C_{1} = $50.00$ U. of A. = \$175.00

\$150.00 becomes Security deposit after move-in

L.C.C. = \$100.00

Security deposit after move-in

2 ADVANCE PAYMENTS:

No Change Proposed

These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process, when something "else" comes up. The advance payments are credited towards the student's room charges or security deposit account upon arrival and check-in, and represent no additional expenses except upon cancellation.

U. of L. \$300.00

U. of C. = \$450.00

U. of A. = equal to 1st month's rent OR \$300 in tradition Residence

L.C.C. = pay semester fees 30 days prior to arrival

**3 CANCELLATION FEES:** 

No Change Proposed

Cancellations after the offer and room allocation will cause additional work and expenses as all assignments are reversed and replacements must be found.

No changes are proposed to the existing schedule of charges.

The following schedule outlines when payments are received and penalties are imposed:

Student Applies:

\$145.00 Paid - \$45 Application Fee and 1st Advance Payment of \$100

Student Accepts Offer:

\$200.00 Confirmation Deposit Paid and used as a 2nd Advance Payment

Cancellation of Accepted Offer:

Admission Declined by Registrar at Any Time Charge \$45.00

Refund \$300 Refund \$125

Charge \$220 Cancellation Before July 1st Before July 15th Before August 1st Charge \$345 On or After August 15th

Refund \$100

Charge \$245 Refund \$ 50 Charge \$295 No Refund

All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.

4 KEY REPLACEMENT OR COMBINATION CHANGE:

No Change Proposed

This fee is intended as a motivator to secure keys and to recover cost of replacing lost keys. The keying system used at U. of C. requires up to 4 locks to be re-coded as the result of lost keys, resulting in a much higher cost for them. Our charge would be assessed on a "per lock changed" basis.

U. of L. = \$30.00 ea.

U. of C. = \$120.00 / \$10.00 for mail key only

U. of A. = \$35.00 / \$95 lock change

L.C.C. = \$75.00

**5 ROOM CHANGE FEE:** 

No Change Proposed

This charge is to recognize the additional administrative cost of processing student initiated room change requests. It would not be assessed to changing rooms at the request of Housing Services.

U. of L. = \$30.00

U. of  $C_1 = $0.00$ 

U. of A. = \$25.00

L.C.C. = \$0.00

**6 CONTRACT TERMINATION FEE:** 

No Change Proposed

This charge is directed at students who commit to an occupancy contract, but break the terms of their agreement and leave residence. It is intended to recover the costs of trying to secure mid-term replacement tenants.

U. of  $L_1 = $200.00$ 

U. of C. = \$100 for breaking contract

U. of A. = no notice is per diem rate +one month (Traditional Rez)

= with 1 month notice is \$300 contract cancellation

L.C.C. = notice less than 30 days, charged \$100.00

7 MAIL BOX RENTAL: No Change Proposed The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's mail. Other residences do not have the capacity or the capability to offer this service.

U. of L. = \$5.00 per month /\$60.00 Per Year (charged to non-residents and extra mailboxes only)

**8 PARKING CHARGES:** 

As per Campus Parking rates

U. of C. plug = \$413 to 543 for an 8 mo. Contract U. of A. plug = \$55.00/mo. - \$45 mo./ non-plug L.C.C.non-plug = \$50.00/ semester)

9 SECURITY DEPOSIT: No Change Proposed This fee is designed to cover damage, cleaning and termination charges should a student leave residence with an outstanding balance. This must be sufficient to cover cancellation costs should a student leave before their lease expires. This deposit will reduce receivables and bad debt expenses.

Single Students
U. of L. = \$200.00
U. of C. = n/c
U. of A. = \$150.00
L.C.C. = \$100.00

Family Housing
U. of L. = month rent
U. of C. = month rent
U. of A. = \$150.00
L.C.C. = \$100.00

10 DAMAGE RECOVERY:
No Change Proposed

This charge is to compensate for the administrative time used to prepare student charges. The 10% mark-up is charged on all repairs where the individual has not voluntarily accepted responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.

U. of C. \$35.00/hr for cleaning charges plus damage charges

11 O.R.S. Fees No Change Proposed This fee is set by the Organization of Residence Students under their constitution and covers a portion of the residence life programming that is undertaken in the community. It is included here because the University collects the fee from all student residents on behalf of ORS. This fee does not create revenue for the Housing Services but for the O.R.S.

U. of L. = \$35.00 per semester

12 Utility Surcharge No Change Proposed This fee is required to offset any significant and unforeseen utility rates.

Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.

13 Rent Guarantee
Change Proposed to
Summer Discount Rates

Students living in Campus Housing for the 4 month summer semester will be guaranteed a discounted rental rate of 20% of the semester fee for the 4 month period in the room type they choose. Students staying in Campus Housing for the two month Summer Session I, will receive a 10% discount for those two months.

This discounted rate will exclude such utilities as telephones and internet access but will allow for the Utility Surcharge to be applied.

This rental discount will apply to single students, and will be Grandfathered to Single Student leases that were signed prior to September 2004 where the orginal Rent Guarentee Program will still apply

RENTAL RATES: (per person) Proposal Attached.

Comparative rates for other institutions are shown at current 2003-2004 values. While all the institutions polled indicated an intention to increase rents, the amounts have not been established. U of L rates have been converted to monthly for comparison purposes.

DORMITORY

The proposed increase considers escalations in wages and utilities, and the need to bring revenue in line with our cost experiences.

U. of L. proposed

\$221.00 (double) \$318.00 (single) \$376.00 (suite large single)

U. of C. - current
U. of A. - current
U. of A. - current
L.C.C. - current
has no dormitory facilities

#### APARTMENTS

The proposed increase considers escalations in wages and utilities, and the need to bring revenue in line with our cost experiences.

U. of L. proposed	\$701.00 (1-bdrm)	\$449.00 (2-bdrm)	\$421.00 (4-bdrm)
	Single Student Town	homes ( Village)	\$464.00 (4-bdrm
U. of L. proposed U. of C. (phase 3) - current U. of C. (phase 4) - current U. of A. (unfurnished) - current L.C.C current	\$690.00 (1-bdrm) n/a	\$465.00 (2-bdrm) \$510.00 (2-bdrm) \$444.00 (2-bdrm) \$406.00 (2-bdrm)	\$425.00(4-bdrm) \$520.00(4-bdrm) \$340.00 (4-bdrm) \$388.00 ( 4-bdrm units) \$443.00 (30th Ave. 4-bdrm units)

#### TOWNHOMES

The proposed increase considers escalations in wages and utilities, and the need to bring rents closer to our local market rates.

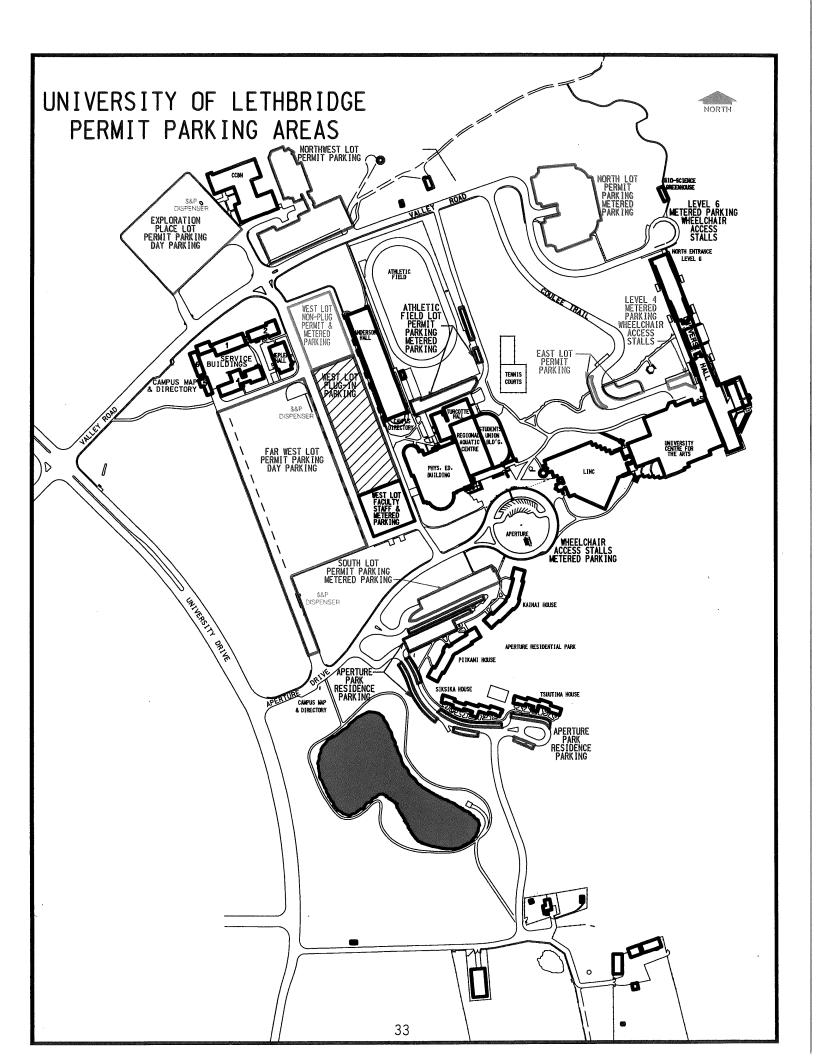
U of L. proposed	\$677.00 (1-bdrm) <sup>1,</sup>	\$721.00 (2-bdrm)	\$813.00 (3-bdrm) <sup>1</sup>
U. of C current	\$695.00 (1-bdrm)	\$760.00 (2-bdrm)	\$785.00 (3-bdrm)
U. of A current	\$590.00(loft style)	\$595-635 (2-bdrm)	\$733-773 (3-bdrm)
L.C.C current	n/a	\$668.00 (2-bdrm)	n/a

<sup>&</sup>lt;sup>1</sup> Includes in-suite laundry

Housing Services 9/14/2004

#### **APPENDIX C**

#### **PARKING PERMIT AREAS**



#### APPENDIX D

## STUDENT FEE REVIEW COMMITTEE MEMBERSHIP

#### The University of Lethbridge Student Fee Review Committee November, 2005

Karen Clearwater - Chair, Associate Vice-President (Financial Planning)

Nafisa Jadavji

Stephen Higham

**Kirsten Bremer** 

**Bryce Steeves** 

**Tyler Tanner** 

Owen Beddoe

Elizabeth Oskam

**Gray McDonald** 

**Loralee Edwards** 

**Lindsay Hammond** 

Jason Rumer

**Kelly Andres** 

Clay Campbell