

**THE UNIVERSITY OF LETHBRIDGE**  
**2001-2002 PROPOSED FEES AND RATES**

**November, 2000**

**THE UNIVERSITY OF LETHBRIDGE  
2001-02 PROPOSED FEES AND RATES**

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**THE UNIVERSITY OF LETHBRIDGE  
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NOVEMBER 2000**

**INTRODUCTION**

In December of each year, changes to fees and rates, including any policies governing fees and rates are provided to the Board of Governors for approval. In accordance with Advanced Education's 1995-96 Tuition Fee Policy, fee increases for the subsequent three year period are provided in this document and will be published in the University Calendar. In addition, as directed by Alberta Learning, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all annual fees charged to students. Committee membership for the Student Fee Review Committee for 2000-01 is provided in Appendix C to this report.

**INSTRUCTIONAL FEES**

**Tuition Fees**

The provincial government introduced the new tuition fee policy in 1995-96. This policy states that in the future:

1. Students will pay for a greater share of their learning in line with the benefits they receive.
2. Consultation will replace regulation, but government will still have to set some rules for tuition levels.
3. Institutions will be accountable to students for the level of tuition set and the services provided.
4. Tuition fee increases will be both reasonable and predictable.
5. Increases in tuition cannot be a substitute for institutions realizing operating efficiencies or for becoming more effective in delivering quality learning opportunities.

Specifically, in 1994-95, the provincial government set annual increases in fees for instruction at a level not to exceed an average of \$215.50 per full-time equivalent student. For 1995-96 and beyond, this limit is adjusted by the cumulative actual change in the Alberta Consumer Price Index [1994-95 being the base year]. In addition, for each institution, revenues from fees for instruction must be less than 30% of its annual net operating budgets to the year 2000 and shall not exceed 30% after that. The University of Lethbridge is currently sitting at 29.1% (1998-99 financial data) with projections indicating that the institution will reach the 30% limit in 2001-02. It is therefore being recommended that there be no fee increases in the next three years to ensure that we do not exceed the 30% limit.

**Recommendation 1:**

That fees for instruction, including tuition and materials and service fees for the next three year period 2001-02, 2002-03 and 2003-04 be maintained at the 2000-01 level as indicated in Table 1. As in previous years, a review will be done annually and if the institution is able to increase fees in years 2 or 3, fee increases, in accordance with the Tuition Policy, will be brought forward at that time.

**TABLE I  
INSTRUCTIONAL FEES  
(Per Course Fees)**

	<b>Current 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
<b>Undergrad</b>				
Canadian	\$347	\$347	\$347	\$347
Foreign	\$694	\$694	\$694	\$694
<b>Graduate</b>				
Canadian	\$422	\$422	\$422	\$422
Foreign	\$844	\$844	\$844	\$844
<b>Materials &amp; Service</b>	\$ 24	\$ 24	\$ 24	\$ 24

**Ph.D. Program Fees**

The Ph.D. program approved by Alberta Learning in the Spring of 2000 granted the University of Lethbridge permission to pilot doctoral studies on a special case basis with an external review to take place after the first ten theses have been completed and subject to further review at the ten-year point. The Ph.D. program has a two year residency requirement during which time full tuition fees will be assessed. Thereafter a continuing fee will be charged. It is being proposed that fees charged under the Ph.D. will correspond to the fees charged under the M.A./M.Sc. Program

**Recommendation 2:**

**That effective April 1, 2001 the fees for the Ph.D. program (each of 2 years) and continuation fees correspond to the fees charged under the M.A./M.Sc. Program.**

## **FACULTY OF MANAGEMENT**

### **Northern Campus Differential Fee**

The Faculty of Management currently offers Post-Diploma programs in Calgary and Edmonton to college students that have completed a two-year diploma in business. Increased costs for the rental of facilities, security, and infrastructure requirements which are incremental to our Lethbridge campus costs have led to a shortfall in the funding of this program. The current Tuition Policy allows institutions to charge differential program fees that reflect the relative cost of delivery, future student earnings and programs demand/need as well as the site of the program. It is being recommended that the a differential fee of \$50 per course be implemented for students enrolled at the northern campuses.

#### **Recommendation 3:**

**That effective April 1, 2001, a differential fee of \$50 per course be charged to students enrolled at the northern campuses to offset the increased costs of operating these programs.**

**This fee will not be assessed if specific funding for these programs is provided through the Access Program to cover the cost of leased space.**

### **International Exchange Fee**

The Faculty of Management International Programs Office administers the faculty's student exchange program. In this capacity, it works closely with University of Lethbridge students interested in going on exchange, all in-coming exchange students and with various administrators and personnel from partner institutions.

Many other business schools with international programs recognize that such programs are "value-added" above the normal student course load and are therefore fee-based in nature. At the Faculty of Management, we have seen an enormous increase in student exchange traffic. While we are pleased with the popularity of the program, the increased volume has also strained our financial and human resource base. The requested fee would enable the program to continue to provide interested students with the caliber of attention and services they have come to expect and have a right to receive. In addition, the fee would insure that students are committed to participate before the office expends a great deal of effort setting up their individual exchange programs.

#### **Recommendation 4:**

**That effective April 1, 2001, a differential fee of \$140 per exchange be charged to University of Lethbridge students participating in exchange programs away from the U of L to cover the cost associated with these programs.**

## FACULTY OF FINE ARTS

### Music Studio Differential Fee

Music Studio course instruction provides one-on-one instruction with various instruments. A differential fee was introduced to cover the additional cost of private instruction as well as travel expenses for out of town instructors. To ensure high quality instruction, compensation for instructors must remain competitive with the rates charged in the community and the surrounding communities. As well, increasing travel costs are being realized for remote instructors. The proposed fee increases provided below in Table II will help to offset these escalating costs.

**TABLE II  
MUSIC STUDIO DIFFERENTIAL FEE**

	Current 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
Music Studio differential	\$188	\$241	\$283	\$328

#### **Recommendation 5:**

**The increases in the Music Studio Differential Fee as indicated in Table II be approved for implementation April 1, 2001 and the increases for 2002-03 and 2003-04 be approved in principle.**

### Conservatory of Music Fees

The Conservatory of Music operates on a full cost recovery basis. 80% of instructional fees are required to compensate the instructor and the remaining 20% is used to cover operating costs for the Conservatory. The increases proposed in Table III will allow the Conservatory to maintain the high quality of instruction it is known for by paying instructors rates that are competitive in the local market, as well as ensuring adequate funds are available for Conservatory of Music administration and programming costs. The following table provides the increases required to ensure this operation can operate on a full cost recovery basis.

**TABLE III  
CONSERVATORY FEES**

	Current 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
Staff Rate/hour	\$35	\$40	\$45	\$45
Senior Student Rate/hour	\$27	\$30	\$34	\$34
Ensemble Rates/year	\$120	\$150	\$150	\$150

**Recommendation 6:**

**The increases in the Music Conservatory Fee as indicated in Table III be approved for implementation April 1, 2001 and the increases for 2002-03 and 2003-04 be approved in principle.**

**Certificate in Multimedia Technology Instructional Fee**

The Faculty of Fine Arts is in the final stages of getting approval for a Post Degree Professional Certificate in Multimedia Technology. It is being proposed that the Professional Certificate in Multimedia Technology program be a six course equivalent certificate to be completed over a single summer term in two 8 week sessions between the months of May and August. This program would run without government funding and would rely totally on instructional fees to cover the costs associated with it.

**Recommendation 7:**

**That effective April 1, 2001, that the term fee for each 8 week session of \$2,105 be approved for the new Professional Certificate in Multimedia Technology Program. This fee includes instructional and material & service fees.**

**FACULTY OF EDUCATION**

**P.S. III Continuation Fee**

Currently, continuation fees are charged to Education students in Professional Semesters I & II that are assigned an incomplete grade and are reassigned to a school for two weeks or more. This continuation fee is half a course fee for up to a two week reassignment and a full course fee for a reassignment of more than two weeks.

**Recommendation 8:**

**That effective April 1, 2001, the continuation fee for students assigned an incomplete grade in PSI and PSII practica will now be applied to students in PSIII practica at the same rates assessed to PSI & PSII students.**

**REGISTRAR'S OFFICE**

**Lifetime Application for Admission Fee**

Currently individuals applying to the University of Lethbridge pay an application fee of \$50 each

and every time an application is made to this institution. This policy penalizes students who regularly attend on a sporadic basis who must submit an application fee every time they apply. It is being proposed that applicants would submit a one-time application fee of \$60 rather than a \$50 fee which would apply separately to graduate and undergraduate programs. The fee increase would be competitive with other Alberta institutions as U of A charges \$60 for new and internal applicants and U of C charges \$65 for new applicants only.

**Recommendation 9:**

**That the application for admission fee be increased from \$50 to \$60 and that it be charged as a one-time fee at each of the undergraduate and graduate level, effective April 1, 2001.**

**New Deadlines for Graduate with Outstanding Accounts**

Currently, deadlines for graduating students to pay outstanding accounts are as follows:

September 15	Fall (October) Convocation
December 15	Winter (February) Convocation
April 15	Spring (May) Convocation

As the deadlines fall subsequent to the end of each semester it results in extra work for both the Registrars Office and the faculties who must contact students by phone or reconvene committees to approve students for convocation. The proposed new deadlines will allow faculty convocation committees to work with clean lists and would make it easier for the Registrar's Office to contact students prior to the end of the semester.

**Recommendation 10:**

**That effective April 1, 2001 the deadlines for graduates to pay outstanding accounts be changed to the following dates:**

<b>August 15</b>	<b>Fall (October) Convocation</b>
<b>December 1</b>	<b>Winter (Feb) Convocation</b>
<b>April 1</b>	<b>Spring (May) Convocation</b>

**Exchange Student Fees**

Currently exchange students both away and here are assessed fees as indicated in the following table. In reviewing these fees it became evident that changes had to be made to make the fees consistent to the services provided to these students. The bolded changes in the table indicate the proposed recommended changes to these fees.



**TABLE IV  
EXCHANGE STUDENT FEES**

	Tuition	Materials & Service	ARS	SU CRF	SU Health & Dental	SU Library	CKUL	Meliorist
Full-time off-campus	Yes	Yes	No	Yes	Yes	Yes	No	Yes
Exchange Away	Yes	Yes	No	No/ Yes	No	Yes	No	Yes/ No
Exchange - Here	No	No	Yes	Yes/No	No	Yes/ No	Yes/No	No

**Recommendation 11:**

**That the changes provided in Table IV regarding exchange student fees be implemented April 1, 2001.**

**FINANCIAL SERVICES**

**Outstanding Fee Policy**

The current outstanding fee policy allows students to have outstanding fees for Spring semester, Summer Session and Fall semester (to a limit of \$4,000) before registration privileges are withdrawn. This is a generous credit policy by any standard and one that is not matched by any other Alberta university. The proposed changes to the outstanding fees policy will limit by a monetary value (\$1,000) rather than on a semester basis.

**Recommendation 12:**

**That effective April 1, 2001 the University will withhold registration privileges if outstanding fees, including those for the current semester exceed \$1,000.**

**Deductions from Student Loans**

Currently, payment of 50% of current fees and 25% of outstanding fees are a first charge against assistance received from government (Federal and Provincial) student loan certificates and bursaries. This is the minimum amount that is required to come off the government student loan or bursary to pay for fees although students may request that additional funds be taken out of their loans for fees. This current policy allows students to carry unsecured credit with the

institution for long periods of time and after the service is delivered. Few students will be affected by this change as the majority of students request that 100% of fees be deducted from their student loans in order to keep their account with the University in good standing.

**Recommendation 13:**

**That effective April 1, 2001 that payment of fees is the first charge against assistance received from government (Federal and Provincial) student loan certificates.**

**PHYSICAL PLANT**

**Locker Rental Rates**

The locker rental service provided in the Physical Education Building is run as a cost recovery operation. An increase to these rates are the result of increased staff costs and increases in the cost of towels and laundry supplies.

**Recommendation 14:**

**That the locker rates for 2001-02 as detailed in Table V be approved effective May 1, 2001, and the locker rates for 2002-03 and 2003-04 be approved in principle.**

**TABLE V  
LOCKER RENTAL RATES  
(Prices include GST)**

	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
<b>Lockers with Towel Service</b>				
Half-size, one semester	13.25	13.75	14.25	14.75
Half-size, two semesters	23.75	24.50	25.25	26.25
Half-size, year	35.00	36.25	37.50	38.75
Full size, one semester	17.75	18.50	19.25	20.00
Full size, two semesters	31.25	32.25	33.25	34.25
Full size, year	41.75	43.25	44.75	46.25
<b>Lockers without Towel Service</b>				
One year	13.00	13.50	14.00	14.50

## **Parking Rates**

Parking Services operates as a full cost recovery operation under the Director, Physical Plant and Operations. Revenues are primarily generated through parking fees. These revenues are used to maintain all roadways, parking lots, pathways and sidewalks and to fund additional campus parking facilities.

The proposed fee structure provides a variance in permit prices, which reflect the distance from the parking area to the main buildings and the service provided. As such, prices are higher in special lots and at plug-in stalls. Special needs permits are provided to all customers with physical limitations who require parking at convenient locations. These permits are priced at Far West lot permits and provide parking in areas selected by the customer.

The proposed increases to the 2001-02 permit prices are required to accommodate projected capital costs for new parking lots as well as increases for utility costs and maintenance. It is anticipated that approximately 200 to 250 additional stalls will be required in each of the next 3 years to accommodate an increasing campus population. The annual cost of this expansion is approximately \$300,000 to \$400,000.

The City of Lethbridge has amended its traffic bylaw to allow the University of Lethbridge to dictate parking meter rates on campus. The increase from \$0.40 to \$0.75 per hour at meters will maintain a price that is consistent with permits issued at entrance dispensers.

**TABLE VI  
PARKING RATES**

(Prices include GST)	Service Provided	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
Far West	Paved lot	165.00	190.00	210.00	230.00
West Non-plug	Paved lot	180.00	205.00	225.00	245.00
West Plug-in	Paved lot	235.00	260.00	280.00	300.00
West Faculty/Staff	Paved/no oversell	305.00	330.00	350.00	370.00
North, south, east, athletic	Paved/no oversell	245.00	270.00	290.00	310.00
Northwest lot	Paved	N/A	190.00	210.00	230.00
Overflow lot	Paved	N/A	135.00	150.00	165.00
Overflow lot	Gravel	n/a	120.00	135.00	150.00
Reserved stall	Paved/no oversell	305.00	330.00	350.00	370.00
Special needs	No oversell	165.00	190.00	210.00	230.00
6 mo. Fitness/Aquatics	Paved	15.00	20.00	20.00	25.00
Monthly - far west	Paved	25.00	28.00	30.00	32.00
Monthly - north, south, west	Paved	33.00	36.00	38.00	40.00
Weekly permits	Paved/unpaved	16.00	16.00	20.00	20.00
Daily	paved/unpaved	4.00	4.00	5.00	5.00
Four hour	Paved/unpaved	3.00	3.00	4.00	4.00
Metered parking	Paved	.40/hr	.75/hr	1.00/hr	1.00/hr
Permit replacement	N/A	20.00	25.00	25.00	30.00

**\*Annual rates unless otherwise stated**

**Recommendation 15:**

**That the parking rates for 2001-02 as detailed in Table VI be approved effective September 1, 2001 and the parking rates for 2002-03 and 2003-04 be approved in principle.**

## Physical Education Facility Fees

All income received from the rental of the Physical Education Facilities is an offset to Physical Plant operating costs for the maintenance of the buildings, the cost of staff (lifeguards, equipment room staff) as well as allowing for a modest provision for equipment and maintenance reserves.

There are no proposed fee increases that will directly affect students. The proposed fee increases will affect swim teams and community user groups and are in keeping with comparable facilities within similar markets. The proposed increases in 2001-02 reflect the increased cost of staffing as well as the increased cost of maintenance and operation.

In accordance with the agreement between the City of Lethbridge and the Max Bell Regional Aquatic Centre, public admission rates to the Aquatic Centre will be increased to match the City of Lethbridge rates.

**TABLE VII  
PHYSICAL EDUCATION FACILITIES RENTAL**

<b>Hourly Rental Charges</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
Fitness Centre	33.50	34.75	36.00	37.25
PE100 Dance Studio	23.25	24.00	24.75	25.50
PE101 Main Gym - 2 court	59.50	61.50	63.50	65.50
PE118 Judo Dojo	18.50	19.25	20.00	20.75
PE200 Gymnastics Gym	23.00	23.75	24.50	25.25
Track Meets	30.00	31.00	32.00	33.00
Track Training	15.25	15.75	16.25	16.75
Soccer Games	30.00	31.00	32.00	32.00

**TABLE VIII  
MAX BELL REGIONAL AQUATIC CENTRE**

<b>Hourly Rental Charges</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
Whole Pool	90.00	92.75	95.75	98.75
Quarter Pool	32.00	33.00	34.00	35.25
Swim Teams	73.50	75.75	78.25	80.75
Commercial Group	180.25	185.75	191.50	197.25
Swim Meets	107.25	110.50	114.00	117.50
Non-Regional Teams	100.25	103.50	106.75	110.00

**Recommendation 16:**

**That rental rates for the Physical Education facilities be increased in accordance with Tables VII (Physical Education Facilities Rental) and VIII (Max Bell Regional Aquatic Centre Rental).**

**In accordance with the agreement regarding public swim admission rates, between the City of Lethbridge and the University, Aquatic Centre public admission rates will be increased to match City rates for 2001-02.**

**TABLE IX  
POOL PASS**

	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
One month pass	19.85	20.50	21.25	22.00
Three month pass	43.25	44.75	46.25	47.75
Six month pass	77.25	79.75	82.25	84.75
7 week child/youth summer pass	20.75	21.50	22.25	23.00

**Recommendation 17:**

**That the pool passes for community users provided in Table IX be increased April 1, 2001 for 2001-02 and be approved in principle for 2002-03 and 2003-04.**

**Other Facility Rental**

The current fees for the rental of university facilities were set in 1992. Charges are assessed to groups that are not directly affiliated with the University. These adjustments reflect an attempt to recover costs while, at the same time remain competitive with local venues.

**Recommendation 18:**

**That the rental rates for classrooms be increased in accordance with Table X for 2001-02 and be approved in principle for 2002-03 and 2003-04.**

**TABLE X  
CLASSROOM RENTAL RATES**

<b>Prices do not include GST</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
Up to 50 seats - hourly	9.00	10.00	10.25	10.50
- 1/2 day (4 hrs.)	32.50	35.00	35.75	36.75
- full day	55.00	60.00	61.25	63.00
51 to 100 seats - hourly	12.50	13.50	13.75	14.25
- 1/2 day (4 hrs.)	45.00	50.00	51.00	52.50
- full day	80.00	85.00	86.75	89.25
over 100 seats - hourly	17.50	19.50	20.00	20.50
- 1/2 day (4 hrs.)	65.00	70.00	71.50	73.50
- full day	120.00	130.00	132.75	136.75

**Physical Plant Labour Rates**

It is University policy to charge university departments and external parties for services provided by other University departments, if the services are provided for activities that are not university business. These charges reflect actual costs incurred and provide for the increase in salaries as negotiated in the agreement between the University and the AUPE.

**Recommendation 19:**

**That effective April 1, 2001, that the charge-out rates for Physical Plant employees be increased to the levels provided in Table XI.**

**TABLE XI  
PHYSICAL PLANT CHARGE-OUT RATES**

<b>Hourly Rates</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
<b>Security</b>	16.75	17.25	17.75	18.25
<b>Caretaking</b>	14.75	15.25	15.50	16.00
<b>Building Maintenance</b>				
General	17.25	17.75	18.25	18.75
Carpenter	25.50	26.25	27.00	27.85
Painter	23.00	23.50	25.50	26.25
Mechanic	24.00	24.75	25.50	26.25
Locksmith	20.50	21.00	21.75	22.50
Maintenance Foreman	24.25	25.00	25.75	26.50
<b>Utilities</b>				
Trades	25.90	26.75	27.50	28.30
Apprentice	16.15	16.60	17.15	17.60
<b>P.E. Facilities</b>				
Lifeguard	15.50	16.00	16.50	17.00
P.E. Facility Attendant	15.50	16.00	16.50	17.00
<b>Telecommunications</b>				
Service Technician	16.15	16.60	17.00	17.65
Service Specialist	25.60	26.30	27.00	28.00
Service Consultant	30.75	31.75	32.60	33.75

**Motor Vehicle Pool Variable Charges**

The Motor Vehicle Pool provides maintenance and repair for University owned vehicles and motorized equipment. All departments using Motor Vehicle Pool equipment pay a monthly fee for major repairs as well as the eventual replacement of the equipment.

Variable charges for vehicles are based on the number of kilometers driven each month. This charge is to recover the cost of gas, oil, minor repairs and insurance as well as the general expenses of the Motor Vehicle Pool. As these costs have increased, it is necessary to adjust the variable charges to reflect this. A three year projection for these charges are outlined in the table below.



**Table XII  
Vehicle Charges**

<b>Per hour</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
Forklift	22.00	23.00	24.00	25.00
Tractor	7.50	8.00	8.25	8.50
JD Utility Cart	\$50/mo	\$50/mo	\$50/mo	\$50/mo
Street Sweeper	8.35	8.75	9.00	9.25
JD Tractor #127	10.30	10.75	11.25	11.75
JD Tractor #129	8.65	8.75	9.00	9.25
Toro Mower #138	7.00	7.50	7.75	8.00
JD Gator Utility Vehicle #141	5.25	5.25	5.25	5.25

**Table XIII  
Vehicle Charges**

<b>Per kilometer</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
Ford 1/2 ton #91	.45	.48	.50	.53
Toyota 1/2 ton #117	.30	.32	.34	.36
Toyota 1/2 ton #118	.30	.32	.34	.36
Dodge one ton #121	.45	.48	.50	.53
Dodge one ton #122	.45	.48	.50	.53
Ford tilt truck #125	1.10	1.15	1.20	1.26
Ford Ranger #128	.30	.32	.34	.36
Dodge Caravan #130	.30	.32	.34	.36
GMC Delivery Van #131	.45	.48	.50	.53
Ford Aerostar #136	.30	.32	.34	.36
Ford Aerostar #137	.30	.32	.34	.36
Chev 1/2 ton #139	.45	.48	.50	.53
Ford 1/2 ton # 142	.45	.48	.50	.53
GMC Safari Van # 143	.30	.32	.34	.36

**Recommendation 20:**

**That the MVP charges as provided in Tables XII and XIII for 2001-02 be approved effective April 1, 2001, and the charges for 2002-03 and 2003-04 be approved in principle.**

**INFORMATION TECHNOLOGY**

**Telecommunications**

Telecommunications began operations as a full cost recovery ancillary operation on April 1, 1998. There are three primary services provided by this operation: telephones, data network and remote access.

The telephone cost increases are projected to continue to track the estimates provided in the Telecommunications Business Plan. The increases are due to projected increases in staff costs and in hardware/software maintenance costs. In addition, two new fees are being introduced by Telecommunications for moving of existing telephone service to reflect the additional costs of providing this service particularly during busy periods when resources are stressed to the limit.

Two major factors, bandwidth and communications hardware/software are impacting the costs to provide the data network service. Although communications hardware costs are decreasing we have experienced increased capacity requirements. The end result is that we get more capacity for the same cost but increased capacity is required. This has resulted in the lowering of the 100 mb ports and discontinuing the distinction of shared and dedicated ports.

Remote access sees a new fee introduced this year as Virtual Private Network or VPN. This fee is to account for the expense of accommodating and purchase of the equipment and personnel to manage a device that allows for authenticated access to trusted University of Lethbridge resources, from networks that are not originating within our institution. The VPN service allows for this access by providing authentication and U of L address space to "get around" the firewall in a trusted fashion.

**Recommendation 21:**

**That effective April 1, 2001, the 2001-02 rental rates for telephone services as provided in Table XIV be implemented and the rates for 2002-03 and 2003-04 be approved in principle.**

**TABLE XIV  
TELEPHONE CHARGES  
(Per month)**

	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
Standard Set	21.50	22.15	22.80	23.71
SL-1 Set	32.00	33.00	34.00	35.36
Digital Set	32.00	33.00	33.00	34.32
Residential Service	19.00	19.50	20.00	20.80
Call Waiting	2.50	2.75	3.00	3.12
Voice Mail Box	4.00	5.00	5.00	5.20
Installation	10.00	10.00	10.00	10.40
Moves/adds/changes - regular	10.00	10.00	10.00	10.50
Moves/adds/changes - prime time*	20.00	20.00	20.00	21.00

\* prime time- last week of August to September 15 and first 2 weeks of January

**Recommendation 22:**

That effective April 1, 2001, the 2001-02 charges for on-campus data network connections as provided in Table XV be implemented and the rates for 2002-03 and 2003-04 be approved in principle.

**TABLE XV  
DATA NETWORK CONNECTION CHARGES**

Monthly Charges	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
10/100 bt	13.25	14.00	14.70	15.29
1000 bt	1000.00	1050.00	1100.00	1150.00
OC3 (ATM)	276.00	290.00	305.00	317.25

**Recommendation 23:**

That effective April 1, 2001, the 2001-02 charges for off-campus remote access modem connection as provided in Table XVI be implemented and the rates for 2002-03 and 2003-04 be approved in principle.

**TABLE XVI  
REMOTE ACCESS MODEM CONNECTION CHARGES  
(Per month)**

	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
56K dial up	12.00	12.50	13.00	13.50
VPN	12.00	12.50	13.00	13.50

**HEALTH CENTRE**

**Health Centre Physician Fees**

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate provincial health care insurance plan, provides cost coverage for the physician visit. There are instances where AHCIP or its equivalent does not cover physician visit costs. In these instances, it is necessary to apply appropriate charges. Periodic increases are required to cover projected costs for physician visits.

**Recommendation 24:**

**That the proposed adjustments to the Health Centre Fees for 2001-02, as indicated in Table XVII, be approved for implementation January 1, 2001 and the rate adjustments for the years 2002-03 and 2003-04 be approved in principle.**

**Table XVII  
Health Centre Physician Fees**

	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
Third Party Medicals - approx. 10 min	25.00	25.00	30.00	30.00
Third Party Medicals - approx. 20 min	40.00	40.00	45.00	45.00
Non-insured/travel insurance policies	Costs as	per AHCIP	billing	schedule
Medical chart transfers	N/A	.10 / page	.15/ page	.15/ page
Third party physician notes	N/A	5.00	5.00	7.50

**MARKETING**

**Language Centre Program Fees**

The Language Centre operates on a thirteen week semester basis charging \$1,950 for thirteen

weeks of instruction. The proposed increases in rates are to cover increased costs with the Language Centre particularly salary and benefit costs.

**Recommendation 25:**

**That effective April 1, 2001, that the proposed fee schedule as provided in Table XVIII for the Language Centre be adopted for 2001-02 and be approved in principle for the years 2002-03 and 2003-04.**

**TABLE XVIII  
LANGUAGE CENTRE FEES**

	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
<b>Full-time</b>				
Tuition	1,950	2,050	2,150	2,250
<b>Part-time</b>				
Intermediate Level				
Writing	600	630	660	685
Reading	550	580	610	635
Grammar	400	420	440	465
Communication	400	420	440	465
Advanced Level				
Writing	750	790	825	850
Reading	590	610	645	670
Grammar	330	325	340	365
Communication	280	325	340	365
Other				
Application fee	50	50	50	50
WFU	175	185	195	205
AUWCT	50	60	60	60
Airport Pick-up	125	125	125	125

## ANCILLARY OPERATIONS

### Athletics and Recreation Service Fee

Athletics and Recreation Services became ancillary operations April 1, 1994. ARS fees currently provide 69% of the funds required to operate the Recreation Services Program and 22% of the Athletics Program budget. ARS fees combine with the university subsidy and revenues generated from marketing and advertising, programs and team fund raising support the basic operating cost of the Recreation Services and the Athletics Programs. The operating costs for these two units have been significantly reduced over the past two years by cutting positions and other expenditures. However, to maintain the quality and integrity of Athletics and enhance Recreation Services programming to meet the needs of the increasing student body the following increases are being proposed.

In addition, it is being recommended that High School students have the option of purchasing a Full Privilege ARS Membership at the same rate as Alumni. There has been considerable interest shown by high school students in using the University facilities and programs. It provides an excellent opportunity to introduce high school students to the University.

#### **Recommendation 26:**

**That effective April 1, 2001 that the fee increases for 2001-02 as indicated in Tables XIX and XX be approved and that the increases for 2002-03 and 2003-04 be approved in principle.**

**TABLE XIX  
FULL PRIVILEGE A.R.S.**

<b>Semester Pass</b>	<b>Actual 2000-01</b>	<b>Proposed 2001-02</b>	<b>Proposed 2002-03</b>	<b>Proposed 2003-04</b>
Student - Full-time	51.50	53.00	54.50	56.00
- Part-time	26.00	26.50	27.25	28.00
Faculty/Staff	71.25	73.50	75.75	78.00
Alumni	92.50	92.50	93.50	94.50
Community Users	132.75	132.75	134.00	135.25
High School	92.50	92.50	93.50	94.50

**Table XX**  
**Facility Pass**  
**(Prices include GST)**

	Actual 2000-01	Proposed 2001-02	Proposed 2002-03	Proposed 2003-04
<b>One Month Pass</b>				
Faculty and Staff	16.00	16.50	17.00	17.75
Alumni	20.50	21.25	22.00	22.75
Community	24.25	28.00	29.00	32.00
High School Student	20.50	21.25	22.00	22.75
<b>Semester</b>				
Faculty and Staff	52.00	53.75	55.50	57.25
Alumni	59.75	61.75	63.75	65.75
Community	84.50	97.25	107.00	118.00
High School Student	59.75	61.75	63.75	65.75
<b>One-year Pass</b>				
Faculty and Staff	140.50	144.75	149.25	153.75
Alumni	189.00	194.75	200.75	207.00
Community	225.25	260.00	286.00	315.00
High School Student	189.00	194.75	200.75	207.00
<b>Daily User Fee</b>	5.00	5.50	5.50	6.00

**DORMITORY RESIDENCE DINING PLAN FEE**

For the three years under review, it is proposed that the Residence Dining Plan fee be increased by approximately two percent each year to cover the inflationary increases in food prices. Appendix A indicates the current charges and the anticipated increases for the three years under review.

**Recommendation 27:**

**That the Dormitory Residence Dining Plan fees for 2001-02 be increased, effective July 1, 2001 as proposed in Table XXI (attached) and the fees for 2002-03 and 2003-04 be approved in principle.**

### **Housing Services Rental Rates**

The Board of Governors policy on rental rates and fees approved in February 1990, requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. Given the current and anticipated inflationary trends for utilities this has been identified separately as a Utility Surcharge. The Utility Surcharge is based upon information available to date concerning rate increases regarding the effects of deregulation and the unprecedented municipal surcharges on current and future consumption.

Given the full cost recovery mandate of Housing Services the Utility Surcharge will be adjusted prudently and appropriately to ensure this mandate is adhered to.

#### **Recommendation 28:**

**That the proposed adjustments to rental rates for the 2001-02 year as indicated in Table XXII be approved effective September 1, 2001 and the rate adjustments for 2002-03 and 2003-04 be approved in principle.**



**The University of Lethbridge  
Residence Dining Plan  
3-Year Projection**

8 month contract GST Exempt	Current 2000-2001		Proposed 2001-2002		2001-2002		2002-2003		2003-2004	
	Bonus \$	Bonus \$	Bonus \$	Bonus \$	Increase %	Increase %	Increase %	Increase %	Increase %	Increase %
Three - tier Plan:										
Small Plan	\$1,749.00	\$0.00	\$1,766.49	\$0.00	1%	1%	1%	1%	2%	2%
Medium Plan	\$2,165.00	\$64.95	\$2,208.30	\$66.25	2%	2%	2%	2%	2%	2%
Large Plan	\$2,229.00	\$111.45	\$2,251.29	\$112.56	1%	1%	1%	2%	2%	2%
Projected # of plans:	210		210							
Heather Mirau September, 2000										

TABLE XXII

**PROPOSED RESIDENCE RATES  
FOR THE RESIDENCE YEARS 2001-2004**

MONTHLY RENTAL RATES:	2000-2001 PRESENT FEE	2001-2002 PROPOSED FEE	2002-2003 PROPOSED FEE	2003-2004 PROPOSED FEE	# ROOMS
<b>DORMITORY (Per person per month - based on 8 months)</b>	4.00%	3.00%	3.00%	3.00%	
Double Rooms	\$180	\$185	\$191	\$196	92
Single Rooms	\$260	\$267	\$275	\$283	1
Suite Single Rooms	\$270	\$278	\$286	\$295	79
Large Single Rooms	\$295	\$304	\$313	\$322	26
Suite Large Single Rooms	\$306	\$315	\$325	\$334	16
<b>Total Dormitory Beds</b>					<b>214</b>
<b>APARTMENTS (Per person per month - based on 9.5 months)</b>	5.50%	3.00%	3.00%	3.00%	
1 - Bedroom Apartment	\$565	\$582	\$599	\$617	16
2 - Bedroom Apartment	\$367	\$377	\$389	\$401	102
4 - Bedroom Apartment	\$343	\$353	\$364	\$375	120
<b>Total Apartment Beds</b>					<b>238</b>
<b>TOWNHOMES (Per unit per month - based on 12 months)</b>	5.00%	3.00%	3.00%	3.00%	
1 - Bedroom Unit	\$545	\$562	\$578	\$596	2
2 - Bedroom Unit	\$582	\$600	\$618	\$637	43
3 - Bedroom Unit	\$629	\$675	\$695	\$716	6
2 - Bedroom Furnished Unit	\$724	\$745	\$768	\$791	1
<b>Total Townhome Units</b>					<b>20</b>
Total Rental Income Potential	\$1,604,681	\$1,655,049	\$1,704,941	\$1,756,089	
Less: Allowance for Rental Guarantee.	\$16,000	\$30,000	\$28,000	\$26,000	
<b>Actual Rental Revenue Anticipated</b>	<b>\$1,588,681</b>	<b>\$1,625,049</b>	<b>\$1,676,941</b>	<b>\$1,730,089</b>	

**APPENDIX A**

**RESIDENCE DINING PLAN PROPOSED FEES**

**Residence Dining Plan Proposed Fees  
2001-2002**

Dining plan 8 month contract GST Exempt	University of Lethbridge				University of Calgary			University of Alberta		
	Current 2000-01 Bonus \$	Bonus %	Proposed 2001-2002 Bonus \$	Bonus %	Current 2000-01 Bonus \$	Bonus %	Proposed 2001-2002 Bonus \$	Current 2000-01 Bonus \$	Bonus %	Proposed 2001-2002 Bonus \$
Three - tier Plan:										
Commuter (Small) Plan	\$1,749	0%	\$1,766	0%	\$1,880	0%	Data not available at this time	\$1,600 **	0%	Data not available at this time
Residence Plan	\$2,165	3%	\$2,208	3%	\$2,085	0%		\$1,800	0%	
Large Plan "Plan D" Projected	\$2,229	5%	\$2,251	5%	\$2,445	0%		\$2,000	0%	
# of plans:	210		210	1%	\$3,165	0%		\$2,200		
Administration Fee for Refunds/Cancellations	\$40		\$40		700			1,150		
Comments:	<p>The proposed increases are to maintain student purchasing power to offset increased inflation in retail prices. The commuter plan works out to \$8.41/day for 3 meals and snacks based on 210 days.</p> <p>Refunds are provided to a minimum of the Commuter Plan. Some arrangements can be made for vegans, and all plans are prorated for students withdrawing from the University, or for those participating in professional semesters.</p> <p>All students living in the University Dormitory Residence are required to participate in a dining plan (summer session excluded). The dining plan is required to provide students with a variety of food choices as there are not enough cooking facilities in the dormitory for all of the students, as well there is insufficient ventilation and sprinkling systems.</p> <p>The students sign an 8-month contract similar to the Housing contract with installments in Sept. and January. This keeps their out-of-pocket expenses to a minimum.</p> <p>The option to downsize the costs associated with the dining plan for students withdrawing from the University are pro-rated to the termination date.</p> <p>Residence dining plans may only be used to purchase food at University operated outlets.</p>				<p>The Dining Plan is compulsory for all years in the traditional Residences.</p> <p>The U of C introduced the two installment payments (Sept. &amp; Jan.) on the contract.</p> <p>Refunds are provided to the level of the minimum plan.</p> <p>No decisions as to 2001-02 rates yet.</p> <p>Each plan includes \$100 to be spent in the Convenience Store.</p>			<p>The Dining Plan is compulsory for all years in traditional Residences.</p> <p>The U of A requires students to buy into an 8 month contract in Sept. of each year. Some arrangements can be made.</p> <p>Refunds are only provided to a minimum commitment.</p> <p>** The small plan is only available to returning students. New residence students must buy the medium or large plans.</p> <p>No decisions as to 2001-02 rates yet.</p>		
Heather Mirau September, 2000										

**APPENDIX B**  
**PROPOSED HOUSING RATES**

## Proposed Housing Rates 2001-2002

Recommendation	Rationale
1) Increase rents by an average of 3.0% for a net effect of 1.27%. Effective Sept. 1/2001 for single students and July 1/2001 for townhome residents.	<ul style="list-style-type: none"> <li>- Inflation on supplies and contracts is estimated to be 2%.</li> <li>- Utility costs are increasing rapidly with electricity alone increasing 50% as of Oct. 2000.</li> <li>- The local market rentals will likely change in the next three to six months, due to increase of utility costs, when our proposed rental rates remain in effect.</li> <li>- Annual employee increments and benefit increases also indicate a need for rent increases.</li> <li>- Decreased summer enrollment continues to impact capture rates for summer occupancy within the residence facilities.</li> <li>- 12 Months of operating expenses are funded competitively within the 8 month academic year.</li> <li>- Rental comparisons have been completed in Sept/00.</li> <li>- Repair and maintenance items will increase as the Aperture Residential Park buildings increase in age.</li> <li>- Reflects value added services in Campus Housing compared to the local market.</li> <li>- It is difficult to maintain competitive rates within the market given the volatility of the utility costs and the fact that the University sets their rental rates one year in advance of the market.</li> </ul>
2) Adjust the rental guarantee, introduced in 1997, for continuing 12-month single students only and to allow for the utility surcharge to be applied to all rates.	<ul style="list-style-type: none"> <li>- Successful in reinforcing that continuing, long-term students are our most valued customer.</li> <li>- The rental guarantee discounts the total effect of the 3% price increase for a total net effect of 1.27%.</li> <li>- The rental guarantee aids in recruitment of single students and increased 12-month stays for single students. This was not the case for family townhomes, and thus a decrease in revenue of \$19,000 is currently being experienced in the townhomes. These units have always rented on a 12-month basis and fall under the Residential Tenancies Act, and thus the guarantee does not make them competitive in the local market.</li> <li>- The elimination of the townhome rental guarantee will be grandfathered for those students who are already living in the townhomes.</li> <li>- The rental guarantee adjustment will include the application of the utility surcharge.</li> <li>- The rental guarantee has always excluded the utility costs for telephone and internet charges.</li> </ul>
3) Increase Townhome Security Deposit from \$200.00 to equivalent of one month rent as of July 1, 2001.	<ul style="list-style-type: none"> <li>- If students terminate their lease, sufficient funds need to be available from the Security Deposit to cover damages, cleaning charges, lost key charges administration cost attached to finding new tenants in mid year, and any unpaid rent. Currently the termination fee is \$200, whereby the industry standard indicates security deposits are equal to one month's rent.</li> </ul>
4) Increase room change fee by \$5.	<ul style="list-style-type: none"> <li>- This increase brings it in line with the local market and better reflects the true costs of administering such a change.</li> </ul>
5) Increase the application fee by \$10.	<ul style="list-style-type: none"> <li>- This increase brings it in line with the market place and better reflects the true costs of administering the applications. Each application requires detailed analysis to provide for the best matching of complete strangers in order for them to enjoy their stay in Campus Housing.</li> </ul>
6) Utility Surcharge Effective January 01, 2001	<ul style="list-style-type: none"> <li>- This surcharge is required to offset the direct utility charges experienced. A three-month notice will be given to students for the implementation, increase or decrease of the direct utility charges experienced by the University. Since the University sets the rental rates one year in advance, Housing is unable to recover these costs within the current fee structure. It is projected, as of October 5, 2000, for fiscal 2000-2001 utility costs to increase a minimum of 48% or \$104,128. This increase has not been accommodated in the 2000-2001 rental rates, and thus will drive the Housing budget into a deficit situation.</li> </ul>
7) All other fees to remain at the 1999-2000 level.	<ul style="list-style-type: none"> <li>- Remaining fees are comparable to market rates and do not require adjustment.</li> </ul>

Housing Services  
October, 2000

**MONTHLY RENTAL RATES:**

	2000-2001 PRESENT FEE	2001-2002 PROPOSED FEE	\$ INCREASE	% INCREASE	# ROOMS	2000-2001 TOTAL REVENUE	FINANCIAL IMPACT AT 3%	2001-2002 REVENUE AT 3%
<b>DORMITORY (Per person per month - based on 8 months)</b>								
Double Rooms	\$179.50	\$185.00	\$5.50	3.06%	92	\$132,112	\$4,048	\$136,160
Single Rooms	\$259.50	\$267.00	\$7.50	2.89%	1	\$2,076	\$60	\$2,136
Suite Single Rooms	\$270.00	\$278.00	\$8.00	2.96%	79	\$170,640	\$5,056	\$175,696
Large Single Rooms	\$295.00	\$304.00	\$9.00	3.05%	26	\$61,360	\$1,872	\$63,232
Suite Large Single Rooms	\$306.00	\$315.00	\$9.00	2.94%	16	\$39,168	\$1,152	\$40,320
		<b>Total Dormitory Revenue</b>			<b>214</b>	<b>\$405,356</b>	<b>\$12,188</b>	<b>\$417,544</b>
<b>APARTMENTS (Per person per month - based on 9.5 months)</b>								
1 - Bedroom Apartment	\$564.50	\$581.50	\$17.00	3.01%	16	\$85,804	\$2,584	\$88,388
2 - Bedroom Apartment	\$366.50	\$377.50	\$11.00	3.00%	102	\$355,139	\$10,659	\$365,798
4 - Bedroom Apartment	\$343.00	\$353.25	\$10.25	2.99%	120	\$391,020	\$11,685	\$402,705
		<b>Total Apartment Revenue</b>				<b>\$831,963</b>	<b>\$24,928</b>	<b>\$856,891</b>
<b>TOWNHOMES (Per unit per month - based on 12 months)</b>								
1 - Bedroom Unit	\$545.00	\$561.50	\$16.50	3.03%	2	\$13,080	\$396	\$13,476
2 - Bedroom Unit	\$582.00	\$600.00	\$18.00	3.09%	43	\$300,312	\$9,288	\$309,600
3 - Bedroom Unit	\$629.00	\$675.00	\$46.00	7.31%	6	\$45,288	\$3,312	\$48,600
2 - Bedroom Furnished Unit	\$723.50	\$745.25	\$21.75	3.01%	1	\$8,682	\$261	\$8,943
		<b>Total Townhome Revenue</b>				<b>\$367,362</b>	<b>\$13,257</b>	<b>\$380,619</b>

Total Potential Income Potential from Average 3% Increase  
Less: Allowance for Rental Guarantee Based on actual exp.

3.14% \$50,373  
1.87% \$30,000  
**1.27%** **\$20,373**

**Actual Revenue Increase Anticipated**  
Plus: Rental Revenue without Increase  
Total Rental Revenue Anticipated

\$1,604,681  
\$1,625,054

Plus: Miscellaneous Revenue From Previous Page

\$66,350  
\$74,450

Total Revenue

\$1,671,031

Variance

\$28,475

Note: While rates shown are monthly, single student housing is contracted on a semester basis only.  
Security deposits of \$100 for single housing and one month rent for townhomes are also processed.  
As students will receive interest on their security deposit, no financial impact has been calculated.

**PROPOSED RESIDENCE RATES  
FOR THE RESIDENCE YEAR 2001-2002**

MISCELLANEOUS FEES AND CHARGES	PRESENT FEE	PROPOSED FEE	\$ INCREASE	% INCREASE	# AFFECTED	FINANCIAL IMPACT OF CHANGE	TOTAL REVENUE
1. Application Fee	\$35.00	\$45.00	\$10.00	29%	800	\$8,000.00	\$36,000
2. Advance Payments (applied to rent) Due on receipt of application Due on accepting offer of accommodation	\$100.00 \$200.00	\$100.00 \$200.00	\$0.00 \$0.00	0% 0%	800 800	\$0.00 \$0.00	Applied To Rent
3. Cancellation Fee Inadmissible or waitlisted Sept. 1 Before Offer of Accommodation After Acceptance (but before July 30) After Acceptance (but before August 15) After Acceptance (but before August 30) After Acceptance (on or after August 30)	n/c \$100.00 \$200.00 \$225.00 \$250.00 \$300.00	n/c \$100.00 \$200.00 \$225.00 \$250.00 \$300.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	0% 0% 0% 0% 0%	100 25 50 50 25 10	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0 \$2,500 \$10,000 \$11,250 \$6,250 \$3,000
4. Key Replacement Fee	\$30.00	\$30.00	\$0.00	0%	15	\$0.00	\$450
5. Room Change Request Fee	\$25.00	\$30.00	\$5.00	0%	20	\$100.00	\$600
6. Contract Termination Fee	\$200.00	\$200.00	\$0.00	0%	10	\$0.00	\$2,000
7. Mail Box Rental Fee	\$60.00	\$60.00	\$0.00	0%	20	\$0.00	\$1,200
8. Damage Recovery Mark-Up	\$10 + 10%	\$10 + 10%	\$0.00	0%	80	\$0.00	\$1,200
9. Organization of Residence Students Fee	\$35.00	\$35.00	\$0.00	0%	504	\$0.00	\$0
<b>Total Miscellaneous Fees and Charges</b>						<b>\$8,100.00</b>	<b>\$74,450</b>



**NOTES ACCOMPANYING  
THE PROPOSED RESIDENCE RATES  
FOR THE RESIDENCE YEAR 2001-2002**

Miscellaneous Rates and Charges

**1 APPLICATION FEE:** This fee is assessed to cover the cost of processing the application and communication with the the applicant.  
Change Proposed

U. of L. \$45.00                      U. of C. = \$25.00  
U. of A. = \$150.00  
L.C.C. = \$100 - becomes  
Security deposit after move-in

**2 ADVANCE PAYMENTS:** These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process, when something "else" comes up. The advance payments are credited towards the student's room charges or security deposit account upon arrival and check-in, and represent no additional expenses except upon cancellation.  
No Change Proposed

U. of L. \$300.00                      U. of C. = \$450.00  
U. of A. = equal to 1st month's rent  
L.C.C. = N/C

**3 CANCELLATION FEES:** With the use of the Housing Information System, room allocation is done much earlier in the process than was required in the past. Cancellations after the offer and room allocation will cause additional work and expense as allocations are reversed and replacements are found. No changes are proposed to the existing schedule of charges.  
No Change Proposed

The following schedule outlines when payments are received and penalties are imposed:

Student Applies:	\$145.00 Paid - \$45 Application Fee and 1st Advance Payment of \$100	
Student Accepts Offer:	\$200.00 Confirmation Deposit Paid - 2nd Advance Payment of \$200	
Cancellation of Accepted Offer:		
Admission Declined by Registrar at Any Time		Refund \$300
Cancellation Before July 30	Charge \$175	Refund \$125
Before August 14	Charge \$200	Refund \$100
Before August 31	Charge \$250	Refund \$ 50
On Or After August 31	Charge \$300	No Refund

All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.

**4 KEY REPLACEMENT OR COMBINATION CHANGE:** This fee is intended as both a deterrent and to recover costs. The keying system used at U. of C. requires up to 4 locks to be re-coded as the result of lost keys, resulting in a much higher cost for them. Our charge would be assessed on a "per lock changed" basis.  
No Change Proposed

U. of L. = \$30.00 ea.                      U. of C. = \$60.00  
U. of A. = \$100.00 ea.  
L.C.C. = \$25.00

**5 ROOM CHANGE FEE:** This charge is to recognize the additional administrative cost of processing student initiated room change requests. It would not be assessed to changing rooms at the request of Housing Services.  
Change Proposed

U. of L. = \$30.00                      U. of C. = n/c  
U. of A. = \$25.00  
L.C.C. = \$30.00

**6 CONTRACT TERMINATION FEE:** This charge is directed at students who commit to an occupancy contract, but break the terms of their agreement and leave residence. It is intended to recover the costs of trying to secure mid-term replacement tenants.

U. of L. = \$200.00                      U. of C. = \$50.00 with full month notice + \$40 admin charge  
U. of A. = 1/2 mth with 1 month's notice, - no notice is per diem rate +one month  
L.C.C. = Less than 30 days charged 1 month rent

**7 MAIL BOX RENTAL:** The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's mail. Other residences do not have the capacity or the capability to offer this service.  
No Change Proposed

U. of L. = \$60.00 Per Year (charged to non-residents and extra mailboxes only)

**8 DAMAGE RECOVERY:** This charge is to compensate for the administrative time used to prepare student charges. The 10% mark-up is charged on all repairs where the individual has not voluntarily accepted responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.  
 No Change Proposed

**9 PARKING CHARGES:** As per Campus Parking rates  
 U. of C. plug = \$300.00/8 month (37.50 mon.-single student only)  
 U. of A. plug = \$50.00/mo  
 L.C.C. plug = n/c (Included in rent)

**10 SECURITY DEPOSIT:** This fee is designed to cover damage, cleaning and termination charges should a student leave residence with an outstanding balance. Experience with the Family Townhomes indicates that the current fee in industry is equivalent to one month's rent. This is sufficient to cover leases where tenants depart before their lease expires. An increase will reduce receivables and bad debt expenses. The current fee of \$200.00 is insufficient to cover the above stated costs.  
 Change Proposed for Family TH Only

<b>Single Students</b>		<b>Family Housing</b>	
U. of L. = \$100.00	U. of C. = n/c	U. of L. = month rent	U of C = month rent
	U. of A. = \$100.00		U of A = \$150.00
	L.C.C. = \$100.00		LCC = \$100.00

**11 O.R.S. Fees** This fee is set by the Organization of Residence Students under their constitution and covers a portion of the residence life programming that is undertaken in the community. It is included here because the University collects the fee from all student residents on behalf of ORS. This fee does not create revenue for the Housing Services but for the O.R.S.  
 No Change Proposed  
 U of L. = \$35.00 per semester

**12 Utility Surcharge New Fee Effective Jan. 01, 2001** **This fee is required to offset the additional and rapidly increasing utility rates. Three months Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.**

**13 Rent Guarantee** Students living in Campus Housing on continuous 12-month terms will be guaranteed the initial rental rate for the full time they are living in the initial room. Transfer to a new style of accommodation will break the guarantee, however it will start again in the new location. This guarantee will exclude such utilities as telephones and internet access. **This guarantee will apply to single students, and will allow for the Utility Surcharge to be applied.**  
 Change Proposed

**RENTAL RATES: (per person)**

Comparative rates for other institutions are shown at 1999-2000 values. While all the institutions polled indicated an intention to increase rents, the amounts have not been established. Our rates have been converted to monthly for comparison purposes.

**DORMITORY** The proposed increase considers escalations in wages and utilities, and the need to bring revenue in line with our cost experiences.

U. of L. proposed	\$185.00 (double)	\$267.00 (single)	\$315.00 ( suite large single)
U. of C.	\$158.75 (double)		\$275.63 (large single)
U. of A.	\$185.00 (double)		\$304.00 (large single)
L.C.C.	has no dormitory facilities		

**APARTMENTS** The proposed increase considers escalations in wages and utilities, and the need to bring revenue in line with our cost experiences.

U. of L. proposed	\$581.50 (1-bdrm)	\$377.50 (2-bdrm)	\$353.25 (4-bdrm)
U. of C. (phase 3)	\$551.88 (1-bdrm)	\$370.63 (2-bdrm)	\$325.00 (4-bdrm)
U. of C. (phase 4)	n/a	\$425.00 (2-bdrm)	410
U. of A. (unfurnished)	\$559.00 (1-bdrm)	\$359.00 (2-bdrm)	\$274.00 (4-bdrm)
L.C.C.	n/a	\$300.00 (2-bdrm)	\$285.00 (4-bdrm)
			239.00 - shared bdrm in a 4 bdrm suite

**TOWNHOMES** The proposed increase considers escalations in wages and utilities, and the need to bring rents closer to our local market rates.

U of L. proposed	\$561.50 (1-bdrm) <sup>1</sup>	\$600.00 (2-bdrm) <sup>2</sup>	\$675.00 (3-bdrm) <sup>1</sup>
U. of C.	\$575.00 (1-bdrm)	\$605.00 (2-bdrm)	\$620.00 (3-bdrm)
U. of A.	n/a	\$499.00 (2-bdrm)	\$615.00 (3-bdrm)
L.C.C.	n/a	\$500.00 (2-bdrm)	n/a

<sup>1</sup> Includes in suite laundry and satellite television feed  
<sup>2</sup> Includes satellite television feed

### Sample Revenue Freeze Impact - Townhomes

TH Type	2001 Rent	Existing Rent	Number	Months	Revenue Impact
1	\$561.50	\$519.00	1	12	\$510.00
2	\$600.00	\$546.00	7	12	\$4,536.00
2	\$600.00	\$530.00	2	12	\$1,680.00
2	\$600.00	\$555.00	17	12	\$9,180.00
3	\$648.00	\$592.00	2	12	\$1,344.00
3	\$648.00	\$565.00	1	12	\$996.00
3	\$648.00	\$575.00	1	12	\$876.00
					<u>\$19,122.00</u>

### Sample Revenue Freeze Impact - University Hall

Room Type	2001 Rent	Existing Rent	Number	Months	Revenue Impact
Double	\$740.00	\$690.00	2	3	\$300.00
Hall Lg. Sin.	\$1,216.00	\$1,134.00	1	3	\$246.00
					<u>\$546.00</u>

### Sample Revenue Freeze Impact - Apartments

Apt. Type	2001 Rent	Existing Rent	Number	Months	Revenue Impact
2 Bdr	\$1,510.00	\$1,300.00	3	3	\$1,890.00
2 Bdr	\$1,510.00	\$1,339.00	2	3	\$1,026.00
2 Bdr	\$1,510.00	\$1,390.00	12	3	\$4,320.00
4 Bdr	\$1,413.00	\$1,236.00	5	2	\$1,062.00
4 Bdr	\$1,413.00	\$1,300.00	5	3	\$1,695.00
					<u>\$9,993.00</u>

Total of the three facilities \$29,661.00

**Rental Comparisons with Market to U of L****Market to U of L with values - 1 Bedroom Units - Single Housing**

Values used

High speed Internet	40	Water and Heat	25
Cable or Satellite	19	Sewage and Garbage	5
Furnishings and Linen	45	Electricity	50
Bussing/Gas Required	42	Dishwasher	20
24 Hour Security	10	Air Conditioning	20
1 plug-in parking stall	23	Washer/Dryer	15

**2001-2002 Housing Fee Comparisons****1-Bedroom Apartments**

Description	Proposed	Berkley	Hillhurst	Princeton	Scenic
	U of L 1 bdrm. Apt.	Square	Towers	Place	Heights
Security Deposit	\$100	\$350	\$595	\$525	\$500
Monthly Rent	581.50	500	595	525	525
Utilities					
Water and Heat	y	y	y	y	y
Electricity	y	y	50	50	50
Air Conditioning	n	n	n	n	n
Sewage/Garbage	y	y	5	5	5
High Speed Internet	12	40	40	40	40
Cable/Satellite	y	19	19	19	19
Furniture	y	45	45	45	45
Linen	y	1	1	1	1
Appliances					
Fridge & Stove	y	y	y	y	y
Dishwasher	n	-20	-20	n	n
Washer/Dryer	n	-15	n	-15	n
Children Permitted	n	y	n	y	y
Parking	n	-23	-23	-23	-23
Pets	n	n	n	n	n
Capacity	16	11	50	54	63
Required Lease/Term	4 mos(sem)	1 year	1 year	8 mo	mon to mon
24 Hour Security	0	10	10	10	10
Bussing Required	0	0	0	42	42
Application Fee (once only, not mthly)	45	0	0	0	0
Window Coverings	0	0	0	0	0
True Total Cost	\$593.50	\$557	\$722	\$699	\$713
8 mos. Commitment	\$4,893	\$5,206	\$6,771	\$6,517	\$6,604

Assumed \$100 charge for summer months which is very conservative; e.g. Berkley Sq. charges \$250/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge.

Many private properties charge a holding fee in the summer to secure the suite for September rental.

The University does not.

**Notes:**

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services
  - Access to 24 hour computer lab
  - Access to on-campus library
  - Quick access to classes
  - On-campus access to P.E. facilities including Olympic sized swimming pool
  - on-campus world class art gallery teaching facility
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities on each floor of the apartments
  - No cost to move or rent furniture, just pack a suitcase
  - No worry if roommate moves out, still charged a per bed rate
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6)\* One semester lease is actually prorated to move-out date.
- 7) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- 8) The Residence is designed with elevators for physically challenged individuals.
- 9) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- 10) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

### Rental Comparisons with Market to U of L

**Market to U of L with values - 2 Bedroom Units**

Values used

Furnishings and Linen	65	Water and Heat	40
High speed internet	40	Electricity	50
Cable or Satellite	19	Sewage and Garbage	8
Bussing/Gas Required	42	Dishwasher	20
24 Hour Security	10	Air Conditioning	20
1 plug-in parking stall	23	Washer/Dryer	30

**2001-2002 Housing Fee Comparisons**
**2-Bedroom Apartments**

Description	Proposed	* Berkley	Hillhurst	Princeton	Scenic	Woodsmere			* currently under review 3 months notice
	U of L 2 bdrm. Apt.	Square	Towers	Place	Heights	Westridge	Westridge	Manor	
Security Deposit	\$200	\$350	\$695	\$685	\$650	\$350	350	725	
Monthly Rent	755	590	695	685	650	600	574	725	
Utilities									
Water and Heat	y	y	y	y	y	y	y	y	
Electricity	y	y	50	50	50	50	50	50	
Air Conditioning	n	n	n	n	n	-20	-20	n	
Sewage/Garbage	y	y	8	y	y	y	y	y	
Cable/Satellite	y	19	19	19	19	19	19	19	
Internet	12	40	40	40	40	40	40	40	
Furniture	y	64	64	64	64	64	64	64	
Linen Service	y	1	1	1	1	1	1	1	
Appliances									
Fridge & Stove	y	y	y	y	y	y	y	y	
Dishwasher	n	-20	-20	n	n	-20	-20	n	
Washer/Dryer	n	n	n	n	n	-30	-30	-30	
Children Permitted	n	min 21	min 19	y	min 18	y	y	y	
Parking	n	-23	-23	-23	-23	-23	-23	-23	
Pets	n	n	n	n	n	n	n	n	
Capacity	102	96	122	70	171	157	157	70	
Required Lease/Term	4 mos(sem)	1 year	1 year	8 mo	mon-to-mon	9 mo	12 mon	1 year	
24 Hour Security	0	10	10	10	10	10	10	10	
Bussing Required	0	0	0	42	42	42	42	42	
Application Fee (one-time only not monthly)	45	0	0	0	0	0	0	0	
Window Coverings	0	0	0	0	0	0	0	0	
True Total Cost	\$767	\$681	\$844	\$888	\$853	\$733	\$707	\$777	
8 mos. Commitment	\$6,381	\$6,198	\$7,847	\$8,189	\$7,874	\$6,614	\$8,834	\$7,341	

Assumed \$100 charge for summer months which is very conservative; e.g. Berkley Sq. charges \$250/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one student stays for the summer, they would have to pay for the entire suite. Many private properties charge a holding fee in the summer to secure the suite for September rental. The University does not.

**Notes:**

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services
  - Access to 24 hour computer lab
  - Access to on-campus library
  - Quick access to classes
  - On-campus access to P.E. facilities including Olympic sized swimming pool
  - on-campus world class art gallery teaching facility
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities on each floor of the apartments
  - No cost to move or rent furniture, just pack a suitcase
  - No worry if roommate moves out, still charged a per bed rate
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6)\* One semester lease is actually prorated to move-out date.
- 7) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.
- 8) The Residence is designed with elevators for physically challenged individuals.
- 9) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- 10) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

### Rental Comparisons with Market to U of L

Market to U of L with values - 2 Bedroom Townhomes			
Values used			
			Water and Heat 40
	Cable or Satellite	19	Sewage and Garbage 8
	High Speed Internet	40	Electricity 50
	Bussing/Gas Required	42	Dishwasher 20
	24 Hour Security	10	Air Conditioning 20
	1 plug-in parking stall	18	Washer/Dryer 30

#### 2001-2002 Housing Fee Comparisons

##### 2-Bedroom Townhomes

Description	Proposed U of L 2 bdrm. TH	* West River Heights	Courts of Columbia	Lethbridge Hsg Auth	* currently under review once approved - 3 months notice
Security Deposit	600	400	500	250	
Monthly Rent	\$600	525	500	140	*30% of Gross income, if student, rates will vary by situation
Utilities					
Water and Heat	y	40	40	40	
Electricity	y	50	50	50	
Air Conditioning	n	n	n	n	
Sewage/Garbage	y	8	8	8	
High Speed Internet	12	40	40	40	
Cable/Satellite	y	19	19	19	
Furniture	n	n	n	n	
Linen Service	n	n	n	n	
Appliances					
Fridge & Stove	y	y	y	y	
Dishwasher	n	n	n	n	
Washer/Dryer	n	n	n	n	
Children Permitted	y	y	n	y	
Parking	n	-18	-18	-18	
Pets	n	n	n	n	
Required Lease/Term	1 year	6 Months	1 year	Need Basis	
24 Hour Security	0	10	10	10	
Bussing Required	0	0	42	42	
Application Fee (one-time only, not mthly)	45	0	0	0	
True Total Cost	<u>\$612</u>	<u>664</u>	<u>690</u>	<u>331</u>	
12 mos. Commitment	7989	8368	8792	4222	

#### Notes:

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services
  - Access to 24 hour computer lab
  - Access to on-campus library
  - Quick access to classes
  - On-campus access to P.E. facilities including Olympic sized swimming pool
  - on-campus world class art gallery teaching facility
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities in each Townhome Building
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- 7) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Heather Mirau 1996-05-29: Updated Housing Services 2000-09-25

### Rental Comparisons with Market to U of L

**Market to U of L with values - 3 Bedroom Townhomes**

Values used

Cable or Satellite	19	Water and Heat	40
High Speed Internet	40	Sewage and Garbage	8
Bussing/Gas Required	38	Electricity	50
24 Hour Security	10	Dishwasher	20
1 plug-in parking stall	18	Air Conditioning	20
		Washer/Dryer	30

**2001-2002 Housing Fee Comparisons**

**3-Bedroom Townhomes**

Description	Proposed U of L 3 Bdrm. TH	Courts of Columbia	* West River Heights	Lethbridge Hsg Auth	* currently under review, once approved - 3 months notice
Security Deposit	675	600	400	250	
Monthly Rent	675	600	575	140	*30% of gross income, if student, rates will vary by situation
Utilities					
Water and Heat	y	40	40	40	
Electricity	y	50	50	50	
Air Conditioning	n	n	n	n	
Sewage/Garbage	y	8	8	8	
High Speed Internet	12	40	40	40	
Cable/Satellite	y	19	19	19	
Furniture	n	n	n	n	
Linen Service	n	n	n	n	
Appliances					
Fridge & Stove	y	y	y	y	
Dishwasher	n	n	n	n	
Washer/Dryer	y	30	30	30	
Children Permitted	y	n	y	y	
Parking	n	-18	-18	-18	
Pets	n	n	n	n	
Required Lease/Term	1 year	1 year	6 months	Need Basis	
24 Hour Security	0	10	10	10	
Bussing Required	0	42	0	42	
Application Fee (Once only, not mthly)	45	0	0	0	
True Total Cost	<b>\$687</b>	<b>\$821</b>	<b>\$754</b>	<b>\$361</b>	
12 mos. Commitment	<b>\$8,964</b>	<b>\$10,452</b>	<b>\$9,448</b>	<b>\$4,582</b>	

Notes:

- 1) U of L residence offers a convenience factor which cannot be compared to any other property.
  - Access to on-campus food services
  - Access to 24 hour computer lab
  - Access to on-campus library
  - Quick access to classes
  - On-campus access to P.E. facilities including Olympic sized swimming pool
  - on-campus world class art gallery teaching facility
  - Study rooms, work-out rooms, TV rooms
  - Laundry facilities in each 3 Bedroom unit
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.
- 7) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage

Heather Mirau 1996-05-29: Updated Housing Services 2000-09-25

**Utility Comparisons  
Housing Services**

	<b>Total</b>	<b>%</b>	<b>Apartments</b>	<b>%</b>	<b>Townhomes</b>	<b>%</b>
1999-2000 Actual	215,493		147,906	69%	67,586	31%
1999-2000 Budget	<u>225,396</u>		<u>154,704</u>	69%	<u>70,692</u>	31%
Variance actual to budget	(9,903)	-4%	(6,797)	-4%	(3,106)	-4%
<hr/>						
<b>2000-2001 New Projections</b>	319,621		218,626		100,995	
Utility Budget	<u>243,330</u>		<u>167,013</u>		<u>76,317</u>	
Budget % increase over previous year's actual		8%		8%		8%
Variance (New proj. to budget)	76,291	31%	51,613	31%	24,678	32%
Increase of new projections previous year's actual	<b>104,128</b>	48%	<b>70,720</b>	48%	<b>33,409</b>	49%
# of beds/units	290		238		52	
Per person/unit charge: to cover short-fall	263		217		475	
Per person/unit charge/month	26.31		\$ 27.11		\$ 39.55	
	10 months		8 months		12 months	
<hr/>						
<b>2001-2002 Projections</b>	345,462		236,027		109,435	
Increase over prior year	<b>25,841</b>	8%	<b>17,401</b>	8%	<b>8,440</b>	8%
# of beds/units	290		238		52	
Per person/unit charge: to cover short-fall	89		73		162	
Per person/unit charge/month	<b>8.91</b>		\$ 9.14		\$ 13.53	
	10 months		8 months		12 months	



3 year Utility Comparisons  
Housing Services

Building	Actual 99-00	Proj. Total 00-01	Variance 01 to 00	Proj. Total 01-02	Variance 02 to 01
Kainai	71,874	107,069	35,195	115,548	8,479
Piikani	76,032	111,557	35,525	120,479	8,922
Sub-total apts.	147,906	218,626	<b>70,720</b> 48%	236,027	<b>17,401</b> 8%
Cost/person	621.45	918.60	297.14	991.71	73.11
Cost/person/mo. for 8 mos.	77.68	114.82	37.14	123.96	9.14
Siksika	35,967	54,149	18,182	58,785	4,636
Tsuutina	31,619	46,846	15,227	50,650	3,804
Sub-total thomes.	67,586	100,995	<b>33,409</b> 49%	109,435	<b>8,440</b> 8%
Cost/unit	1,299.73	1,942.21	642.48	2,104.52	162.31
Cost/unit/mo. - 12 mos.	108	162	54	175	14
<b>Total</b>	215,492	319,621	<b>104,129</b> 48%	345,462	<b>25,841</b> 7%

**Student & Others**

**Residence Rates**

Effective September 1, 2001  
ALL RATES PER PERSON

	University Hall Residence				Aperture Park Apartments				Aperture Park Townhomes		
	HALLWAY DOUBLE	HALLWAY STANDARD SINGLE	HALLWAY LARGE SINGLE	SUITE STANDARD SINGLE	SUITE LARGE SINGLE	1 BEDROOM APARTMENT	2 BEDROOM APARTMENT	4 BEDROOM APARTMENT	1 BEDROOM TOWNHOME	2 BEDROOM TOWNHOME	3 BEDROOM TOWNHOME
<b>SESSIONAL RATES:</b> 12 month contract 2 semester contract 1 semester (Fall, Spring or Summer)	\$2,220.00 \$1,460.00 \$740.00	\$3,204.00 \$2,136.00 \$1,068.00	\$3,648.00 \$2,432.00 \$1,216.00	\$3,336.00 \$2,224.00 \$1,112.00	\$3,780.00 \$2,520.00 \$1,260.00	\$6,978.00 \$4,652.00 \$2,326.00	\$4,530.00 \$3,020.00 \$1,510.00	\$4,239.00 \$2,826.00 \$1,413.00			
<b>PRORATED RATES:</b> monthly daily (5% of Monthly)	\$185.00 \$9.25	\$267.00 \$13.35	\$304.00 \$15.20	\$278.00 \$13.90	\$315.00 \$15.75	\$581.50 \$29.08	\$377.50 \$18.88	\$353.25 \$17.66	\$561.50 \$28.08	\$600.00 \$30.00	\$675.00 \$33.75
<b>Summer Session 2001:</b> Summer Contract (1 semester) SS 1 days: SS 2 days: SS 3 days:	\$740.00 \$471.75 \$212.75 \$249.75	\$1,068.00 \$680.85 \$307.05 \$360.45	\$1,216.00 \$775.20 \$349.60 \$410.40	\$1,112.00 \$708.90 \$319.70 \$375.30	\$1,260.00 \$803.25 \$362.25 \$425.25	\$2,326.00 \$1,482.83 \$688.73 \$785.03	\$1,510.00 \$962.63 \$434.13 \$509.63	\$1,413.00 \$900.79 \$406.24 \$476.89			
<b>Summer Guests Daily Rate:</b> Principal Guest Traveling Companion(s) each Child under 12 in same room	\$13.86 \$6.94 n/c	\$20.03 \$10.01 n/c	\$22.80 \$11.40 n/c	\$20.85 \$10.43 n/c	\$23.63 \$11.81 n/c	\$43.61 \$21.81 n/c	\$28.31 \$14.16 n/c	\$26.49 \$13.25 n/c			

<b>ORS Student Fees (per semester):</b>	
Fall, Spring or Summer	\$35.00
SS1	\$17.50
SS2 or SS3	\$8.75

**NOTES:**

- (1) All stays of less than 28 days are subject to Provincial Hotel Tax of 5%
- (2) All stays of less than 30 days in rooms costing more than \$20.00 per night are subject to the Goods and Services Tax of 7%
- (3) CASUAL GUESTS are defined as any STUDENT not registered in a current course of studies lasting 10 days or longer
- (4) Payment for semester contracts is made in advance, due on the first day of each semester
- (5) Prorating rents will be as follows:
  - For contracts that BEGIN after the session start date, use the daily rate for the remainder of a month, plus monthly rate to Term end
  - For contracts that TERMINATE prior to expiry, charge the daily rate
- (6) Summer Session I, II & III Rates are calculated at the daily rate.

**APPENDIX C**

**STUDENT FEE REVIEW COMMITTEE**  
**MEMBERSHIP**

The University of Lethbridge  
Student Fee Review Committee  
November, 2000

Karen Clearwater - Chair, Associate Vice President (Financial Planning)  
Dez Belzeck  
Elvis Demchuk  
Justin Miedema