

# ARE YOU INTERESTED IN BEING A CONSULTANT UNDER THE HARASSMENT AND DISCRIMINATION (H&D) POLICY?

## THE UNIVERSITY IS PUTTING OUT A CALL FOR VOLUNTEERS FOR THE ROLE OF CONSULTANT

### WHAT IS A CONSULTANT?

- Consultants are peer volunteers who serve as an initial point of contact for employees and students experiencing conflict or seeking information about the H&D policy.

### WHAT DOES A CONSULTANT DO?

- Consultants provide information, perspective and an opportunity to confidentially discuss issues. They sometimes refer individuals to other resources, and with signed consent, the Consultant can intervene and facilitate resolution of the issue.

### WHAT ARE THE POSITION REQUIREMENTS FOR BEING A VOLUNTEER CONSULTANT?

- Consultants must be in a continuing appointment as a University employee, and have two or more years of experience as an employee or student.

## How to put your name forward:

Provide your resume and two brief letters of support from others in the University community to:

- **Elaine Carlson (Associate Vice President, HR & Administration)**
- **Phone: (403) 329-2276**
- **Email: [elaine.carlson@uleth.ca](mailto:elaine.carlson@uleth.ca)**
- **Submission Deadline: September 8<sup>th</sup>, 2017**

If you are thinking of putting your name forward for consideration, we suggest you review:

The H&D Policy: <http://www.uleth.ca/policy/harassment-and-discrimination-policy>

The Terms of Reference: <http://www.uleth.ca/hr/harassment-and-discrimination/terms-reference>

To get a personal view of what the work can be like, contact one of the current consultants:

<http://www.uleth.ca/hr/harassment-and-discrimination/need-advice>