

SUPPORTING DOCUMENTATION

FOR USE ON CALGARY CAMPUS ONLY

(version: Jan 2016)

You must meet with an Advisor to discuss your situation regarding your application for a Withdraw with Cause (WC), an Incomplete (I) or a Special Final Examination (rescheduled final exam). Please understand that supporting documentation is necessary and will enable Advisors, and/or either the Dean or Dean's designate to make an informed decision.

Please fill out Section 1 of this form and then, as discussed with an Advisor, have a certified professional (i.e. doctor, lawyer, police officer, religious leader) complete applicable portions of Section 2. Please return the form to the Calgary Campus Office. All provided information will remain confidential.

SECTION 1. (STUDENT)

Name:		ID #:	
Date:		Time period affected:	
Student Signature:			

SECTION 2. (CERTIFIED PROFESSIONAL)

Required: Please provide relevant information (i.e. the nature of the situation and/or condition)

If applicable to information provided in the first portion of Section 2: Is the issue resolved or is it ongoing?

**If applicable to information provided in the previous portions of Section 2:
Indicate how the student's ability to complete course requirements was/is affected:**

Name:		Date:	
Profession:			
Signature:			