



## EXPENSE DISCLOSURE REPORT

Name: Helstein, Michelle  
Position: Provost  
Reporting Period: July 1, 2023 - September 30, 2023

### Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

### Travel Expenses

Item #	Date	Accommodation	Meals	Airfare	Other Transport & Parking	Hospitality & Other	Total	Description
1	30-Aug-23	\$ -	\$ -	\$ -		\$ 261.14	\$ 261.14	Pre-Semester Provost Meeting/Lunch with Deans/University Librarian
2	09-Sep-23	\$ -	\$ 775.01	\$ -		\$ -	\$ 775.01	Provost Summit Conference, Montreal
3	15-Sep-23	\$ 178.51	\$ 103.70	\$ 200.08	\$ 90.45	\$ 14.70	\$ 587.44	CAFA Distinguished Academic Awards Reception and Dinner (attended on
4	17-Sep-23	\$ -	\$ -	\$ -	\$ 212.66	\$ 7.35	\$ 220.01	Fall Kickoff Picnic UofL Calgary Campus for administration, faculty, instructors, and staff.