

Update for students completing in the Fall 2021 term

Timeline for December Completers in the Master of Arts, Master of Science and Doctor of Philosophy (Arts & Science and Health Sciences majors) programs

Completing your degree in the Fall 2021 term:

In the event you are hoping to complete your graduate program by the end of the Fall 2021 term, the following information will help you prepare for the months ahead. Students completing in December can confer their degree in February 2022 or later.

Depending on which conferral date you want to qualify for, consider the following two timelines.

Scenario 1: If you plan to confer your degree in February 22, 2022, plan ahead and work backwards:

- The final date for Decanal Approval of your thesis in the online repository is December 20, 2021.
- This means that the final date by which we can receive the [Recommendation of the Award of the Degree](#) (RAD) form is December 13, 2021. *The RAD form is the one signed and submitted to SGS once your supervisor has approved any revisions to your thesis made after your defence.*
- For December completers we do recommend completing the oral defence before December 1st, for master's programs and November 24th, for PhD programs. Most students need at least a couple of weeks to complete revisions after their defence. Please discuss this timeline with your supervisor to ensure there is sufficient time for completing revisions.
- To have your defence date approved, you will need to submit the [Request for Final Thesis Examination](#) form to sgs@uleth.ca at least 5 weeks ahead of the date of your defence for master's programs and 6 weeks for PhD programs. Prior to submitting the request form, you must ensure all the required signatures are present, including your Supervisory Committee and your Defence Chair.

- By the same 5/6 week deadline (depending on your program), you must also submit your final copy of your thesis to SGS via email (sgs@uleth.ca). This is the version of your thesis sent out to your Thesis Examination Committee and used at your thesis oral defence.

***You must apply to graduate, even if you do not intend on attending convocation. Applications for Spring (February) graduation are accepted **only** from August 2 to November 1. For more information, and instructions on how to apply, please see the [Convocation](#) webpage.**

Please note: All Final Thesis Examinations will continue to take place virtually.

Scenario 2: If you do not plan to confer your degree in February 2022, but still want to complete in the Fall 2021 term and avoid registering for Spring 2022:

- The final date for Decanal Approval of your thesis in the online repository is January 11, 2022 (the Add/Drop deadline for the Spring term)
- This means that the final date by which we can receive the RAD form is January 4, 2022.
- If you decide to have 2 weeks for completing your revisions, that will make the latest potential date for your thesis defence, December 21, 2021
- You will need to submit the request form at least 5 weeks (for master's programs) and 6 weeks (for PhD programs) ahead of this date.

Please note that the deadlines mentioned above are final. We do encourage you to follow the recommended completion dates for your program that can be found in the [SGS Policies and Procedures document](#), p. 36.

***You must apply to graduate, even if you do not intend on attending convocation. Applications for Summer (May/June) Convocation are accepted only from November 2nd to March 1st. For more information and instructions on how to apply, please see the [Convocation](#) webpage.**